CONSENT AGENDA – NO DISCUSSION

All items listed below may be enacted by one motion and approved as consent agenda items. Any item may be removed from the consent agenda and considered separately if a member of the Commission so requests.

C1. January 26, 2015 Public Hearing and Regular Meeting Minutes

C2. February 21, 2015 Retreat Minutes

C3. Community Technology Grant Agreement: Flying Focus Video Collective

C4. Community Technology Grant Agreement: The Skanner Foundation

C5. Community Technology Grant Amendment: Corbett School District

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MT. HOOD CABLE REGULATORY COMMISSION
MetroEast Community Media, Studio A
January 26, 2015 Meeting Minutes -- DRAFT

SUMMARY MINUTES

THESE MINUTES ARE UNOFFICIAL UNTIL APPROVED BY THE COMMISSION AT A SUBSEQUENT MEETING. PLEASE REFER TO SUBSEQUENT MINUTES FOR APPROVAL OR CHANGES.

PUBLIC HEARING
ON DRAFT CABLE FRANCHISE WITH CENTURYLINK

Call to Order: 6:32pm

- Roll Call

Commissioners present: Carol Studenmund (Chair); Leif Hansen (Vice Chair); Scott Harden; Mike Bennett; Sue Diciple; Toya Fick (6:37pm); Rich Goheen.

Commissioners Absent: Norm Thomas

Staff: Mary Beth Henry, Director; Julie Omelchuck, Program Manager; Ben Walters, Legal Counsel; Rebecca Gibbons, Program Coordinator

- Agenda Review/Chair Opening Comments

Studenmund reviewed the Public Hearing agenda.
Studenmund said CenturyLink's current cable franchise expires in December 2015. Studenmund said that though CenturyLink has a current cable franchise agreement it has not yet launched cable TV in Portland. Studenmund said she is hopeful that CenturyLink will launch cable TV service later this year under the renewed franchise. Studenmund said a lot of staff work went into developing the franchise proposal. Studenmund said CenturyLink and staff began informal franchise negotiations about 28 months ago.

- Staff Presentation

Henry said a staff memo and a comparison chart of current cable operator terms with CenturyLink renewal terms was included in the meeting packet. Henry said staff is pleased to report that the fundamental public benefit framework of the current CenturyLink franchise has been retained and is commensurate with the Comcast franchise. Henry said cable franchise fees are secured; the 3% PEG/I-Net Capital Fund is retained and access to all PEG channels is guaranteed. In addition, Henry said the franchise proposal supports all PEG channels in high definition; PEG program listings will be included in subscriber guides; and the availability of video-on-demand programming. Henry said CenturyLink's TV service is an IP based video product. Henry thanked MHCRC staff, Ben Walters and CenturyLink representatives, Mary

Lafave, Karen Stewart and Torry Somers for their work to bring forward the franchise proposal in a timely fashion.

Fick arrived 6:37pm.

Henry provided an overview of the City of Portland's process and timeline for considering the franchise proposal. Henry said the MHCRC will have an opportunity at its March to vote on a recommendation to the City of Portland. If the MHCRC recommends approval, staff will publish the franchise in the Daily Journal of Commerce 30-days in advance of the City of Portland's first reading of the franchise and affording the public an opportunity to comment. Henry said the franchise would come up for final vote 30-days after the first reading.

- CenturyLink Presentation

Studenmund welcomed Karen Stewart, Local Government Affairs Director for CenturyLink and Mary LaFave, Director of Video Affairs for CenturyLink. Stewart briefly introduced members of CenturyLink's team present in the audience: Chris Denzin, VP National Field Sales; Torry Somers, Associate General Counsel; Darrion Bowers, Vice President Oregon Operations; John Lee, Director Video Affairs; Mark Reynolds, Vice President NW Regional Regulatory and Legislative Affairs; and Mary Taylor, Washington Local Government Affairs Director.

LaFave said it was a pleasure to work with staff on the renewed franchise.

Chris Denzin said CenturyLink representatives and MHCRC staff put a lot of effort into negotiating the proposed franchise. Denzin said CenturyLink acquired the franchise when it merged with Qwest, however the franchise hasn't been activated as Qwest and then CenturyLink did not roll out services. Denzin said CenturyLink has a 75+ year history that includes only three CEOs. Denzin said CenturyLink operates in all 50 states and has 48,000 employees worldwide. Denzin said CenturyLink is ranked 150th of Fortune 500 and is a Tier 1 global internet provider. Denzin presented a PowerPoint that covered the following:

- $4 billion invested on network development across the state of Oregon
- 1,150 employees in Oregon
- $1 million paid in Oregon property tax
- Employees volunteered more than 24,000 public service hours in 2012
- In August 2014, CenturyLink rolled out Gigabit services to consumers and small business customers
- Prism TV has been offered in select markets for 12 years; the most recent markets to receive Prism services are Phoenix, Arizona and Omaha, Nebraska
- Prism is an IP driven TV service (a short video on Prism TV was presented)
- CenturyLink views itself as the pioneer and innovator of the whole home DVR and wireless set top box
- Features of Prism TV include Prism on the Go, App Center, HD, Find-It-Fast Navigation, Warp-Speed Channel Change, Sports Channels, Last 5, Hispanic Channels
- Prism offers Mosaic or multi-view for sports, PEG, news and kids programming
- There are five programming packages available nationally
- The Basic package has about 20 channels; the premium package about 320 channels

Denzin said CenturyLink doesn't price by neighborhood, rather service price is set by market and/or nationally.

In response to a question from Diciple regarding CenturyLink's planned neighborhood deployment, Denzin said that CenturyLink is currently in a planning phase for service roll out in Portland. Denzin said network upgrades are underway. Denzin said CenturyLink received permits from the City of Portland in certain areas of the City. Denzin said that while not all neighbourhoods will have service at launch, it is a very diverse roll out.

Bennett asked if there are any plans to roll out to other jurisdictions. Denzin said the focus right now is on the City of Portland.

Studenmund asked about closed caption delivery over the IP system. Lafave said that CenturyLink carries the closed captioning that comes with any of the content it receives for redistribution.

In response to a question from Hansen about video-on-demand (VoD) programming, Denzin said CenturyLink VoD programming is cloud based and content is available for purchase. LaFave said there is paid and free VoD content available. LaFave said the proposed franchise includes PEG programming VoD content as part of the public benefit package.

In response to a question from Goheen regarding local employment, Denzin said the local team consists of about 600 employees with an additional 400 employees throughout the state.

Diciple said the City of Portland is rapidly growing and gentrifying. Diciple asked how CenturyLink is ensuring equitable access to its product. Denzin said CenturyLink's services are available as fiber to the home and as fiber to the node. Denzin said CenturyLink will serve all consumers who are technically serviceable. Denzin said service availability is not based on socio-economic status of the households.

In response to a question from Fick about rates, Denzin said the basic package is $29.99/month. Denzin said CenturyLink offers bundled packages for low income households based on life line service eligibility. Denzin said CenturyLink offers internet service for as low as $9.99/month for 40 Mbps.

Hansen asked if areas enabled with Gigabit broadband service will have PRISM offered as well. Denzin said that's a fair assessment.

In response to a question from Bennett, LaFave said the Gigabit service was first market launched in 2008.

- Current Franchise Holder comment:

Marc Farrar, Comcast, said Comcast plans to submit written comments.

- Public Comment

Bea Coulter, Director of Operations at PCM, said PCM looks forward to working with CenturyLink and is excited about the opportunities the competitive franchise presents. Coulter

said PCM supports the public benefit provisions included in the proposed franchise including HD channels, program guides, VoD, and capital funding.

Henry said the Commission will accept written comment for the record through February 2.

Public Comment closed. 7:20pm

- Commission Discussion/Direction to Staff

None.

- Adjourn 7:21pm

REGULAR MEETING

Call to Order: 7:30pm

- Roll Call

Commissioners present: Carol Studenmund (Chair); Leif Hansen (Vice Chair); Scott Harden; Mike Bennett; Sue Diciple; Toya Fick (6:37pm); Rich Goheen.

Commissioners Absent: Norm Thomas

Staff: Mary Beth Henry, Director; Julie Omelchuck, Program Manager; Ben Walters, Legal Counsel; Rebecca Gibbons, Program Coordinator

- Agenda Review: none.

- Disclosures: Harden said that on January 15 he attended a meeting with City of Wood Village Mayor Smith, City Administrator Bill Peterson and Comcast Director of Government Affairs Tess Fields. Harden said Comcast initiated the meeting and focused on Comcast's concerns about the current and future role of the MHCRC.

- Consent Agenda

    1. December 15, 2014 Meeting Minutes
    2. Annual Commission Retreat Goals

    MOTION: Diciple moved to approve the Consent Agenda as presented. Hansen seconded.
    VOTE: 7-0 passed.

- Regular Agenda

R1. Preliminary Funding Decisions on the 2015 Community Technology Grant Pre-Applications

Gibbons said this is the third year the Commission has run its competitive grant round through a Pre-Application process. Gibbons said staff received 17 Pre-Applications through the new online

grants management system by the December 9 deadline. Gibbons said staff reviewed all 17 Pre-Applications for baseline eligibility criteria. Gibbons said staff determined that 15 Pre-Applications met the criteria and forwarded the 15 to the Commission on December 18 for review. Gibbons said that through individual review of the Pre-Applications and discussion tonight, the Commission is being asked to invite selected applicants to complete full online applications. Gibbons said the Commission will vote on final applications and contracts as a final step in the granting process. Gibbons reminded Commissioners that not applicants invited to apply will necessarily result in a final application and contract. Gibbons said there have been instances where staff or the applicant come to realize that the project is not quite rip for funding. Gibbons said staff will keep the Commission informed if this occurs. Gibbons said that during the final application process, staff expects that the total amount requested in grant funding from each of the applicants may change slightly as staff and the applicant work to ensure a complete project budget is included in the final application. Gibbons said the Commission allocated about $800,000 for funding this year; however this amount is quite flexible as the Commission has had a significant carry over in past years. Gibbons said that through the online review process, Commissioners individually selected a 'suite' of applications to invite to apply. Gibbons said a compilation summary of 'suites' is a hand out to assist in tonight's discussion.

MOTION: Diciple moved to approve Pre-Applications submitted by Flying Focus Video Collective, Metro (Council Chambers), Community Vision, Inc., NW Film Center, MetroEast Community Media, Friends of the Children, NW Children's Theater, Young Audiences of OR and SW Washington, PSU TV, Metro (Video Conferencing). Hansen seconded.
DISCUSSION:
Hansen said the Suite Summary Chart incorrectly reflects his suite selection. Hansen said he selected the Metro Video Conferencing application and did not select the Metro Council Chambers application; therefore the number of votes received should reflect 6 for the Council Chambers application and 5 for the Video Conferencing application. Gibbons apologized for the staff oversight.
Studenmund said she would like to leave room to discuss the Portland Community College application.
In response to a question from Hansen about alignment with the TechSmart Initiative, Omelchuck clarified current eligibility requirements under the Community Technology Grants and TechSmart Initiative. Omelchuck said staff resources are also limited to develop and run any new initiatives at this time.
AMENDED MOTION: Fick proposed a friendly amendment to the motion. Fick moved to approve Pre-Applications submitted by Flying Focus Video Collective, Metro (Council Chambers), Community Vision, Inc., NW Film Center, MetroEast Community Media, Friends of the Children, NW Children's Theater, Young Audiences of OR and SW Washington, Metro (Video Conferencing). Diciple and Hansen accepted the amendment.
VOTE: 7-0 passed.

MOTION: Hansen moved to approve the Pre-Application submitted by Portland Community College. Diciple seconded.
DISCUSSION:
Harden said he believes the project as proposed would be a good long-term, tangible investment. Hansen said the applicant failed to clearly explain in detail what grant funds would be used for. Hansen said it's clear that studio sound proofing is the focus of the project, however there isn't

enough information in the budget narrative section of the Pre-Application to support the grant request.
Harden concurred and said it was not possible to evaluate the grant request amount due to lack of information in the Pre-Application.
Bennett questioned the value of the project against the small number of students who might benefit. Fick concurred.
VOTE: 3–4 failed.

MOTION: Hansen moved to approve the Pre-Application submitted by PSU.TV. Diciple seconded.
DISCUSSION:
In response to a question from Fick about the identified beneficiary group, Gibbons said that on page two of the Pre-Application, it states that students are identified for involvement in the program by student advisors and professor recommendations.
Diciple said the evaluation plan appears well formulated to measure the proposed outcomes.
Bennett questioned the value of the project against the small number of students who might benefit.
VOTE: 5-2 passed.

MOTION: Harden moved to approve the Pre-Application submitted by Our United Villages. Diciple seconded.
DISCUSSION:
Harden said the proposed project purpose resonated with him.
Hansen said he found it difficult to know exact who the targeted beneficiaries are of the project.
Fick said the Pre-Application did not clearly make the link between the project purpose and the 150 youth identified as possible beneficiaries.
Bennett said he too was unclear on the project purpose.
Diciple said the project could be quite innovative and result in engaging and valuable programming for the community. Diciple agreed that the Pre-Application lacked some details, but overall she supports the application.
VOTE: 4-3 passed.

MOTION: Fick moved to approve the Pre-Application submitted by The Skanner Foundation. Diciple seconded.
DISCUSSION:
Fick said she supports funding for this project given the applicants past success with the project and the importance of sharing and understanding the historical significance of Vanport.
Hansen asked about how much additional benefit might be gained through continued funding support. Hansen also said he was unclear whether the public being trained to be producers or the general public, who would view the final documentary program, are the primary beneficiaries of the project.
Diciple said the partnership with the University of Portland School of Journalism and Communications presents an exciting opportunity.
Harden pointed out that the equipment requested totals the total grant request, however the applicant also identified some contractual as grant funded. Gibbons said the applicant may have overlooked the drop down box built into the online application that would require the applicant to mark the contractual as a match expense.
VOTE: 6-1 passed.

R2. MHCRC participation in FCC notice of proposed rulemaking (NPRM) regarding multichannel video programming distributor (MVPD)
Henry said the Federal Communications Commission (FCC) approved a notice of proposed rulemaking to address the fact that video services are being provided increasingly over the Internet. Henry said staff recommends the MHCRC join a coalition to file comments in the NPRM to ensure that compensation for private use of the public ROW and local voice (PEG) are reflected in federal policy governing MVPDs. Henry said the cost of participation will not exceed $5,000 and funding is included in the FY2014-15 budget.

MOTION: Hansen moved to authorize staff to join a coalition to submit comments in the FCC NPRM on multichannel video program distributors. Bennett seconded.
DISCUSSION: none.
VOTE: 7-0 passed

Staff Activity Reports and Updates

- FCC/Federal legislative developments: Henry said the Comcast/Time Warner merger still under consideration.
- 2015 Oregon legislative session: Henry said staff met with other local government representatives and with the League of Oregon Cities to review and discuss legislative bills and local advocacy opportunities.
- FY15-16 Budget process/information: Henry said the Finance Committee is scheduled to meet sometime in March/April timeframe.
- PSU IGA: Omelchuck said the MHCRC entered into an IGA with Portland State University Center for Student Success to develop and design an evaluation for the TechSmart Initiative. Omelchuck said PSU was selected for this purpose because it has access to student level data on the students that participate in MHCRC grant funded projects. In addition, Omelchuck said PSU is the lead evaluator for the MHCRC-Roosevelt High School 1:1 grant project. Omelchuck said working with PSU to develop the evaluation tools and to conduct the evaluation is not working out to staff's expectations. Therefore, Omelchuck said staff recommends amending the IGA to retain only the Roosevelt evaluation and the evaluation of student level data components of the existing IGA. Omelchuck said staff plans to issue an RFP for consulting services to help with the evaluation design.
- Other: Omelchuck attended Portland Public Schools' launch event for the Virtual Scholars program. Omelchuck said the Virtual Scholars program is PPS's credit recovery program. Omelchuck said the event included a panel of 12 students who participated in the program and are now on track to graduate. Omelchuck said it was rewarding to see the program building student confidence. Omelchuck said the students highlighted the availability of the technology and the ability to see their progress on the dashboard as a motivator in their success.
  In response to a question from Goheen, Omelchuck said about 200 students participate in the program.
  Omelchuck said photos and video from the event will be posted on the PPS and MHCRC websites.

Committee Reports

- Finance Committee: none.
- Grant Committee: none.
- PCM Board Appointee: Studenmund said Cece Hughley Noel, Executive Director at PCM, is on a medical leave of absence for three months. Bea Coulter is been assigned Acting Executive Director.
- MetroEast Board Appointee: none.

New Business; Commissioner Open Comment
Studenmund gave an overview of the meeting schedule.

Diciple asked Harden to further comment on his meeting with the Wood Village Mayor and the Comcast representative. Harden said Comcast stated that many cities negotiate franchise agreements without funding staff and that Comcast does not support the City using volunteers to decide how PEG funding will be spent. Harden said that he and the Mayor agreed that participating in the MHCRC and paying a small amount for four full-time staff is money well spent.
Franchisee Activity Report

- Frontier: Jason Mocca said on that on February 25, Frontier would discontinue offering the YES network as part of Prime HD.
- Comcast: Marc Farrar said he was not aware of a conversation at the meeting with Wood Village, which may have implied the unsophistication of the MHCRC volunteers. Farrar apologized and said that was not the intent or the focus of the Company's concerns.
- CenturyLink: none.
- Reliance Connects: none.

PEG Provider Activity Report

- MetroEast Community Media: Rob Brading – celebration on Thursday night.
- Portland Community Media: Bea Coulter – medical leave until April 13 – approved by Board.

Public Comment: none.

Adjourn 8:52pm

Respectfully submitted,

Rebecca Gibbons
Program Coordinator

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MT. HOOD CABLE REGULATORY COMMISSION
Annual Planning Retreat
McMenamins Kennedy School, Portland
February 21, 2015 Retreat Minutes – DRAFT

SUMMARY MINUTES

THESE MINUTES ARE UNOFFICIAL UNTIL APPROVED BY THE COMMISSION AT A SUBSEQUENT MEETING. PLEASE REFER TO SUBSEQUENT MINUTES FOR APPROVAL OR CHANGES.

Call to Order at 9:00 a.m.

Commissioners Present: Carol Studenmund (Chair), Leif Hansen (Vice Chair), Toya Fick, Sue Diciple, Norm Thomas, Mike Bennett, Scott Harden and Rich Goheen
Staff: Julie Omelchuck, Mary Beth Henry, and Rebecca Gibbons
Facilitator: Paula Manley, Paula Manley Consulting

Retreat Goals:

- Celebrate the TechSmart Initiative for Student Success
- Review the past year including successes and challenges
- Explore the public policy environment
- Develop a shared understanding of the changing telecommunications landscape and establish a process to engage stakeholders in a community vision to support future community communication needs
- Provide opportunities for Commissioners to get to know each other and strengthen working relationships
- Revisit the Commission's operating agreements and meeting protocols

TechSmart Grant Initiative: Update and Celebrate!
Staff highlighted the trajectory of the MHCRC TechSmart Initiative starting in 2012. In 2013 the Commission explored the potential of using a collective impact approach to leverage its resources in conjunction with the All Hands Raised Partnership effort to identify community-wide student success indicators. This included working with Portland State University to identify Initiative goals and outcomes and to develop a related evaluation plan. The intended impact of the TechSmart Initiative is two-fold: to improve student academic outcomes and to collect and share data on how technology supports learning.

The TechSmart Initiative officially launched in Fall 2014. The first two inaugural grants are with David Douglas School District and Parkrose School District. Staff and Commissioners acknowledged the thoughtful process taken to develop and launch the Initiative.

The Year in Review
Commissioners and staff reflected on accomplishments and challenges over the past year.

Exploring the Strategic Environment
Staff made a presentation highlighting changes in the strategic landscape, followed by Commission discussion.

Envisioning Our Past, Present & Future
Commissioners and staff discussed and identified past and present needs of stakeholders (stakeholders were defined as Access Providers, Jurisdictions, Cable Customers, Communities, and Schools, Libraries and Public Agencies) and the value of the Commission's role, work and services related to the identified needs. Commissioners engaged in an exploration of future possible needs of the stakeholders and what the stakeholders might see or want in order to support those needs.

Commissioners and staff explored influential developments in technology and communications policy and the Commission's priorities for advocacy efforts.

In light of the changing environment and stakeholders' needs, Commissioners brainstormed potential future roles of a county-wide body.

Commissioners and staff brainstormed key principals to guide planning efforts over the next couple years and potential steps to be included in a planning process.

Review Commission's Operating Agreements and Meeting Protocols
Commissioners reviewed and discussed current operating agreements.

The retreat adjourned at 4:30 p.m.

Respectfully submitted,

Rebecca Gibbons
Program Coordinator

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COVER SHEET – AGENDA ITEM #C3
For Commission Meeting: March 16, 2015

"Community Technology Grant Agreement: Flying Focus Video Collective"

Recommendation
Staff recommends that the Commission approve the 2015 Community Technology Grant agreement with Flying Focus Video Collective for $1,950.

Background
At the January 26 meeting, the Commission selected 12 Pre-Applications to invite to apply for funding. Following the Commission's decision, MHCRC staff engaged all 12 applicants in a process to complete full grant applications and contracts.

MHCRC staff has reached agreement on a full grant application and contract with Flying Focus Video Collective and recommends approval at the March meeting (draft contract attached). The final grant application is simple, yet straight-forward, given the relatively small amount of grant funds requested and there are no changes to the grant amount requested or issues to report.

MHCRC staff continues to work with the remaining applicants to complete full grant applications and contracts for potential MHCRC consideration at a future meeting.

Attachment: Draft Community Technology Grant Agreement (1)

Prepared By: Rebecca Gibbons
March 10, 2015

AGREEMENT FOR COMMUNITY ACCESS CAPITAL GRANT

This Agreement is between the Mt. Hood Cable Regulatory Commission (Commission), through the Office for Community Technology (OCT), and Flying Focus Video Collective (Grantee) (together referred to as the “Parties”).

RECITALS:

This Agreement is entered into for the purpose of providing the Commission's 2015 grant funds for the Grantee's Archiving Media Acquisition Project.

AGREEMENT:

1. Grant Amount, Use of Grant

Grantee is awarded a total amount of $1,950 for specific capital costs related to the Grant project. Grantee shall use the Grant funds exclusively for the purposes outlined in its Grant Application (the "Grant"). The Grant Application is attached to this Agreement as Attachment 2. Grantee shall not use the Grant funds for any other purpose than that set forth in Attachment 2.

2. Project Manager

The Commission's Project Manager shall be Rebecca Gibbons or such other person as shall be designated in writing by the OCT Director.

3. Payments

Upon submission of an invoice from Grantee, and upon certification by the Project Manager that the invoice is in accordance with this Agreement, the Commission shall pay to the Grantee $1,950 as specified in the invoice within thirty (30) days after receipt of the invoice. The invoice shall be on Grantee’s letterhead and signed and dated by an authorized representative of Grantee. The invoice shall include an invoice number, the title of the Grant project and the total grant amount authorized by the Grant. If the Project Manager finds that the invoice is not in accordance with this Agreement, the Project Manager shall notify the Grantee of the reason(s) for the disallowance and non-payment.

All expenditures made from Grant funds for Grant project capital costs must be made at least thirty (30) days prior to the expiration of this Agreement.

Grantee shall repay to the Commission, within thirty (30) days of the expiration date of this Agreement, any Grant funds that have not been expended for Grant purposes.

4. Financial Records

Grantee shall account for the Grant funds separately in its books of accounts and charge only Grant-related expenditures to the Grant account.

Grantee agrees to keep accurate and complete financial records that will enable the Commission to easily determine the use of Grant funds and the allocation method of Matching Funds committed by Grantee and Project Partners in the Grant for the project.

5. Reports

Grantee shall submit Interim Reports and a Final Report (collectively referred to as 'Report(s)' herein) to the Project Manager using the Commission's online grants management system. The Reports shall include both programmatic and financial information as established by the Commission. A sample of Report information is attached to this Agreement as Attachment 1. For a Report to be accepted by the Project Manager, the Grantee shall document and clearly describe the progress of the grant in accordance with the reporting schedule defined below.

Interim Reporting periods are April 1, 2015 to June 30, 215. Interim Reports are due within thirty (30) days of the end of each reporting period. Grantee shall submit a Final Report thirty (30) days prior to the expiration of the Grant.

Interim and Final Reports shall include an accurate and complete financial status report of Grant fund and Matching fund expenditures and include copies of receipts or other evidence of payment for actual grant funded capital costs incurred by Grantee related to the Grant. The Project Manager, at her/his sole discretion, may require additional programmatic information or financial documentation of Grant project expenditures.

Grantee shall immediately provide notice in writing by electronic mail to the Project Manager when Grantee anticipates or realizes any deviation in the Grant project which may result in Grantee's inability to complete the Grant project as originally submitted and approved by the Commission.

Grantee shall also provide other financial or program reports as the Commission deems reasonably necessary or appropriate. Grantee shall make its books, general organizational and administrative information, documents, papers and records that are related to this Agreement or Grantee's performance of services related to this Agreement available for inspection by the Project Manager or other Commission representatives during reasonable business hours following five (5) business days advance written notification from the Project Manager.

6. Project and Fiscal Monitoring

The Commission and the Project Manager shall monitor the Grantee's performance on an as needed basis to assure compliance with this Agreement. Such monitoring may include, but are not limited to, on site visits at reasonable times, telephone interviews and review of required

reports. Monitoring will cover both programmatic and fiscal aspects of the Grant. The frequency and level of monitoring will be determined by the Project Manager. Grantee shall remain fully responsible at all times for performing the requirements of this Agreement.

7. Audit

Because grant funds are derived from the cable franchises, the cable companies may conduct a financial review or audit of Grantee for the purpose of verifying whether use of capital grant funds is in accordance with the requirements of cable franchises related to use of capital grant funds. If the MHCRC receives notice from a cable company in accordance with the terms of the cable franchises of such audit or review, the Commission's Project Manager shall notify Grantee within 5 business days of receiving the notice, and shall identify to Grantee the relevant financial records of Grantee that the cable company seeks to review. The scope of such audit or review of Grantee shall be consistent with the terms of the applicable cable franchise. Grantee agrees to make such relevant financial records available to cable company's authorized representative for inspection and copying. Such records shall be reviewed during normal business hours at a time and place made available by Grantee. The Commission's Project Manager shall promptly provide Grantee with written notice of the audit or review's conclusions.

8. Publicity

Any publicity regarding the project shall indicate that the project was made possible by a Grant from the Commission through funds provided by the cable companies. Grantee shall notify the Project Manager before releasing information about the Grant to the press or other news media. The Commission may include information regarding the Grant in periodic public reports.

9. No Other Obligations/Complete Agreement

Grantee acknowledges that, except for the Grant, the Commission has no obligation to provide, and the Commission has not led Grantee to believe in any way (whether expressly or by implication) that the Commission will provide any additional or future assistance, financial or otherwise, either to Grantee or for the Grant project.

This Agreement contains the complete agreement of the parties. This Agreement may not be assigned, nor may any of the Commission's rights be waived, except in writing signed by a duly authorized representative of the Commission. The Commission may specifically enforce, or enjoin a breach of, the provisions of this Agreement, and such rights may be freely assigned or transferred to any other governmental entity by the Commission.

10. Representations

Grantee represents that it has full power and authority, and has obtained all necessary approvals, to accept the Grant, to carry out the terms of the Grant and this Agreement, and to conduct the Grant project in compliance with all applicable laws.

11. Indemnification

Grantee shall hold harmless, defend, and indemnify the Commission and the Commission's officers, agents, and employees against all claims, demands, actions, and suits (including all attorney fees and costs) brought against any of them arising from Grantee's work or any of Grantee's contractors work under this Agreement.

12. Compliance with Laws

The Commission and Grantee agree to comply with all applicable local, state and federal laws and regulations that apply to the subject matter of this Agreement.

13. Amendment

The Project Manager is authorized to amend the terms and conditions of this Agreement, provided such changes do not increase the Grant amount or the Commission's financial risks or change the purpose of the Grant. If approved such amendments shall only be effective if in writing, and signed by duly authorized representatives of both Parties. Any change in the amount of the Grant funds or the financial risks under this Agreement must be approved by vote of the Commission.

14. Term of the Agreement

This Agreement becomes effective upon the date of the last signature by a party. The term of this Agreement is through, and including, February 29, 2016.

15. Early Termination of Agreement

This Agreement may be suspended or terminated prior to the expiration of its term by:

(a) Written notice provided to Grantee from the Commission before any obligations are incurred;

(b) Mutual written agreement of the Parties.

Upon termination, Grantee shall return to the Commission the full amount of Grant funds paid by the Commission to the Grantee for the Grant project.

16. Material Failure to Perform

The Project Manager may terminate this Agreement after determining that Grantee has failed to comply with any material term or condition of this Agreement. The Project Manager shall give Grantee written notice of the intent to terminate this Agreement, identifying the reasons for such action.

If Grantee fails to remove or otherwise cure the material failure within thirty (30) days of the written notice of termination, or if Grantee does not undertake and continue efforts satisfactory to the Commission to remedy the failure, then the Commission may, at its sole discretion, require Grantee to refund to the Commission any amounts improperly expended, any unexpended amounts or the full amount of Grant funds paid by the Commission to Grantee for the Grant project in compliance with the terms and conditions of this Agreement.

17. Suspension of Work

The Project Manager may at any time give notice in writing, by electronic mail, or by facsimile to Grantee to suspend work and expenditure of funds provided under this Agreement. The notice of suspension shall specify the date of suspension and the estimated duration of the suspension. Grantee shall promptly suspend work and expenditure of funds to the extent specified. During the period of the suspension Grantee shall properly care for and protect all projects in progress including materials, supplies, and equipment that are on hand for performance of the Grant. The Project Manager may, at any time, withdraw the suspension of work as to all or part of the suspension by written, or by electronic mail, or facsimile notice to Grantee specifying the effective date and scope of withdrawal. Grantee shall then resume diligent performance of the work. In no event shall Grantee be entitled to any incidental or consequential damages because of suspension.

The causes for suspension of work include, but are not be limited to, Project Manager's concerns about Grantee's ability to complete the Grant in accordance with this Agreement or any other non-compliance with the Agreement.

18. Non-Discrimination

In carrying out activities under this Agreement, Grantee shall not discriminate against any employee or applicant for employment on the basis of race, color, religion, age, sex, marital or economic status, familial status, national origin, sexual orientation, disability or source of income. Grantee shall take actions to insure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, age, sex, marital or economic status, familial status, national origin, sexual orientation, or disability. Such action shall include but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Grantee shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, age, sex, marital or economic status, familial status, national origin, sexual orientation, disability or source of income. In regard to carrying out activities under this Agreement, Grantee shall further not arbitrarily refuse to provide services to any person and shall not discriminate in offering services on the basis of race, color, religion, age, sex, marital or economic status, national origin, sexual orientation, disability or source of income.

19. Severability

If any provision of this Agreement is found to be illegal or unenforceable, this Agreement nevertheless shall remain in full force and effect and the provision shall be considered stricken.

20. Choice of Law and Choice of Forum

This Agreement shall be construed according to the laws of the State of Oregon, without regard to its provisions regarding conflict of laws. Any litigation between the Commission and Grantee arising under this Agreement or out of work performed under this Agreement shall occur, if in the state courts, in the Multnomah County court having jurisdiction thereof, and if in the federal courts, in the United States District Court for the State of Oregon.

21. Survival

As of the date of termination of this Agreement, any pre-existing unresolved claim or dispute by either Party, including but not limited to, money owed, performance due, or any other obligations of the Parties, that is the result of the other Party's performance or non-performance, will, by their terms, survive termination of this Agreement and will be resolved in accordance with the terms and conditions of this Agreement. All indemnity and unperformed obligations will survive termination of this Agreement. The obligation under Section 5 to submit a Final Report shall also survive termination of this Agreement.

22. Assignment

This Agreement or any interest therein may not be assigned or subcontracted without the prior written consent of the Project Manager. In the event of transfer without prior written consent, the Commission may refuse to carry out this Agreement with either the transferor or the transferee and yet retain and reserve all rights of action for any breach of contract committed by Grantee.

Notwithstanding Grantee's use of any subcontractor for performance of this Agreement, Grantee shall remain obligated for full performance hereunder, and the Commission shall incur no obligation other than its obligations to Grantee under this Agreement. Grantee agrees that if subcontractors are employed in the performance of this Agreement, the Grantee and its subcontractors are subject to the requirements and sanctions of ORS Chapter 656, Workers' Compensation.

23. Electronic Means

The parties agree the Commission and Grantee may conduct this transaction, including any contract amendments, by electronic means, including the use of electronic signatures.

24. Notice

Any notice provided for under this Agreement shall be sufficient if in writing and (1) delivered personally to the following addressee, (2) deposited in the United States mail, postage prepaid, certified mail, return receipt requested, (3) sent by overnight or commercial air courier (such as Federal Express), or (4) email addressed as follows, or to such other address as the receiving party hereafter shall specify in writing:

If to the Commission:

Attn: Rebecca Gibbons, Project Manager:
Office for Community Technology
Mt. Hood Cable Regulatory Commission
111 SW Columbia St., Suite 600
Portland, Oregon 97201
Email: rgibbons@mhcrc.org

If to Grantee: Barb Greene

Flying Focus Video Collective
3439 NE Sandy Blvd, PMB 248
Portland, OR 97232
Email: ffvc@flyingfocus.org

Any such notice, communication or delivery shall be deemed effective and delivered upon the earliest to occur of actual delivery, three (3) business days after depositing in the United States mail as aforesaid, one (1) business day after shipment by commercial air courier as aforesaid or the same day an email transmission is sent (or the first business day thereafter if sent on a Saturday, Sunday or legal holiday).

AGREEMENT FOR COMMUNITY ACCESS CAPITAL GRANT: Archiving Media Acquisition Project

GRANTEE SIGNATURE:

GRANTEE: Flying Focus Video Collective

BY:_____ Date:_____

Name:_____

Title:_____

MT. HOOD CABLE REGULATORY COMMISSION SIGNATURES:

By: _____ Date: _____
Mt. Hood Cable Regulatory Commission Chair

Approved as to Form:

By: _____ Date: _____
Mt. Hood Cable Regulatory Commission Attorney

Grant Agreement -- Attachment 1

SAMPLE INTERIM REPORT INFORMATION

OUTCOMES ACTIVITES AND PROGRESS

Describe project activities that focus on the intended outcomes and/or progress made toward the outcomes. Provide both quantitative and qualitative details as they relate to an activity.

LEARNINGS AND EVALUATION

Summarize the key evaluation steps completed or underway. What are the primary lessons learned thus far about the project? Have you had any course corrections or adjustments to your project based on learnings thus far? How might these learnings impact project implementation in the next Reporting Period?

IMPLEMENTATION SUCCESSES AND CHALLENGES

By using the project's original implementation plan/timeline (included in Attachment 2 to the Grant Agreement, The Implementation Plan), provide a mark-up of the plan indicating the status of your project in relation to the original plan/timeline by adding a "status" column to your activities list.

Describe any anticipated and unanticipated successes and challenges.

EXPENDITURE DETAIL

Provide a line item accounting, in context of the original grant budget, of the expenditures incurred during the Reporting Period; including both Grant fund and Matching fund expenditures.

Provide a clear narrative of the expenditures incurred for each line item identified above.

Provide a clear explanation of any expenditure that substantially differs from the original Grant budget.

Provide copies of receipts or other documentation for actual grant funded capital costs incurred during the reporting period by Grantee related to the Grant.

WORK SAMPLES

Periodically, the MHCRC will use photos and videos (with permission) on our website to highlight the work of the organizations we support. Please send us photos or videos that illustrate the impact of the grant project in the community. (By sharing photos or videos, you acknowledge that any and all material you are providing has been obtained with appropriate signed media releases and may be shared with the MHCRC's stakeholders and broader audiences.)

SAMPLE FINAL REPORT INFORMATION

RESULTS

Describe the significant project activities that took place throughout the life of your project and how these activities contributed to the realization of the original project purpose and outcomes. (As applicable, please quantify your results as they related to your original project outcomes, i.e. numbers of people served, the demographics of those served, the number and type of content created, the number/type of classes/programs offered, etc.)

Outline your evaluation process, including evaluation tools and methods. Detail the results of your evaluation.

Do you have a testimonial story to tell that captures the essence of the project's impact? (Where anonymity is required, please use pseudonyms.)

REFLECTIONS

What did you learn about the problem or issue you were trying to address?
What did you learn about the population served?
What factors contributed to your success?
What, if any, were the significant challenges encountered? How did you address both anticipated and unanticipated challenges in the course of the project?

EXPENDITURE DETAIL

Provide a line item accounting, in context of the original grant budget, of the expenditures incurred during the Project term; including both Grant fund and Matching fund expenditures.

Provide a clear narrative of the expenditures incurred for each line item identified in Step 1.

Provide a clear explanation of any expenditure that substantially differs from the original Grant budget.

Provide any remaining copies of receipts or other documentation for actual grant funded capital costs incurred by Grantee related to the Grant since the last reporting period.

SUSTAINABILITY

Will the project/program continue beyond the term of this Grant? If so, what are your next steps and plans for continuing or changing the project/program?

WORK SAMPLES

Periodically, the MHCRC will use photos and videos (with permission) on our website to highlight the work of the organizations we support. Please send us photos or videos that illustrate the impact of the grant project in the community. (By sharing photos or videos, you acknowledge that any and all material you are providing has been obtained with appropriate signed media releases and may be shared with the MHCRC's stakeholders and broader audiences.)

Application

00069 - 2015 Community Technology Grants

00225 - Archiving Media Acquisition Project

Community Technology Grants

Status:	Submitted
Submitted Date:	02/24/2015 1:52 PM

Primary Contact

Name:		Barb		Greene
	Salutation	First Name	Middle Name	Last Name
Email:	ffvc@flyingfocus.org			
Phone:*	503-239-7456			
	Phone		Ext.	
Title:	Board Member			

Organization Information

Name:	Flying Focus Video Collective		
Organization Type:	Non-Profit Entity		
Address:	3439 NE Sandy Blvd, PMB 248		
City*	Portland	Oregon	97232
	City	State/Province	Postal Code/Zip
Phone:	503-239-7456		

Executive Summary

Executive Summary

The Executive Summary is your opportunity to introduce your project (please limit to one page).

Flying Focus, and this project, focus on community involvement and service delivery, by helping to enhance our volunteers' abilities in producing programs for playback on Portland Community Media. In our 23+ years as a group, we've had over 130 volunteers, many of whom received initial training at PCM but were able to actually produce programs using our help. As we've moved from linear to computer-based editing, thanks to MHCRC's computer technology grant, we will need to upgrade and expand our computer equipment and archiving ability.
Since 1991, our all-volunteer organization has worked with and featured many underserved communities, for example people of color, the LGBTQ community, houseless persons, peaceworkers, and survivors of domestic violence, police abuse, hate crimes, and genocide. We have also produced programs on many facets of community organizing and community interaction for social change, educating the public about issues such as media literacy, green living for the environment, and nutritional awareness for human and planetary health.

Our programming showcases local groups and illustrates various issues of concern, how the group is working on the problem, and how viewers can get involved to help make substantive change. Examples include the Portland chapters of Amnesty International, Women's International League for Peace and Freedom, American Friends Service Committee, Physicians for Social Responsibility and the ACLU, as well as local organizations such as Race Talks, NW Teachers for Social Justice, Street Roots, NAYA, the Albina Ministerial Alliance Coalition for Justice and Police Reform, Basic Rights Oregon, the American Iranian Friendship Council, NW Veg, Center for Intercultural Organizing, Jobs with Justice, and many more. Often the organizations whose phone number is given will receive calls from viewers even when FFVC does not.

(This field has a character limit of 4000)

Project Narrative

Total Grant Funds:	$1,950.00
Total Match Funds:	$2,150.00
Total Funds:	$4,100.00
Cable System Technology Use	Community Access Channels
Proposed Technology	Video production equipment
Public Benefit Area	Improving Service Delivery

Project Purpose

Describe the overall project, including how technology will be used and the type of proposed technology to be deployed. How will use of the technology address your identified public benefit area and serve your identified community or targeted beneficiaries? What project outcomes do you hope to achieve for the identified community or targeted beneficiaries through the use of the proposed technology?

The Archiving Media Acquisition Project is a follow up to our 2013 Digital Editing Project which enabled Flying Focus to transition to digital editing. Technology has changed again, and we are requesting MHCRC funds to help us acquire currently available hard drives for editing and storage and a battery backup (Uninterruptable Power Supply [UPS]) to preserve data. PCM has mostly moved away from tape-based editing to computer-based editing. Because of the limitations of time (work hours vs. PCM's open hours), transportation, and funds, many of our volunteers present and future are unable to participate in producing meaningful media unless we can continue to provide in-house editing to supplement what can be done at PCM.

In addition to producing new programming using this equipment, we are requesting DVCAM tapes to archive our programs as they are produced to ensure they are available to rebroadcast on PCM channels even if our hard drives fail. Our projected grant total includes the time to continue training our board members and volunteers and to produce at least 12 new half hour programs in the coming year using the acquired technology. The hard drives and tapes should allow us to produce and archive shows for 3 full years, or roughly 2.5 years past the end of the grant period.

(This field has a character limit of 30000 or approximately 4 single spaced pages)

Evaluation Plan

How will you evaluate progress toward and achievement of the projects anticipated outcomes?

Because of the nature of our project, it is difficult to measure particular outcomes. By acquiring this equipment, we can improve our ability to deliver programming to PCM. Since Comcast does not make viewership numbers for Access channels known, it is difficult to say how many people are viewing our programs or to measure if that audience will increase once the new equipment is in place. However, we can report back how many programs we have been able to create on the computer once the expected programs have been edited and delivered to PCM.

(This field has a character limit of 4000)

Project Partners

A "Project Partner" is defined as an organization that supplies cash or in kind resources and/or plays an active role in the planning and implementation of the project. You should present who your Project Partners are, their respective roles in the project, and specific contribution each partner will make to the project in the form of financial support, equipment, personnel, or other resources.

n/a

(This field has a character limit of 4000)

PROJECT FEASIBILITY SECTION includes: Technical Design, Implementation Plan, Organizational Capacity and Project Budget (see Final Application Budget form)

Technical Design

The Technical Design should specify in detail the proposed technology and equipment to be employed; the rationale in selecting the particular technology; how the technical design supports the projects use of the community access channels and/or the I-Net; and the plans for maintaining and upgrading the system or equipment in the future.

The hard drives will enable Flying Focus to expand its ability to edit in house and produce a product that is compatible with Portland Community Media program requirements in digital format.
The battery backup (Uninterruptable Power Supply) will ensure data preservation in the event of power outage or interruption.
The tapes will be used to archive programs to make them available in the future. Most of our programming covers topics that are ongoing areas of concern and do not become obsolete quickly.

(This field has a character limit of 10000)

Proposed Project Start and End Date:

Proposed projects may include timelines of up to 36 months to complete the projects.

Proposed Start Date (month/year)	April, 2015
Proposed End Date (month/year)	December, 2015

Implementation Plan

The Implementation Plan should include major tasks and milestones in addition to detailed tasks needed to successfully implement the project.

One of the members of the Board of Directors will purchase and install the new hard drives and battery backup (Uninterruptable Power Supply).
One of the members of the Board of Directors will train the rest of the Board to use the new equipment.
12 new programs will be produced using the new equipment by December 31, 2015. The programs will be archived on the tapes obtained through the grant.

(This field has a character limit of 21000)

Organization Capacity

The applicant should demonstrate the Organization's capacity to successfully integrate the project into the organization.

The active producers of Flying Focus have more than 70 years combined experience in video production and have all been learning to use the new digital technology over the past 5-10 years.

(This field has a character limit of 5500)

Budget Narrative

Budget Narrative

Purchase 1 Battery Backup (Uninterruptable Power Supply) $150.
Purchase 12 1-Terabyte Hard Drives $1200.
Purchase 20 2-Hour DVCam Tapes $600.

Statement of Matching Resources

A project will not be considered eligible for funding unless the applicant document the capacity to supply matching resources of at least 50 percent of the total project cost.
The Statement of Matching Resources is essential to understand which project costs identified in the Budget Narrative and the line Item Budget will be supported by the applicant organization and which project cost will be supported by Project Partners.

Personnel 1 Board Member - Evaluate, arrange payment for, acquire & install hard drives and battery backup (Uninterruptable Power Supply) ($200)
Personnel 2 Volunteer Editor - Familiarize 4 volunteers on use of new equipment ($200)
Personnel 3 Volunteers - Create and produce at least 12 new programs for PCM ($1750)

Line Item Budget

Cost Category	Grant Funds	Match Amount	Project Total
Personnel	$0.00	$2,150.00	$2,150.00
Education and Training	$0.00	$0.00	$0.00
Travel	$0.00	$0.00	$0.00
Contractual	$0.00	$0.00	$0.00
Equipment	$1,950.00	$0.00	$1,950.00
Infrastructure Construction	$0.00	$0.00	$0.00
Facilities Construction	$0.00	$0.00	$0.00
Miscellaneous	$0.00	$0.00	$0.00
Overhead	$0.00	$0.00	$0.00
Totals	**$1,950.00**	**$2,150.00**	**$4,100.00**

Signature

Signature of Duly Authorized Representative	Barb Greene
Date	02/24/2015
Title	Board Member
Phone	503-239-7456
E-mail	ffvc@flyingfocus.org

Supplemental Material Attachments

Partner Commitment Letter(s)

MT. HOOD CABLE REGULATORY COMMISSION
111 SW Columbia St., Suite 600 • Portland, OR 97201
Phone: (503) 823-5385 • Fax (503) 823-5370
www.mhcrc.org
Serving Multnomah County and the Cities of Fairview, Gresham, Portland, Troutdale and Wood Village

COVER SHEET – AGENDA ITEM #C4
For Commission Meeting: March 16, 2015

"Community Technology Grant Agreement: The Skanner Foundation"

Recommendation
Staff recommends that the Commission approve the 2015 Community Technology Grant agreement with The Skanner Foundation for $53,480.

Background
At the January 26 meeting, the Commission selected 12 Pre-Applications to invite to apply for funding. Following the Commission's decision, MHCRC staff engaged all 12 applicants in a process to complete full grant applications and contracts.

MHCRC staff has reached agreement on a full grant application and contract with The Skanner Foundation and recommends approval at the March meeting (draft contract attached). The Commission may recall that the Skanner Pre-Application was clear and detailed with regard to project purpose, outcomes and evaluation methods, however there were some questions raised about the proposed budget. The Pre-Application included a $60,000 requested for specific equipment purchases, however there was a grant funded contractual line item identified for trainers that was not covered by the $60,000 grant request. Through diligent research and analysis of the complete project budget, The Skanner Foundation developed a final project budget that included the necessary equipment, training and facilities construction for $53,480 in grant request; $6,520 under the Pre-Application grant request.

MHCRC staff continues to work with the remaining applicants to complete full grant applications and contracts for potential MHCRC consideration at a future meeting.

Attachment: Draft Community Technology Grant Agreement (1)

Prepared By: Rebecca Gibbons
March 10, 2015

AGREEMENT FOR COMMUNITY ACCESS CAPITAL GRANT

This Agreement is between the Mt. Hood Cable Regulatory Commission (Commission), through the Office for Community Technology (OCT), and The Skanner Foundation (Grantee) (together referred to as the "Parties").

RECITALS:

This Agreement is entered into for the purpose of providing the Commission's 2015 grant funds for the Grantee's NPMTC 2015 Vanport Multimedia Project.

AGREEMENT:

1. Grant Amount, Use of Grant

Grantee is awarded a total amount of $53,480 for specific capital costs related to the Grant project. Grantee shall use the Grant funds exclusively for the purposes outlined in its Grant Application (the "Grant"). The Grant Application is attached to this Agreement as Attachment 2. Grantee shall not use the Grant funds for any other purpose than that set forth in Attachment 2.

2. Project Manager

The Commission's Project Manager shall be Rebecca Gibbons or such other person as shall be designated in writing by the OCT Director.

3. Payments

Upon submission of an invoice from Grantee, and upon certification by the Project Manager that the invoice is in accordance with this Agreement, the Commission shall pay to the Grantee $53,480 as specified in the invoice within thirty (30) days after receipt of the invoice. The invoice shall be on Grantee's letterhead and signed and dated by an authorized representative of Grantee. The invoice shall include an invoice number, the title of the Grant project and the total grant amount authorized by the Grant. If the Project Manager finds that the invoice is not in accordance with this Agreement, the Project Manager shall notify the Grantee of the reason(s) for the disallowance and non-payment.

Grantee shall account for the Grant funds separately in its books of accounts and charge only Grant-related expenditures to the Grant account. Grantee will not comingle any assets that result from this Grant with the Skanner News Group nor use any assets that result from this Grant for corporate purposes of the Skanner News Group.

All expenditures made from Grant funds for Grant project capital costs must be made at least thirty (30) days prior to the expiration of this Agreement.

Grantee shall repay to the Commission, within thirty (30) days of the expiration date of this Agreement, any Grant funds that have not been expended for Grant purposes.

4. Financial Records

Grantee shall account for the Grant funds separately in its books of accounts and charge only Grant-related expenditures to the Grant account. Grantee will not comingle any assets that result from this Grant with the Skanner News Group nor use any assets that result from this Grant for corporate purposes of the Skanner News Group.

Grantee agrees to keep accurate and complete financial records that will enable the Commission to easily determine the use of Grant funds and the allocation method of Matching Funds committed by Grantee and Project Partners in the Grant for the project.

5. Reports

Grantee shall submit Interim Reports and a Final Report (collectively referred to as 'Report(s)' herein) to the Project Manager using the Commission's online grants management system. The Reports shall include both programmatic and financial information as established by the Commission. A sample of Report information is attached to this Agreement as Attachment 1. For a Report to be accepted by the Project Manager, the Grantee shall document and clearly describe the progress of the grant in accordance with the reporting schedule defined below.

Interim Reporting periods are April 1, 2015 to June 30, 2015; July 1, 2015 to October 30, 2015. Interim Reports are due within thirty (30) days of the end of each reporting period. Grantee shall submit a Final Report thirty (30) days prior to the expiration of the Grant.

Interim and Final Reports shall include an accurate and complete financial status report of Grant fund and Matching fund expenditures and include copies of receipts or other evidence of payment for actual grant funded capital costs incurred by Grantee related to the Grant. The Project Manager, at her/his sole discretion, may require additional programmatic information or financial documentation of Grant project expenditures.

Grantee shall immediately provide notice in writing by electronic mail to the Project Manager when Grantee anticipates or realizes any deviation in the Grant project which may result in Grantee's inability to complete the Grant project as originally submitted and approved by the Commission.

Grantee shall also provide other financial or program reports as the Commission deems reasonably necessary or appropriate. Grantee shall make its books, general organizational and administrative information, documents, papers and records that are related to this Agreement or Grantee's performance of services related to this Agreement available for inspection by the Project Manager or other Commission representatives during reasonable business hours following five (5) business days advance written notification from the Project Manager.

6. Project and Fiscal Monitoring

The Commission and the Project Manager shall monitor the Grantee's performance on an as needed basis to assure compliance with this Agreement. Such monitoring may include, but are not limited to, on site visits at reasonable times, telephone interviews and review of required reports. Monitoring will cover both programmatic and fiscal aspects of the Grant. The frequency and level of monitoring will be determined by the Project Manager. Grantee shall remain fully responsible at all times for performing the requirements of this Agreement.

7. Audit

Because grant funds are derived from the cable franchises, the cable companies may conduct a financial review or audit of Grantee for the purpose of verifying whether use of capital grant funds is in accordance with the requirements of cable franchises related to use of capital grant funds. If the MHCRC receives notice from a cable company in accordance with the terms of the cable franchises of such audit or review, the Commission's Project Manager shall notify Grantee within 5 business days of receiving the notice, and shall identify to Grantee the relevant financial records of Grantee that the cable company seeks to review. The scope of such audit or review of Grantee shall be consistent with the terms of the applicable cable franchise. Grantee agrees to make such relevant financial records available to cable company's authorized representative for inspection and copying. Such records shall be reviewed during normal business hours at a time and place made available by Grantee. The Commission's Project Manager shall promptly provide Grantee with written notice of the audit or review's conclusions.

8. Publicity

Any publicity regarding the project shall indicate that the project was made possible by a Grant from the Commission through funds provided by the cable companies. Grantee shall notify the Project Manager before releasing information about the Grant to the press or other news media. The Commission may include information regarding the Grant in periodic public reports.

9. No Other Obligations/Complete Agreement

Grantee acknowledges that, except for the Grant, the Commission has no obligation to provide, and the Commission has not led Grantee to believe in any way (whether expressly or by implication) that the Commission will provide any additional or future assistance, financial or otherwise, either to Grantee or for the Grant project.

This Agreement contains the complete agreement of the parties. This Agreement may not be assigned, nor may any of the Commission's rights be waived, except in writing signed by a duly authorized representative of the Commission. The Commission may specifically enforce, or enjoin a breach of, the provisions of this Agreement, and such rights may be freely assigned or transferred to any other governmental entity by the Commission.

10. Representations

Grantee represents that it has full power and authority, and has obtained all necessary approvals, to accept the Grant, to carry out the terms of the Grant and this Agreement, and to conduct the Grant project in compliance with all applicable laws.

11. Indemnification

Grantee shall hold harmless, defend, and indemnify the Commission and the Commission's officers, agents, and employees against all claims, demands, actions, and suits (including all attorney fees and costs) brought against any of them arising from Grantee's work or any of Grantee's contractors work under this Agreement.

12. Compliance with Laws

The Commission and Grantee agree to comply with all applicable local, state and federal laws and regulations that apply to the subject matter of this Agreement.

13. Amendment

The Project Manager is authorized to amend the terms and conditions of this Agreement, provided such changes do not increase the Grant amount or the Commission's financial risks or change the purpose of the Grant. If approved such amendments shall only be effective if in writing, and signed by duly authorized representatives of both Parties. Any change in the amount of the Grant funds or the financial risks under this Agreement must be approved by vote of the Commission.

14. Term of the Agreement

This Agreement becomes effective upon the date of the last signature by a party. The term of this Agreement is through, and including, February 29, 2016.

15. Early Termination of Agreement

This Agreement may be suspended or terminated prior to the expiration of its term by:

(a) Written notice provided to Grantee from the Commission before any obligations are incurred;

(b) Mutual written agreement of the Parties.

Upon termination, Grantee shall return to the Commission the full amount of Grant funds paid by the Commission to the Grantee for the Grant project.

16. Material Failure to Perform

The Project Manager may terminate this Agreement after determining that Grantee has failed to comply with any material term or condition of this Agreement. The Project Manager shall give Grantee written notice of the intent to terminate this Agreement, identifying the reasons for such action.

If Grantee fails to remove or otherwise cure the material failure within thirty (30) days of the written notice of termination, or if Grantee does not undertake and continue efforts satisfactory to the Commission to remedy the failure, then the Commission may, at its sole discretion, require Grantee to refund to the Commission any amounts improperly expended, any unexpended amounts or the full amount of Grant funds paid by the Commission to Grantee for the Grant project in compliance with the terms and conditions of this Agreement.

17. Suspension of Work

The Project Manager may at any time give notice in writing, by electronic mail, or by facsimile to Grantee to suspend work and expenditure of funds provided under this Agreement. The notice of suspension shall specify the date of suspension and the estimated duration of the suspension. Grantee shall promptly suspend work and expenditure of funds to the extent specified. During the period of the suspension Grantee shall properly care for and protect all projects in progress including materials, supplies, and equipment that are on hand for performance of the Grant. The Project Manager may, at any time, withdraw the suspension of work as to all or part of the suspension by written, or by electronic mail, or facsimile notice to Grantee specifying the effective date and scope of withdrawal. Grantee shall then resume diligent performance of the work. In no event shall Grantee be entitled to any incidental or consequential damages because of suspension.

The causes for suspension of work include, but are not be limited to, Project Manager's concerns about Grantee's ability to complete the Grant in accordance with this Agreement or any other non-compliance with the Agreement.

18. Non-Discrimination

In carrying out activities under this Agreement, Grantee shall not discriminate against any employee or applicant for employment on the basis of race, color, religion, age, sex, marital or economic status, familial status, national origin, sexual orientation, disability or source of income. Grantee shall take actions to insure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, age, sex, marital or economic status, familial status, national origin, sexual orientation, or disability. Such action shall include but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Grantee shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, age, sex, marital or economic status, familial status, national origin, sexual orientation, disability or source of income. In regard to carrying out activities under this

Agreement, Grantee shall further not arbitrarily refuse to provide services to any person and shall not discriminate in offering services on the basis of race, color, religion, age, sex, marital or economic status, national origin, sexual orientation, disability or source of income.

19. Severability

If any provision of this Agreement is found to be illegal or unenforceable, this Agreement nevertheless shall remain in full force and effect and the provision shall be considered stricken.

20. Choice of Law and Choice of Forum

This Agreement shall be construed according to the laws of the State of Oregon, without regard to its provisions regarding conflict of laws. Any litigation between the Commission and Grantee arising under this Agreement or out of work performed under this Agreement shall occur, if in the state courts, in the Multnomah County court having jurisdiction thereof, and if in the federal courts, in the United States District Court for the State of Oregon.

21. Survival

As of the date of termination of this Agreement, any pre-existing unresolved claim or dispute by either Party, including but not limited to, money owed, performance due, or any other obligations of the Parties, that is the result of the other Party's performance or non-performance, will, by their terms, survive termination of this Agreement and will be resolved in accordance with the terms and conditions of this Agreement. All indemnity and unperformed obligations will survive termination of this Agreement. The obligation under Section 5 to submit a Final Report shall also survive termination of this Agreement.

22. Assignment

This Agreement or any interest therein may not be assigned or subcontracted without the prior written consent of the Project Manager. In the event of transfer without prior written consent, the Commission may refuse to carry out this Agreement with either the transferor or the transferee and yet retain and reserve all rights of action for any breach of contract committed by Grantee.

Notwithstanding Grantee’s use of any subcontractor for performance of this Agreement, Grantee shall remain obligated for full performance hereunder, and the Commission shall incur no obligation other than its obligations to Grantee under this Agreement. Grantee agrees that if subcontractors are employed in the performance of this Agreement, the Grantee and its subcontractors are subject to the requirements and sanctions of ORS Chapter 656, Workers’ Compensation.

23. Electronic Means

The parties agree the Commission and Grantee may conduct this transaction, including any contract amendments, by electronic means, including the use of electronic signatures.

24. Notice

Any notice provided for under this Agreement shall be sufficient if in writing and (1) delivered personally to the following addressee, (2) deposited in the United States mail, postage prepaid, certified mail, return receipt requested, (3) sent by overnight or commercial air courier (such as Federal Express), or (4) email addressed as follows, or to such other address as the receiving party hereafter shall specify in writing:

If to the Commission:

Attn: Rebecca Gibbons, Project Manager:
Office for Community Technology
Mt. Hood Cable Regulatory Commission
111 SW Columbia St., Suite 600
Portland, Oregon 97201
Email: rgibbons@mhcrc.org

If to Grantee:

Attn: Bernie Foster
The Skanner Foundation
415 N Killingsworth
Portland, OR 97217
Email: bernie@theskanner.com

Any such notice, communication or delivery shall be deemed effective and delivered upon the earliest to occur of actual delivery, three (3) business days after depositing in the United States mail as aforesaid, one (1) business day after shipment by commercial air courier as aforesaid or the same day an email transmission is sent (or the first business day thereafter if sent on a Saturday, Sunday or legal holiday).

AGREEMENT FOR COMMUNITY ACCESS CAPITAL GRANT: NPMTC 2015 Vanport Multimedia Project

GRANTEE SIGNATURE:

GRANTEE: The Skanner Foundation

BY:_____ Date:_____

Name:_____

Title:_____

MT. HOOD CABLE REGULATORY COMMISSION SIGNATURES:

By: _____ Date: _____
Mt. Hood Cable Regulatory Commission Chair

Approved as to Form:

By: _____ Date: _____
Mt. Hood Cable Regulatory Commission Attorney

Grant Agreement -- Attachment 1

SAMPLE INTERIM REPORT INFORMATION

OUTCOMES ACTIVITES AND PROGRESS

Describe project activities that focus on the intended outcomes and/or progress made toward the outcomes. Provide both quantitative and qualitative details as they relate to an activity.

LEARNINGS AND EVALUATION

Summarize the key evaluation steps completed or underway. What are the primary lessons learned thus far about the project? Have you had any course corrections or adjustments to your project based on learnings thus far? How might these learnings impact project implementation in the next Reporting Period?

IMPLEMENTATION SUCCESSES AND CHALLENGES

By using the project's original implementation plan/timeline (included in Attachment 2 to the Grant Agreement, The Implementation Plan), provide a mark-up of the plan indicating the status of your project in relation to the original plan/timeline by adding a "status" column to your activities list.

Describe any anticipated and unanticipated successes and challenges.

EXPENDITURE DETAIL

Provide a line item accounting, in context of the original grant budget, of the expenditures incurred during the Reporting Period; including both Grant fund and Matching fund expenditures.

Provide a clear narrative of the expenditures incurred for each line item identified above.

Provide a clear explanation of any expenditure that substantially differs from the original Grant budget.

Provide copies of receipts or other documentation for actual grant funded capital costs incurred during the reporting period by Grantee related to the Grant.

WORK SAMPLES

Periodically, the MHCRC will use photos and videos (with permission) on our website to highlight the work of the organizations we support. Please send us photos or videos that illustrate the impact of the grant project in the community. (By sharing photos or videos, you acknowledge that any and all material you are providing has been obtained with appropriate signed media releases and may be shared with the MHCRC's stakeholders and broader audiences.)

SAMPLE FINAL REPORT INFORMATION

RESULTS

Describe the significant project activities that took place throughout the life of your project and how these activities contributed to the realization of the original project purpose and outcomes. (As applicable, please quantify your results as they related to your original project outcomes, i.e. numbers of people served, the demographics of those served, the number and type of content created, the number/type of classes/programs offered, etc.)

Outline your evaluation process, including evaluation tools and methods. Detail the results of your evaluation.

Do you have a testimonial story to tell that captures the essence of the project's impact? (Where anonymity is required, please use pseudonyms.)

REFLECTIONS

What did you learn about the problem or issue you were trying to address?
What did you learn about the population served?
What factors contributed to your success?
What, if any, were the significant challenges encountered? How did you address both anticipated and unanticipated challenges in the course of the project?

EXPENDITURE DETAIL

Provide a line item accounting, in context of the original grant budget, of the expenditures incurred during the Project term; including both Grant fund and Matching fund expenditures.

Provide a clear narrative of the expenditures incurred for each line item identified in Step 1.

Provide a clear explanation of any expenditure that substantially differs from the original Grant budget.

Provide any remaining copies of receipts or other documentation for actual grant funded capital costs incurred by Grantee related to the Grant since the last reporting period.

SUSTAINABILITY

Will the project/program continue beyond the term of this Grant? If so, what are your next steps and plans for continuing or changing the project/program?

WORK SAMPLES

Periodically, the MHCRC will use photos and videos (with permission) on our website to highlight the work of the organizations we support. Please send us photos or videos that illustrate the impact of the grant project in the community. (By sharing photos or videos, you acknowledge that any and all material you are providing has been obtained with appropriate signed media releases and may be shared with the MHCRC's stakeholders and broader audiences.)

Application

00069 - 2015 Community Technology Grants

00226 - NPMTC 2015 Vanport Multimedia Project

Community Technology Grants

Status:	Submitted
Original Submitted Date:	03/03/2015 7:21 PM
Last Submitted Date:	03/11/2015 2:52 PM

Primary Contact

Name:	Ms.	Naomi		Pierce
	Salutation	First Name	Middle Name	Last Name
Email:	naomi@npierceconsulting.com			
Phone:*	503-285-5555		521	
	Phone		Ext.	
Title:	Grant Consultant			

Organization Information

Name:	The Skanner Foundation		
Organization Type:	Non-Profit Entity		
Address:	415 N. Killingsworth		
City*	Portland	Oregon	97217
	City	State/Province	Postal Code/Zip
Phone:	503-285-5555		

Executive Summary

Executive Summary

The Executive Summary is your opportunity to introduce your project (please limit to one page).

NPMTC's 2015 Vanport Multimedia Project

MHCRC is invited to partner with The Skanner Foundation in 2015 by providing $53,480 in equipment to support NPMTC's technical training and production of Vanport oral histories. We thank you in advance for your time and consideration of our proposal.

The Skanner Foundation, established in 1993, is the non-profit entity of the award winning Skanner Newsgroup, a weekly African American newspaper published in North Portland, Oregon. Initially, the Foundation was formed to sponsor the Martin Luther King Jr. Breakfast and to provide college scholarships to deserving students. In 2004, the foundation expanded its educational outreach by developing a technology training center to teach basic computer skills.

In 2006, the program officially became The North Portland Multimedia Center, a year round training center to learn filmmaking through story gathering. Since then, NPMTC's program offers yearly workshops training participants in HD digital camera operation, sound, lighting and editing. Training is project-based teaching individuals filming techniques by assigning the creation of an oral history production. Since 2011, NPMTC's project has been to collect, record and disseminate to the public Vanport oral histories as told by Vanport survivors. In 2015, NPMTC's Vanport Multimedia Project continues this training with goals to record as many Vanport oral histories as time allows.

Thirty-six hours of workshops scheduled in the spring and taught by professional artists will train twenty-four individuals from the community to record the oral histories of twelve Vanport survivors. Between training workshops and subsequent lab opportunities, the recorded materials (video, audio, photos) create a presentable work that will be disseminated to the community through technology and presented in at least two venues such as the Oregon Historical Society and community churches in the fall with post presentation opportunities for discussion. An estimated 500 community members will attend the presentation events. NPMTC is the only technical training center that offers training and loan equipment in the region at no charge.

NPMTC promotional partners are the Oregon Historical Society, OPB, Women in Film, The Oregon Black Pioneers, and The Hollywood Theater announcing workshops and screening opportunities. Fiscal partners are The Skanner Newsgroup, The Oregon Arts Commission, The Oregon Humanities, and Pacific Power. Community volunteers provided over 800 hours of time in 2013-2014 mentoring workshop participants, connecting Vanport survivors to the project, gathering photos and memorabilia. Workshop participants are invited to work with University of Oregon graduate journalism students to finalize their productions.

Vanport is a lost city of Oregon with a rich history for all Oregonians. The Vanport era in Portland deserves attention as one of the first established integrated communities in North America. Because so many Vanport voices are no longer with us, we understand the urgency to provide a platform for these individuals to record their historical experiences while living in Vanport.

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Project Narrative

Total Grant Funds:	$53,480.00
Total Match Funds:	$53,757.00
Total Funds:	$107,237.00
Cable System Technology Use	Community Access Channels
Proposed Technology	Video production equipment
Public Benefit Area	Improving Community Involvement

Project Purpose

Describe the overall project, including how technology will be used and the type of proposed technology to be deployed. How will use of the technology address your identified public benefit area and serve your identified community or targeted beneficiaries? What project outcomes do you hope to achieve for the identified community or targeted beneficiaries through the use of the proposed technology?

Need/Problem

Technology training opportunities are few in the community and charge fees or tuition. The avenues to use state of the art technology for many individuals interested in film are limited. Equipment is expensive and hard to borrow without being charged a fee. Media visibility of African Americans is often negative and comes from outside their community. The issues that face the African American community in North Portland, i.e. lack of free technology training, the often negative media spotlight and being without a voice and visibility are priority issues and the focus of NPMTC's 2015 Vanport Multimedia Project.

Vanport is a lost city of Oregon with a rich history for all Oregonians. The Vanport era in Portland deserves attention because of the nature of its rapid development as one of the first established integrated communities in North America and its swift destruction. In 1948 Vanport was completely destroyed by a flood within a few hours. Vanport coincided with an unprecedented influx of African-Americans into Oregon to work at the Kaiser shipyards. The state had a population of fewer than 1,800 blacks in 1940; by 1946 more than 15,000 lived in the Portland area, mostly in Vanport.

African Americans in Oregon have a rich history that when told expands and enhances cultural knowledge for all Oregonians. Yet, there are no current methods to formally collect and present these Vanport oral histories. Because so many Vanport voices are no longer with us, we understand the urgency to provide a platform for individuals to record their historical experiences of life in Vanport. Members from that era will soon be gone, unable to tell their stories. We often receive new requests from survivors asking us to help them tell their Vanport stories through our project. Many times we hear how appreciated NPMTC's effort is to finally collect, present and preserve these Vanport stories.

The 2014 Vanport screenings held in North Portland at the Vancouver Avenue Baptist Church in November and in SW Portland in December at the Oregon Historical Society drew Standing Room Only audiences indicating a community eager to hear and see these oral history productions. At both venues, many in attendance had to stand or sit on the floor to watch the screening. At OHS, an overflow room to seat 80 was set up. It too was filled with audience members standing or sitting on the floor. The presentations generated requests to replicate the program at additional venues. There is a list of survivors waiting to be interviewed. Audience member questionnaires at screenings also tell us how important this work is: "*This event is of utmost importance to the community that we all want to create and be part of here in Portland." "Thanks so much for working to preserve the history of people of color in Portland."* Data from screening questionnaires elicited forty-five (45) requests for workshop participation, seventy-six (76) requests for screenings at area venues, sixteen (16) requests for interviews and twenty-nine (29) requests to collaborate in some way on the project.

Solution

The NPMTC Vanport Multimedia Project has been ongoing since 2011 connecting producers with community members to record their Vanport stories. The project strives to build relationships within the community and responds to the needs of the community to be visible in a positive way and gain knowledge from one another's lives and rich histories. This occurs through story telling, the artistic documentation of these stories on video. It includes making them accessible to the public through public screenings at local venues and through electronic dissemination.

In 2014, NPMTC producers interviewed twelve Vanport survivors. Their stories documented on video were screened at two Portland venues in the fall of 2014 drawing 500 attendees. NPMTC'S goal is to continue the project to fulfill current requests for interviews, production opportunities and screenings and to honor the African American community and its drive to have a voice and visibility. Comments received at the OHS screening compel us to continue the project: *"It was awesome to see the outpouring of community coming together around this project! Great work to you and your team in pulling it off."*

Workshops scheduled for April 2015 will train twenty-four individuals to record the oral histories of twelve Vanport survivors. At workshops, participants work in teams of two. They are then matched with a Vanport survivor to record their individual experiences and perspectives about Vanport. Stories are documented using video recorders, cameras and audio recorders depending on workshop participants' choices and final production objectives.

Workshops teach oral history interview techniques combined with camera operation to produce at minimum twelve 5-10 minute oral history videos. Additional photos brought in by survivors or loaned by the Oregon Historical Society or other archival depositories are incorporated into the videos. When productions are completed they comprise a Vanport collection, such as the 2014 *Wake of Vanport* to be presented in at least two venues in the fall and winter of 2015 with post presentation discussion opportunities. An estimated 600 community members will attend the presentation events. Training and screening opportunities are promoted through local media advertising, news articles, website postings, social media, at community events and neighborhood meetings prior to workshops and events.

Outcomes

The Vanport Multimedia Project will train 24 students to be proficient in oral history production using technical equipment and editing software. At least 12 Vanport survivors will be interviewed in order to produce 10-12 Vanport oral histories on video (some survivors may be paired in videos to tell their stories). These 12 videos will be screened together at two or more venues in Portland. Videos will be disseminated to and aired on at least 2 local and 1 regional community access channels. The number of individuals served directly is anticipated to be 650 including workshop participants (producers and survivors, 36); community volunteers (25-30) who support producers and help connect survivors; and screening audiences (600). Electronic dissemination of the productions will indirectly serve thousands as productions are sent to regional community media stations (PCM, Metro East, Spokane Community Media) and are accessible through the NPMTC website.

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Evaluation Plan

How will you evaluate progress toward and achievement of the projects anticipated outcomes?

This project is evaluated by the number of students enrolled and attending workshops; the number of productions completed and disseminated; responses from the community through surveys; and audience attendance and participation at screening events. Student evaluations are distributed after each workshop to identify strengths and weaknesses of the training program. We stay connected with students after they have completed workshops to learn about production activities they are involved with, such as employment or new works, that were directly related to their technical training at NPMTC. Overall valuation is conducted by Program Director and NPMTC administrator and assessed by artistic project director, and trainers. NPMTC reports to grantors evaluating the multimedia-training project throughout the year. At the end of the year, response and feedback from community audiences will be integrated into our plans for future NPMTC projects.

Evaluation questionnaires are distributed after each workshop to students requesting feedback on their experience. Audience questionnaires are distributed during each screening to track numbers and collect information. All questionnaires gather basic contact information. Trainee questionnaires ask for a review of the workshop experience; the audience questionnaire includes a list of items of interest that can be checked such as hearing about future events or wanting to be interviewed. A comments section is included. We also ask where the audience member heard about the screening event to help us identify effective promotional activities, i.e. Facebook postings, news articles, promotion at other related events or by word of mouth.

As we implement and review our project we will ask the following questions:

Are we training 24 individuals from the community to create an oral history production? Are 12 survivors being interviewed? Did we reach our goals to present “The Wake of Vanport” in at least three venues in 2015? Was there diversity in our audiences? Was there diversity in our workshop participant (students and mentors) engagement? What new information was provided or extracted from post presentation discussions? What was the outcome of social media and website promotion? What was the number of audience members attending screenings? How many requests for interviews, workshop information or screening presentations did we receive? How can we improve our program and expand it in a meaningful way? Are we continuing to meet the needs of the community and how can we engage diverse participation further? What lessons did we learn? How will we go forward?

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Project Partners

A "Project Partner" is defined as an organization that supplies cash or in kind resources and/or plays an active role in the planning and implementation of the project. You should present who your Project Partners are, their respective roles in the project, and specific contribution each partner will make to the project in the form of financial support, equipment, personnel, or other resources.

Our current success with the Vanport multimedia project is due to an incredible outpouring of community support. The Oregon Historical Society, OPB, Women in Film, the Hollywood Theatre and The Skanner Newsgroup provide in-kind promotion and outreach throughout the year. The Oregon Historical society also provided venue space and hospitality at no charge for the December 2014 screening of The Wake of Vanport. They are a committed partner going forward interested in providing venue space, having a place on our advisory board and continuing to provide outreach for the project. NPMTC also partners with The Oregon Black Pioneers to share materials, space and promotion. Currently, they are using one of the 2014 Vanport productions at their exhibit at OHS, *A Community on the Move,* which runs through June. Community volunteers provided over 400 hours of time in 2013-2014 to connect Vanport survivors and community members to the project, help students with their projects, and work as ushers or hospitality servers (we serve light refreshments) at screenings. In the case when volunteers aren't available, NPMTC staff will provide volunteer time to the project. However, we have not encountered lack of volunteers as we receive requests often from individuals asking how they can help with the project.

In 2014 we received funding from The Oregon Community Foundation, Meyer Memorial Trust, and The Multnomah County Cultural Commission. For 2015 the project has been awarded funding from Pacific Power, the Oregon Arts Commission and the Oregon Humanities. We currently have requests to the Multnomah Bar Foundation and RACC. Requests will be made to the Collin's Foundation, the M.J. Murdock Charitable Trust and The Jackson Foundation. It would be our honor to have Mt Hood Cable Regulatory Commission join us in this community effort to educate and inform our citizenry about Vanport City; a history that helped create Portland as we know it today.

A relationship with University of Oregon School of Journalism and Communications was formed through our artistic project director. Professor Wes Pope, teaching at the George S. Turnbull Center in Portland, has invited our students to join his production workshops. Although this is not a mandatory activity for NPMTC students, last year most of them took advantage of this opportunity attending at least one workshop session collaborating with Pope's class to edit and put finishing touches on the videos.

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PROJECT FEASIBILITY SECTION includes: Technical Design, Implementation Plan, Organizational Capacity and Project Budget (see Final Application Budget form)

Technical Design

The Technical Design should specify in detail the proposed technology and equipment to be employed; the rationale in selecting the particular technology; how the technical design supports the projects use of the community access channels and/or the I-Net; and the plans for maintaining and upgrading the system or equipment in the future.

The equipment for this project was selected to be user-friendly for all potential users; the equipment is also technologically advanced with expandable capacities, and capable of supporting high end uses for the more advanced and adventurous. The technical package increases the number of computers to 14 and provides external hard drives for both in house and student use. It includes accessories for the camcorders and presentation A/V for workshops and screenings.

The video programming produced through this project will be transmitted over the access channels operated by PCM and Metro East throughout Multnomah County and, potentially, on Channel 11 throughout Clackamas, Washington, Columbia counties in Oregon and Clark county in Washington.

This project will use Wireless Fidelity (WiFi) to create a wireless network among the computers when used in-house. The wireless component provides mobility for students using equipment and flexibility in communications and transmission. Laptops and cameras are shared by students who work in teams of two. The project consists of the following technical requirements and equipment:
• 5 Recording devices for 24 trainees in teams of two to record oral history. This increases our recording devices to 12 building on previous recording equipment. Trainers have chosen Canon 70D Mark ii for their user friendly and high quality recording attributes. Students can choose to use the existing cameras or the newer ones for recording interviews and B roll per their personal preferences.
• 8 Personal Computers for the creation of digital imagery and non-linear editing of video footage. Includes 2 IMac computers; 6 laptop computers (Apple 15.4" MacBook Pro Notebook Computer with Retina Display) and Apple Care Protection Plan for computers.
• Software and Accessories to expand production and screening capabilities such as requesting a user friendly editing software identified by students (Adobe Premiere) and a P/A system for stability at venues for screenings.
NPMTC will absorb ongoing maintenance and repair costs of the equipment for its lifespan.

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Proposed Project Start and End Date:

Proposed projects may include timelines of up to 36 months to complete the projects.

Proposed Start Date (month/year)	April 1, 2015
Proposed End Date (month/year)	December 31, 2015

Implementation Plan

The Implementation Plan should include major tasks and milestones in addition to detailed tasks needed to successfully implement the project.

The 2015 Vanport Multimedia Project is finalizing planning for 2015 activities and will begin promoting workshops in March and will schedule training on new equipment for trainers by early April. The first workshop starts April 25 when we will begin processing individuals into the training center as workshop participants, producer assistants or Vanport survivors. During this time, venues are identified secured for screenings.

April through October – Workshop participants produce 12 video oral historie. During this time, producers are given instruction on camera, lighting and sound to record oral history; provided in depth oral history gathering and historical research techniques; trained on Apple laptops and either Final CutX or Premiere editing software. After initial production, trainers will be available to help students finalize their projects by offering lab times at the training center site or to collaborate with University of Oregon Journalism students. Screening events are planned and promoted.

November and December –Screenings of 2015 Vanport productions at two or more venues in Portland.

We will evaluate activities throughout the project. Initially we will assess promotion and planning activities as to their effectiveness in drawing participants, both students and survivors to the project. At this point, because we already have a list of individuals (both students and survivors) who want to participate in the 2015 project, we will gear our promotion more for visibility and identity purposes as well as finding individuals newly interested in participating.

Our student questionnaires will be used at the end of training and will guide our trainers to refine workshop activities, when necessary. During training, project trainers assess students' progress and take steps to support a finalized production, if necessary. All projects are to be finalized during the two months of workshop training. Our screening questionnaires are distributed at each screening event and provide feedback as to the impact of the program and how our audiences are interested in further participating.

All of the information gathered, plus feedback from NPMTC staff about the project are collected, analyzed and discussed by NPMTC staff at post project debriefing to establish successes and lessons learned. These are applied to subsequent NPMTC activities. For example, we learned that students work better in teams than they do individually, therefore that is a prerequisite for participating in workshops. We also realize that we cannot always predict the number of people who will attend the screenings. Although it has been suggested we provide larger venues, we prefer scheduling more screenings throughout the city at venues that may have smaller audience capacity but provide geographic diversity, such as screenings throughout the city at Multnomah County Branch libraries. What we do not want is a large auditorium that is only half full. At times Facebook feedback from our Vanport Multimedia project informs us what size audience to anticipate. Although this is not fool proof as we know many audience members are not on Facebook.

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Organization Capacity

The applicant should demonstrate the Organization's capacity to successfully integrate the project into the organization.

The Skanner Foundation and NPMTC are well qualified to accomplish this work having access to promotional, clerical and accounting services donated in-kind by The Skanner Newsgroup. The NPMTC administrator has been developing training classes and workshops since 2004 with experience in all aspects of the project. NPMTC contracts with producer/trainers certified in HD camera equipment and operation, with a combined total of 30 years experience as trainees, trainers, and producers at Portland Community Media, NPMTC (The Skanner Foundation), Northwest Documentary and The Oregon Convention Center and throughout the United States.

Between 2011 and 2013, NPMTC's work focused on developing infrastructure and connecting with community volunteers to identify and connect with Vanport survivors. In 2014, NPMTC's Vanport project hired project director, Laura Lo Forti, with expertise in story gathering. Enrollment in workshops and the number of Vanport survivors identified more than doubled. Lo Forti's outreach skills in social media and throughout the community combined with those of the Director, Administrator and project volunteers brought in overflow crowds at the two screening venues in November and December. In 2014, NPMTC interviewed fifteen survivors and produced twelve individual stories on video (One video featured together three of the survivor story tellers). Audience attendance at the November and December 2014 venues exceeded expectations with audiences totaling 500. Post discussions drew Vanport stories from other survivors not yet interviewed and brought forth questions from audience members on several Vanport topics directed to and answered by Vanport survivors. Other NPMTC success stories include individuals creating multimedia production businesses or working with other groups training or producing. The Skanner Foundation has infused into the community over $450,000.

NPMTC accesses promotional, clerical and accounting services donated by The Skanner Newsgroup. The NPMTC administrator has led successful training projects for ten years. NPMTC contracts with two multimedia trainers (increasing to four p/t in 2015) certified in HD camera equipment and operation and editing software, with a combined total of 16 years experience as trainees, trainers, and producers at Portland Community Media, NPMTC (The Skanner Foundation), Northwest Documentary and The Oregon Convention Center.

Project staff information:

Bernard V. Foster, The Skanner Foundation, Program Director

Publisher of The Skanner Newsgroup and President of The Skanner Foundation since 1973. Oversees all NPMTC projects. Responsibilities include fundraising and community outreach.

Naomi Pierce, Administrator NPMTC

Administrator since 2004 includes project and staff supervision, community outreach, and fundraising. Has led numerous projects at NPMTC facilitating the production of over 75 multimedia works.

Laura Lo Forti, Artistic Project Director

Creative consultant and multimedia story "midwife" with 10 years of experience in developing media art programs engaging marginalized communities to produce digital narratives for healing, advocacy, and empowerment. Leads NPMTC community workshops to produce oral histories.

Vo McBurney, NPMTC Trainer/Equipment Manager

Has been with NPMTC since 2009. Vo trained in multimedia production at Portland Community Media and NPMTC and participates in various organization based productions in Portland and teaches camera operation and editing at two technology training centers, PCM and NPMTC.

Meredith Lawrence, NPMTC Trainer and Project Facilitator

Multimedia production trainer at NPMTC workshops and a Portland-based multimedia journalist with a Masters in Multimedia Journalism from the University of Oregon. She previously worked at the Puyallup Herald and The Sheridan Sun.

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Budget Narrative

Budget Narrative

Personnel

Administrative Support: .25 FTE Administrative support for clerical activities directly related to the project, such as tracking data, correspondence, making copies, registering trainees, receptionist at training site. Cost is $17 per hour x 20 hrs per month for 1 year = $4080.

Grant Funds: 0

Matching Funds: **$4080**

FRINGE BENEFITS: P/T waives fringe benefits.

Education/Training

Training the Trainers – Initial training

NPMTC's four (we are looking to hire an additional trainer by April) trainers (includes Artistic Project Director) will receive training and be certified to use new equipment purchased in order to train individuals in the community on equipment use. Some training is held off site at the product company's venue; and some training for the trainers is held at NPMTC training site at 415 N. Killingsworth, Portland Oregon. Specific equipment to be trained on will be the Canon digital camera, Apple computers, audio recorders, and Premiere Editing software. Workshop costs for Adobe Premiere and Advance Premiere training = $2191 (Two 2-day workshops); Workshop costs for Canon camera = $100 (4x25)

Grant Funds: $2291

Matching Funds: $0

Travel

Trainers' travel for equipment training. Travel by NPMTC staff for project promotional outreach, venue selection and to screenings. (Based on 2014 recorded travel) 800 miles per year x .575 = $460

Grant Funds: $0

Matching Funds: $460

Contractual

All of our NPMTC staff has worked as contractors to provide services for NPMTC projects throughout the years. Because the positions are p/t and many staff receive fringe benefits through other employment, they are not considered to be Skanner Foundation personnel. This may change at some point, but at present, our contractors prefer this method.

Program Director. The Program Director oversees all aspects of NPMTC. Responsibilities include meeting with staff, working with NPMTC Administrator on budget, timeline targets and selecting contractors. In addition, Program Director conducts outreach to beneficiaries and other community entities through advertising media and personal contact at meetings and events. $3,000

Grant Funds: $0

Matching Funds: $3,000

NPMTC Administrator. The NPMTC Administrator is contracted to oversee all aspects of project development including meeting with contracted staff and Program Director. Oversees workshop schedules, recruiting and screening trainees, registration, classroom and trainer coordination, ongoing oversight of trainers, equipment specialist and curriculum development. Responsible for grant development and reporting and all other administrative duties.

Grant Funds: 0

Matching Funds: $12,000

Artistic Project Director: Laura LoForti for program and curriculum design, direction and facilitation, and training at workshops. Oversees artistic and production aspects of project. 200 hours at $50 per hour. Fee = $10,000

Grant Funds: 0

Matching Funds: $10,000

Train the Trainers: Product Vendor Training

Certified Trainer's Time for Premiere Training: Training at venue in Portland. Each workshop is 2 days. Premiere and Premiere Advanced: 1 trainer x 32 hrs x $21**=$672**. Premiere and Advanced Premiere training for trainers: NPMTC certified trainer attending Premiere classes will train remaining NPMTC trainers on Premier Editing software at NPMTC. 4 trainers x 5 hours @ $21 hr = **$420**. Trainers' time for Canon training at Shutterbug. 2 hour workshops. 4 trainers x 2 hours x $21 = **$168**.

Total Train the Trainer Costs = $**1260**

Grant Funds: $ 0

Matching Funds: $1,260

Production Workshop Training – Ongoing training
Multimedia production and oral history workshop trainers. Four trainers for a total of 115 hours at $21 per hour = $2400. This provides 29 hours per trainer for workshop training and lab times. Trainers will work with Artistic Project director and students to determine schedule outside of workshop for lab times.
Grant Funds: $ 0
Matching Funds: $2,400
Equipment Specialist: Provides expertise in maintenance and set up of equipment, production management. Procures and installs equipment. Sets up and maintains equipment storage area and training room, equipment inventory, preps equipment for classes and production activities. Develops and implements equipment reservation system. Disseminates and reproduces productions; assists technical operations at screening venues.
20 hrs mo x $25 = $6,000
Grant Funds: 0
Matching Funds: $6,000
Total Contractual: $34,660

Equipment

PRODUCTION EQUIPMENT
5 Cameras w basic lens Canon 70D Mark ii Video Recording for audio and video recording of Vanport Survivors. $2,049 ea
Total $10,245
5 Tripods Manfroto Camera. For camera support. $300 ea
Total $1,500
5 Camera Cases Promaster L400 Professional Series Camera Bag $90 ea
Total $40
2 Audio Recorders Zoom H4N Audio record oral histories $200 ea
Total $400
5 Advanced Lens 50 1.8m Canon Lenses Canon Cameras for low light shooting $100 ea
Total $500
SOUND
3 Wireless Mics Seinheiser 13 Sound, production, presentation $600 ea
Total $1800
1 Shotgun Mic Rhode Shotgun for Production and screening venue post discussion use. $300 ea
Total $ 300
1 P/A System Fender Audio Passport Conference 175W, 5-channel Portable PA System 375W, 7-channel Portable PA System with 3 Mic/Line Inputs, 1 Stereo Input, Handheld Mic, and Two Speakers for Training and venue screening
$399 ea
Total $399
LIGHT KITS/LIGHTING
2 Portable Lights Digital Juice MiniBurst 128 LED Portable Video Light System
Camera mount for quick lighting needs $210 ea
Total $420
1 Light Kit Dracast LED1000 Pro Daylight 3-??Light Kit with V-??Mount Battery Plates and Stands for Production $2,480 ea
Total $2480
1 Accessory to Dracast Light Kit Chimera LED Lightbank for Flolight Microbeam 1024 1x1 and Dracast 1000 Softbox modifier for the LED lights $285
Total $285
COMPUTERS
2 IMac - Apple Mac Pro Desktop Computer (Six-Core) to Increase
productivity when archiving, reproducing and editing productions. $3,720 ea
Total $7440

6 Laptops Apple 15.4" MacBook Pro Notebook Computer with Retina Display
For Editing and loan program $2,600 ea
Total $15,600
4 Jump Drives SanDisk Extreme exFat 65G for Video and large file transfer $35 ea
Total $140
6 External storage drives LaCie 3TB d2 Hard Drive with USB 3.0 / Thunderbolt Stores archival materials: raw footage, photos, productions $250 ea
Total $1500
3 External storage hard drive LaCie 500GB Rugged Triple Interface USB 3.0 Portable Hard Drive for check out with laptops $95
Total $285
3 FCP X Apple software for Editing $35 ea
Total $105
5 Adobe Premiere Editing Software for editing productions. Preferred by some trainers for editing ease. $150 ea.
Total $750
5 Headphones Sony MDR-???7506 Circumaural Closed-Back Professional Monitor
For use when filming, editing, screening $100 ea
Total $500
Applecare for products warranty
$1,000
12 to 25 Batteries, assorted Accessories to equipment
$500
Equipment Total $46,189
Mt. Hood Grant $46,189
Matching $0

Facilities Construction
Contractor will redesign and build storage space for new and existing equipment. Materials and labor for shelving included.
Grant Funds: $1500
Matching Funds: $0
Miscellaneous
Promotion and outreach targets African American populations through various media in Portland in addition to the general public to announce workshop activities and presentation events. Outreach activities scheduled throughout the project will be the placement of five to ten advertisements and/or press releases, weekly or daily updates on social media and blogs, posting flyers in community spaces such as the North Portland Library, OMSI and in church and community organization's bulletins; attending six to twelve community events to present project. $5,200
Design of Flyers, Brochures, Posters, Website Ads. Work involves branding project for consistency, weaving new information with historical images, updating information throughout the project. $1,000
500 flyers promoting workshops; 500 flyers promoting viewing events; student, participant and audience surveys. $500
Screening Venue Fees - $1,500
Total Misc $7,700
Grant Funds: $0
Matching Funds: $7,700
Overhead
Includes: Supplies, (classroom & project support); cartridges, pens, paper, first aid supplies; Shipping, postage; training space, utilities; accounting costs: insurance costs as is directly related or in support of the capital project.
Total = 12,299
Mt. Hood Grant = $3500
Match = $6,857

Statement of Matching Resources

A project will not be considered eligible for funding unless the applicant document the capacity to supply matching resources of at least 50 percent of the total project cost.
The Statement of Matching Resources is essential to understand which project costs identified in the Budget Narrative and the line Item Budget will be supported by the applicant organization and which project cost will be supported by Project Partners.

The matching funds supported through The Skanner Foundation and partners The Skanner Newsgroup, Oregon Arts Coalition, Pacific Power, and Oregon Humanities.
Cash Contributions
$ 3,080 - Administrative support
$ 460 - travel
$ 31,660 - contractual
$ 5,700 - miscellaneous
$ 4,857 - overhead costs
Total cash contribution: $ 45,757

In-Kind Contribution:
$1,000 – Administrative Support
$3,000 – Contractual. Equals 100 hours of time donated by NPMTC project director and staff
$2,000 – Miscellaneous for promotion and outreach by The Skanner Newsgroup
$2,000 – Overhead from The Skanner Newsgroup and Foundation
Total In Kind contribution - $8,000

Line Item Budget

Cost Category	Grant Funds	Match Amount	Project Total
Personnel	$0.00	$4,080.00	$4,080.00
Education and Training	$2,291.00	$0.00	$2,291.00
Travel	$0.00	$460.00	$460.00
Contractual	$0.00	$34,660.00	$34,660.00
Equipment	$46,189.00	$0.00	$46,189.00
Infrastructure Construction	$0.00	$0.00	$0.00
Facilities Construction	$1,500.00	$0.00	$1,500.00
Miscellaneous	$0.00	$7,700.00	$7,700.00
Overhead	$3,500.00	$6,857.00	$10,357.00
Totals	**$53,480.00**	**$53,757.00**	**$107,237.00**

Signature

Signature of Duly Authorized Representative	Bernie Foster
Date	03/11/2015
Title	President and Board Chair
Phone	503-285-5555

E-mail	bernie@theskanner.com

Supplemental Material Attachments

File Name	Description	File Size
SKF Supplementary Materials.pdf	Project support materials used during 2014 Vanport project. Similar activities and materials will be produced in 2015.	18.8 MB

Partner Commitment Letter(s)

File Name	Description	File Size
NPMTC OHS partnership_2014.pdf	This is last year's support letter from OHS, but they are anxious to work with us again in 2015. We have requests for other partner letters, but have not received them yet other than grant award letters for Oregon Arts Commission, Pacific Power and Oregon Humanities for artist trainer and venue presentation funding.	304 KB

CONTENT OF PDF FOLDER:

1. Media announcement of project. Disseminated to 100 on media email list.
2. & 3. Announcement of screening at Vancouver Ave FB Church Nov 15
4. Media ad for November 15 Screening. Disseminated to media and Training Center lists. Posted on social media.
5. Oregon Historical Society Promotion
6. Invitation sent to principal stakeholders
7. & 8. Program for VAFB Church screening.
8. & 10. Program for OHS screening.
11. Vanport survivors
12. Vancouver Ave First Baptist Church Screening Nov 15
13. OHS Screening Dec 14
14. Audience at OHS

Story Midwife Laura Lo Forti to Lead 2014 NPMTC Vanport Project

Written by The Skanner News
Published: 03 July 2014

Like 32 Tweet 0 g+1 0 13K+ 1

PHOTOS: Vanport children and photo of the flood courtesy of The Oregon Historical Society

The ongoing project to collect stories about the devastating catastrophe that shaped Portland's Black community -- the Vanport flood – is rolling out an exciting media education project open to local residents.

Laura Lo Forti, a local creative projects consultant, will direct the North Portland Multimedia Training Center project to collect stories from Vanport survivors.

This has been an ongoing project of NPMTC since 2011 to document the stories of life and survival in Vanport as told by the people who lived there and their families.

Grants from the Meyer Memorial Trust, the Oregon Community Foundation, and the Multnomah County Cultural Coalition made it possible to extend the project through 2014 and hire a project consultant to help collect, present, and archive interviews with Vanport survivors.

With Lo Forti's history and experience directing life-story workshops around the world, she brings a new approach and focus to the project emphasizing the art of story gathering.

"The stories exist already within each individual," she said during a recent interview with Ochre, a digital publication that profiled Lo Forti's agency, A Fourth Act.

"I facilitate the process of expressing them. Technology aside, that happens every time you sit with someone and listen with empathy."

Lo Forti has created a Vanport Multimedia Project Facebook page to promote the project, earning hundreds of followers within hours.

Free story gathering workshops are offered in July and include: training in video and audio recording to capture the interviews, and editing skills necessary to produce multimedia stories. The free weekend workshops begin July 12 extending to July 27 with a break in-between for filming/recording interviews.

The commitment is around 32 hours of workshop time plus 5-10 additional hours for filming outside the classroom. For registration and more information visit http://vanportmultimediaproject.tumblr.com/apply .

It is our primary goal as a **labor union** to better th
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Related Articles

- Networks Feature Black Histor Programming
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- Mayor Potter Proclaims Black History Month
- Dean Calls for Black History Commitment Beyond a Single Month

PHOTO GALLERY

'The Wake of Vanport' Oral History Screening Nov. 15

Written by Of The Skanner News
Published: 27 October 2014

Like 46 Tweet 5 +1 0 31K+

Save the Date! Mark your calendars! The screening of the NPMTC 2014 Vanport Multimedia Project oral histories will be presented November 15 at 2 p.m. at the Vancouver Avenue First Baptist Church, 3138 N Vancouver Ave, Portland, Oregon.

"The Wake of Vanport" is so named to honor the death of a city and the viewing of its history through the collection of Vanport stories told by the voices of those who lived there. It is also a celebration of life after loss. Vanport is a lost city of Oregon with a rich history for all Oregonians.

Join us for this screening of multimedia works produced during the 2014 Vanport Multimedia Project dedicated to collecting and preserving Vanport survivors' stories. Community members, local historians, artists, media makers and educators collaborated to turn oral history interviews into short and powerful pieces of digital audio and visual narrative.

Immediately following the screening there will be an opportunity for discussion with survivors and producers. Refreshments will be served. Admission is free.

The Vanport Multimedia Project is an ongoing project of The North Portland Multimedia Training Center (NPMTC) to collect and archive oral history from individuals in the Portland African American community. Thanks to the generous support of Meyer Memorial Trust, the Oregon Community Foundation, the Multnomah County Cultural Coalition and The Skanner Newsgroup for supporting the 2014 Vanport Multimedia Project. NPMTC is a project of The Skanner Foundation.

For more information go to www.npmtc.org.

Related Articles

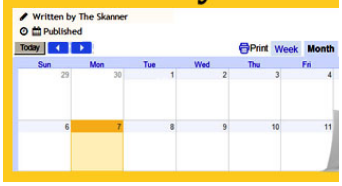
- Video: Thressia Del Colbert at 100 Years Old Is Sharp As a Tac and Full of Wisdom
- Vanport Survivors Record Thei Stories at the North Portland Multimedia Training Center
- Obituary: Thressia Del Colbert Who Lived to 101
- Last Chance to View and Vote June's Vanport Oral History Vic Contest Submissions
- Film Contest Features Videos Telling Stories of Vanport Survivors and Community Elde

PHOTO GALLERY

THE SKANNER NEWSBRIEFS

- Documentary Captures Police Violenc and Now
- Non-Profits Fundraise to Buy Strip Cl
- Seattle-metro News and Events for N Through Dec. 11
- Portland News and Events for Nov. 1 Through Dec. 9, 2014
- NW Parks Free for Day Use Nov. 8-11 Honor Veterans

Community Calend



Add a comment...

Also post on Facebook

Posting as Naomi Pierce (Change) Comment

Anne Thompson · Portland State University

Will this presentation happen another time? I was born in Vanport and want to learn more about it, but we're booked for that day.

Reply · Like · Follow Post · 9 November at 11:01

Mike Munk · Works at Retired

I hope the discussion will take note of the Vanport Tenants League, called a "model of left-liberal collaboration from its founding in 1945." It persisted among civil rights activists through 1949, but "finally crumbled under the pressure imposed by local and national hostility toward leftists in Red Scare America."

See the Portland Red Guide (2nd edition) pp. 126-8.

Reply · Like · Follow Post · 5 November at 00:30

Facebook social plugin

about-vanport-flood

Commenting Guidelines

- **Keep it clean:** Please avoid obscene, vulgar, lewd, racist or sexually oriented language
- **No personal attacks:** We reserve the right to remove offensive comments
- **Be truthful:** Don't knowingly lie about anyone or anything
- **Be nice:** No racism, sexism or any sort of -ism that is degrading to another person
- **Help us:** If you see an abusive post, let us know at info@theskanner.com
- **Keep to topic:** We will remove irrelevant posts and spam
- **Share with us:** We'd love to hear eyewitness accounts; the history behind an article

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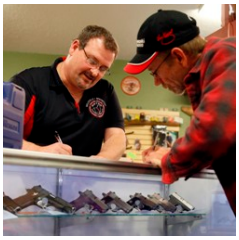

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About Us

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Turn the pages

"The Wake of Vanport"

Join us for the first public screening of the

NPMTC Vanport Oral Histories

November 15

Photo courtesy of Oregon Historical Society

Save the Date! Mark your calendars!

SATURDAY NOVEMBER 15, 2014 AT 2 P.M.

VANCOUVER AVENUE FIRST BAPTIST CHURCH

O.B. WILLIAMS FELLOWSHIP HALL

3138 N VANCOUVER AVE, PORTLAND, OREGON

"The Wake of Vanport" honors the death of a city and the viewing of its history through the collection of Vanport stories told by the voices of those who lived there. It is also a celebration of life after loss. Vanport is a lost city of Oregon with a rich history for all Oregonians.

- Join us for this screening of multimedia works
- Post presentation discussion with survivors and producers
- Refreshments will be served
- Open to the public and free admission

The Vanport Multimedia Project is an ongoing project of The North Portland Multimedia Training Center (NPMTC) to collect and archive oral history from individuals in the Portland African American community. Thanks to the generous support of Meyer Memorial Trust, the Oregon Community Foundation, the Multnomah County Cultural Coalition and The Skanner Newsgroup for supporting the 2014 Vanport Multimedia Project. NPMTC is a project of The Skanner Foundation.

Second Sunday Series

Thought-provoking public programs & lectures on the second Sunday of every month

The Wake of VANPORT

An oral history screening presented by the Vanport Multimedia Project

Sunday December 14 at 2 p.m.

At the Oregon Historical Society
Free & open to the public

Vanport is a lost city of Oregon with a rich history for all Oregonians. "The Wake of Vanport" is so named to honor the death of a city and the viewing of its history through the collection of Vanport stories told by the voices of those who lived there. It is also a celebration of life after loss.

Join us for this screening of multimedia works produced during the 2014 Vanport Multimedia Project dedicated to collecting and preserving Vanport survivors' stories. Community members, local historians, artists, media makers, and educators collaborated to turn oral history interviews into short and powerful pieces of digital audio and visual narrative. Immediately following the screening there will be an opportunity for discussion with survivors and producers. Refreshments will be served.

OREGON HISTORICAL SOCIETY
1200 SW Park Avenue, Portland
503.222.1741 | WWW.OHS.ORG

THE OREGON HISTORICAL SOCIETY
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NORTH PORTLAND MULTIMEDIA TRAINING CENTER

You are invited to view the 2014 Vanport Multimedia Project oral history productions

Presented by The North Portland Multimedia Training Center

Two Viewing Events

DATE: Saturday, November 15, 2014
TIME: 2:00 – 3:30 p.m.
PLACE: Vancouver Avenue First Baptist Church

DATE: Sunday, December 14, 2014
TIME: 2:00 – 3:30 p.m.
PLACE: Oregon Historical Society, The Madiso

Refreshments and post presentation discussion

Please RSVP to 503-285-5555 X 521

NPMTC is a project of The Skanner Foundation, sponsored by the Meyer Memorial Trust, the Multnomah County Cultural Coalition and the Oregon Community Foundation

"The Wake of Vanport"

Join us for the first public screening of the
NPMTC Vanport Oral Histories
November 15, 2014
2 p.m.

Photo courtesy of Oregon Historical Society

"The Wake of Vanport" honors the death of a city and the viewing of its history through the collection of Vanport stories told by the voices of those who lived there. It is also a celebration of life after loss. Vanport is a lost city of Oregon with a rich history for all Oregonians.

VANCOUVER AVENUE FIRST BAPTIST CHURCH
O.B. WILLIAMS FELLOWSHIP HALL
3138 N VANCOUVER AVE, PORTLAND, OREGON

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THE WAKE OF VANPORT

Welcome
Naomi Pierce
NPMTC Administrator

Laura Lo Forti
Vanport Multimedia Project Director

"A Story Being Lived"
Narrator: Wallace Sanders
Producer: Isaac Loewen

"A Sojourner's Story"
Chapter 1 - Oklahoma to Oregon
Narrator: Regina Flowers
Producers: Donna Maxey and Camille Harris

"The Newlyweds"
Narrator: Paula Hartman
Producers: Nancy and Christopher Hartman

"A Sojourner's Story"
Chapter 2 - The Flood
Narrator: Regina Flowers
Producers: Donna Maxey and Camille Harris

"Lost and Found"
Narrator: Lilly Raxter
Producer: Meredith Lawrence

"Vanport's Forgotten Voices"
A poem written and performed by S. Renee Mitchell

"The Place Called Vanport"
Narrator: Marge White
Producers: S. Renee Mitchell and Jerry Makare

"Of The Places I've Been"
Narrator: OB Hill
Producers: Milo Reed, PC Peri, Jerry Makare

"Scattered"
Narrator: Gloria Lavender
Producer: Kate Szrom

"Just Like Home"
Producer: Meredith Lawrence and Isaac Loewen

Post Screening Discussion
Moderated by Ed Washington

Thank you to the following individuals and organizations for their personal contributions that helped make this presentation possible: Jeana Woolley, Ray Leary, Mariah Taylor, O.B.Hill, Ed Washington, Donna Maxey, The Vancouver Avenue First Baptist Church, The Oregon Historical Society, The University of Oregon School of Journalism, and the African American community in Portland, Oregon.

"The Wake of Vanport"

NPMTC Vanport Oral Histories

December 14, 2014

2 p.m.

Photo courtesy of Oregon Historical Society

"The Wake of Vanport" honors the death of a city and the viewing of its history through the collection of Vanport stories told by the voices of those who lived there. It is also a celebration of life after loss. Vanport is a lost city of Oregon with a rich history for all Oregonians.

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THE OREGON HISTORICAL SOCIETY

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The Vanport Multimedia Project is an ongoing project of The North Portland Multimedia Training Center (NPMTC) to collect and archive oral history from individuals in the Portland African American community. Thanks to the generous support of Meyer Memorial Trust, the Oregon Community Foundation, the Multnomah County Cultural Coalition and The Skanner Newsgroup for supporting the 2014 Vanport Multimedia Project. NPMTC is a project of The Skanner Foundation.

THE WAKE OF VANPORT

Welcome
Eliza Canty-Jones
Editor, Oregon Historical Quarterly and OHS Public Outreach Manager
Oregon Historical Society

Bernie Foster
Publisher and President
The Skanner Newsgroup and Foundation

"A Sojourner's Story"
Chapter 1 – Oklahoma to Oregon
Narrated by Regina Flowers
Produced by Donna Maxey and
Camille Harris

"Where The Water Didn't Get To"
Narrated by Belva Griffin
Produced by Elrick Bone, Jessica Rigway,
Emily Priebe, Tatum Clinton-Celin

"The Newlyweds"
Narrated by Paula Hartman
Produced by Nancy and Christopher Hartman

"A Sojourner's Story"
Chapter 2 – The Flood
Narrated by Regina Flowers
Produced by Donna Maxey and
Camille Harris

"Lost and Found"
Narrated by Lilly Raxter
Produced by Meredith Lawrence

Intermission
Producing *The Wake of Vanport* – Laura Lo Forti
Vanport Multimedia Project Director

S. Renee Mitchell performs her poem
"Vanport's Forgotten Voices"

"The Place Called Vanport"
Narrated by Marge White
Produced by S. Renee Mitchell and Jerry Makare

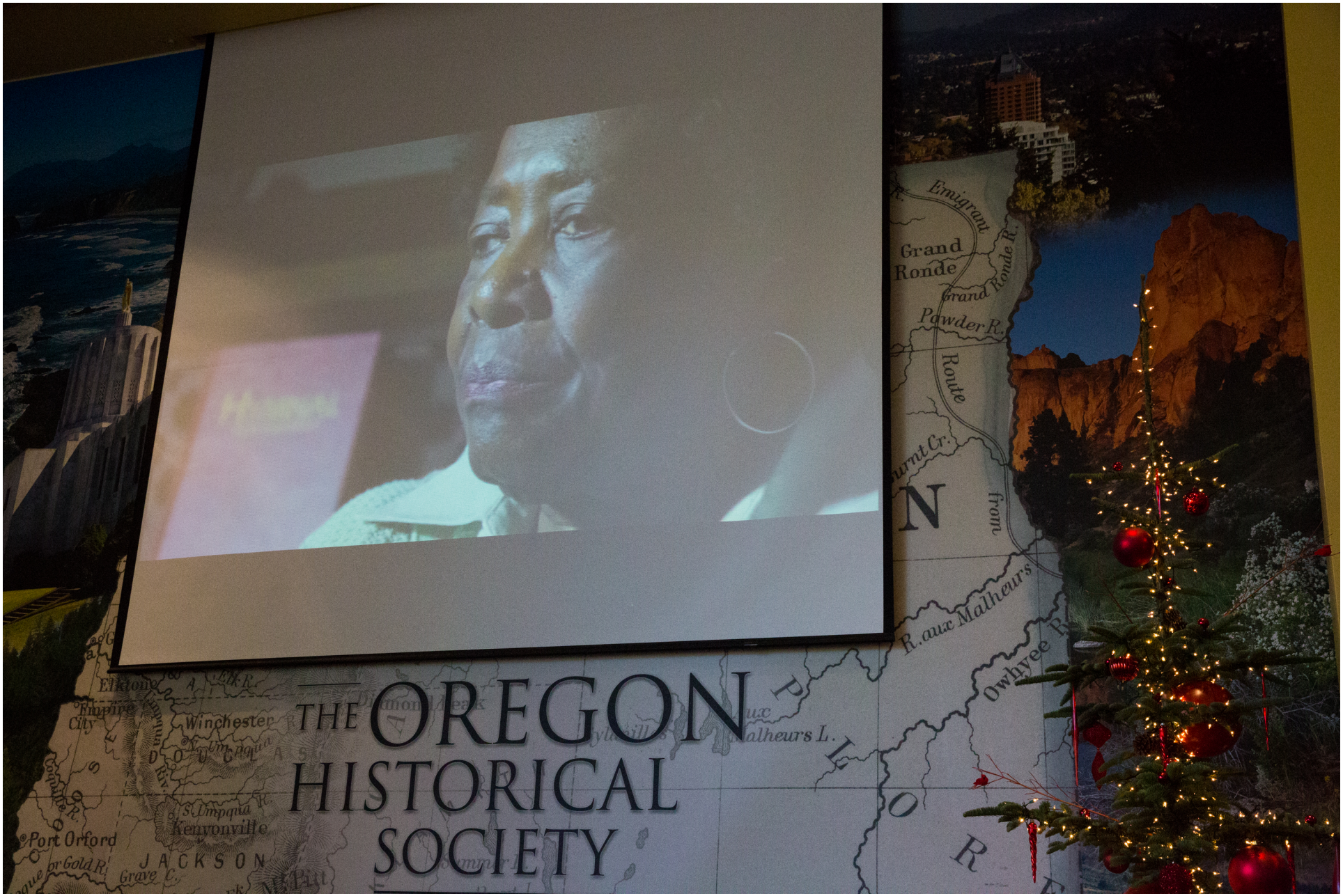
"Of The Places I've Been"
Narrated by OB Hill
Produced by Milo Reed, PC Peri, Jerry Makare

"Scattered"
Narrated by Gloria Lavender
Produced by Kate Szrom

"Out Of Vanport"
Narrated by Sarah Cason, Sharon Cason Joiner
(Sarah's daughter), Lula Russell (Sarah's Niece)
and Mariah Taylor
Produced by Naomi Pierce

Post Screening Discussion
Facilitated by Naomi Pierce

Thank you to the following individuals and organizations for their personal contributions that helped make this presentation possible: Jeana Woolley, Ray Leary, Mariah Taylor, O.B.Hill, Ed Washington, Donna Maxey, The Vancouver Avenue First Baptist Church, The Oregon Historical Society, The University of Oregon School of Journalism, and the African American community in Portland, Oregon.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THE OREGON HISTORICAL SOCIETY
FOUNDED 1898

August 19, 2013

North Portland Multimedia Training Center
Naomi Pierce
4156 N Killingsworth St.
Portland, OR 97217

Dear Naomi:

The Oregon Historical Society (OHS) is pleased to offer partnership to the North Portland Multimedia Training Center (NPMTC) for its 2014 Vanport Oral History Film Festival. OHS will:

- Promote the festival through social media, including Facebook and Twitter, using links and other material supplied by NPMTC
- Distribute flyers made by NPMTC and make announcements about the festival at appropriate OHS events
- Partner with NPMTC for a free, evening public program celebrating the festival in fall 2014 (capacity 100, represents in-kind contribution of $250 in staff time)

OHS will supply a logo for listing on the NPMTC website as a partner for the festival. We are grateful for the work you are doing to provide a platform for community members to tell their own histories and to have those stories recorded and made publically available and are happy to be able to support it.

Best wishes,

Eliza E. Canty-Jones
Public Outreach Manager
503.306.5236
eliza.canty-jones@ohs.org

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COVER SHEET – AGENDA ITEM #C5
For Commission Meeting: March 16, 2015

"Corbett iPads for Teaching and Learning Project Grant Amendment"

Recommendation

Staff recommends that the Commission amend its grant agreement with Corbett School District for the Corbett iPads for Teaching and Learning Project to extend the term of the agreement through August 31, 2015.

Background

The Commission approved a contract with Corbett School District in the FY2013-14 grant cycle, which expires June 30, 2015. Corbett School District has requested an extension of the grant agreement through August 2015, in order to complete the project. The Corbett School District's academic year ends in June 2015. The additional time allows Corbett School district to include the 2014-15 School Year in the final evaluation for the grant.

Staff recommends the attached grant agreement amendment to allow the organization time to fulfill its grant obligations.

Attachment: Draft Agreement Amendment

Prepared by: Julie S. Omelchuck
March 9, 2015

AGREEMENT FOR SERVICES

This is an amendment to the Agreement for Community Access Capital Grant (Agreement) between the Mt. Hood Cable Regulatory Commission (Commission), through the Office for Community Technology (OCT), and Corbett School District (Grantee) (together referred to as the "Parties").

RECITALS

1. The Commission approved the Agreement in March 2013 for a term expiring on June 30, 2015.

2. Additional time to complete the grant project funded by the Agreement has become necessary to properly complete an evaluation tool and consider evaluation data through the end of the 2014-15 school year.

3. The purpose of this amendment is to extend the term of the Agreement through August 31, 2015, and to extend the Final Report due date from April 30 to July 30, 2015.

AGREEMENT

1. The Agreement Section 15, Term of the Agreement, is amended to extend the term of the Agreement through, and including, August 31, 2015.

2. The Agreement Section 6, Reports, is amended as follows: Grantee shall submit a Final Report no later than July 30, 2015.

3. All other terms of the Agreement shall remain the same.

Corbett School District:

By: _____

Title:_____

Date:_____

Mt. Hood Cable Regulatory Commission:

By: _____
Carol Studenmund, Chair
Date:

Approved as to Form:

Benjamin Walters
Commission Legal Counsel