

GRANT AGREEMENT NO.

This Grant Agreement is between the Mt. Hood Cable Regulatory Commission (“COMMISSION”) and Portland Community College (or “GRANTEE”) in an amount not to exceed \$81,252 to support the Expanding Media Content Creation through Music and Sonic Arts at Portland Community College project.

RECITALS:

1. GRANTEE submitted a grant application for the FY 2024-25 Community Technology Grants Program competitive grants process and following COMMISSION review, was recommended for funding.
2. The COMMISSION now desires to award a grant to GRANTEE in an amount not to exceed \$81,252.

THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

ARTICLE I – SCOPE OF WORK/OUTCOME MEASURES

GRANTEE agrees to implement the Expanding Media Content Creation through Music and Sonic Arts at Portland Community College project as described in ATTACHMENT A: Scope of Work/Grant Application, which by this reference are incorporated herein and made a part hereof. GRANTEE shall not use the Grant funds for any purposes other than those set forth in Attachment A.

ARTICLE II – AGREEMENT PERIOD

This Agreement becomes effective on July 1, 2025, unless GRANTEE fails to sign and return the Agreement to the COMMISSION within thirty (30) days of COMMISSION action to approve the Agreement, in which event this Agreement shall be null and void. The term of this Agreement is through, and including, August 31, 2027, unless extended or earlier terminated under the terms of this Agreement.

ARTICLE III – SPECIFIC CONDITIONS OF THE GRANT

- A. Publicity: During the term of this Grant Agreement, GRANTEE shall use its best efforts to mention the COMMISSION’s grant funding in publicity regarding the program(s) that will be supported by the grant funds.

Any publicity regarding the project shall indicate that the project was made possible by a Grant from the COMMISSION through funds provided by the cable companies. Grantee shall notify the Project Manager before releasing information about the Grant to the press or other news media. The COMMISSION may include information regarding the Grant in periodic public reports.

- B. Records: GRANTEE shall account for the Grant funds separately in its books of accounts. GRANTEE shall charge only Grant-related expenditures against Grant

funds.

Grantee agrees to keep accurate and complete financial records that will enable the COMMISSION to easily determine the use of Grant funds and the allocation method of Matching Funds committed by GRANTEE and Project Partners in the Grant for the project. for six (6) years after COMMISSION makes final grant payment, GRANTEE has made final report, or the termination date of this Agreement, whichever is later. GRANTEE shall provide COMMISSION prompt access to these records upon request and permit copying as COMMISSION may require.

- C. COMMISSION Grant Manager: COMMISSION hereby appoints Rana DeBey to act as its Project Manager with regard to this Agreement. COMMISSION may, from time to time, designate another person to act as the Commission Project Manager and will inform GRANTEE in writing of any change in Project Manager.

Attn: Rana DeBey, Project Manager:
Mt. Hood Cable Regulatory Commission
c/o City of Portland
Bureau of Planning & Sustainability
1810 SW 5th Ave, Suite 710
Portland, OR 97201
Email: rana.debey@portlandoregon.gov

- D. GRANTEE Project Manager: GRANTEE hereby appoints John Mery to act as its Project Manager regarding this Agreement. GRANTEE may, from time to time, designate another person to act as the GRANTEE Project Manager and will inform COMMISSION in writing of any change in Project Manager.

Attn: John Mery
Art & Design Program Dean
c/o Portland Community College
Phone: 971-722-4759
Email: jmery@pcc.edu

-With a copy to:

Attn: Mike Mathews
Interim Associate Vice President of Finance and Compliance
c/o Portland Community College
Phone: 971-722-2831
Email: mike.mathews@pcc.edu

- E. Payment: The COMMISSION Project Manager is authorized to approve work, billings, and invoices submitted pursuant to this grant and to carry out all other COMMISSION actions referred to herein in accordance with this Agreement.
- F. Reports: GRANTEE shall submit Interim Status Reports and a Final Status Report (collectively referred to as 'Report(s)') to the Project Manager using the

COMMISSION's online grants management system. The Reports shall include both programmatic and financial information as established by the COMMISSION. For a Report to be acceptable to the Project Manager, the GRANTEE shall document and clearly describe the progress of the grant scope in accordance with the reporting schedule defined below.

Interim Status Reporting periods are July 1, 2025 through December 31, 2025; January 1, 2026 through June 30, 2026; July 1, 2026 through December 31, 2026. Interim Status Reports are due within thirty (30) days of the end of each reporting period.

GRANTEE shall submit a Final Status Report no later than July 31, 2027.

Interim and Final Status Reports shall include an accurate and complete financial report of Grant fund and Matching fund expenditures. The Report shall include copies of receipts or other evidence of payment for actual grant funded capital costs incurred by GRANTEE related to the Grant. Reported expenses will be charged against the advanced funds and will be made after review and approval of the status reports.

The Project Manager, at her/his sole discretion, may require additional programmatic information or financial documentation of Grant project expenditures. GRANTEE shall make its books, general organizational and administrative information, documents, papers and records that are related to this Agreement or GRANTEE's performance of services related to this Agreement available for inspection by the Project Manager or other COMMISSION representatives during reasonable business hours following five (5) business days advance written notification from the Project Manager.

GRANTEE shall immediately provide notice in writing by electronic mail to the Project Manager when GRANTEE anticipates or realizes any deviation in the Grant project which may result in GRANTEE's inability to complete the Grant project as originally submitted and approved by the COMMISSION.

- G. Project and Fiscal Monitoring: The COMMISSION and the Project Manager shall monitor the GRANTEE's performance on an as needed basis to assure compliance with this Agreement. Such monitoring may include, but is not limited to, on site visits at reasonable times, telephone interviews and review of required reports. Monitoring will cover both programmatic and fiscal aspects of the Grant. The frequency and level of monitoring will be determined by the Project Manager. GRANTEE shall remain fully responsible at all times for performing the requirements of this Agreement.

ARTICLE IV -- PAYMENTS

- A. The amount of this grant award is \$81,252. This is a cost reimbursable grant, meaning GRANTEE will only be reimbursed for eligible expenses incurred. The COMMISSION will pay GRANTEE the amount of the invoice within thirty (30) days of the approval date.
- B. GRANTEE shall use its best efforts to submit invoices for grant-funded expenses incurred in any July 1 - June 30 period (the Commission's fiscal year) to the COMMISSION according to the following timeline in each year of the grant in

which expenses occur:

1. In fiscal year Quarter 1 (July 1 - September 30), Quarter 2 (October 1 - December 30) and Quarter 3 (January 1 - March 31), submit invoices incurred during a quarter no later than 45 days after the close of each fiscal quarter.
 2. In fiscal year Quarter 4 (April 1-June 30), submit any invoices for grant-funded expenses incurring through May 30 by June 15, provide an estimate of anticipated grant-funded expenses incurred during the month of June by June 25, and an invoice for any grant-funded expenses incurred in the month of June by August 15.
 3. Alternative invoicing schedules are allowed in agreement with the COMMISSION's Grant Manager and Grantee.
- C. GRANTEE shall submit the invoice online through the COMMISSION's online grants management system using the guidance provided by the Grant Manager, for actual capital costs incurred by GRANTEE related to the approved Grant budget. The invoice, uploaded as an attachment to the grants management system status report module, shall be on GRANTEE's letterhead, signed and dated by an authorized representative of GRANTEE and addressed to "MHCRC c/o City of Portland." The invoice shall include an invoice number, the title of the Grant project and the total grant amount authorized by the Grant. If the Project Manager finds that the invoice is not in accordance with this Agreement, the Project Manager shall notify the GRANTEE of the reason(s) for the disallowance and non-payment.
- D. GRANTEE agrees to operate the program as described in the GRANTEE's grant application and to expend funds in accordance with the approved budget, unless the GRANTEE receives prior written approval from the COMMISSION'S Grant Manager to modify the program or the budget.
- E. If for any reason GRANTEE receives a grant payment under this Grant Agreement and does not use grant funds, provide required services or take any actions required by the Grant Agreement the COMMISSION may, at its option terminate, reduce or suspend any grant funds that have not been paid and may, at its option, require GRANTEE to immediately refund to the COMMISSION the amount improperly expended or received by GRANTEE.
- F. Grant payments under this Agreement may be used only to provide the services or take the actions listed previously in this Grant Agreement and shall not be used for any other purpose.
- G. If, for any reason, GRANTEE's anticipated services or actions are terminated, discontinued or interrupted, the COMMISSION's payment of funds under this grant may be terminated, suspended or reduced.
- H. The majority of expenditures (a minimum of 90%) made from Grant funds for Grant project capital costs must be made at least sixty (60) days prior to the expiration of this Agreement.
- I. GRANTEE shall repay to the COMMISSION, thirty (30) days prior to the expiration date of this Agreement, any Grant funds that have not been expended for Grant purposes.

- J. GRANTEE will keep vendor receipts and evidence of payment for materials and services and time records and evidence of payment for program wages, salaries, and benefits, and GRANTEE services. All such receipts and evidence of payments will promptly be made available to the Grant Manager or other designated persons, upon request. At a minimum, such records shall be made available and will be reviewed as part of the annual monitoring process.
- K. Prevailing wages. State of Oregon, Bureau of Labor and Industries (BOLI) wage rates are required for certain contracts that total \$50,000 and above. If GRANTEE's project is subject to the prevailing wage requirements, GRANTEE will comply with the prevailing wage requirements of ORS 279C.800 through 279C.870 and any other applicable prevailing wage requirements contained in ORS 279C, Oregon administrative rules, or Commission code.
- L. Prevailing wage indemnity. GRANTEE AGREES TO INDEMNIFY, DEFEND, AND HOLD HARMLESS COMMISSION, ITS EMPLOYEES, OFFICERS, AND AGENTS, FROM AND AGAINST ANY CLAIM, SUIT, OR ACTION, INCLUDING ADMINISTRATIVE ACTIONS, THAT ARISE OUT OF GRANTEE'S FAILURE TO COMPLY WITH ORS 279C.800 TO 279C.870 AND ANY APPLICABLE ADMINISTRATIVE RULES OR POLICIES.

ARTICLE V -- GENERAL GRANT PROVISIONS

- A. Cause for Termination; Cure. It shall be a material breach and cause for termination of this Agreement if GRANTEE uses grant funds outside of the scope of this Agreement, or if GRANTEE fails to comply with any other term or condition or to perform any obligations under this Agreement within thirty (30) days after written notice from COMMISSION. If the breach is of such nature that it cannot be completely remedied within the thirty (30) day cure period, GRANTEE shall commence cure within the thirty (30) days, notify COMMISSION of GRANTEE's steps for cure and estimated time table for full correction and compliance, proceed with diligence and good faith to correct any failure or noncompliance, and obtain written consent from COMMISSION for a reasonable extension of the cure period.
- B. No Payment or Further Services Authorized During Cure Period. During the cure period, COMMISSION is under no obligation to continue providing additional grant funds notwithstanding any payment schedule indicated in this Agreement. GRANTEE shall not perform services or take actions that would require COMMISSION to pay additional grant funds to GRANTEE. GRANTEE shall not spend unused grant funds and such unused funds shall be deemed held in trust for COMMISSION. GRANTEE shall be solely responsible for any expenses associated with cure of its noncompliance or failure to perform.
- C. Termination for Cause. Termination for cause based on GRANTEE's misuse of grant funds shall be effective upon notice of termination. Termination for cause based on failure to comply or perform other obligations shall be effective at the end of the 30-day period unless a written extension of cure period is granted by COMMISSION. GRANTEE shall return all grant funds that had not been expended as of the date of the termination notice. All finished or unfinished documents, data, studies, and reports prepared by GRANTEE under this Agreement shall, at the option of COMMISSION, become the property of COMMISSION; and GRANTEE may be entitled to receive just and equitable compensation for any satisfactory work completed on such documents up until the

time of notice of termination, in a sum not to exceed the grant funds already expended.

- D. Penalty for Termination for Cause. If this Agreement is terminated for cause, COMMISSION, at its sole discretion, may seek repayment of any or all grant funds tendered under this Agreement, and decline to approve or award future grant funding requests to GRANTEE.
- E. Termination by Agreement or for Convenience of Commission. COMMISSION and GRANTEE may terminate this Agreement at any time by mutual written agreement. Alternatively, COMMISSION may, upon thirty (30) days written notice, terminate this agreement for any reason deemed appropriate in its sole discretion. If the Agreement is terminated as provided in this paragraph, GRANTEE shall return any grant funds that would have been used to provide services after the effective date of termination. Unless the Parties agree otherwise, GRANTEE shall finish any work and services covered by any grant funds already paid and shall not commence any new work or services which would require payment from any unused grant funds.
- F. Changes in Anticipated Services. If, for any reason, GRANTEE's anticipated services or actions are terminated, discontinued or interrupted, COMMISSION's payment of grant funds may be terminated, suspended or reduced. GRANTEE shall immediately refund to COMMISSION any unexpended grant funds received by GRANTEE.
- G. Amendment. The Grant Manager is authorized to execute amendments to the scope of the services or the terms and conditions of this Agreement, provided the changes do not increase COMMISSION's financial risk. Increases to the grant amount must be approved by the COMMISSION unless the COMMISSION delegated authority to amend the grant amount authorizing this Agreement. Amendments to this Agreement, including any increase or decrease in the grant amount, must be in writing and executed by the authorized representatives of the Parties and approved to form by the COMMISSION's Attorney.
- H. Non-discrimination; Civil Rights. In carrying out activities under this Agreement, GRANTEE shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, handicap, familial status, sexual orientation or national origin. GRANTEE shall take actions to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, age, handicap, familial status, sexual orientation or national origin. Actions shall include but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

GRANTEE shall post in conspicuous places, available to employees and applicants for employment, notices, which state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin. GRANTEE shall incorporate the foregoing requirements of this section in all other agreements for work funded under this Agreement, except agreements governed by Section 104 of Executive Order 11246.

- I. Audit. COMMISSION, either directly or through a designated representative, may conduct financial or performance audit of the billings and services under this

Agreement or GRANTEE records at any time during this Agreement and during the six (6) year period established above in Article III.B. As applicable, audits will be conducted in accordance with generally accepted auditing standards as promulgated in *Government Auditing Standards* by the Comptroller General of the United States General Accounting Office. If an audit discloses that payments to GRANTEE exceeded the amount to which GRANTEE was entitled, then GRANTEE shall repay the amount of the excess to COMMISSION.

Because grant funds are derived from the cable franchises, the cable companies may conduct a financial review or audit of GRANTEE for the purpose of verifying whether use of capital grant funds is in accordance with the requirements of cable franchises related to use of capital grant funds. If the COMMISSION receives notice from a cable company in accordance with the terms of the cable franchises of such audit or review, the COMMISSION's Project Manager shall notify GRANTEE within five (5) business days of receiving the notice, and shall identify to GRANTEE the relevant financial records of GRANTEE that the cable company seeks to review. The scope of such audit or review of GRANTEE shall be consistent with the terms of the applicable cable franchise. GRANTEE agrees to make such relevant financial records available to cable company's authorized representative for inspection and copying. Such records shall be reviewed during normal business hours at a time and place made available by GRANTEE. The COMMISSION's Project Manager shall promptly provide GRANTEE with written notice of the audit or review's conclusions.

- J. Indemnification. GRANTEE shall hold harmless, defend, and indemnify COMMISSION, and its officers, agents and employees against all claims, demands, actions, and suits (including all costs) brought against any of them arising from actions or omissions of GRANTEE and/or its contractors in the performance of this Agreement.
- K. Grantee's Contractor; Non-Assignment. If GRANTEE utilizes contractors to complete its work under this Agreement, in whole or in part, GRANTEE shall require any of its contractors to agree, as to the portion contracted, to fulfill all obligations of the Agreement as specified in this Agreement. However, GRANTEE shall remain obligated for full performance hereunder, and COMMISSION shall incur no obligation other than its obligations to GRANTEE hereunder. This Agreement shall not be assigned or transferred in whole or in part or any right or obligation hereunder, without prior written approval of COMMISSION.
- L. Independent Contractor Status. GRANTEE, and its contractors and employees are not employees of COMMISSION and are not eligible for any benefits through COMMISSION, including without limitation, federal social security, health benefits, workers' compensation, unemployment compensation, and retirement benefits. GRANTEE will be responsible for any federal, state, or local taxes and fees applicable to payments hereunder.
- M. Oregon Laws and Forum. This Agreement shall be construed according to the laws of the State of Oregon without regard to its provisions regarding conflicts of law. Any litigation between COMMISSION and GRANTEE arising under this Agreement or out of work performed under this Agreement shall occur in

Multnomah County court having jurisdiction thereof, and if in the federal courts, in the United States District Court for the State of Oregon.

- N. Compliance with Law. GRANTEE and all persons performing work under this Agreement shall comply with all applicable federal, state, and local laws and regulations, including reporting to and payment of all applicable federal, state and local taxes and filing of business license. If GRANTEE is a 501(c)(3) organization, GRANTEE shall maintain its nonprofit and tax-exempt status during this Agreement.
- O. Severability. COMMISSION and GRANTEE agree that if any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the Parties shall be construed and enforced as if the Agreement did not contain the particular term or provision held to be invalid.
- P. No Other Obligations: GRANTEE acknowledges that, except for the Grant, the COMMISSION has no obligation to provide, and the COMMISSION has not led GRANTEE to believe in any way (whether expressly or by implication) that the COMMISSION will provide any additional or future assistance, financial or otherwise, either to GRANTEE or for the Grant project.
- Q. Merger. This Agreement contains the entire agreement between COMMISSION and GRANTEE and supersedes all prior written or oral discussions or agreements. There are no oral or written understandings that vary or supplement the conditions of this Agreement that are not contained herein.
- R. Third Party Beneficiaries. There are no third-party beneficiaries to this Agreement and may only be enforced by the Parties.
- S. Electronic Transaction; Counterparts. The Parties agree that they may conduct this transaction, including any amendments, by electronic means, including the use of electronic signatures. This Agreement, and any amendment, may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute a single instrument.
- T. NOTICE: Notices to Grantee under this Grant Agreement shall be sent to GRANTEE at the following address:

Attn: John Mery
Art & Design Program Dean
c/o Portland Community College
Phone: 971-722-4759
Email: jmery@pcc.edu

-With a copy to:

Attn: Mike Mathews
Interim Associate Vice President of Finance and Compliance
c/o Portland Community College

Phone: 971-722-2831

Email: mike.mathews@pcc.edu

NOTICE: Notices to Grantor under this Grant Agreement shall be sent to COMMISSION at the following address:

Attn: Rana DeBey, Project Manager:
Mt. Hood Cable Regulatory Commission
c/o City of Portland
Bureau of Planning & Sustainability
1810 SW 5th Ave, Suite 710
Portland, OR 97201
Email: rana.debey@portlandoregon.gov

SIGNATURES:

COMMISSION

GRANTEE

Name: Julia DeGraw
Title: Chair,
Mt. Hood Cable
Regulatory Commission
(MHCRC)

Name: Mike Mathews
Title: Interim Associate Vice
President of Finance and
Compliance
Portland Community College

Date: _____

Date: _____

APPROVED AS TO FORM:

Commission Attorney,
Mt. Hood Cable Regulatory
Commission (MHCRC)

25768 - Expanding Media Content Creation through Music and Sonic Arts at Portland Community College

Application Details

Funding Opportunity: 25542-2025 Community Technology Grants
Funding Opportunity Due Date: Jun 30, 2025 8:09 AM
Program Area: Community Technology Grants
Status: Submitted
Stage: Final Application

Initial Submit Date: May 6, 2025 8:30 AM
Initially Submitted By: Lori Gates
Last Submit Date:
Last Submitted By:

Contact Information

Primary Contact Information

Active User*: Yes
Type: External User
Name: Salutation **Lori** Middle Name **Gates**
First Name Last Name
Title: Grants Officer
Email*: lgates@pcc.edu
Phone*: (971) 722-8518 Ext.
Phone
###-###-####
Fax: ###-###-####

Organization Information

Status*: Approved
Organization Name*: Portland Community College
Organization Type*: Community College or University
Tax Id:
Organization Website: <http://www.pcc.edu>
Address*: P.O. BOX 19000

Portland Oregon 97280
City State/Province Postal Code/Zip

Phone*: (971) 722-4365 Ext. ### ##-####
Fax: ### ##-####

FY21-22 Final Application Project Narrative

Project Narrative

Total Grant Funds: \$81,252.00
Total Match Funds: \$111,421.00
Total Funds: \$192,673.00
Proposed Technology: Video production equipment
Public Benefit Area: Reducing Disparities
Select which jurisdiction(s) your project will serve: Fairview, Gresham, Portland, Troutdale, Unincorporated Multnomah County, Wood Village
Please select the size of your organization's total operating budget: Less Than \$500,000

In defining the project purpose, applicants must:

- Define a specific need or problem. This includes clearly defining the community or beneficiaries you intend to impact.
- Propose a credible solution and achievable means of addressing identified needs or problems. How will use of the technology address your identified public benefit area and serve your identified community or targeted beneficiaries?
- Describe how you plan to integrate DEI measures into your project, or alternatively, how your project is supported by DEI-focused work within your organization as a whole.

Project Purpose:

The *Expanding Media Content Creation through Music and Sonic Arts (“Expanding Media”)* project at Portland Community College (PCC) will address urgent technology needs in the Moriarty Arts and Humanities Building (MAHB) at the Cascade Campus. This project will replace malfunctioning pianos in the Piano Lab (Room 107) and obsolete computers in the Recording Studio (Rooms 101, 102 & 103), while also expanding the number of ergonomic learner workstations. Improvements will create a more effective, inviting, and inclusive environment for learners pursuing music, sound design, and video production. This project will ensure learners of all abilities can fully engage in hands-on learning and creative work.

This project addresses the public benefit area of Reducing Disparities by addressing barriers for learners. The existing technology is outdated. The 20 Yamaha, Roland and Kurzweil pianos in the Piano Lab are models released in the mid-1980s. The 7 Mac Pro towers at Recording Studio workstations are 2014 computers. These do not meet current educational expectations and leave learners without experience using professional-grade tools and technology, limiting their prospects for related employment and further education.

The lack of up-to-date, functional technology, and workstations limits instructional quality and student learning opportunities. It limits enrollment capacity, reduces hands-on learning opportunities, requires learners to share resources, and limits access to essential production tools. For example, the shortage of workstations in the Recording Studio forces five or more learners to share a single workstation, limiting hands-on learning and negatively impacting instruction. The size of existing technology and space taken up by mismatched and non-functional pianos creates barriers to participation and engagement in the Piano Lab.

The targeted beneficiaries of this project will be PCC learners seeking skills, careers, and personal enrichment in music, sonic arts, and multimedia. The project will serve at least 480 learners and impact learners from diverse communities. In Fall Term 2024, 38% of MUC learners identified as learners of color, and PCC continues to enroll many first-generation college learners, learners from low-income backgrounds, and learners with disabilities. Learners and faculty collaborated closely to identify technology needs, ensuring that project priorities reflect student voices and support equitable access to tools for creativity and career pathways. Enhancements will directly benefit learners enrolled in Music and Sonic Arts (MUC), Music (MUS), and Multimedia (MM) courses, strengthening interdisciplinary collaboration. The project will empower learners to explore professional opportunities in the creative industries while reducing educational disparities.

The *Expanding Media* project will modernize technology and spaces essential for learner success. By addressing the deficiencies in the Piano Lab and Recording Studio, the project will remove key barriers to student participation, providing equitable access to industry-standard technology. Access to updated tools will support higher levels of engagement, persistence, and academic success, leading to increased student retention and graduation rates across the programs served.

This project will add more functioning learner workstations in classrooms to meet demand. By expanding access to up-to-date technology, the

project will help learners develop technical competencies and support deeper engagement with course content and improved outcomes. The project will impact learners as they create music and soundtracks for video projects. For example, Multimedia (MM) learners will benefit as the Recording Studio expands its capacity for courses such as Sound for Picture and Sound Production.

This project will improve accessibility by providing more ergonomic workstations, ensuring a more inclusive learning environment for learners of all abilities through universal design principles. Inclusive learning environments advance PCC's commitment to ensuring that all learners—regardless of ability—can pursue academic and creative excellence. The new technology purchases will better fit the learning spaces and allow PCC to increase capacity in classes that often have waiting lists.

The project will expand creative output among learners by providing reliable, professional-grade tools that allow them to compose original music, produce soundtracks, design immersive audio environments, and create compelling multimedia narratives in positive and productive environments. These upgrades are essential for learners to fully engage in contemporary multimedia workflows. Increasing access to technology will encourage innovation, experimentation, and portfolio development—critical factors for employment and transfer readiness.

The project will directly contribute to the broader community through the creation of original multimedia content. Learners enrolled in MUC, MUS, and MM courses will produce video and audio projects designed for public dissemination. These projects will be shared through PCC's PCCTV educational access channel and in partnership with Open Signal, Portland's community media center. Through these outlets, learners' creative work will reach broader audiences, elevating diverse stories and perspectives and fostering civic engagement through storytelling. By linking student-created content to community broadcast platforms, the project will ensure that technology investments have impact beyond the classroom, enriching Portland's cultural landscape and encouraging public dialogue. Learners will become ambassadors, elevating community awareness of music's role in storytelling and video creation.

The following scenario illustrates how the project will benefit learners and how the project will integrate music, sound recording, and video production:

Imagine a learner named Maya, studying piano performance and composition at PCC's Cascade Campus. She has just completed a new short piece for solo piano, inspired by themes of migration and resilience. As part of her coursework, she's preparing to record her piece using the newly upgraded Piano Lab and Recording Studio—where the old, malfunctioning keyboards and dated computers have recently been replaced with new MHCRC-funded console pianos and high-performance workstations.

Sitting at the new weighted-key digital piano, Maya performs her composition with expressive detail. In the upgraded studio environment, her sound is captured through newly installed high-fidelity microphones and routed through PCC's recently installed professional mixing console. She's able to monitor, mix, and edit her own recording in real time, gaining valuable technical experience alongside her performance training.

Meanwhile, Alex, a student in the Multimedia: Video Production program, is developing a visual short that explores themes of memory and movement. He learns of Maya's project through an interdisciplinary student showcase and asks if he can incorporate her piano piece into his film. The two collaborate in the studio to rescore and re-edit the music to match key visual transitions, using upgraded MHCRC-funded interfaces that allow seamless integration between the DAW (digital audio workstation) and video editing platforms. Their collaboration results in a richly layered audiovisual piece that blends music and visual storytelling in ways neither could have achieved alone or without the new equipment provided by PCC and this project.

Before the technology upgrades, such collaboration would have been constrained by malfunctioning technology and inadequate resources, limiting both the quality of work and the depth of creative engagement. Now, Maya and Alex are able to produce high-quality, original media projects that will be broadcast to the Portland community via PCCTV and Open Signal. Their work not only fulfills academic goals but also connects them to real-world audiences, supporting professional development, civic participation, and community dialogue.

By empowering learners with professional-grade tools, this project will build a pipeline of creative professionals ready to contribute to Portland's vibrant media industries. Through the creation and airing of impactful video content, the project will demonstrate how equitable access to technology can transform education, inspire creativity, and build stronger, more connected communities. By modernizing equipment, expanding access, and providing inclusive learning spaces, the project will enable development of technical, creative, and professional competencies needed for success.

In addition to addressing the problem of outdated and broken equipment and inferior learning environments, the *Expanding Media* project is supported by and advances PCC's Inclusive Excellence initiative, which seeks to integrate student-centered practices into all aspects of the college. PCC will ensure that learners from diverse backgrounds have the resources they need to succeed academically and professionally by replacing broken and inaccessible technology with professional-grade tools. The project will expand access to music and audio technology education for all learners.

This project will integrate diversity, equity, inclusion, and accessibility measures in several ways. It will replace outdated technology in the Piano

Lab with ergonomic pianos, creating an inclusive space where learners of all abilities can engage fully in music and personal expression. It will upgrade the Recording Studio with modern technology, accessible for all. As a universal language, music fosters communication, connection, creativity, and sense of belonging. By providing access to up-to-date technology and embracing North Portland's cultural diversity, learners will be empowered to explore careers in music and media professions. Through enhanced facilities and opportunities, PCC will amplify underrepresented voices and nurture an inclusive community of aspiring artists, enriching the cultural vitality of our region.

(This field has a character limit of 11,000)

What project outcomes (no more than four) do you hope to achieve for the identified community or targeted beneficiaries through the use of the proposed technology?

The MHCRC is interested in outcomes related to the use of the technology. You will be asked to report on progress made toward achieving these outcomes in your semi-annual grantee reports.

Measurable Project Outcomes:

Specific outcomes of this project include the following:

1. At least **480 student enrollments** in courses utilizing the new technology to enhance teaching and learning experiences.
2. **30 original video shorts or music videos** (3-7 minutes) featuring original compositions and video content that highlight collaboration and artistic excellence.
3. **2 longer videos** (5-10 minutes) showcasing learners in the Creative Coding Student Capstone, a multimedia video and music installation at Cascade's Paragon Arts Gallery.
4. **A 5-10 minute Music and Sonic Arts program overview video** showcasing the facilities, updated technology, inclusivity, and how the program fosters creativity and innovation.

All video content produced by the project using the tools in the Piano Lab and Recording Studio will be aired on community media stations through PCC TV and Open Signal Portland, thus shared with the wider community to highlight the PCC program, student skills and creativity, and use of sound in video productions. This will connect the community with the program's achievements and hopefully inspire more individuals to pursue learning and careers in music, sonic arts, and video production.

(This field has a character limit of 1500)

How will you evaluate progress toward, and achievement of, the project's anticipated outcomes?

The evaluation plan should include evaluation questions, strategies or methodologies to collect data in order to answer the questions and steps to document findings and lessons learned, and should directly tie to the measurable outcomes listed above.

Evaluation Plan:

The project team is Shana Palmer (Instructional Support Technician; Project Director), Jake Kelly (Instructional Support Technician; Project Co-Director), Sarah Gaskins (MUC Faculty Chair), and instructors John Kelley and Rachel Brashear (Part-Time MUC/MUS Faculty). After each term, they will analyze results to assess progress toward project success, discuss future project activities in light of evaluation findings, and determine if adjustments are needed to strengthen implementation. A final evaluative report will include outcome assessment results, project strengths and challenges, and plans for continuous improvement.

Target courses:

- + MUC 140A, 140B, and 140C - Group Piano I, II, and III
- + MUS 191P, 192P, and 193P - Class Piano I, II, and III
- + MUC 223, 224, and 225 - Recording Technology I, II, and III
- + MUC 236, 237, and 238 - Studio Recording Technology IV, V, and VI

See Measurable Project Outcomes above for specific project outcomes. Outcome 1 will be measured by enrollment records and Outcomes 2-4 will be measured by video completion and hours aired throughout the grant period on PCC TV Channel 27 and community access channels through Open Signal Portland.

Evaluation Question. How will PCC learners and community members benefit from video content produced using and featuring the updated Piano Lab and Recording Studio workstations?

Indicators: There are three indicators identified to address this question:

- 1) student enrollments in courses (i.e., use of technology);
- 2) number and variety of video content created; and
- 3) frequency of airings to highlight student skills and creativity, use of sound in video productions, and related educational opportunities.

Data Sources and Collection: The Project Director will monitor student enrollment, production of video content to meet the program outcomes, and airing of video content produced.

Timing: The Project Director will create quarterly reports and compile data for project review and reporting.

Findings and Lessons Learned: The Project Director will create reports with quantitative and qualitative data assessing the outcomes and share updates and findings at quarterly project team and program meetings. The Project Team and faculty will review the data and discuss progress on outcomes, accomplishments, challenges, and lessons learned.

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A "Project Partner" is defined as an organization that supplies cash or in-kind resources and/or plays an active role in the planning and implementation of the project. You should present who your project partners are, their respective roles in the project, and specific contribution each partner will make to the project in the form of financial support, equipment, personnel, or other resources.

Please list project partners as confirmed or unconfirmed.

Please include a contact name & email address for each project partner listed. Staff will contact the project partner in order to verify the partnership.

Project Partners:

There are no formal Project Partners external to PCC for the Expanding Media project. However, the proposed project will partner with Open Signal to broadcast video content produced as part of the project on community access channels. The project will also collaborate with internal PCC partners to support the project, faculty, and student participants. Music and Sonic Arts (MUC) partners with other academic departments at PCC, particularly those within the Arts & Design Program area, such as Music (MUS), Applied Music (MUP), Multimedia (MM), and Video Production and Emerging Media (MM) programs and Media Services/PCC TV to coordinate use of the lab, studio, and other resources for teaching, learning, video production, and sharing of video content. In particular, collaboration with Video Production and Emerging Media faculty and learners to create video content as part of this project. Faculty from MM 126 - Sound for Picture, MM 129 - Sound Production, and MM 246 - Post-Production Sound for Video will be invited to engage with students in the Studio Recording Technology Series (MUC 223, 224, 225, 236, 237, and 238) and the Class Piano (MUS 191P, 192P, and 193P) and Group Piano (MUC 140A, 140B, and 140C) series to create, capture, and edit advanced sound design projects for student use and for meeting project outcomes.

The Office of Institutional Effectiveness will provide information systems use support, technical advice, and project evaluation support. Offices such as Advising, Accessible Education, and student resource centers (Multicultural Center, Women's Resource Center, etc.) will support outreach to PCC learners for project courses and will offer student support resources for participants. PCC's Facilities Management Services will provide cleaning and facilities maintenance services. Information Technology (IT) will work with project ISTs to integrate new technology with PCC's network so that security protocols are followed and ISTs will be able to maintain new technology and its software moving forward.

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PROJECT FEASIBILITY SECTION includes: Technical Design, Project Start/End Date, Implementation Plan and Project Budget (see Final Application Budget form)

The Technical Design should specify in detail the proposed technology and equipment to be employed; the rationale in selecting the particular technology; how the technical design supports the project's use of the community media center channels; and the plans for maintaining and upgrading the system or equipment in the future.

Technical Design:

The Expanding Media project will replace outdated technology with up-to-date, professional-quality technology, to increase accessibility and quality educational and creative experiences for learners. Faculty and learners identified the following technology to improve learning experiences and learning spaces in piano and recording classes.

CONSOLE PIANOS: The current console pianos in the Piano Lab are out of date and insufficient for quality education. Learners need up-to-date pianos that have an accurate feel and action to develop correct dynamics, articulation, and technique. The 20 black walnut Yamaha ARIUS YDP-105 console digital piano will provide more authentic playing experiences and greater functionality. The feel of the graded hammer standard (GHS) keyboard gradually changes according to the register. It has a natural feel and matte-black keys for authentic piano playing. Realistic sound representation is important auditory feedback for the purpose of developing musical touch. The AWM synthesis delivers real piano sounds, uses digital recordings of sources, and provides grand piano reverberation. These pianos are simple to operate and will be equipped with two headphone jacks for quiet performance and practice, essential for group piano classes. Various settings can be changed with a single button.

DESKTOP/MONITOR: Currently, the Piano Lab has no computer workstation to support instruction. Faculty must bring their own laptops into the lab, creating challenges for integration with technology used by learners, connectivity, and teaching. This project will add an iMac Desktop and Monitor All-In-One to the Piano Lab, primarily for instructor use, that will facilitate improved teaching and learning with pianos and integration with recording technology.

MAC MINIS: The Recording Studio currently has seven 2014 Mac Pro towers that are at the end of their usability for editing and processing higher resolution video formats and are no longer supported by Apple. This project will replace the seven outdated towers with 11 Mac Mini

M4s with the latest Mac silicone chips and CPU/RAM/GPU architecture that drastically speeds the processing power. Latency (a time lag in the acoustically produced sound and monitoring back through the computer system) is a major problem that will be eliminated and their video capacity will be up to the task for the formats learners are currently working in across programs. The new computers will provide more workstations and support use of recording and video editing software that will not run on the current operating system. This will prepare learners for professional situations and eliminate their having to fight with out of date and failing technology.

MAC MINI PERIPHERALS: The project includes purchase of related items for the Mac Mini student workstations in the Recording Studio. These include a 27" Apple Studio Display monitor, docking station (OWC Thunderbolt Dock with Thunderbolt 4 Cable), keyboard (Matias Wired Aluminum Keyboard for Mac), and mouse (Logitech B100 Corded Mouse) for each workstation.

INTERFACES: The project also includes purchases of up-to-date interfaces (four Focusrite Scarlete 2i2 USB-C Audio Interfaces and one Arturia AudioFuse 16Rig Audio/MIDI Interface) to support analog and digital recording interfacing (Focusrite) and complex live-audio routing and advanced DAW recording (AudioFuse). Together, these interfaces will support creation of quality audio for video production, allow learners to record a combination of inputs with high-quality audio, and accurately monitor sound in sync.

Please see also the Budget Narrative for more details on items to purchase. These will complement PCC's investment in a new recording console and network improvements to allow all machines to seamlessly share projects between facilities.

Equipment will facilitate the creation of content that is accessible and useful to the communities that PCC and MHCRC serves via PCC Cable TV and Open Signal PDX distribution.

PCC employs professional Music and Sonic Arts staff as well as Video Production staff. The Institutional Support Techs (ISTs) have already begun coordinating with the IT department to allow the ISTs to set up and keep updated the software and hardware needed in the Recording Studio. Much of the software used in professional sound editing is subscription based, so the ISTs will make Faculty Department Chairs and Deans aware of renewals in a timely manner. The ISTs are also competent repair technicians. If anything breaks, such as a headphone jack or a sustain pedal in the Piano Lab, they will repair and or procure replacement parts and install them as needed.

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Proposed Project Start and End Date:

Projects may include timelines of up to 2 years.

Proposed Start Date (month/year): 07/2025

Proposed End Date (month/year): 06/2027

The Implementation Plan should include major tasks and milestones in addition to detailed tasks needed to successfully implement the project.

Implementation Plan:

Shana Palmer will be the Project Director and Jake Kelley the Project Co-Director. John Mery, Program Dean of Arts and Design, will provide administrative coordination.

MAJOR TASKS:

1. Finalize tech list, complete POs, and submit for acquisition (June/July 2025)
2. Receive, inventory, assemble, prepare, install, and secure technology (Aug./Sept. 2025)

MILESTONE: Technology Acquisition and Installation Completed (Sept. 2025)

MAJOR TASKS:

1. Faculty learn about, become acquainted with, and use of new technology to improve teaching and learning in the Piano Lab
 - a. MUC 140A & MUS 191P in Fall 2025
 - b. MUC 140B & MUS 192P in Winter 2026
 - c. MUC 140C & MUS 193P in Spring 2026
2. Faculty learn about, become acquainted with, and use of new technology to improve teaching and learning in the Recording Studio
 - a. MUC 223 & MUC 236 in Fall 2025
 - b. MUC 224 & MUC 237 in Winter 2026
 - c. MUC 225 & MUS 238 in Spring 2026
3. Continue offering classes using new technology and evaluating impact (July 2026 – June 2027)

MILESTONE: All Target Courses Offered with New Technology Use Integrated (June 2026)

MAJOR TASKS:

1. Formative Evaluation Activities (Dec. 2025 – June 2027)
 - a. Faculty collect data in target classes and share with the Project Director after each term
 - b. Project Director/Co-Director assess technology performance, use, and user feedback; document any issues; and implement

maintenance/adjustments as needed after each term

c. Quarterly Project Team meetings to review activities/assessment data, identify accomplishments/challenges, and plan for future activities/improvements

d. Project Team members update program stakeholders (dean, faculty); discuss progress on outcomes, accomplishments, challenges, and lessons learned; and solicit feedback at least twice per year

e. Project Director Submits Progress Reports

2. Summative Evaluation Activities (June – July 2027)

a. Project Director gathers and organizes data and creates reports for Project Team

b. Final Project Team Meeting to review reports and plan future activities/improvements

c. Project Director submits final grant report

MILESTONE: Summative Project Evaluation Report (July 2027)

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Supplemental Material Attachments

Description	File Name	Type	Size	Upload Date
No files attached.				

FY20-21 Application Budget Correct

Budget Narrative

Budget Narrative:

PERSONNEL

Personnel to support the PIANO LAB

Project Coordination and Technology Support. As part of their assigned duties, the Music & Sonic Arts Instructional Support Technician will provide overall project coordination (organization, evaluation, reporting), video content and production, plus equipment/technology installation/setup in Piano Lab and ongoing maintenance. 100 hours at the hourly rate of \$40.68/hr with a benefit rate of 25.27%. Grant Funds: \$0, Match: \$5,096

Instruction. Faculty will teach courses using the project's new equipment and reorganized/ redesigned spaces during the grant period at least once. Six 2-credit courses will be taught in the Piano Lab for a total of 12 credits of coursework integrating new technology into teaching and learning for the first time during the grant period, at an average salary of \$979 per credit (PT Faculty @ Step 1) with a benefit rate of 25.27%. 6.5% annual cost of living increase included. (See Implementation Plan for a complete list of anticipated target class offerings during the grant award period). Grant Funds: \$0, Match: \$32,366

Grant Funds: \$0

Match Funds: \$37,462

Personnel to support the RECORDING STUDIO

Project Coordination and Technology Support. As part of their assigned duties, the Multimedia Instructional Support Technician will provide project coordination (procurement, installation, budget), be the project's liaison with PCC Information Technology (IT), plus do the equipment/technology installation/setup and maintenance for Recording Studio. 100 hours at the hourly rate of \$40.68/hr with a benefit rate of 25.27%. Grant Funds: \$0, Match: \$5,096

Instruction. Faculty will teach courses using the project's new equipment and reorganized/redesigned spaces during the grant period. Six 3-credit courses will be taught in the Recording Studio for a total of 18 credits of coursework integrating new technology into teaching and learning for the first time, at an average salary of \$979 per credit (PT Faculty @ Step 1) with a benefit rate of 25.27%. 6.5% annual cost of living increase included. (See Implementation Plan for a complete list of anticipated target class offerings during the grant award period). Grant Funds: \$0, Match: \$48,547

Grant Funds: \$0

Match Funds: \$53,643

Total Personnel: \$91,105

Grant Funds: \$0

Match Funds: \$91,105

EQUIPMENT

The following equipment will support the goals and objectives of the project. Costs were obtained from a company that offers an educational discount and has an established relationship with PCC.

Requested equipment for the PIANO LAB

- Console Digital Pianos. Piano consoles to replace outdated and broken equipment in the Piano Lab will provide students with authentic piano playing experiences and support production of quality audio content for video productions. The Yamaha ARIUS YDP-105 88-Key Console Digital Piano with Bench (Black Walnut) features a GHS (Graded Hammer Standard) keyboard, three piano-style pedals, a Damper Resonance effect, balanced sound, nine other built-in instrument sounds (e.g., electric piano, organ, vibraphone, strings) and layer mode to combine two sounds together to create inspiring new sounds. 20 @ \$1,100/ea. Grant Funds: \$22,000, Match: \$0
- Desktop/Monitor. A Silver iMac Desktop and Monitor All-In-One (Apple M4 chip with 8-core CPU, 8-core GPU, 16-core Neural Engine 24-inch 4.5K Retina display¹ / Standard glass; 16GB unified memory; 256GB SSD storage; Two Thunderbolt / USB 4 ports; Magic Mouse; Magic Keyboard - US English, M4, ethernet) will be used in the Piano Lab, which does not currently have its own computer, for improved teaching and learning. 1 @ \$1,329. Grant Funds: \$1,329, Match: \$0

Grant Funds: \$23,329

Match Funds: \$0

Requested equipment for the RECORDING STUDIO

- Workstation computers. Mac Mini M4 computers (Apple M4 Pro chip with 12-core CPU, 16-core GPU, 16-core Neural Engine; 64GB unified memory; 1TB SSD storage; Gigabit Ethernet; Three Thunderbolt 5 ports, HDMI port, two USB-C ports, and headphone jack) will replace outdated and limited quantity equipment for teaching and learning. The new computers will eliminate current problems hindering students' abilities to use the technology for sound recording for video production. 11 at \$2,199/ea; Grant Funds: \$24,189, Match: \$0
- Display monitors. Apple Studio Display monitors for Mac Mini workstations (27-inch 5K Retina display; 12MP Ultra Wide camera with Center Stage; Studio-quality mics; Six-speaker sound system with Spatial Audio) with standard glass and tilt-adjustable stands will increase viewing comfort and readability, particularly for collaboration among students. 11 at \$1,599/ea; Grant Funds: \$17,589, Match: \$0
- Docking Stations. OWC Thunderbolt Dock with Thunderbolt 4 Cable (15W Thunderbolt 4 Ports (3); 1.5A USB-A 3.2 Gen 2 Ports (3); USB-A 2.0 Port; RJ45 Gigabit Ethernet Port; 3.5mm Audio Port; SD Card Reader 96W Thunderbolt 4 Host Connection; AC Adapter) will allow learners to connect to more peripherals at each workstation to produce quality sound recording for video productions and other purposes, including supporting IP-based workflows and secured network access, uninterrupted downloads, fast and reliable file transfers, secure network access, and increased productivity. 11 at \$190/ea; Grant Funds: \$2,090, Match: \$0
- Mounting Brackets. Sonnet MacCuff mini 2 Mounting Bracket for Mac Mini to secure Mac Minis to the Recording Studio workstations. Bracket allows addition of a small padlock for security to help ensure computers for continued use by learners. 11 at \$43.20/ea; Grant Funds: \$475, Match: \$0
- Keyboards. Matias Wired Aluminum Keyboard for Mac for each Mac Mini at Recording Studio workstations will support teaching and learning at integrated student workstations. 11 at \$69/ea; Grant Funds: \$759, Match: \$0
- Mice. Logitech Mice (Logitech B100 Corded Mouse, Wired USB Mouse for Computers and Laptops, Right or Left Hand Use - Black) for recording studio workstations will support teaching and learning at integrated student workstations. 11 at \$7.99/ea; Grant Funds: \$88, Match: \$0
- Audio/MIDI Interface. Arturia AudioFuse 16Rig Audio/MIDI Interface (32-in / 28-out USB-C audio/MIDI) will facilitate complex live-audio routing and advanced DAW recording. It will allow projects to record a combination of inputs with high-quality audio, and accurately monitor sound in sync. 1 at \$1,299; Grant Funds: \$1,299, Match: \$0
- Audio Interface. Focusrite Scarlett 2i2 USB-C Audio Interface (4th Generation, 2-in / 2-out USB-C) will provide analog and digital recording interfaces to support production of quality audio for video production. 4 at \$179.88/ea; Grant Funds: \$720, Match: \$0

Grant Funds: \$47,209

Match Funds: \$0

Requested equipment for BOTH

- Headphones. AKG K72 Headphones will be available for use in both the lab and studio for students who do not bring their own headphones. This will help ensure continuity in learning for students if they forget their personal headphones and students unable to supply their own headphones. 30 at \$69/ea; Grant Funds: \$2,070, Match: \$0
- Power Strips. Watson Power strips (8-Outlet Surge Protector with USB; 2450 Joules, Black) will be used in both the Piano Lab and Recording Studio to protect computers and other grant-funded equipment. 20 at \$29.99/ea; Grant Funds: \$600, Match: \$0
- Security Cables. Cables (Kensington MicroSaver 2.0 Keyed Laptop Lock) to secure grant-funded equipment and help ensure equipment will

remain in the lab and studio for continued use in teaching and learning. 20 at \$24.84/ea; Grant Funds: \$497, Match: \$0

- **Cable Traps.** Kensington CableSaver Multi-Device Cable Traps (K64519US), Silver, 2 units per pack, for cable management and securing desktop accessories for use in studio and lab. 15 at \$10.66/ea; Grant Funds: \$160, Match: \$0

Grant Funds: \$3,327

Match Funds: \$0

Total Equipment: \$73,865

Grant Funds: \$73,865

Match Funds: \$0

OVERHEAD COSTS

This includes a portion of the cost to use financial accounting and personnel time tracking systems, utilities, office supplies, and office space rental necessary to support this project. Overhead costs are calculated by using PCC’s negotiated Indirect Cost Rate of 32.3%.

Grant Funds: 10% of \$73,865 direct costs = \$7,387

Match Funds: 22.3% of \$73,865 direct costs = \$20,316

Total Overhead Costs: \$27,703

Grant Funds: \$7,387

Match Funds: \$20,316

TOTAL PROJECT COSTS: \$192,673

Grant Funds: \$81,252

Match Funds: \$111,421

Line Item Budget

Cost Category	Grant Funds	Match Amount	Project Total
Personnel	\$0.00	\$91,105.00	\$91,105.00
Education and Training	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00
Equipment	\$73,865.00	\$0.00	\$73,865.00
Infrastructure/Facilities Construction	\$0.00	\$0.00	\$0.00
Miscellaneous	\$0.00	\$0.00	\$0.00
Overhead	\$7,387.00	\$20,316.00	\$27,703.00
Total	\$81,252.00	\$111,421.00	\$192,673.00

Signature Page

Final Application Signature

Signature of Duly Authorized Representative*:

Kurt Simonds

Date*:

05/06/2025

Title*:

VP of Strategy, Policy, & Integrated Planning

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