

AGREEMENT FOR COMMUNITY TECHNOLOGY GRANT

This Agreement is between the Mt. Hood Cable Regulatory Commission (Commission), through the Office for Community Technology (OCT), and Portland State University (Grantee) (together referred to as the “Parties”).

RECITALS:

This Agreement is entered into for the purpose of providing the Commission's grant funds for implementation of the Grantee's Fifty Years After Title IX: Portland Women in Sports Project.

AGREEMENT:

1. Grant Amount, Use of Grant

Grantee is awarded an amount not to exceed \$85,675 for specific capital costs related to the Grant project. Grantee shall use the Grant funds exclusively for the purposes outlined in its Grant Application (the "Grant"). The Grant Application is attached to this Agreement as Attachment 1, and incorporated herein by reference. Grantee shall not use the Grant funds for any purposes other than those set forth in Attachment 1.

2. Project Manager

The Commission's Project Manager shall be Rana DeBey or such other person as shall be designated in writing by the OCT Community Technology Program Manager.

3. Payments

Upon submission of an invoice from Grantee, and upon certification by the Project Manager that the invoice is in accordance with this Agreement, the Commission shall pay to the Grantee \$85,675 as specified in the invoice within thirty (30) days after receipt of the invoice.

Grantee shall submit the invoice online through the Commission’s online grants management system using the claims module. The invoice, uploaded as an attachment to the grants management system claims module, shall be on Grantee’s letterhead, signed and dated by an authorized representative of Grantee and addressed to “MHCRC c/o City of Portland.” The invoice shall include an invoice number, the title of the Grant project and the total grant amount authorized by the Grant. If the Project Manager finds that the invoice is not in accordance with this Agreement, the Project Manager shall notify the Grantee of the reason(s) for the disallowance and non-payment.

Grantee agrees to operate the program as described in the Grantee’s Grant Application and to expend funds in accordance with the approved budget, unless the Grantee receives prior written approval from the Commissioner’s Project Manager to modify the program or the budget.

All expenditures made from Grant funds for Grant project capital costs must be made at

least sixty (60) days prior to the expiration of this Agreement.

Grantee shall repay to the Commission, thirty (30) days prior to the expiration date of this Agreement, any Grant funds that have not been expended for Grant purposes.

4. Financial Records

Grantee shall account for the Grant funds separately in its books of accounts. Grantee shall charge only Grant-related expenditures against Grant funds.

Grantee agrees to keep accurate and complete financial records that will enable the Commission to easily determine the use of Grant funds and the allocation method of Matching Funds committed by Grantee and Project Partners in the Grant for the project. Grantee shall maintain all financial records related to the Grant for one (1) year after the termination of this Agreement. Grantee shall provide the Commission prompt access to these records upon request and permit copying as the Commission may require.

5. Reports

Grantee shall submit Interim Status Reports and a Final Status Report (collectively referred to as 'Report(s)') to the Project Manager using the Commission's online grants management system. The Reports shall include both programmatic and financial information as established by the Commission. For a Report to be acceptable to the Project Manager, the Grantee shall document and clearly describe the progress of the grant scope in accordance with the reporting schedule defined below.

Interim Status Reporting periods are July 1, 2022 through December 31, 2022; January 1, 2023 through June 30, 2023; July 1, 2023 through December 31, 2023. Interim Status Reports are due within thirty (30) days of the end of each reporting period.

Grantee shall submit a Final Status Report no later than March 31, 2024.

Interim and Final Status Reports shall include an accurate and complete financial report of Grant fund and Matching fund expenditures. The Report shall include copies of receipts or other evidence of payment for actual grant funded capital costs incurred by Grantee related to the Grant.

The Project Manager, at her/his sole discretion, may require additional programmatic information or financial documentation of Grant project expenditures. Grantee shall make its books, general organizational and administrative information, documents, papers and records that are related to this Agreement or Grantee's performance of services related to this Agreement available for inspection by the Project Manager or other Commission representatives during reasonable business hours following five (5) business days advance written notification from the Project Manager.

Grantee shall immediately provide notice in writing by electronic mail to the Project Manager when Grantee anticipates or realizes any deviation in the Grant project which may result in

Grantee's inability to complete the Grant project as originally submitted and approved by the Commission.

6. Project and Fiscal Monitoring

The Commission and the Project Manager shall monitor the Grantee's performance on an as needed basis to assure compliance with this Agreement. Such monitoring may include, but is not limited to, on site visits at reasonable times, telephone interviews and review of required reports. Monitoring will cover both programmatic and fiscal aspects of the Grant. The frequency and level of monitoring will be determined by the Project Manager. Grantee shall remain fully responsible at all times for performing the requirements of this Agreement.

7. Audit

Because grant funds are derived from the cable franchises, the cable companies may conduct a financial review or audit of Grantee for the purpose of verifying whether use of capital grant funds is in accordance with the requirements of cable franchises related to use of capital grant funds. If the Commission receives notice from a cable company in accordance with the terms of the cable franchises of such audit or review, the Commission's Project Manager shall notify Grantee within five (5) business days of receiving the notice, and shall identify to Grantee the relevant financial records of Grantee that the cable company seeks to review. The scope of such audit or review of Grantee shall be consistent with the terms of the applicable cable franchise. Grantee agrees to make such relevant financial records available to cable company's authorized representative for inspection and copying. Such records shall be reviewed during normal business hours at a time and place made available by Grantee. The Commission's Project Manager shall promptly provide Grantee with written notice of the audit or review's conclusions.

8. Publicity

During the term of this Grant Agreement, Grantee shall use its best efforts to mention the Commission's grant funding in publicity regarding the program(s) that will be supported by the grant funds.

Any publicity regarding the project shall indicate that the project was made possible by a Grant from the Commission through funds provided by the cable companies. Grantee shall notify the Project Manager before releasing information about the Grant to the press or other news media. The Commission may include information regarding the Grant in periodic public reports.

9. No Other Obligations/Complete Agreement

Grantee acknowledges that, except for the Grant, the Commission has no obligation to provide, and the Commission has not led Grantee to believe in any way (whether expressly or by implication) that the Commission will provide any additional or future assistance, financial or otherwise, either to Grantee or for the Grant project.

This Agreement contains the complete agreement of the parties. This Agreement may not be assigned, nor may any of the Commission's rights be waived, except in writing signed by a duly authorized representative of the Commission. The Commission may specifically enforce, or enjoin a breach of, the provisions of this Agreement, and such rights may be freely assigned or transferred to any other governmental entity by the Commission.

10. Representations

Grantee represents that it has full power and authority, and has obtained all necessary approvals, to accept the Grant, to carry out the terms of the Grant and this Agreement, and to conduct the Grant project in compliance with all applicable laws.

11. Indemnification

Subject to the limitations of the Oregon Tort Claims Act (ORS 30.260 through 30.300) and to the extent permitted under the law, including without limitation, the Oregon Constitution, Article XI, Section 7, Grantee shall hold harmless, defend, and indemnify the Commission, and its officers, agents and employees against all claims, demands, actions, and suits (including all costs) brought against any of them arising from actions or omissions of Grantee and/or its contractors in the performance of this Agreement.

Prevailing wage indemnity. Subject to the limitations of the Oregon Tort Claims Act (ORS 30.260 through 30.300) and to the extent permitted under the law, including without limitation, the Oregon Constitution, Article XI, Section 7, Grantee agrees to indemnify, defend, and hold harmless the MHCRC, its employees, officers, and agents, from and against any claim, suit, or action, including administrative actions, that arise out of Grantee's failure to comply with ORS279C.800 to 279C.870 and any applicable administrative rules or polices.

12. Compliance with Laws

The Commission and Grantee agree to comply with all applicable local, state and federal laws and regulations that apply to the subject matter of this Agreement.

13. Amendment

The Project Manager is authorized to amend the terms and conditions of this Agreement, provided such changes do not increase the Grant amount or the Commission's financial risks or change the purpose of the Grant. If approved, such amendments shall only be effective if in writing, and signed by duly authorized representatives of both Parties. Any change in the amount of the Grant funds or the financial risks under this Agreement must be approved by vote of the Commission.

14. Term of the Agreement

This Agreement becomes effective on July 1, 2022, unless Grantee fails to sign and return the Agreement to the Commission within thirty (30) days of Commission action to approve the

Agreement, in which event this Agreement shall be null and void. The term of this Agreement is through, and including, April 15, 2024, unless extended or earlier terminated under the terms of this Agreement.

15. Early Termination of Agreement

This Agreement may be terminated prior to the expiration of its term by:

- (a) Written notice provided to Grantee from the Commission before any obligations are incurred; or
- (b) Mutual written agreement of the Parties.
- (c) Alternatively, the Commission may, upon thirty (30) days written notice, terminate this agreement for any reason deemed appropriate in its sole discretion.

Termination of this Grant shall be without prejudice to any obligations or liabilities of either party already accrued prior to such termination. However, upon receiving a notice of termination, and unless expressly directed otherwise in writing from the Commission, Grantee shall immediately cease all activities under this Grant, and proceed in an orderly fashion to terminate any outstanding commitments and to stop work as soon as practicable to do so.

If this Agreement is terminated for any reason prior to the completion of the Grant, Grantee shall be entitled to reimbursement for all reasonable costs incurred for the project through the date of termination, including all non-cancelable commitments that exist at the time the notice of termination is received. A Final Status Report and final Financial Report, including a refund of unexpended funds, if any, will be due 60 days from the date of Early Termination.

16. Material Failure to Perform

The Project Manager may terminate this Agreement after determining that Grantee has failed to comply with any material term or condition of this Agreement. It shall be a material breach and cause for termination of this Agreement if Grantee uses grant funds outside the scope of this Agreement.

Notice and Opportunity to Cure. The Project Manager shall give Grantee written notice of the intent to terminate this Agreement, identifying the reasons for such action. Grantee shall have thirty (30) days from the date of the written notice to cure the breach. If the breach is of such nature that it cannot be completely cured by Grantee within the thirty (30) day period, then Grantee shall submit a cure plan to the Project Manager no later than fifteen (15) days from the date of the written notice. Grantee's cure plan shall include actions, steps, and a time period to cure the breach. Grantee must obtain written consent from the Project Manager to proceed with a cure plan under an extended cure period.

No Payment During Cure Period. During the cure period or extended cure period, the Commission is under no obligation to accept or pay invoices submitted by Grantee under this

Agreement. Grantee shall not perform services or take actions that would require the Commission to pay grant funds to Grantee without the written consent of the Project Manager. Grantee shall not spend unused grant funds and such unused funds shall be solely held in trust for the Commission. Grantee shall be solely responsible for any expenses associated with cure of its noncompliance or failure to perform.

Cause for Termination. If Grantee fails to cure the material breach within thirty (30) days of the written notice of termination, or if Grantee does not receive consent from the Project Manager to proceed with a cure plan and executes the cure plan satisfactory to the Project Manager, then the Commission may, at its sole discretion, require Grantee to refund to the Commission any amounts improperly expended, any unexpended amounts or the full amount of Grant funds paid by the Commission to Grantee for the Grant project in compliance with the terms and conditions of this Agreement.

17. Suspension of Work

The Project Manager may at any time give notice in writing to Grantee to suspend work and expenditure of funds provided under this Agreement. The notice of suspension shall specify the date of suspension and the estimated duration of the suspension. Grantee shall immediately suspend work and expenditure of funds to the extent specified. During the period of the suspension Grantee shall properly care for and protect all projects in progress including materials, supplies, and equipment that are on hand for performance of the Grant. The Project Manager may, at any time, withdraw the suspension of work as to all or part of the suspension in written, by electronic mail, notice to Grantee specifying the effective date and scope of withdrawal. Grantee shall then resume diligent performance of the work. In no event shall Grantee be entitled to any incidental or consequential damages because of suspension.

The causes for suspension of work include, but are not be limited to, Project Manager's concerns about Grantee's ability to complete the Grant in accordance with this Agreement or any other non-compliance with the Agreement.

18. Non-Discrimination

In carrying out activities under this Agreement, Grantee shall not discriminate against any employee or applicant for employment on the basis of race, color, religion, age, sex, marital or economic status, familial status, national origin, sexual orientation, disability or source of income. Grantee shall take actions to insure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, age, sex, marital or economic status, familial status, national origin, sexual orientation, or disability. Such action shall include but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Grantee shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, age, sex, marital or economic status, familial status, national origin, sexual orientation, disability or source of income. In regard to carrying out activities under this Agreement, Grantee shall further not arbitrarily refuse to provide services to any person and shall not discriminate in

offering services on the basis of race, color, religion, age, sex, marital or economic status, national origin, sexual orientation, disability or source of income.

19. Severability

Commission and Grantee agree that if any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the Parties shall be construed and enforced as if the Agreement did not contain the particular term or provision held to be invalid.

20. Choice of Law and Choice of Forum

This Agreement shall be construed according to the laws of the State of Oregon, without regard to its provisions regarding conflict of laws. Any litigation between the Commission and Grantee arising under this Agreement or out of work performed under this Agreement shall occur, if in the state courts, in the Multnomah County court having jurisdiction thereof, and if in the federal courts, in the United States District Court for the State of Oregon.

21. Survival

As of the date of termination of this Agreement, any pre-existing unresolved claim or dispute by either Party, including but not limited to, money owed, performance due, or any other obligations of the Parties, that is the result of the other Party's performance or non-performance, will, by their terms, survive termination of this Agreement and will be resolved in accordance with the terms and conditions of this Agreement. All indemnity and unperformed obligations will survive termination of this Agreement. The obligation under Section 5 to submit a Final Report shall also survive termination of this Agreement.

22. Assignment

This Agreement or any interest therein may not be assigned or subcontracted without the prior written consent of the Project Manager. In the event of transfer without prior written consent, the Commission may refuse to carry out this Agreement with either the transferor or the transferee and yet retain and reserve all rights of action for any breach of contract committed by Grantee.

Notwithstanding Grantee's use of any subcontractor for performance of this Agreement, Grantee shall remain obligated for full performance hereunder, and the Commission shall incur no obligation other than its obligations to Grantee under this Agreement. Grantee agrees that if subcontractors are employed in the performance of this Agreement, the Grantee and its subcontractors are subject to the requirements and sanctions of ORS Chapter 656, Workers' Compensation.

23. Electronic Means

The parties agree the Commission and Grantee may conduct this transaction, including any contract amendments, by electronic means, including the use of electronic signatures.

24. Notice

Any notice provided for under this Agreement shall be sufficient if in writing and (1) delivered personally to the following addressee, (2) deposited in the United States mail, postage prepaid, certified mail, return receipt requested, (3) sent by overnight or commercial air courier (such as Federal Express), or (4) email addressed as follows, or to such other address as the receiving party hereafter shall specify in writing:

If to the Commission:

Attn: Rana DeBey, Project Manager:
Mt. Hood Cable Regulatory Commission
c/o City of Portland/ OCT
PO Box 745
Portland, OR 97207-0745
Email: rana.debey@portlandoregon.gov

If to Grantee:

Attn: Courtney Hermann
Director, School of Film
College of the Arts
Portland State University
PO Box 751(COTA)
Portland, OR 97201
Email: clh6@pdx.edu

Attn: Kathleen Choi
Sponsored Projects Administration
Research & Graduate Studies
Portland State University
PO Box 751 (SPA)
Portland, OR 97201
Email: kchoi@pdx.edu, spa_cota@pdx.edu

Any such notice, communication or delivery shall be deemed effective and delivered upon the earliest to occur of actual delivery, three (3) business days after depositing in the United States mail as aforesaid, one (1) business day after shipment by commercial air courier as aforesaid or the same day an email transmission is sent (or the first business day thereafter if sent on a Saturday, Sunday or legal holiday).

AGREEMENT FOR COMMUNITY TECHNOLOGY GRANT: Fifty Years after Title IX: Portland Women in Sports

GRANTEE: Portland State University School of Film

BY: _____ Date: _____

Name: Kathleen Choi

Title: Sponsored Projects Officer

MT. HOOD CABLE REGULATORY COMMISSION SIGNATURES:

By: _____ Date: _____
Mt. Hood Cable Regulatory Commission Chair

Approved as to Form:

By: _____ Date: _____
Mt. Hood Cable Regulatory Commission Attorney



Application

01718 - 2022 Community Technology Grants

01861 - Fifty Years after Title IX: Portland Women in Sports

Community Technology Grants

Status:	Submitted
Original Submitted Date:	04/08/2022 4:05 PM
Last Submitted Date:	05/11/2022 4:01 PM

Primary Contact

Feel free to edit your profile any time your information changes. [Create your own personal alerts using My Alerts.](#)

Name:		Courtney		Hermann
	Salutation	First Name	Middle Name	Last Name
Email:	clh6@pdx.edu			
Phone:*	503-544-9984			
	Phone			Ext.
Title:				

Organization Information

Organization Name:	Portland State University School of Film		
Organization Type:	Community College or University		
Tax ID			
Organization Address:	1825 SW Broadway		
City*	Portland	Oregon	97201
	City	State/Province	Postal Code/Zip
Phone:	503-544-9984		

Project Narrative

Total Grant Funds: \$85,675.00
Total Match Funds: \$85,675.00
Total Funds: \$171,350.00
Proposed Technology: Video production equipment
Public Benefit Area: Reducing Disparities
Select which jurisdiction(s) your project will serve: Portland, Gresham, Fairview, Troutdale, Wood Village
Please select the size of your organization's total operating budget: \$1,500,000 to \$2,500,000

Project Purpose

In defining the project purpose, applicants must:

Nearly fifty years after the landmark civil rights law Title IX prohibited “sex discrimination” at federally funded colleges and universities, requiring the equal treatment of female and male student-athletes, in 2019-20, for every dollar schools spent on men’s athletics, just 71 cents was spent across the same sports played by women (basketball, baseball/softball, golf, soccer, swimming and diving, and tennis). While this statistic points to the failure of the law to enforce resource allocation equity in college-level athletic programs, Title IX has succeeded in promoting female and non-binary athletes’ participation in intercollegiate sports, as evidenced by the increase in the number of women participants from 32,000 before Title IX to more than 224,000 in 2019-20. Still, the availability of professional opportunities, corporate sponsorship contracts, and pay equity for professional female and non-binary athletes, and the popularity of women’s sports as compared to men’s, are lagging far behind. One of the primary reasons for this lag identified in recent academic studies and public polling is a lack of investment in the promotion of women’s sports—especially promotion via television broadcast outlets.

Our proposed project offers a modest but tangible contribution to the promotion of women’s sports to the public. We propose to enlist webcasting technology, multicamera field production gear, and traditional film production and post-production tools to tell a multitiered story about women in sports as inspired by the 50th anniversary of the civil rights law Title IX, and as experienced by Portland-area female and non-binary athletes. Issues and themes addressed include: the impact of Title IX on women’s participation in sports, the joys of physicality as expressed through a variety of body types, the stigma around lesbian and queer identities in women’s athletics, the leadership and self-esteem building potential of sports for women and girls, and the work that still needs to be done to broaden opportunities for female and non-binary athletes to participate in competitive sports.

Undergraduate students in the School of Film at Portland State, as guided by several of our production professors across 7 courses, will combine efforts to produce (3) 60-minute programs ready for broadcast to Open Signal and MetroEast audiences that include game play, studio segments, short documentaries, and athlete profiles. Ancillary content will be formatted for potential use on PSU FILM, MetroEast, Open Signal, and participants’ social media platforms. The production schedule is structured around a season of Oregon Ravens football, a team associated with a small independent women’s football league. Among the list of beliefs guiding the Ravens’ organization is the statement, “We believe women and women in sports are powerful and will defy gender barriers.” The significance of the league and its small but passionate group of players and coaches is revealed through multicamera coverage of the three games they play locally each season. Game-play is contextualized through in-studio interviews with female and non-binary athletes and coaches who have participated in sports post-Title IX (and possibly pre-Title IX); short archival documentaries about the history of Title IX and of women’s football; video features profiling individual Oregon Ravens players, Portland-area girls’ and womens’ sports coaches, and PSU athletes; motion broadcast graphics for in-

studio and in-the-field use; and branded content that celebrates the women's football league, their values, and organizational goal to provide opportunities to female and non-binary athletes to help them reach their full potential as players and as people.

The work of Title IX across its various purposes is not yet done, even 50 years after the law was passed. The package of programming we propose points to progress made and opportunities still available to provide women with an even playing field both in sports and in every other segment of American society.

Targeted project beneficiaries include the subjects featured in the media we will produce, whose stories of seeking the benefits of athletic competition in a culture that often fails to support women's endeavors long to be shared and a cross-section of our diverse group of students.

PSU Film has enjoyed a steady increase in the number of students identifying as BIPOC. More than half of our students identify as female or non-binary, and the majority are first generation college students or transfer students. We serve a significant cohort of LGBTQ+ and first generation immigrant students. All of these groups are grossly underrepresented in the media industry. We aim to help change that by exposing students to varied, robust, and marketable toolsets, techniques, and creative storytelling skills in media production that will prepare them for gainful employment post-graduation.

PSU Film currently has no capabilities in studio webcasting or multi-camera field production and we have never had the resources to offer courses in sports media content creation, which is a significant problem in a region where soccer, basketball, and track & field are played and followed avidly by the citizenry, and where Nike, Adidas, and Under Armour all have headquarters and employ local talent to produce media content.

The project will be produced across multiple spaces: in a classroom retrofitted as a webcasting studio, in the field using multi-camera field production gear, on location for the recording of traditional documentary as well as branded content, and in the post-production studio.

Approximately 96 students in six courses during the academic year will generate project deliverables. Featured athletes and coaches will number around 8-10 and the entire Oregon Ravens football roster will gain exposure. In the process, our project reduces disparities on three fronts:

1. Our diverse student body will gain valuable training in a variety of professional technologies and production processes.
2. Female and non-binary athletes whose stories would not ordinarily be heard will be celebrated.
3. The viewing audience will encounter new perspectives about the value of sports to women and the value of women to sports.

Long term, the infrastructure built in the making of the project and the resources provided through the MCHRC grant that support the project will continue to yield opportunities for

students into the future.

(This field has a character limit of 10,000)

Measurable Project Outcomes

What project outcomes (no more than four) do you hope to achieve for the identified community or targeted beneficiaries through the use of the proposed technology?

The MHCRC is interested in outcomes related to the use of the technology. You will be asked to report on progress made toward achieving these outcomes in your semi-annual grantee reports.

1. Creative Output Outcomes – Public Benefit

The project will leverage the grant-funded technology in the making and delivery of a package of (3) 60-minute programs for broadcast to Open Signal and Metro East audiences. Content will be packaged for potential use on PSU FILM, MetroEast, Open Signal, and participant/subject social media platforms to serve those constituencies.

2. Student Learning Outcomes – Primary Target Benefit

In producing project deliverables, 96 students will:

- Train on, learn, and implement grant-funded webcasting studio and multicamera field production technologies to generate the primary content for the broadcast package.
- Learn storytelling techniques for producing branded content and documentary featurettes for use in a broadcast program and social media.
- Learn techniques and best practices for creating visual effects and broadcast graphics for use in studio and field production.
- Practice editing and learn finishing strategies (color, compression, post-sound recording/mixing/design) in service to high quality, to-spec deliverables.

3. Participant/Subject Outcomes – Secondary Target Benefit

In participating in branded content, documentary featurette, and in-studio productions, 8-10 female and non-binary athletes, former athletes, and coaches will enjoy a platform to share their stories, opinions, feelings, and experiences related to the topic.

(This field has a character limit of 1500)

Evaluation Plan

How will you evaluate progress toward, and achievement of, the projects anticipated outcomes?

The evaluation plan should include evaluation questions, strategies or methodologies to collect data in order to answer the questions and steps to document findings and lessons learned, and should directly tie to the measurable outcomes listed above.

Our evaluation efforts will attempt to ascertain both quantity and quality of returns on investment.

1. Evaluation of Creative Output Outcomes

The first indicator of our success will be the completion and submission of our proposed content to community media centers.

We will note quantity of engagement with social media posts on PSU FILM, MetroEast, Open Signal, and participant/subject social media platforms.

2. Evaluation of Student Learning Outcomes – Primary Target Benefit

We will keep track of the number of students engaged with the project.

We will ask participating students to fill out a questionnaire describing their role and activities related to the project and the specific tools and techniques they used to engage with the work, rating the quality of their experience working with these tools, and describing their takeaways from using the toolsets and the media and storytelling techniques practiced.

3. Participant/Subject Outcomes – Secondary Target Benefit

We will keep track of the number of participants/subjects featured.

We will ask participants/subjects to fill out a survey describing their experience, rating the quality of their experience, and describing their takeaways from the offering of a platform to share their experiences.

4. Findings and Lessons Learned

At the conclusion of the project, we will prepare a report that interprets the findings from the evaluation activities and draw conclusions about effectiveness of the project and what strategies for working with the toolsets to produce a multitiered project we can take to the next iteration of such a project and what we might seek to avoid.

(This field has a character limit of 2500)

Project Partners

A "Project Partner" is defined as an organization that supplies cash or in-kind resources and/or plays an active role in the planning and implementation of the project. You should present who your project partners are, their respective roles in the project, and specific contribution each partner will make to the project in the form of financial support, equipment, personnel, or other resources.

Please list project partners as confirmed or unconfirmed.

Please include a contact name & email address for each project partner listed. Staff will contact the project partner in order to verify the partnership.

The Oregon Ravens Women's football team will work with us to plan shoots during fall team tryouts, winter preseason training, and spring games. They will furnish us with recommendations for and connect us with individual players whose stories will yield effective content for use in the broadcast programming and on social media. We will work with the Public Relations and Marketing liaison to prepare and deliver graphics and video branded for use in game-play coverage, during webcasts, and on social media, as needed.

Ashlie McDonald, Public Relations and Marketing for Oregon Ravens: ashmotee@gmail.com

(This field has a character limit of 3000)

PROJECT FEASIBILITY SECTION includes: Technical Design, Project Start/End Date, Implementation Plan and Project Budget (see Final Application Budget form)

Technical Design

The Technical Design should specify in detail the proposed technology and equipment to be employed; the rationale in selecting the particular technology; how the technical design supports the projects use of the community media center channels; and the plans for maintaining and upgrading the system or equipment in the future.

The proposed technology and equipment serves the project's studio webcasting and multicamera field production components of the project, which are instrumental in the creation of the proposed project deliverables and achieving the outcomes described under Project Purpose. After the content itself is produced and delivered, the technical resources procured and deployed will continue to provide students with studio webcasting and multicamera field production skill sets.

While we teach technical tools used in media production, we do not view knowledge of the tools as an end in itself, but rather a mechanism for achieving the content objectives of a particular project. Our priority, then, is teaching production techniques and storytelling skills. The tools themselves change over time, so training on a particular piece of gear is useful only insofar as it helps students produce their work in the present moment. Moving forward, they understand the paradigm for the way that the particular gear functions regardless of make, model, or level of engineering sophistication. This ensures that knowledge gained using toolsets is somewhat future-proof. Therefore, our approach to identifying and procuring equipment considers functionality and cost effectiveness and aims to put prosumer or professional tools into our student's hands.

The needed technology was researched and chosen in the spirit of this ethic. All items function together to furnish the requisite set of resources to launch a working webcasting studio and multicamera field production unit.

Studio Production Gear

Savage Accent Muslin Background Kit (10' x 24' White/Black/Green)

Wall Mounting Kit for Three Paper Rolls

Background Paper (various colors)

Neumann TM102 mic

BMD TV 4K Switcher

Studio Sound Baffling

Lighting Truss System

Sandbags

Portable Tripod Dolly

A/V Cart

Flat Panel TV Cart

Magliner Gemini Jr

Samsung 50" 4K Screen

Duvetyne 25yards

Multi-cam Field Production Gear

Pelican 1630 Case with Foam

BMD TV 1080P Switcher

General Use Gear

Sony FX6 Kit
Sachtler Ace M System
EVO 8 Audio Interface
Studio 6 Live Stream Software
iPad Air
Macbook Pro M1 Max
HDMI 100' Cables
BNC 100' Cables
HDMI 50' Cables
Thunderbolt Cables
USB C cables
TB4 Dock
TB3 Dock
Cable Ramp Concealment
Equipment Crate
Sennheiser Lav Kit
Camera Bag
SD Cards
Camera Batteries
Hollyland Cosmo
Hollyland Solidcomm M1
Blackmagic Converter 75
Sony MDR-7506 Headphones
Extension Cords
Surge Protector
Gaffer Tape

This list represents a significant investment in advancing our interests in expanding learning opportunities for students as we do not have access to this type of seed money through the university. Once established, the initiative is sustainable through the course fees paid by students taking production classes. We have been able to build and maintain a well-stocked equipment room through these relatively modest course fees since the inception the production component of our curriculum in around 2012. We are good stewards of these resources. Additionally, the College of the Arts funds a Digital Facilities Manager who oversees the deployment and maintenance of our resources and our production faculty and department chair are engaged in all research and decision-making around strategic purchasing and management of resources. While planned obsolescence and the speed at which communications technology advances will require us to assess continued use of some of the technology and equipment requested after around 5 years, the listed hardware—including studio build-out, camera

support, and lighting support—has a long and useful shelf life. And again, we have the funds paid through courses fees to maintain what we have and update as needed on a rolling basis. Because programs at Portland State University operate on individual budgets and do not share equipment or the costs of maintaining and controlling the classroom and studio spaces, it is not realistic for the School of Film to freely access the MHCRC-funded space they received grant-funding to build out last year. For example, the School of Film is using a School of Art & Design computer lab for one class next year and must pay a fee for that access. And, School of Film students may not check out equipment from the School of Art & Design Equipment Office and vice versa. Facilities and equipment are separate out of necessity since the budget model at the university silos programs.

(This field has a character limit of 5000)

Proposed Project Start and End Date:

Projects may include timelines of up to 2 years.

Proposed Start Date (month/year): July 2022

Proposed End Date (month/year): December 2023

Implementation Plan

The Implementation Plan should include major tasks and milestones in addition to detailed tasks needed to successfully implement the project..

July 2022 – December 2022 -- Procurement and Installation of Resources

- Equipment Purchase and Processing
- Facility Build-out
- Project Planning (Primary Faculty)

January 2023 - Project Preparation

- Equipment and Facility Testing
- Project Planning (All Faculty)
- Project Planning (Primary Faculty + Partners)
- Identification of Subjects/Participants
- Preparation of evaluation materials

February 2023 - April 2023-- Deliverables #1 Production

- Visual Effects – Create motion graphics for use in broadcast and social media deliverables
- Documentary – Produce (3) archival shorts telling the story of Title IX as it relates to women’s access to opportunities in athletics
- Branded Media – Work with Oregon Ravens to produce (3) 90 second brand stories and (5) 30 second social media promos
- Conduct Evaluations

April 2023 - June 2023 -- Deliverables #2 Production

- Studio Production – Record (5) interview segments in-studio with participants/subjects about Title IX and its impact on their lives
- Documentary – Produce (3) short character studies of Oregon Ravens players
- Conduct Evaluations

June 2023 - August 2023– Deliverables #3 Production

- Multicamera Field Production – Produce coverage of (3) games
- VR Documentary – Work with Oregon Ravens to produce (3) 30 second social media promos
- Conduct Evaluations

September 2023 – December 2023 – Final Deliverables

- Sports Post-Production – Edit, color correct, add/create graphics, and prepare (3) 60-minute programs for delivery to Open Signal and Metro East
- Write Evaluation Report

(This field has a character limit of 3000)

Budget Narrative

[Budget Narrative](#)

A. Personnel Salary (\$0 in Grant Funds, \$51,087 in Match Funds)

All personnel salaries below include a 2.5% annual cost of living increase per Portland State University budgeting policies.

Project Period: 07/01/2022 – 12/31/2023

Year 1 is defined as the period in 2022 (6 months) 07/01/2022 – 12/31/2022

Year 2 is defined as the period in 2023 (12 months) 01/01/2023 – 12/31/2023

Principal Investigator

Courtney Hermann, Principal Investigator, will be committing 0.68 person months in Year 1, and 1.32 person months in Year 2 (FTE of 11.4% in Year 1, and FTE 11% in Year 2 at the base salary rate of \$93,156 annually, \$7,763 monthly, with a total project cost of \$15,742 in salary over the 18 month duration of the project. Courtney Hermann will oversee the implementation of this grant, manage budgets, teach one of the main classes supporting the grant, collaborate with other project faculty in planning and execution of tasks, and steer the curriculum for the project's associated courses. She is the Department Director of School of Film and will be working with community partner Oregon Ravens to produce content related to their organization.

Grant Funds: \$0

Matching Funds \$15,742

Co-Investigator

Juan Jose Vazquez, Co-Investigator, will be committing 1.50 person months (1.00 months in academic year, 0.50 months in Summer) in Year 1, and 3.00 person months (2.25 months in academic year, 0.75 in Summer) in Year 2. Vazquez FTE on the project will be .25 or 25% for the duration of the 18 month project period, at the base salary rate of \$48,330 annually, \$5,370 monthly, with a total project salary cost of \$24,568. Instructor Juan Jose Vazquez will assist in the implementation of this grant, manage the set up the webcasting studio, collaborate with other project faculty in planning and execution of tasks, and teach 4 of the classes supporting the grant. His expertise in the area of studio webcasting and multicamera field production is central to the implementation of the grant. Grant Funds: \$0

Matching Funds: \$24,568

Senior Personnel

Pamela Minty, Senior Personnel will be committing 1.80 person months to the project. Minty's FTE will be .30 or 30% over a period of 6 months of the total project period, at base salary cost of \$47,385 annually, \$5,265 monthly, with a total project salary cost of \$9,714. Adjunct Instructor Pamela Minty will teach 2 of the classes supporting the grant.

Grant Funds: \$0

Matching Funds: \$9,714

Senior Personnel

Scott Neiradka, Senior Personnel will be committing 0.20 person months to the project.

Neiradka's FTE will be .05 or FTE 5% for a period of 4 months of the total project period, at base salary cost of \$61,272 annually, \$5,106 monthly, with a total project salary cost of \$1,021. Scott Nieradka is the Director of Digital Facilities, will assist in the implementation of this grant, advise on the set up the webcasting studio, enter equipment purchases and facilitate processing of equipment, and managing the student equipment checkout system.

Grant Funds: \$0

Matching Funds: \$1,021

B. Fringe Benefits (\$0 Grant Funds, \$32,338 in Match Funds)

Portland State University charges the actual cost of each fringe benefit direct to Federal projects. However, it uses a fringe benefit rate, which is applied to salaries and wages in budgeting fringe benefit costs under project proposals. The following fringe benefits are treated as direct costs: FICA, workers compensation, medical/dental/health insurance, unemployment, long-term disability, employee liability insurance, and retirement. We have applied the following rates"

- Hermann, 57.52%
- Vazquez, 71.64% in Academic Year, 38.01% in Summer
- Minty, 74.77% in Academic Year, 46.17% in Summer
- Neiradka, 67.21%

Total fringe benefit costs for personnel for the duration of the project are as follows:

Hermann - \$9,079

Vazquez - \$15,309

Minty - \$7,263

Neiradka - \$687

Grant Funds: \$0

Matching Funds: \$32,338

C. Other Program Costs (\$0 Grant Funds, \$2,250 in Match Funds)

TBN Adjunct Instructor for 1 course supporting the grant. The adjunct base rate will be \$2,215.

Grant Funds: \$0

Match Funds: \$2,250

D. Equipment (\$85,675 in Grant Funds, \$0 in Match Funds)

Funds are requested for equipment purchases which are the bulk of this grant. Equipment costs are divided into three main categories: the setup/buildout of the webcasting studio, the outfitting of a multicamera field production unit, and gear that serves both parts of the project.

Equipment organized by category:

Gear Specific to Multi-cam Studio Production - Studio mic, video switcher, monitors, lighting/camera/grip support, backdrops, and sound proofing

Whisper Room Sound Isolation Enclosure

Savage Accent Muslin Background Kit (10' x 24' White/Black/Green)

Wall Mounting Kit for Three Paper Rolls

Background Paper (various colors)

Neumann TM102 mic

BMD TV 4K Switcher

Studio Sound Baffling

Lighting Truss System

Sandbags

Portable Tripod Dolly

A/V Cart x2

Flat Panel TV Cart

Magliner Gemini Jr

Samsung 50" 4K Screen

Duvetyne 25yards

Gear Specific to Multi-cam Field Production – Portable gear cases, video switcher

Pelican 1630 Case with Foam (x3)

BMD TV 1080P Switcher

Gear for both Multi-cam Studio Production and Multi-cam Field Production - 3 cameras w/batteries, storage and accessories; tripod systems; production sound mics; streaming software; computer laptops; cables, converters, and cords; expendables)

Sony FX6 Kit

Sachtler Ace M System

EVO 8 Audio Interface

Studio 6 Live Stream Software (Annual, up-front purchase for one license.)

iPad Air

Macbook Pro M1 Max

HDMI 100' Cables

BNC 100' Cables

HDMI 50' Cables

Thunderbolt cables

USB C cables

TB4 Dock

TB3 Dock

Cable Ramp Concealment

Equipment Crate

Sennheiser Lav Kit

Camera Bag

SD Cards

Camera Batteries
 Hollyland Cosmo
 Hollyland Solidcomm M1
 Blackmagic Converter 75
 Sony MDR-7506 Headphones x5
 Extension Cords x5
 Surge Protector x2
 Gaffer Tape (5 Colors)

Equipment costs are as follows:

Savage Accent Muslin Background Kit (10' x 24' White/Black/Green)	453	
Wall Mounting Kit for Three Paper Rolls	249	
Background Paper (various colors)	240	
Neumann TM102 mic	890	
BMD TV 4K Switcher	2295	
Studio Sound Baffling	477.90	
Lighting Truss System	319.99	
Sandbags	149.94	
Portable Tripod Dolly	560	
A/V Cart x2	688.00	
Flat Panel TV Cart	279.95	
Sony FX6 Kit	35990	
Sachtler Ace M System	4199.94	
MSI Monitor	599.98	
EVO 8 Audio Interface	199	
Studio 6 Live Stream Software (Annual, up-front purchase for one license.)		900
Genaray Twin LED Panel	4194	
Chroma Key Paint - 1 Gallon	198	
Whisper Room Sound Isolation Enclosure	5851.05	
Combo Stand	677.44	
Teleprompter	375	
iPad Air	599	
Macbook Pro M1 Max	3499	
iMac M1	1899	
HDMI 100' Cables	269.9	
BNC 100' Cables	109.9	
HDMI 50' Cables	119.9	
Thunderbolt cables	53.98	
USB C cables	39.9	

TB4 Dock	339.99
TB3 Dock	29.74
Cable Ramp Concealment	219.8
Equipment Crate	136
Sennheiser Lav Kit	2899.98
Camera Bag	995
SD Cards	529.95
Camera Batteries	975
Hollyland Cosmo	1798
Hollyland Solidcomm M1	6999
Blackmagic Converter 75	300
BMD TV 1080P Switcher	995
Pelican 1630 Case with Foam (x3)	1259.85
Magliner Gemini Jr	393
Samsung 50" 4K Screen	377.99
Duvetyne 25yards	279.95
Sony MDR-7506 Headphones x5	499.95
Extension Cords x5	109.75
Surge Protector x2	59.98
Gaffer Tape (5 Colors)	99.75
Total Equipment Costs: \$85,675.	

E. Indirect Costs (\$0)

Indirect costs (F&A) at PSU are based on Modified Total Direct Costs (first \$25k) of each subcontract, minus tuition, equipment over \$5k, and participant support costs) over the project period per Portland State University's federally negotiated indirect cost rate agreement dated April 3rd, 2017. The rate utilized in this proposal is the sponsor-limited rate of 0%.

F. Total Project Costs (\$171,350) - \$85,675 Grant Funds Request + \$85,675 Match Funds

Line Item Budget

Cost Category	Grant Funds	Match Amount	Project Total
Personnel	\$0.00	\$83,425.00	\$83,425.00
Education and Training	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00

Contractual	\$0.00	\$2,250.00	\$2,250.00
Equipment	\$85,675.00	\$0.00	\$85,675.00
Infrastructure/Facilities Construction	\$0.00	\$0.00	\$0.00
Miscellaneous	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00
Totals	\$85,675.00	\$85,675.00	\$171,350.00

Supplemental Material Attachments

File Name	Description	File Size
Letter of Commitment.pdf	Addendum to signature page.	132 KB

Final Application Signature

Signature of Duly Authorized Representative	Jennifer Robe
Date	05/09/2022
Title	Grants and Agreements Analyst
Phone	503-725-3418
E-mail	spa_pine@pdx.edu

Sponsored Projects Administration

Post Office Box 751, (SPA)
Portland, OR 97207-0751
Phone: (503) 725-9900 | Fax: (503) 725-9980

May 09, 2022

To whom it may concern,

Portland State University (PSU) submits this proposal providing administrative approval for the following “Fifty Years after Title IX: Portland Women in Sports.” to the Mount Hood Cable Regulatory Commission.

PSU Principal Investigator: Professor Courtney Hermann

Proposed Project Period: 07/01/2022 – 12/31/2023

Total Amount Requested: \$87,675

Prof. Hermann has institutional approval to participate in this project. PSU is aware of the policies related to this project and agrees to administer the project consistent with them. PSU has no known conflicts of interest with regard to this proposal.

Please contact the following individuals for additional information regarding this proposal.

Contracting Officer Contact

Kathleen Choi
Sponsored Projects Administration
Research & Graduate Studies
Portland State University
PO Box 751 (SPA)
Portland, OR, 97201
Tel: (503) 725-3660
Email: kchoi@pdx.edu

Sincerely,



Jennifer Robe
Grants & Agreements Analyst
Sponsored Projects Administration

AGREEMENT FOR COMMUNITY TECHNOLOGY GRANT

This Agreement is between the Mt. Hood Cable Regulatory Commission (Commission), through the Office for Community Technology (OCT), and Somali American Council of Oregon (Grantee) (together referred to as the "Parties").

RECITALS:

This Agreement is entered into for the purpose of providing the Commission's grant funds for implementation of the Grantee's Transforming Community Through Technology During a Digital Age Project.

AGREEMENT:

1. Grant Amount, Use of Grant

Grantee is awarded an amount not to exceed \$43,835 for specific capital costs related to the Grant project. Grantee shall use the Grant funds exclusively for the purposes outlined in its Grant Application (the "Grant"). The Grant Application is attached to this Agreement as Attachment 1, and incorporated herein by reference. Grantee shall not use the Grant funds for any purposes other than those set forth in Attachment 1.

2. Project Manager

The Commission's Project Manager shall be Rana DeBey or such other person as shall be designated in writing by the OCT Community Technology Program Manager.

3. Payments

Upon submission of an invoice from Grantee, and upon certification by the Project Manager that the invoice is in accordance with this Agreement, the Commission shall pay to the Grantee \$43,835 as specified in the invoice within thirty (30) days after receipt of the invoice.

Grantee shall submit the invoice online through the Commission's online grants management system using the claims module. The invoice, uploaded as an attachment to the grants management system claims module, shall be on Grantee's letterhead, signed and dated by an authorized representative of Grantee and addressed to "MHCRC c/o City of Portland." The invoice shall include an invoice number, the title of the Grant project and the total grant amount authorized by the Grant. If the Project Manager finds that the invoice is not in accordance with this Agreement, the Project Manager shall notify the Grantee of the reason(s) for the disallowance and non-payment.

Grantee agrees to operate the program as described in the Grantee's Grant Application and to expend funds in accordance with the approved budget, unless the Grantee receives prior written approval from the Commissioner's Project Manager to modify the program or the budget.

All expenditures made from Grant funds for Grant project capital costs must be made at least sixty (60) days prior to the expiration of this Agreement.

Grantee shall repay to the Commission, thirty (30) days prior to the expiration date of this Agreement, any Grant funds that have not been expended for Grant purposes.

4. Financial Records

Grantee shall account for the Grant funds separately in its books of accounts. Grantee shall charge only Grant-related expenditures against Grant funds.

Grantee agrees to keep accurate and complete financial records that will enable the Commission to easily determine the use of Grant funds and the allocation method of Matching Funds committed by Grantee and Project Partners in the Grant for the project. Grantee shall maintain all financial records related to the Grant for one (1) year after the termination of this Agreement. Grantee shall provide the Commission prompt access to these records upon request and permit copying as the Commission may require.

5. Reports

Grantee shall submit Interim Status Reports and a Final Status Report (collectively referred to as 'Report(s)') to the Project Manager using the Commission's online grants management system. The Reports shall include both programmatic and financial information as established by the Commission. For a Report to be acceptable to the Project Manager, the Grantee shall document and clearly describe the progress of the grant scope in accordance with the reporting schedule defined below.

Interim Status Reporting periods are July 1, 2022 through December 31, 2022; January 1, 2023 through June 30, 2023; July 1, 2023 through December 31, 2023. Interim Status Reports are due within thirty (30) days of the end of each reporting period.

Grantee shall submit a Final Status Report no later than March 31, 2024.

Interim and Final Status Reports shall include an accurate and complete financial report of Grant fund and Matching fund expenditures. The Report shall include copies of receipts or other evidence of payment for actual grant funded capital costs incurred by Grantee related to the Grant.

The Project Manager, at her/his sole discretion, may require additional programmatic information or financial documentation of Grant project expenditures. Grantee shall make its books, general organizational and administrative information, documents, papers and records that are related to this Agreement or Grantee's performance of services related to this Agreement available for inspection by the Project Manager or other Commission representatives during reasonable business hours following five (5) business days advance written notification from the Project Manager.

Grantee shall immediately provide notice in writing by electronic mail to the Project

Manager when Grantee anticipates or realizes any deviation in the Grant project which may result in Grantee's inability to complete the Grant project as originally submitted and approved by the Commission.

6. Project and Fiscal Monitoring

The Commission and the Project Manager shall monitor the Grantee's performance on an as needed basis to assure compliance with this Agreement. Such monitoring may include, but is not limited to, on site visits at reasonable times, telephone interviews and review of required reports. Monitoring will cover both programmatic and fiscal aspects of the Grant. The frequency and level of monitoring will be determined by the Project Manager. Grantee shall remain fully responsible at all times for performing the requirements of this Agreement.

7. Audit

Because grant funds are derived from the cable franchises, the cable companies may conduct a financial review or audit of Grantee for the purpose of verifying whether use of capital grant funds is in accordance with the requirements of cable franchises related to use of capital grant funds. If the Commission receives notice from a cable company in accordance with the terms of the cable franchises of such audit or review, the Commission's Project Manager shall notify Grantee within five (5) business days of receiving the notice, and shall identify to Grantee the relevant financial records of Grantee that the cable company seeks to review. The scope of such audit or review of Grantee shall be consistent with the terms of the applicable cable franchise. Grantee agrees to make such relevant financial records available to cable company's authorized representative for inspection and copying. Such records shall be reviewed during normal business hours at a time and place made available by Grantee. The Commission's Project Manager shall promptly provide Grantee with written notice of the audit or review's conclusions.

8. Publicity

During the term of this Grant Agreement, Grantee shall use its best efforts to mention the Commission's grant funding in publicity regarding the program(s) that will be supported by the grant funds.

Any publicity regarding the project shall indicate that the project was made possible by a Grant from the Commission through funds provided by the cable companies. Grantee shall notify the Project Manager before releasing information about the Grant to the press or other news media. The Commission may include information regarding the Grant in periodic public reports.

9. No Other Obligations/Complete Agreement

Grantee acknowledges that, except for the Grant, the Commission has no obligation to provide, and the Commission has not led Grantee to believe in any way (whether expressly or by implication) that the Commission will provide any additional or future assistance, financial or otherwise, either to Grantee or for the Grant project.

This Agreement contains the complete agreement of the parties. This Agreement may not be assigned, nor may any of the Commission's rights be waived, except in writing signed by a duly authorized representative of the Commission. The Commission may specifically enforce, or enjoin a breach of, the provisions of this Agreement, and such rights may be freely assigned or transferred to any other governmental entity by the Commission.

10. Representations

Grantee represents that it has full power and authority, and has obtained all necessary approvals, to accept the Grant, to carry out the terms of the Grant and this Agreement, and to conduct the Grant project in compliance with all applicable laws.

11. Indemnification

Grantee shall hold harmless, defend, and indemnify the Commission, and its officers, agents and employees against all claims, demands, actions, and suits (including all costs) brought against any of them arising from actions or omissions of Grantee and/or its contractors in the performance of this Agreement.

Prevailing wage indemnity. Grantee agrees to indemnify, defend, and hold harmless the MHCRC, its employees, officers, and agents, from and against any claim, suit, or action, including administrative actions, that arise out of Grantee's failure to comply with ORS279C.800 to 279C.870 and any applicable administrative rules or polices.

12. Compliance with Laws

The Commission and Grantee agree to comply with all applicable local, state and federal laws and regulations that apply to the subject matter of this Agreement.

13. Amendment

The Project Manager is authorized to amend the terms and conditions of this Agreement, provided such changes do not increase the Grant amount or the Commission's financial risks or change the purpose of the Grant. If approved, such amendments shall only be effective if in writing, and signed by duly authorized representatives of both Parties. Any change in the amount of the Grant funds or the financial risks under this Agreement must be approved by vote of the Commission.

14. Term of the Agreement

This Agreement becomes effective on July 1, 2022, unless Grantee fails to sign and return the Agreement to the Commission within thirty (30) days of Commission action to approve the Agreement, in which event this Agreement shall be null and void. The term of this Agreement is through, and including, April 30, 2024, unless extended or earlier terminated under the terms of this Agreement.

15. Early Termination of Agreement

This Agreement may be terminated prior to the expiration of its term by:

- (a) Written notice provided to Grantee from the Commission before any obligations are incurred; or
- (b) Mutual written agreement of the Parties.
- (c) Alternatively, the Commission may, upon thirty (30) days written notice, terminate this agreement for any reason deemed appropriate in its sole discretion.

Termination of this Grant shall be without prejudice to any obligations or liabilities of either party already accrued prior to such termination. However, upon receiving a notice of termination, Grantee shall immediately cease all activities under this Grant, unless expressly directed otherwise in writing from the Commission in the notice of termination. Further, upon termination, the Commission and/or Grantee shall deliver to the other party all works-in progress and other property that are or would be deliverables had the Grant been completed. Grantee shall be entitled to receive reasonable compensation as provided for under this Agreement for any satisfactory work completed up until the time of notice of termination.

16. Material Failure to Perform

The Project Manager may terminate this Agreement after determining that Grantee has failed to comply with any material term or condition of this Agreement. It shall be a material breach and cause for termination of this Agreement if Grantee uses grant funds outside the scope of this Agreement.

Notice and Opportunity to Cure. The Project Manager shall give Grantee written notice of the intent to terminate this Agreement, identifying the reasons for such action. Grantee shall have thirty (30) days from the date of the written notice to cure the breach. If the breach is of such nature that it cannot be completely cured by Grantee within the thirty (30) day period, then Grantee shall submit a cure plan to the Project Manager no later than fifteen (15) days from the date of the written notice. Grantee's cure plan shall include actions, steps, and a time period to cure the breach. Grantee must obtain written consent from the Project Manager to proceed with a cure plan under an extended cure period.

No Payment During Cure Period. During the cure period or extended cure period, the Commission is under no obligation to accept or pay invoices submitted by Grantee under this Agreement. Grantee shall not perform services or take actions that would require the Commission to pay grant funds to Grantee without the written consent of the Project Manager. Grantee shall not spend unused grant funds and such unused funds shall be solely held in trust for the Commission. Grantee shall be solely responsible for any expenses associated with cure of its noncompliance or failure to perform.

Cause for Termination. If Grantee fails to cure the material breach within thirty (30) days of the written notice of termination, or if Grantee does not receive consent from the Project Manager to proceed with a cure plan and executes the cure plan satisfactory to the Project Manager, then the Commission may, at its sole discretion, require Grantee to refund to the Commission any amounts improperly expended, any unexpended amounts or the full amount of Grant funds paid by the Commission to Grantee for the Grant project in compliance with the terms and conditions of this Agreement.

17. Suspension of Work

The Project Manager may at any time give notice in writing to Grantee to suspend work and expenditure of funds provided under this Agreement. The notice of suspension shall specify the date of suspension and the estimated duration of the suspension. Grantee shall immediately suspend work and expenditure of funds to the extent specified. During the period of the suspension Grantee shall properly care for and protect all projects in progress including materials, supplies, and equipment that are on hand for performance of the Grant. The Project Manager may, at any time, withdraw the suspension of work as to all or part of the suspension in written, by electronic mail, notice to Grantee specifying the effective date and scope of withdrawal. Grantee shall then resume diligent performance of the work. In no event shall Grantee be entitled to any incidental or consequential damages because of suspension.

The causes for suspension of work include, but are not be limited to, Project Manager's concerns about Grantee's ability to complete the Grant in accordance with this Agreement or any other non-compliance with the Agreement.

18. Non-Discrimination

In carrying out activities under this Agreement, Grantee shall not discriminate against any employee or applicant for employment on the basis of race, color, religion, age, sex, marital or economic status, familial status, national origin, sexual orientation, disability or source of income. Grantee shall take actions to insure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, age, sex, marital or economic status, familial status, national origin, sexual orientation, or disability. Such action shall include but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Grantee shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, age, sex, marital or economic status, familial status, national origin, sexual orientation, disability or source of income. In regard to carrying out activities under this Agreement, Grantee shall further not arbitrarily refuse to provide services to any person and shall not discriminate in offering services on the basis of race, color, religion, age, sex, marital or economic status, national origin, sexual orientation, disability or source of income.

19. Severability

Commission and Grantee agree that if any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the Parties shall be construed and enforced as if the Agreement did not contain the particular term or provision held to be invalid.

20. Choice of Law and Choice of Forum

This Agreement shall be construed according to the laws of the State of Oregon, without regard to its provisions regarding conflict of laws. Any litigation between the Commission and Grantee arising under this Agreement or out of work performed under this Agreement shall occur, if in the state courts, in the Multnomah County court having jurisdiction thereof, and if in the federal courts, in the United States District Court for the State of Oregon.

21. Survival

As of the date of termination of this Agreement, any pre-existing unresolved claim or dispute by either Party, including but not limited to, money owed, performance due, or any other obligations of the Parties, that is the result of the other Party's performance or non-performance, will, by their terms, survive termination of this Agreement and will be resolved in accordance with the terms and conditions of this Agreement. All indemnity and unperformed obligations will survive termination of this Agreement. The obligation under Section 5 to submit a Final Report shall also survive termination of this Agreement.

22. Assignment

This Agreement or any interest therein may not be assigned or subcontracted without the prior written consent of the Project Manager. In the event of transfer without prior written consent, the Commission may refuse to carry out this Agreement with either the transferor or the transferee and yet retain and reserve all rights of action for any breach of contract committed by Grantee.

Notwithstanding Grantee's use of any subcontractor for performance of this Agreement, Grantee shall remain obligated for full performance hereunder, and the Commission shall incur no obligation other than its obligations to Grantee under this Agreement. Grantee agrees that if subcontractors are employed in the performance of this Agreement, the Grantee and its subcontractors are subject to the requirements and sanctions of ORS Chapter 656, Workers' Compensation.

23. Electronic Means

The parties agree the Commission and Grantee may conduct this transaction, including any contract amendments, by electronic means, including the use of electronic signatures.

24. Notice

Any notice provided for under this Agreement shall be sufficient if in writing and (1) delivered personally to the following addressee, (2) deposited in the United States mail, postage prepaid, certified mail, return receipt requested, (3) sent by overnight or commercial air courier (such as Federal Express), or (4) email addressed as follows, or to such other address as the receiving party hereafter shall specify in writing:

If to the Commission:

Attn: Rana DeBey, Project Manager:
Mt. Hood Cable Regulatory Commission
c/o City of Portland/ OCT
PO Box 745
Portland, OR 97207-0745
Email: rana.debey@portlandoregon.gov

If to Grantee:

Attn: Musse Olol, President
Somali American Council of Oregon
1511 SE 122nd Ave
Portland, OR 97233
Email: molol@sacoo.org

Any such notice, communication or delivery shall be deemed effective and delivered upon the earliest to occur of actual delivery, three (3) business days after depositing in the United States mail as aforesaid, one (1) business day after shipment by commercial air courier as aforesaid or the same day an email transmission is sent (or the first business day thereafter if sent on a Saturday, Sunday or legal holiday).

AGREEMENT FOR COMMUNITY TECHNOLOGY GRANT: Transforming Community Through Technology During a Digital Age

GRANTEE: Somali American Council of Oregon

BY: _____ Date: _____

Name: _____

Title: _____

MT. HOOD CABLE REGULATORY COMMISSION SIGNATURES:

By: _____ Date: _____
Mt. Hood Cable Regulatory Commission Chair

Approved as to Form:

By: _____ Date: _____
Mt. Hood Cable Regulatory Commission Attorney



Application

01718 - 2022 Community Technology Grants

01859 - Transforming Community Through Technology During a Digital Age.

Community Technology Grants

Status:	Submitted
Original Submitted Date:	05/12/2022 9:35 AM
Last Submitted Date:	06/08/2022 9:56 PM

Primary Contact

Feel free to edit your profile any time your information changes. [Create your own personal alerts using My Alerts.](#)

Name:	Musse	Olol
	Salutation	Last Name
Email:	molol@sacoo.org	
Phone:*	503-327-4349	
	Phone	Ext.
Title:	President	

Organization Information

Organization Name:	Somali American Council Of Oregon		
Organization Type:	Non-Profit Entity		
Tax ID	32-0338616		
Organization Address:	1511 SE 122nd Ave.		
City*	Portland	Oregon	97233
	City	State/Province	Postal Code/Zip
Phone:	503-719-7679		

Project Narrative

Total Grant Funds: \$43,835.00
Total Match Funds: \$81,400.00
Total Funds: \$125,235.00
Proposed Technology: Video production equipment
Public Benefit Area: Reducing Disparities
Select which jurisdiction(s) your project will serve:
Please select the size of your organization's total operating budget: Less Than \$500,000

Project Purpose

In defining the project purpose, applicants must:

There are two purposes of this project. The first is to provide to local Somali youth opportunities to acquire and develop the knowledge and social-emotional skills needed to thrive in school, at work, and in the community (Action for Healthy Kids - a nationwide grassroots network of school professionals, families and communities that works to promote health of the whole child - says that “strong emotional health is vital for ensuring kids develop positive relationships, healthy coping skills, and responsible decision-making abilities.”) The second is to ensure that Somali youth in Greater Portland have accurate information about tobacco and the skills to avoid usage. To realize these goals, we will procure and learn to use videography equipment, and make educational videos.

How making videos about tobacco builds social-emotional skills

- Example One: To make videos, participants must be engaged in problem-solving, teamwork, and learning (in this case, videomaking) – all of which are social-emotional skill-building activities.
- Example Two: Making the video and getting it broadcast involves teens in educating their community and initiating public dialogue – activities that will build their leadership (aka, SE) skills.

How making videos about tobacco enhances SACOO’S ongoing work to reduce and prevent the usage of tobacco by teens:

As one might suspect, simply disseminating information about tobacco and its risks is not enough to effect widespread change in tobacco usage. In 1994, the Surgeon General concluded that early informational and affective approaches were not effective in preventing smoking among youth, and that approaches based on social-cognitive theory that focused on the teaching of social and self-management skills held the greatest promise,” (*Preventing Tobacco Use Among Youth and Young Adults: A Report of the Surgeon General*, 2012). In 2018, the CDC concluded that “youth engagement [in outreach to youth] is an important part of a coordinated tobacco control strategy,” (Youth Engagement in Tobacco Prevention and Control, 2018). It adds, “Youth engagement is more than youth participation in program activities or events. It is characterized by ongoing, frequent, and meaningful opportunities for youth to contribute to tobacco control efforts. When youth are engaged, they work as full partners with adults, with equal responsibility to plan and implement strategies carried out by the program.” The Surgeon General’s report goes on to say that currently, “there is not much consensus” about what tobacco usage prevention/reduction efforts work. It does, however, provide what it calls “a useful summary of the important ingredients of effective prevention programs”:

- They use interactive delivery methods.
- They add community components.
- They include the use of peer leaders rather than relying totally on adult providers.
- They include training and practice in the use of refusal and other life skills.
- They meet multiple times per week for six months or more.

SACOO has received funding for, and is about to launch, a program designed to prevent and reduce tobacco usage among Somali teens. Our program, based at David Douglas High School will incorporate the above components. Creating and broadcasting informational videos targeting Somali youth will be an important outreach tool: For instance, we can show the videos in our discussion groups and structure discussion based on the video content. We can show the video on our website and solicit comments from viewers (e.g., about what helped them to stop smoking, etc.). We can air the videos on public access TV.

The problems we address:

1. Somali youth we serve typically come from low-income families; live in under-resourced neighborhoods; suffer mental/physical issues related to life – theirs and/or their parents’- amid drought and war; struggle with language and cultural discriminations, and discrimination; and struggle in school. Additionally, they lack adequate access to the out-of-school-time programs that help kids develop skills to manage day-to-day life and thrive.
2. Out-of-school-time youth programs that facilitate healthy development in teens are insufficiently available to

Somali youth and significantly more limited in availability than programs that tend to serve white middle-class youth. This matters because our youth are among those most vulnerable to risks and struggles (e.g., tobacco use) that can be overcome with the diligent application of social-emotional skills.

3. Research suggests that in the U.S., Somali immigrants and refugees use significantly more tobacco than the overall population. Though there is no research on tobacco use in Portland's Somali community, there is research on tobacco consumption by Minnesota's Somali community – the largest in the U.S. This research shows that about 24 percent of Somalis in Minnesota smoke cigarettes or hookah, compared to 13.8 percent of Minnesota's overall population (*Cigarettes and the Somali Diaspora: Tobacco Use among Somali Adults in Minnesota, 2012*). Moreover, according to public health researchers (Wilhelm, Pratt, Allen; 2021), "Somali American adolescent tobacco use has increased over the past decade."

About our proposed project: We will generate a series of videos produced by Somali youth, for Somali youth (but useful to other youth as well) - to help kids understand the risks of tobacco use and avoid/reduce their usage. As mentioned, this work will play an important role in our tobacco use prevention/reduction program that will launch this August. (The program will focus on Somali youth, who will take leadership roles in its activities, including informational outreach, discussion/support groups for youth and parents, establishing prevention/reduction partnerships with community organizations, and working with community/local media to cover the issue of tobacco use.)

We will engage five cohorts of 13 youth per three-month cohort session (for a total of 65 youth). To recruit youth, SACOO's two part-time staff will work with Cleveland and McDaniel High Schools (which most of Portland's Somali youth attend) to set up info tables in cafeterias; work with mosque staff to set up info tables, and announce the program to its current youth program participants.

All participating youth will be paid 15 dollars per hour for five-hour weeks in Project Video. With the guidance of Project staff and two trainer-consultants, these student workers who participate in our project will plan and execute all steps to create and show (on TV, in discussion groups, on SACOO's website) a series of four to eight videos (five to 15 minutes long) about the health risks of tobacco use. Participants will need no prior knowledge or experience; they will complete a 10-hour training (two hours per day, for one school week). The training will be provided by Mohamud Yusuf, who founded and oversees the production of *Runta News*, which provides Puget Sound Somalis with news via its website and YouTube channel.

How this work incorporates DEI values

First, our program promotes civic participation among Somali youth by giving them both tools and experience related to facilitating - and leading - public dialogue on community issues.

Second, it helps to increase access (among our youth) to important out-of-school-time services and information, thereby making access to these resources more equitable.

(This field has a character limit of 10,000)

Measurable Project Outcomes

What project outcomes (no more than four) do you hope to achieve for the identified community or targeted beneficiaries through the use of the proposed technology?

The MHCRC is interested in outcomes related to the use of the technology. You will be asked to report on progress made toward achieving these outcomes in your semi-annual grantee reports.

1. a minimum of 6 videos will be produced and distributed through the Metro East Community/Open Signal media center cable channels.

2.65 Somali youth expected to enroll in the proposed program:

1.30 local Somali youth/ypoung adults develop technical skills in video production and editing (workforce training)

2. 35 will be engaged in researching video content, writing scripts, etc.

3. 50 (of 65) project participants will increase their social-emotional (skill) capacity – e.g., by learning new skills and/or by honing skills they already have.

4. 50 project participants will increase by 40 percent their understanding of the risks of tobacco use; their knowledge of short- and long-term strategies to abstain from use; and effective strategies for information-sharing (about tobacco) with friends, family, etc.

(This field has a character limit of 1500)

Evaluation Plan

How will you evaluate progress toward, and achievement of, the projects anticipated outcomes?

The evaluation plan should include evaluation questions, strategies or methodologies to collect data in order to answer the questions and steps to document findings and lessons learned, and should directly tie to the measurable outcomes listed above.

Questions:

1. How many program participants were able to operate videography equipment when they entered our program? At the conclusion of their three-month program participation period?
2. How many young people participated in our program (e.g., participated in at least two-thirds of program activities)?
3. How many participants developed new social-emotional skills and/or honed skills they already had? What skills were learned? By how many participants? What skills were improved? By how many participants?
4. How many participants increased their knowledge of each of the below items (and by what percent?)
 - tobacco usage risks (by type of use)?
 - short- and long-term strategies for tobacco abstention?
 - ways to discuss tobacco usage (risks and how to abstain) with friends, family, etc.?

Data Collection – We will collect data by using:

- pre- and post- tests
- attendance records
- one-on-one interviews with participants at beginning and conclusion of their three-month session
- anonymous, written evaluations

Documentation of data and lessons learned

- To ensure consistency of documentation (and data collection) work, we will discuss program data collection and documentation protocols and how to complete documentation forms as a part of employee training.
- On a quarterly basis (for each of our project's five three-month sessions), SACOO executive director and this project's staff will meet to review and analyze data; adjust project goals and work plan; and discuss successes, and challenges, and lessons learned. Their findings will be documented quarterly for use with SACOO's board, program participants, funders, and other stakeholders.

(This field has a character limit of 2500)

Project Partners

A "Project Partner" is defined as an organization that supplies cash or in-kind resources and/or plays an active role in the planning and implementation of the project. You should present who your project partners are, their respective roles in the project, and specific contribution each partner will make to the project in the form of financial support, equipment, personnel, or other resources.

Please list project partners as confirmed or unconfirmed.

Please include a contact name & email address for each project partner listed. Staff will contact the project partner in order to verify the partnership.

Our project partner is Runta News. Runta News is a media that produces Somali language videos and news for the Somali speakers in Washington State.

Runta News will help us the planning, equipment buying and training of our staff in how to record, edit and produce videos. Runta News is led by Mohamud Yusuf who has 35 years of reporting and news making. They have already done Covid 19 Vaccine campaigning videos for SACOO in 2021.

We also are planning to cooperate with Open Signal and help us air the final videos

Runta News - Mohamud Yusuf - editor@runtanews.com

Open Signal - Elisa Barrios - elisabarios@opensignalpdx.org

MetroEast Community Media - Seth Ring - seth@metroeast.org

(This field has a character limit of 3000)

PROJECT FEASIBILITY SECTION includes: Technical Design, Project Start/End Date, Implementation Plan and Project Budget (see Final Application Budget form)

Technical Design

The Technical Design should specify in detail the proposed technology and equipment to be employed; the rationale in selecting the particular technology; how the technical design supports the projects use of the community media center channels; and the plans for maintaining and upgrading the system or equipment in the future.

Rationale- To choose specific equipment, we created a list of criteria that selected equipment would need to meet; it must be:

- easy to (learn to) use.
- durable
- comprise easily replaceable parts
- able to meet our day-to-day needs
- affordable

Based on these criteria, our research on setting up a media studio, and the recommendations of our consultant, Mohamud Yusuf (*Runta News*) recommended, we came up with this list of needed equipment:

		Cost	Qty	Total
1	Sony Alpha a7S III Bundle.	\$ 4,500	2	\$ 9,000
2	Studio lights for Photo Video Photography	\$ 690	2	\$ 1,380
3	Tripods Heavy Duty Each	\$ 600	2	\$ 1,200
4	Shotgun microphone	\$ 250	1	\$ 250
5	Wireless microphone	\$ 500	2	\$ 1,000
6	Portable recorder	\$ 300	2	\$ 600
7	Boom pole	\$ 300	2	\$ 600
8	Headphones	\$ 170	2	\$ 340
9	Lenses (fisheye, wide angle, etc.)	\$ 100	2	\$ 200
10	Laptops. Macbook Pro 13in Each	\$ 2,600	2	\$ 5,200
11	Adobe Premier Software (Annual Upfront subscription)	\$ 480	2	\$ 960
12	3-point lighting kit	\$ 125	1	\$ 125

13	Batteries	\$ 100	8	\$ 800
14	External hard drive	\$ 100	2	\$ 200
15	Camera bag	\$ 125	2	\$ 250
16	Camera shoulder mount kit	\$ 125	2	\$ 250
17	Green screen	\$ 125	1	\$ 125
18	% of cost of hardware Cell phones (To connect team and youth)	\$ 500	2	\$ 1,000
19	Film Production Insurance	\$ 3,000	1	\$ 3,000
20	Sound proofing	\$ 600	1	\$ 600
21	Studio furnishings (used)	\$ 450	1	\$ 450
22	Axis Gimbal Stabilizer for Cameras	\$ 339	2	\$ 678
23	Telephoto Zoom Lens (2- Sony FE 200-600mm)	\$ 1,998	1	\$ 1,998
24	3- Sony Cinematic Lens (Sony - FE 24-105mm)	\$ 1,398	1	\$ 1,398
25	Teleprompter 4- (Glide Gear TMP 750 17" Professional Video Camera)	\$ 348	2	\$ 696
26	Miscellaneous \$210	\$ 210	1	\$ 210

* Total Equipment amount of \$32,510 will be from the grant, zero contribution from SACOO

To maintain the equipment in optimal condition for as long as possible, we will develop a usage and maintenance protocol that will:

- Highlight usage instructions from manufacturers' owner manuals

- Specify additional usage instructions, as necessary
- Specify maintenance and storage instructions

(This field has a character limit of 5000)

Proposed Project Start and End Date:

Projects may include timelines of up to 2 years.

Proposed Start Date (month/year): 07/2022

Proposed End Date (month/year): 12/2023

Implementation Plan

The Implementation Plan should include major tasks and milestones in addition to detailed tasks needed to successfully implement the project..

Major Tasks	Minor Tasks	Tgt Ddln	Notes
Hire and train program staff.			
	Create job description(s) and position announcement(s).	7/22	
	Recruit applicants	8/22	
	Interview	8/22	
	Hire	8/22	
	Train	8/22	
Set up studio			
	Final list of equipment, studio, and office supplies needs	By mid-9/22	
	Order/purchase above items	By mid-9/22	
	Set up studio	9/22	
Recruit and hire student workers			
	Create job descriptions and position announcements.	9/22	Target dates for subsequent cohorts are 3, 6, 9, and 12 months after the date to left.
	Recruit Applicants	9/22	Target dates for subsequent cohorts are 3, 6, 9, and 12 months after the date to left.
	Interview	9/22	Target dates for subsequent cohorts are 3, 6, 9, and 12 months after the date to left.
Recruit and hire student-staff members, contd.		9/22	Target dates for subsequent cohorts are 3, 6, 9, and 12 months after the date to left
	Hire	8/22	Target dates for subsequent cohorts are 3, 6, 9, and 12 months after the date to left.
	Train to be a student worker and to use videography equipment	9/22	Target dates for subsequent cohorts are 3, 6, 9, and 12 months after the date to left.
Student-workers create and work video-making plan		10/22-12/22	same as above.
	Student workers finalize video's key messages, format, script	mid-10/22	same as above.

	Students finalize work plans Plans address video promotion, casting, costumes, music, set, script, etc.	10/22	same as above.
	Students promote video Via flyers, social media, class announcements, announcements at sports events, pep rallies, etc.	11/22-12/22	same as above.
	Students shoot video	11/22-12/22	same as above.
	Students edit video	11/22-12/22	same as above..
	Students find/coordinate outlets to air/show video	11/22-12/22	same as above.
Conduct quarterly evaluation		12/22	Target dates for subsequent cohorts are 3, 6, 9, and 12 months after the date to left.
	Collect data	12/22	Target dates for subsequent cohorts are 3, 6, 9, and 12 months after the date to left.
	Review and synthesize data.	12/22	Target dates for subsequent cohorts are 3, 6, 9, and 12 months after the date to left.
	Draft quarterly report and distribute to stakeholders	12/22	Distribute to program participants, school staff, etc.
Ongoing			
	Supervision (student-staff)	weekly	
	Supervision (staff-ED)	weekly	
	Collect data and document	weekly	
weekly			

(This field has a character limit of 3000)

Supplemental Material Attachments

Final Application Signature

Signature of Duly Authorized Representative

Musse Olol

Date

05/08/2022

Title	President
Phone	503-327-4349
E-mail	molol@sacoo.org

Budget Narrative

Budget Narrative

Personnel: \$77,000

Personnel :

2 Video Makers (trained and responsible for the video production) 1,500 hrs = \$ 45,000

Project Coordinator - Directs and schedule video makers and youth to be trained (180 hrs)=
\$8,000

Student-workers (1,600 hrs) = \$24,000

Grant Fund = \$0.00

Matching Fund = \$77,000.00

Education & Training: \$7,040.00

Cost of initial support and equipment set up training on how to use equipment and editing software:

\$55/hr x 102 hours=\$5,600.00

102 hours = Training on equipment, software and studio needs (32 hours) + purchasing
equipment/studio items (15 hours) + assembly of purchased items (15 hours) + (10 hours) + developing
usage protocols for equipment (20 hours) + unanticipated tasks (10 hours)

Udemy Subscription (online training for two, up front initial subscription for
training on video production/editing) = \$1,440.00

Grant Fund = \$7,040.00

Matching Fund = \$0

Travel: \$100

\$100 = cost of renting a moving van for one day (van to move studio equipment and furnishings)

Grant Fund = \$0.00

Matching Fund = \$100.00

Contractual: \$4,300

•Training cost: \$2400=16 hrs (training session) x \$100/hr + 8 hrs (as-needed phone coaching until
10/15/22) x \$100/hr

•Studio set-up: \$1900~ 25 hours x \$75/hr

Grant Fund = \$0.00

Matching Fund = \$4,300.00

Miscellaneous: \$0.00

Equipment:

See full equipment list above.

studio desk/furniture, etc. : \$300

Grant Fund = \$32,810

Matching Fund = \$0

Line Item Budget

Cost Category	Grant Funds	Match Amount	Project Total
Personnel	\$0.00	\$77,000.00	\$77,000.00
Education and Training	\$7,040.00	\$0.00	\$7,040.00
Travel	\$0.00	\$100.00	\$100.00
Contractual	\$0.00	\$4,300.00	\$4,300.00
Equipment	\$32,810.00	\$0.00	\$32,810.00
Infrastructure/Facilities Construction	\$0.00	\$0.00	\$0.00
Miscellaneous	\$0.00	\$0.00	\$0.00
Overhead	\$3,985.00	\$0.00	\$3,985.00
Totals	\$43,835.00	\$81,400.00	\$125,235.00

AGREEMENT FOR COMMUNITY TECHNOLOGY GRANT

This Agreement is between the Mt. Hood Cable Regulatory Commission (Commission), through the Office for Community Technology (OCT), and Black Community of Portland (Grantee) (together referred to as the "Parties").

RECITALS:

This Agreement is entered into for the purpose of providing the Commission's grant funds for implementation of the Grantee's The Day One Tech Variety Show for Culturally Responsive Education and Entertainment Project, implemented by the fiscally sponsored organization Day One Tech.

AGREEMENT:

1. Grant Amount, Use of Grant

Grantee is awarded an amount not to exceed 34,790 for specific capital costs related to the Grant project. Grantee shall use the Grant funds exclusively for the purposes outlined in its Grant Application (the "Grant"). The Grant Application is attached to this Agreement as Attachment 1, and incorporated herein by reference. Grantee shall not use the Grant funds for any purposes other than those set forth in Attachment 1.

2. Project Manager

The Commission's Project Manager shall be Rana DeBey or such other person as shall be designated in writing by the OCT Community Technology Program Manager.

3. Payments

Upon submission of an invoice from Grantee, and upon certification by the Project Manager that the invoice is in accordance with this Agreement, the Commission shall pay to the Grantee \$34,790 as specified in the invoice within thirty (30) days after receipt of the invoice.

Grantee shall submit the invoice online through the Commission's online grants management system using the claims module. The invoice, uploaded as an attachment to the grants management system claims module, shall be on Grantee's letterhead, signed and dated by an authorized representative of Grantee and addressed to "MHCRC c/o City of Portland." The invoice shall include an invoice number, the title of the Grant project and the total grant amount authorized by the Grant. If the Project Manager finds that the invoice is not in accordance with this Agreement, the Project Manager shall notify the Grantee of the reason(s) for the disallowance and non-payment.

Grantee agrees to operate the program as described in the Grantee's Grant Application and to expend funds in accordance with the approved budget, unless the Grantee receives prior written approval from the Commissioner's Project Manager to modify the program or the budget.

All expenditures made from Grant funds for Grant project capital costs must be made at least sixty (60) days prior to the expiration of this Agreement.

Grantee shall repay to the Commission, thirty (30) days prior to the expiration date of this Agreement, any Grant funds that have not been expended for Grant purposes.

4. Financial Records

Grantee shall account for the Grant funds separately in its books of accounts. Grantee shall charge only Grant-related expenditures against Grant funds.

Grantee agrees to keep accurate and complete financial records that will enable the Commission to easily determine the use of Grant funds and the allocation method of Matching Funds committed by Grantee and Project Partners in the Grant for the project. Grantee shall maintain all financial records related to the Grant for one (1) year after the termination of this Agreement. Grantee shall provide the Commission prompt access to these records upon request and permit copying as the Commission may require.

5. Reports

Grantee shall submit Interim Status Reports and a Final Status Report (collectively referred to as 'Report(s)') to the Project Manager using the Commission's online grants management system. The Reports shall include both programmatic and financial information as established by the Commission. For a Report to be acceptable to the Project Manager, the Grantee shall document and clearly describe the progress of the grant scope in accordance with the reporting schedule defined below.

Interim Status Reporting periods are July 1, 2022 through December 31, 2022; January 1, 2023 through June 30, 2023. Interim Status Reports are due within thirty (30) days of the end of each reporting period.

Grantee shall submit a Final Status Report no later than August 31, 2023.

Interim and Final Status Reports shall include an accurate and complete financial report of Grant fund and Matching fund expenditures. The Report shall include copies of receipts or other evidence of payment for actual grant funded capital costs incurred by Grantee related to the Grant.

The Project Manager, at her/his sole discretion, may require additional programmatic information or financial documentation of Grant project expenditures. Grantee shall make its books, general organizational and administrative information, documents, papers and records that are related to this Agreement or Grantee's performance of services related to this Agreement available for inspection by the Project Manager or other Commission representatives during reasonable business hours following five (5) business days advance written notification from the Project Manager.

Grantee shall immediately provide notice in writing by electronic mail to the Project

Manager when Grantee anticipates or realizes any deviation in the Grant project which may result in Grantee's inability to complete the Grant project as originally submitted and approved by the Commission.

6. Project and Fiscal Monitoring

The Commission and the Project Manager shall monitor the Grantee's performance on an as needed basis to assure compliance with this Agreement. Such monitoring may include, but is not limited to, on site visits at reasonable times, telephone interviews and review of required reports. Monitoring will cover both programmatic and fiscal aspects of the Grant. The frequency and level of monitoring will be determined by the Project Manager. Grantee shall remain fully responsible at all times for performing the requirements of this Agreement.

7. Audit

Because grant funds are derived from the cable franchises, the cable companies may conduct a financial review or audit of Grantee for the purpose of verifying whether use of capital grant funds is in accordance with the requirements of cable franchises related to use of capital grant funds. If the Commission receives notice from a cable company in accordance with the terms of the cable franchises of such audit or review, the Commission's Project Manager shall notify Grantee within five (5) business days of receiving the notice, and shall identify to Grantee the relevant financial records of Grantee that the cable company seeks to review. The scope of such audit or review of Grantee shall be consistent with the terms of the applicable cable franchise. Grantee agrees to make such relevant financial records available to cable company's authorized representative for inspection and copying. Such records shall be reviewed during normal business hours at a time and place made available by Grantee. The Commission's Project Manager shall promptly provide Grantee with written notice of the audit or review's conclusions.

8. Publicity

During the term of this Grant Agreement, Grantee shall use its best efforts to mention the Commission's grant funding in publicity regarding the program(s) that will be supported by the grant funds.

Any publicity regarding the project shall indicate that the project was made possible by a Grant from the Commission through funds provided by the cable companies. Grantee shall notify the Project Manager before releasing information about the Grant to the press or other news media. The Commission may include information regarding the Grant in periodic public reports.

9. No Other Obligations/Complete Agreement

Grantee acknowledges that, except for the Grant, the Commission has no obligation to provide, and the Commission has not led Grantee to believe in any way (whether expressly or by implication) that the Commission will provide any additional or future assistance, financial or otherwise, either to Grantee or for the Grant project.

This Agreement contains the complete agreement of the parties. This Agreement may not be assigned, nor may any of the Commission's rights be waived, except in writing signed by a duly authorized representative of the Commission. The Commission may specifically enforce, or enjoin a breach of, the provisions of this Agreement, and such rights may be freely assigned or transferred to any other governmental entity by the Commission.

10. Representations

Grantee represents that it has full power and authority, and has obtained all necessary approvals, to accept the Grant, to carry out the terms of the Grant and this Agreement, and to conduct the Grant project in compliance with all applicable laws.

11. Indemnification

Grantee shall hold harmless, defend, and indemnify the Commission, and its officers, agents and employees against all claims, demands, actions, and suits (including all costs) brought against any of them arising from actions or omissions of Grantee and/or its contractors in the performance of this Agreement.

Prevailing wage indemnity. Grantee agrees to indemnify, defend, and hold harmless the MHCRC, its employees, officers, and agents, from and against any claim, suit, or action, including administrative actions, that arise out of Grantee's failure to comply with ORS279C.800 to 279C.870 and any applicable administrative rules or polices.

12. Compliance with Laws

The Commission and Grantee agree to comply with all applicable local, state and federal laws and regulations that apply to the subject matter of this Agreement.

13. Amendment

The Project Manager is authorized to amend the terms and conditions of this Agreement, provided such changes do not increase the Grant amount or the Commission's financial risks or change the purpose of the Grant. If approved, such amendments shall only be effective if in writing, and signed by duly authorized representatives of both Parties. Any change in the amount of the Grant funds or the financial risks under this Agreement must be approved by vote of the Commission.

14. Term of the Agreement

This Agreement becomes effective on July 1, 2022, unless Grantee fails to sign and return the Agreement to the Commission within thirty (30) days of Commission action to approve the Agreement, in which event this Agreement shall be null and void. The term of this Agreement is through, and including, September 30, 2023, unless extended or earlier terminated under the terms of this Agreement.

15. Early Termination of Agreement

This Agreement may be terminated prior to the expiration of its term by:

- (a) Written notice provided to Grantee from the Commission before any obligations are incurred; or
- (b) Mutual written agreement of the Parties.
- (c) Alternatively, the Commission may, upon thirty (30) days written notice, terminate this agreement for any reason deemed appropriate in its sole discretion.

Termination of this Grant shall be without prejudice to any obligations or liabilities of either party already accrued prior to such termination. However, upon receiving a notice of termination, Grantee shall immediately cease all activities under this Grant, unless expressly directed otherwise in writing from the Commission in the notice of termination. Further, upon termination, the Commission and/or Grantee shall deliver to the other party all works-in progress and other property that are or would be deliverables had the Grant been completed. Grantee shall be entitled to receive reasonable compensation as provided for under this Agreement for any satisfactory work completed up until the time of notice of termination.

16. Material Failure to Perform

The Project Manager may terminate this Agreement after determining that Grantee has failed to comply with any material term or condition of this Agreement. It shall be a material breach and cause for termination of this Agreement if Grantee uses grant funds outside the scope of this Agreement.

Notice and Opportunity to Cure. The Project Manager shall give Grantee written notice of the intent to terminate this Agreement, identifying the reasons for such action. Grantee shall have thirty (30) days from the date of the written notice to cure the breach. If the breach is of such nature that it cannot be completely cured by Grantee within the thirty (30) day period, then Grantee shall submit a cure plan to the Project Manager no later than fifteen (15) days from the date of the written notice. Grantee's cure plan shall include actions, steps, and a time period to cure the breach. Grantee must obtain written consent from the Project Manager to proceed with a cure plan under an extended cure period.

No Payment During Cure Period. During the cure period or extended cure period, the Commission is under no obligation to accept or pay invoices submitted by Grantee under this Agreement. Grantee shall not perform services or take actions that would require the Commission to pay grant funds to Grantee without the written consent of the Project Manager. Grantee shall not spend unused grant funds and such unused funds shall be solely held in trust for the Commission. Grantee shall be solely responsible for any expenses associated with cure of its noncompliance or failure to perform.

Cause for Termination. If Grantee fails to cure the material breach within thirty (30) days of the written notice of termination, or if Grantee does not receive consent from the Project Manager to proceed with a cure plan and executes the cure plan satisfactory to the Project Manager, then the Commission may, at its sole discretion, require Grantee to refund to the Commission any amounts improperly expended, any unexpended amounts or the full amount of Grant funds paid by the Commission to Grantee for the Grant project in compliance with the terms and conditions of this Agreement.

17. Suspension of Work

The Project Manager may at any time give notice in writing to Grantee to suspend work and expenditure of funds provided under this Agreement. The notice of suspension shall specify the date of suspension and the estimated duration of the suspension. Grantee shall immediately suspend work and expenditure of funds to the extent specified. During the period of the suspension Grantee shall properly care for and protect all projects in progress including materials, supplies, and equipment that are on hand for performance of the Grant. The Project Manager may, at any time, withdraw the suspension of work as to all or part of the suspension in written, by electronic mail, notice to Grantee specifying the effective date and scope of withdrawal. Grantee shall then resume diligent performance of the work. In no event shall Grantee be entitled to any incidental or consequential damages because of suspension.

The causes for suspension of work include, but are not be limited to, Project Manager's concerns about Grantee's ability to complete the Grant in accordance with this Agreement or any other non-compliance with the Agreement.

18. Non-Discrimination

In carrying out activities under this Agreement, Grantee shall not discriminate against any employee or applicant for employment on the basis of race, color, religion, age, sex, marital or economic status, familial status, national origin, sexual orientation, disability or source of income. Grantee shall take actions to insure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, age, sex, marital or economic status, familial status, national origin, sexual orientation, or disability. Such action shall include but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Grantee shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, age, sex, marital or economic status, familial status, national origin, sexual orientation, disability or source of income. In regard to carrying out activities under this Agreement, Grantee shall further not arbitrarily refuse to provide services to any person and shall not discriminate in offering services on the basis of race, color, religion, age, sex, marital or economic status, national origin, sexual orientation, disability or source of income.

19. Severability

Commission and Grantee agree that if any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the Parties shall be construed and enforced as if the Agreement did not contain the particular term or provision held to be invalid.

20. Choice of Law and Choice of Forum

This Agreement shall be construed according to the laws of the State of Oregon, without regard to its provisions regarding conflict of laws. Any litigation between the Commission and Grantee arising under this Agreement or out of work performed under this Agreement shall occur, if in the state courts, in the Multnomah County court having jurisdiction thereof, and if in the federal courts, in the United States District Court for the State of Oregon.

21. Survival

As of the date of termination of this Agreement, any pre-existing unresolved claim or dispute by either Party, including but not limited to, money owed, performance due, or any other obligations of the Parties, that is the result of the other Party's performance or non-performance, will, by their terms, survive termination of this Agreement and will be resolved in accordance with the terms and conditions of this Agreement. All indemnity and unperformed obligations will survive termination of this Agreement. The obligation under Section 5 to submit a Final Report shall also survive termination of this Agreement.

22. Assignment

This Agreement or any interest therein may not be assigned or subcontracted without the prior written consent of the Project Manager. In the event of transfer without prior written consent, the Commission may refuse to carry out this Agreement with either the transferor or the transferee and yet retain and reserve all rights of action for any breach of contract committed by Grantee.

Notwithstanding Grantee's use of any subcontractor for performance of this Agreement, Grantee shall remain obligated for full performance hereunder, and the Commission shall incur no obligation other than its obligations to Grantee under this Agreement. Grantee agrees that if subcontractors are employed in the performance of this Agreement, the Grantee and its subcontractors are subject to the requirements and sanctions of ORS Chapter 656, Workers' Compensation.

23. Electronic Means

The parties agree the Commission and Grantee may conduct this transaction, including any contract amendments, by electronic means, including the use of electronic signatures.

24. Notice

Any notice provided for under this Agreement shall be sufficient if in writing and (1) delivered personally to the following addressee, (2) deposited in the United States mail, postage prepaid, certified mail, return receipt requested, (3) sent by overnight or commercial air courier (such as Federal Express), or (4) email addressed as follows, or to such other address as the receiving party hereafter shall specify in writing:

If to the Commission:

Attn: Rana DeBey, Project Manager:
Mt. Hood Cable Regulatory Commission
c/o City of Portland/ OCT
PO Box 745
Portland, OR 97207-0745
Email: rana.debey@portlandoregon.gov

If to Grantee:

Attn: Michelle Yemaya Benton, Executive Co-Director
c/o Black Community of Portland
202 SE 162nd Ave, Suite 202
Gresham, OR 97233
Email: myemaha@bcppdx.org

With a copy to:

Attn: Benjamin Lostheart, Executive Director
c/o Day One Tech
202 SE 181st Ave, Suite 200 #5
Portland, OR 97233
Email: benjamin@dayonetechpdx.com

Any such notice, communication or delivery shall be deemed effective and delivered upon the earliest to occur of actual delivery, three (3) business days after depositing in the United States mail as aforesaid, one (1) business day after shipment by commercial air courier as aforesaid or the same day an email transmission is sent (or the first business day thereafter if sent on a Saturday, Sunday or legal holiday).

AGREEMENT FOR COMMUNITY TECHNOLOGY GRANT: The Day One Tech Variety Show for Culturally Responsive Education and Entertainment Project

**GRANTEE: Black Community of Portland
(fiscal sponsor for Day One Tech)**

BY: _____ Date: _____

Name: _____

Title: _____

MT. HOOD CABLE REGULATORY COMMISSION SIGNATURES:

By: _____ Date: _____
Mt. Hood Cable Regulatory Commission Chair

Approved as to Form:

By: _____ Date: _____
Mt. Hood Cable Regulatory Commission Attorney



Application

01718 - 2022 Community Technology Grants

01868 - The Day One Tech variety show for culturally responsive education and entertainment.

Community Technology Grants

Status: Submitted

Original Submitted Date: 05/16/2022 4:19 PM

Last Submitted Date: 06/02/2022 12:18 PM

Primary Contact

Feel free to edit your profile any time your information changes. [Create your own personal alerts using My Alerts.](#)

Name: Benjamin Lostheart

Salutation First Name Middle Name Last Name

Email: benjamin@dayonetechpdx.com

Phone:* 971-212-9807

Phone Ext.

Title: Executive Director

Organization Information

Organization Name: Day One Tech

Organization Type: Non-Profit Entity

Tax ID 85-1587491

Organization Address: 202 SE 181st Ave Suite 200 #5

City* Portland Oregon 97233

City State/Province Postal Code/Zip

Phone: 971-212-9807

Project Narrative

Total Grant Funds: \$34,790.00
Total Match Funds: \$46,865.00
Total Funds: \$81,655.00
Proposed Technology: Video production equipment
Public Benefit Area: Reducing Disparities
Select which jurisdiction(s) your project will serve: Portland, Gresham
Please select the size of your organization's total operating budget: Less Than \$500,000

Project Purpose

In defining the project purpose, applicants must:

Problem - There is often a minimal or non-existent representation of marginalized groups in media, especially digital education. School districts that represent diverse populations host schools with most non-white student bodies led by educators who do not represent the communities they serve. Pathways and efforts to make technology accessible to marginalized groups still have barriers rooted in systemic racism, preventing community engagement and leading to an unequal representation of people we see on TV and digital media.

A Solution - Day One Tech STE(A)M (DOT) leads the local industry in providing culturally relevant STE(A)M engagement activities and support services to families in Portland Metro. DOT has contracts with Reynolds School District, David Douglas School District and Parkrose School District, The City of Gresham, multiple SUN afterschool providers, Home Forward, and Hacienda CDC, where we provide STE(A)M programs to 8 local schools and 5 apartment complexes in East County through a process that is culturally relevant, multi-lingual and led by 100% "BIPOC" community members. DOT provides the multi-cultural support East County depends on. DOT would like to reduce disparities in media and education and lead the efforts in creating accessible entry-level programs and physical spaces to learn about videography and content creation. Content would be community-led, multi-lingual, and aired on cable access TV, digital media platforms, and distributed to the greater community as a vehicle for cultural representation in media.

DEI - DOT is 100% led and operated by Black, Brown, and Indigenous educators of color who speak multiple languages and represent the communities we serve. DOT is intentionally multicultural to celebrate and support the diverse collective communities of East County. Programing and training talent will be culturally specific and varied in terms that teach our communities about each other.

DOT would like to receive support to purchase audio and video recording equipment to implement entry-level video production programs for youth and their families. Programs will be multi-cultural and provide outlets to create video education opportunities and multi-lingual video content. DOT will work with community partners and members from our collective Black, Brown, and Indigenous communities to train DOT team members and other community members on using video and audio equipment to teach community members from the Black, Brown, and Indigenous community to be trainers themselves. DOT will connect with minority small businesses or freelance production to edit recorded content or train DOT team members and our community members on editing video content.

DOT is looking to build in video production in our current programs and offer new programs dedicated to video production. DOT will run weekly programs at our DOT Media Center, with community partners, and in East County schools. DOT will partner with affordable housing partners Home Forward, Hacienda CDC, Reach CDC, and Rockwood CDC to run programs in community centers and spaces in apartments. DOT will continue its partnership with Reynolds School District, Parkrose School District, and the David Douglas School District. DOT will also partner with the Portland Boys and Girls Club, REAP, ORTOP (Oregon Robotics), and BCP (The Black Community of Portland). DOT's Media Center is in our second location, launching in July of 2022. This is a dedicated room for DOT in partnership with YOUth PDX. This local nonprofit works to break down the school-to-prison pipeline by providing mentorship and leadership through literacy. The DOT Media Center, in collaboration with YOUth PDX, is located at 162nd and Stark, in the heart of the Rockwood and Rosewood neighborhoods, in communities that need a tremendous amount of support and empowerment opportunities.

DOT's Variety show vision is to run our regularly scheduled STEM-based programs for youth and families at our locations. With community partners, train kids of all ages to record our programs with video equipment provided by the Mt.Hood Regulatory Commission, host live DOT events, create STEM instructional videos with Black, Brown, and Indigenous talent and creators, and create a kids news network. Video Content will air on social media and through cable access. The media content will be instructional videos for STEM activities designed by youth and mentors, mini-documentaries on DOT programs, and clips of raw footage of the community in action in and outside our programs. Media content can be edited down to a single thirty-minute to an hour program that we can submit to air on cable access. We will also use clips and instructional videos to post on youtube and other social media outlets to circulate on the internet as culturally responsive educational videos.

The DOT variety show has not been programmed. The actuation of the program would happen by way of the support of this grant.

DOT currently runs an average of 15-20 STEM sessions per week. The DOT summer program is forecasted to run 40 sessions per week. The 2022 schoolyear is predicted to run an average of 25-30 sessions per week. The DOT Media Center will run at least two dedicated media programs per week from July - to December of 2022 and 4 Media Programs per week through the first and second quarters of 2023. Each session has an average attendance of 10-15 youth. DOT will use video equipment in 100% of our media center programs and 25% of our community partner programs.

We anticipate training 20-30 Adults and 60-80 Youth to use video equipment in the summer of 2022. Outside of the summer, we plan to introduce 200 individuals of all ages by the end of the program year in addition to the summer numbers. Youth will be involved with video editing education, focusing on teaching teens how to use equipment and train others. We will create lower access points for younger children. The final edits will often be outsourced to another organization for final production. However, if a culturally relevant third-party editor is available to teach community members, we will create this space for further education.

DOT will publish a minimum of 1 piece of media content a week in 2022, beginning in August, and a minimum of 2 pieces per week in the first and second quarters of 2023. DOT plans to publish many more pieces of content throughout the years. DOT is a technology education company that prioritizes work in traditionally disempowered communities. Media technology, access to information, and representation in media are all focuses of the work we conduct. By using outlets that connect to our collective communities, such as cable access, we can gain a spotlight on our communities of color. We will also heavily advertise our DOT Variety show and DOT Kids News network.

Our goals are to:

1. Increase cultural representation on television and other media outlets.
2. Provide equitable access to TV and VIDEO production pathways to communities of color and other represented communities by education in media production.
3. Create entry-level physical spaces and programs that lead to higher-level production facilities and organizations.

(This field has a character limit of 10,000)

Measurable Project Outcomes

What project outcomes (no more than four) do you hope to achieve for the identified community or targeted beneficiaries through the use of the proposed technology?

The MHCRC is interested in outcomes related to the use of the technology. You will be asked to report on progress made toward achieving these outcomes in your semi-annual grantee reports.

1. Bi-weekly pre-recorded or live video content that showcases Educational, entertainment, community events, and news.
Goal: Beginning July 1st -Community members to record raw footage of summer programs and begin posting to social media outlets starting August 1st, editing and preparing for the first cable access submission before the summer ends, recording and editing one piece of media content every two weeks. Beginning July 1st - DOT will initiate the steps necessary to submit regular media submissions to cable access to create a Bi-weekly program.
2. Training of community members to use entry-level video technology.
Goal: Train 40 adults and 200 youth within the first program year.
3. Provide physical spaces that are culturally comfortable for community members to learn, use and showcase talents for media content. The DOT Medica Center is our primary space. Community centers and school classrooms will be secondary spaces.
4. DOT will train 10% of the youth in our programs to use video equipment and editing hardware and software. It is estimated DOT will teach family members as adult talent and production engineers to support DOT Media Center programs.

(This field has a character limit of 1500)

Evaluation Plan

How will you evaluate progress toward, and achievement of, the projects anticipated outcomes?

The evaluation plan should include evaluation questions, strategies or methodologies to collect data in order to answer the questions and steps to document findings and lessons learned, and should directly tie to the measurable outcomes listed above.

DOT will use culturally responsive surveys and family intakes to measure a community member's progress in the program. DOT will create a BADGE system for USERS/COMMUNITY MEMBERS of our programs. The BADGE TECH system will document accomplishments in DOT programs, including attendance, challenges, and milestones. DOT will utilize the backend of the TECH BADGE system to evaluate community member progress in the dedicated MEDIA TECH programs and the STEM programs that have a MEDIA component. DOT will use a project timeline Gant chart with specific numbers we forecast dependent and modified by community participation and need. Each month, we will compare actual numbers to program forecasts and make necessary adjustments. DOT will also track community members who become trained on specific technologies to create an index of community members familiar with technologies to create a page on our website to advertise community talents for hire.

(This field has a character limit of 2500)

Project Partners

A "Project Partner" is defined as an organization that supplies cash or in-kind resources and/or plays an active role in the planning and implementation of the project. You should present who your project partners are, their respective roles in the project, and specific contribution each partner will make to the project in the form of financial support, equipment, personnel, or other resources.

Please list project partners as confirmed or unconfirmed.

Please include a contact name & email address for each project partner listed. Staff will contact the project partner in order to verify the partnership.

YOUth - Imani Muhammad - Info@youthpdx.org - Confirmed

YOUth is a 501c3 focused on providing support for youth in Portland and Gresham. YOUth and DOT will partner in our new shared location on 162nd and Stark in the building that previously housed the Rosewood Initiative. YOUth has signed a 3-year lease on this building. YOUth will provide DOT with a dedicated room for our DOT variety show and other STE(A)M activities.

Oregon Association of Education Service Districts (OAESD) - Unconfirmed

OAESD will administer 50 Million dollars to Community Based Organizations in the summer of 2022. DOT is applying for a grant to provide staffing support for our educational, community, and housing projects in East County. This grant will cover part of our staffing costs for this project.

Metro East Community Media - Seth Ring - Seth@metroeast.org

DOT will work with MECW to connect to local cable access and to level up DOT participants from our entry level programs.

(This field has a character limit of 3000)

PROJECT FEASIBILITY SECTION includes: Technical Design, Project Start/End Date, Implementation Plan and Project Budget (see Final Application Budget form)

Technical Design

The Technical Design should specify in detail the proposed technology and equipment to be employed; the rationale in selecting the particular technology; how the technical design supports the projects use of the community media center channels; and the plans for maintaining and upgrading the system or equipment in the future.

DOT will create a small accessible Media Center that will not impose complicated environments on community members who have not been adequately introduced to media creation. DOT will employ midrange video cameras, lighting, GoPros, and DSLRs for media creation while providing digital media workstations and training workstations. The tech equipment requested are low-barrier tech options that are accessible and portable. Tech can be used to its full potential in dedicated TECH programs and can be heavily used and accessed as a component of our STEM programs. It is often that communities in need may need multiple things to do inside of a program, as our communities can have very diverse needs from one day to the next. Accessible tech equipment and modern tech equipment can make learning about media technology fun and give added options to community members. DOT will work with minority contractors for the regular maintenance of technology - DOT will schedule weekly tech checks by DOT coaches and community members with all equipment to ensure proper functionality and readiness for community members. Technology that needs repair will be sent to minority vendors for repair. TECH CHECKS will be documented on shared spreadsheets for admin to review and escalate if necessary.

(This field has a character limit of 5000)

Proposed Project Start and End Date:

Projects may include timelines of up to 2 years.

Proposed Start Date (month/year): 7/1/2022

Proposed End Date (month/year): 7/1/2023

Implementation Plan

The Implementation Plan should include major tasks and milestones in addition to detailed tasks needed to successfully implement the project..

-First-quarter of the project timeline

Setting up media space

Contract agreements with consultants and trainers

Training of DOT Coaches to train the trainer

Creating an implementation plan of incorporating local cable access with MECM

Work with school groups to create culturally responsive educational content

-Second Quarter

Open digital media space

Training of community members in technology

Training of community members in theatrics

The first airing of the bi-weekly show

First airing to other digital media platforms

-Third-quarter

Continuation of bi-weekly programs

Preparation of content for a greater audience

Community members training community members on technology and media creation

-Fourth-quarter

Conclusion of the first season of programming

Initiate live event broadcasting

Initiate DOT News, led by kids and community members

Onboard community members as trained professionals to be paid to support the program

(This field has a character limit of 3000)

Budget Narrative

Budget Narrative

PERSONNEL

Creative Director

(1) The Creative Director will work 15% of the time

(2) 6 Months

(3) \$80,000 per year

(4) The Creative Director will oversee all aspects of the grant project to ensure grant deliverables are met in applying DEI practices to processes, procedures, recruiting community members, talent, and training opportunities. The Creative Director will design a proprietary tracking system to survey community members and provide progress reports to community members and stakeholders. The Creative Director will design the roll-out of the DOT variety show content and plan delivery methods with other DOT team members and community members.

Grant Funds: \$0.00

Match: \$6,000.00

DOT STE(A)M COACH (X2)

(1) The DOT STE(A)M Coach will work 25% of the time

(2) 6 Months

(3) \$48,000 per year

(4) The DOT STE(A)M Coach will work 10 hours a week to support the DOT VARIETY SHOW and provide safe spaces to learn and practice media-related technologies and practices. The DOT STE(A)M Coach will scale existing training and curriculums tailored to specific populations. The DOT STE(A)M Coach will oversee the Media Center, where the DOT VARIETY SHOW will record.

Grant Funds: \$0.00

Match: \$12,000

INVENTORY SPECIALIST

(1) The EQUIPMENT SPECIALIST will work 10% of the time

(2) 6 Months

(3) \$24,000 per year

(4) The EQUIPMENT SPECIALIST will be responsible for developing an inventory tracking system for technology in the DOT Media Center. The EQUIPMENT SPECIALIST will perform weekly tech checks on technology and technology maintenance while partnering with minority small businesses that provide tech support for the technology. The EQUIPMENT SPECIALIST will provide technical support to DOT STE(A)M coaches, the CREATIVE DIRECTOR, and community members.

Grant Funds: \$0.00

Match: \$1,200.00

Total Personnel cost = \$19,200

EDUCATION AND TRAINING

Ongoing training on hardware and software

Grant Funds: \$0

Match: \$2000.00

Training in classroom management, trauma-informed practices, and understanding systems

Grant Funds: \$0

Match: \$1800.00

Total Education and Training Costs: \$3800.00

TRAVEL

The EQUIPMENT SPECIALIST will pick up and drop off old and new equipment for repair or purchase. The EQUIPMENT SPECIALIST will deliver and transport technology to on-the-street events for the DOT VARIETY show. They will travel approximately 300 miles in 6 months for a total of \$75

Grant Funds: \$0
Match: \$75
Total Travel Costs: \$75

CONTRACTUAL

Video mixer and editor. We will contract with a Video Mixer to engineer recorded content for 40 hours at \$50 per hour.

Grant Funds: \$0
Match: \$2,000.00

Theatrics consultant. We will contract with two minority-led theatre groups to provide training for our coaches and community members on improv, stage presence, and producing engaging entertainment.

Grant Funds: \$0
Match: \$2,500.00

Evaluation Consultant. We will partner with Oregon ASK, the afterschool network, to compile data collected from this program for a report. Oregon ASK will also provide training materials, additional training, and program design support.

Grant Funds: \$0
Match: In-Kind \$1000.00
Total Contractual Cost: \$5500.00

EQUIPMENT

The following equipment will support video production activities and programs.

3 point lighting system @ \$600; Sound dampening wall panels @ \$400.00; Studio Camcorder (2) @ \$2,000 = \$4,000; DSLR Camera (6) @ \$650 = \$3,900; GoPro 10 (10) @ \$500 = \$5000; Steadicam @ \$550; Microphone (2) \$200 = \$400; Shotgun Microphone @ \$300.00; Tripods (2) @ \$500 = \$1000; Adobe Premier @ \$240; Dedicated video production computers (4) @ \$1,800 = \$7,200; Digital Memory cards (20) @ \$30 = \$600; Misc Audio Cables @ \$300; Camera Lenses @ \$1000; Studio Headphones (3) @ 150 = \$450; Extra Batteries for camcorders and DSLR cameras @ \$400; DSLR Shoulder Mount Rig @ \$300; Drone for ariel footage @ \$1,000; HD Video Switcher and mixer @ \$1400; Computer monitors (4) \$300 = \$1200; Teleprompter @ \$850; Locked GearBox @ \$800; Security cameras for room @ \$400

Grant Funds: \$32,390
Match: \$0
Total Equipment Cost: \$32,390

INFRASTRUCTURE CONSTRUCTION/ FACILITIES CONSTRUCTION

NA

MISCELLANEOUS

Marketing Materials and advertising

Grant Funds: \$0
Match: \$2,000

STEM materials for content creation

Grant Funds: \$0
Match: \$2,500

Total Miscellaneous Cost: \$4,500

OVERHEAD COSTS

This includes a portion of the cost to use financial accounting and personnel time tracking systems, utilities, office supplies, and office space rental necessary to support this project. Overhead costs are calculated using the organization's total overhead costs and allocating a percentage of the expenses to projects or programs based on the proportional number of staff (or portion of a staff person) dedicated to the project.

Grant Funds: \$2,400 Match: \$12,790

Total Overhead Costs: \$15,190

Line Item Budget

Cost Category	Grant Funds	Match Amount	Project Total
Personnel	\$0.00	\$19,200.00	\$19,200.00
Education and Training	\$0.00	\$3,800.00	\$3,800.00
Travel	\$0.00	\$75.00	\$75.00
Contractual	\$0.00	\$5,500.00	\$5,500.00
Equipment	\$32,390.00	\$0.00	\$32,390.00
Infrastructure/Facilities Construction	\$0.00	\$1,000.00	\$1,000.00
Miscellaneous	\$0.00	\$4,500.00	\$4,500.00
Overhead	\$2,400.00	\$12,790.00	\$15,190.00
Totals	\$34,790.00	\$46,865.00	\$81,655.00

Supplemental Material Attachments

Final Application Signature

Signature of Duly Authorized Representative

Benjamin Lostheart

Date

05/13/2022

Title

Executive Director

Phone

971-212-9807

E-mail

benjamin@dayonetechpdx.com

AGREEMENT FOR COMMUNITY TECHNOLOGY GRANT

This Agreement is between the Mt. Hood Cable Regulatory Commission (Commission), through the Office for Community Technology (OCT), and NW Alliance for Alternative Media and Education (NAAME) (Grantee) (together referred to as the “Parties”).

RECITALS:

This Agreement is entered into for the purpose of providing the Commission's grant funds for implementation of the Grantee's Keys, Beats, Bars: From Pier to Peers Music Video Project.

AGREEMENT:

1. Grant Amount, Use of Grant

Grantee is awarded an amount not to exceed \$95,627 for specific capital costs related to the Grant project. Grantee shall use the Grant funds exclusively for the purposes outlined in its Grant Application (the "Grant"). The Grant Application is attached to this Agreement as Attachment 1, and incorporated herein by reference. Grantee shall not use the Grant funds for any purposes other than those set forth in Attachment 1.

2. Project Manager

The Commission's Project Manager shall be Rana DeBey or such other person as shall be designated in writing by the OCT Community Technology Program Manager.

3. Payments

Upon submission of an invoice from Grantee, and upon certification by the Project Manager that the invoice is in accordance with this Agreement, the Commission shall pay to the Grantee \$95,627 as specified in the invoice within thirty (30) days after receipt of the invoice.

Grantee shall submit the invoice online through the Commission’s online grants management system using the claims module. The invoice, uploaded as an attachment to the grants management system claims module, shall be on Grantee’s letterhead, signed and dated by an authorized representative of Grantee and addressed to “MHCRC c/o City of Portland.” The invoice shall include an invoice number, the title of the Grant project and the total grant amount authorized by the Grant. If the Project Manager finds that the invoice is not in accordance with this Agreement, the Project Manager shall notify the Grantee of the reason(s) for the disallowance and non-payment.

Grantee agrees to operate the program as described in the Grantee’s Grant Application and to expend funds in accordance with the approved budget, unless the Grantee receives prior written approval from the Commissioner’s Project Manager to modify the program or the budget.

All expenditures made from Grant funds for Grant project capital costs must be made at

least sixty (60) days prior to the expiration of this Agreement.

Grantee shall repay to the Commission, thirty (30) days prior to the expiration date of this Agreement, any Grant funds that have not been expended for Grant purposes.

4. Financial Records

Grantee shall account for the Grant funds separately in its books of accounts. Grantee shall charge only Grant-related expenditures against Grant funds.

Grantee agrees to keep accurate and complete financial records that will enable the Commission to easily determine the use of Grant funds and the allocation method of Matching Funds committed by Grantee and Project Partners in the Grant for the project. Grantee shall maintain all financial records related to the Grant for one (1) year after the termination of this Agreement. Grantee shall provide the Commission prompt access to these records upon request and permit copying as the Commission may require.

5. Reports

Grantee shall submit Interim Status Reports and a Final Status Report (collectively referred to as ‘Report(s)’) to the Project Manager using the Commission’s online grants management system. The Reports shall include both programmatic and financial information as established by the Commission. For a Report to be acceptable to the Project Manager, the Grantee shall document and clearly describe the progress of the grant scope in accordance with the reporting schedule defined below.

Interim Status Reporting periods are July 1, 2022 through December 31, 2022; January 1, 2023 through June 30, 2023; July 1, 2023 through December 31, 2023; January 1, 2024 through June 30, 2024. Interim Status Reports are due within thirty (30) days of the end of each reporting period.

Grantee shall submit a Final Status Report no later than August 30, 2024.

Interim and Final Status Reports shall include an accurate and complete financial report of Grant fund and Matching fund expenditures. The Report shall include copies of receipts or other evidence of payment for actual grant funded capital costs incurred by Grantee related to the Grant.

The Project Manager, at her/his sole discretion, may require additional programmatic information or financial documentation of Grant project expenditures. Grantee shall make its books, general organizational and administrative information, documents, papers and records that are related to this Agreement or Grantee’s performance of services related to this Agreement available for inspection by the Project Manager or other Commission representatives during reasonable business hours following five (5) business days advance written notification from the Project Manager.

Grantee shall immediately provide notice in writing by electronic mail to the Project

Manager when Grantee anticipates or realizes any deviation in the Grant project which may result in Grantee's inability to complete the Grant project as originally submitted and approved by the Commission.

6. Project and Fiscal Monitoring

The Commission and the Project Manager shall monitor the Grantee's performance on an as needed basis to assure compliance with this Agreement. Such monitoring may include, but is not limited to, on site visits at reasonable times, telephone interviews and review of required reports. Monitoring will cover both programmatic and fiscal aspects of the Grant. The frequency and level of monitoring will be determined by the Project Manager. Grantee shall remain fully responsible at all times for performing the requirements of this Agreement.

7. Audit

Because grant funds are derived from the cable franchises, the cable companies may conduct a financial review or audit of Grantee for the purpose of verifying whether use of capital grant funds is in accordance with the requirements of cable franchises related to use of capital grant funds. If the Commission receives notice from a cable company in accordance with the terms of the cable franchises of such audit or review, the Commission's Project Manager shall notify Grantee within five (5) business days of receiving the notice, and shall identify to Grantee the relevant financial records of Grantee that the cable company seeks to review. The scope of such audit or review of Grantee shall be consistent with the terms of the applicable cable franchise. Grantee agrees to make such relevant financial records available to cable company's authorized representative for inspection and copying. Such records shall be reviewed during normal business hours at a time and place made available by Grantee. The Commission's Project Manager shall promptly provide Grantee with written notice of the audit or review's conclusions.

8. Publicity

During the term of this Grant Agreement, Grantee shall use its best efforts to mention the Commission's grant funding in publicity regarding the program(s) that will be supported by the grant funds.

Any publicity regarding the project shall indicate that the project was made possible by a Grant from the Commission through funds provided by the cable companies. Grantee shall notify the Project Manager before releasing information about the Grant to the press or other news media. The Commission may include information regarding the Grant in periodic public reports.

9. No Other Obligations/Complete Agreement

Grantee acknowledges that, except for the Grant, the Commission has no obligation to provide, and the Commission has not led Grantee to believe in any way (whether expressly or by implication) that the Commission will provide any additional or future assistance, financial or otherwise, either to Grantee or for the Grant project.

This Agreement contains the complete agreement of the parties. This Agreement may not be assigned, nor may any of the Commission's rights be waived, except in writing signed by a duly authorized representative of the Commission. The Commission may specifically enforce, or enjoin a breach of, the provisions of this Agreement, and such rights may be freely assigned or transferred to any other governmental entity by the Commission.

10. Representations

Grantee represents that it has full power and authority, and has obtained all necessary approvals, to accept the Grant, to carry out the terms of the Grant and this Agreement, and to conduct the Grant project in compliance with all applicable laws.

11. Indemnification

Grantee shall hold harmless, defend, and indemnify the Commission, and its officers, agents and employees against all claims, demands, actions, and suits (including all costs) brought against any of them arising from actions or omissions of Grantee and/or its contractors in the performance of this Agreement.

Prevailing wage indemnity. Grantee agrees to indemnify, defend, and hold harmless the MHCRC, its employees, officers, and agents, from and against any claim, suit, or action, including administrative actions, that arise out of Grantee's failure to comply with ORS279C.800 to 279C.870 and any applicable administrative rules or polices.

12. Compliance with Laws

The Commission and Grantee agree to comply with all applicable local, state and federal laws and regulations that apply to the subject matter of this Agreement.

13. Amendment

The Project Manager is authorized to amend the terms and conditions of this Agreement, provided such changes do not increase the Grant amount or the Commission's financial risks or change the purpose of the Grant. If approved, such amendments shall only be effective if in writing, and signed by duly authorized representatives of both Parties. Any change in the amount of the Grant funds or the financial risks under this Agreement must be approved by vote of the Commission.

14. Term of the Agreement

This Agreement becomes effective on July 1, 2022, unless Grantee fails to sign and return the Agreement to the Commission within thirty (30) days of Commission action to approve the Agreement, in which event this Agreement shall be null and void. The term of this Agreement is through, and including, September 30, 2024, unless extended or earlier terminated under the terms of this Agreement.

15. Early Termination of Agreement

This Agreement may be terminated prior to the expiration of its term by:

- (a) Written notice provided to Grantee from the Commission before any obligations are incurred; or
- (b) Mutual written agreement of the Parties.
- (c) Alternatively, the Commission may, upon thirty (30) days written notice, terminate this agreement for any reason deemed appropriate in its sole discretion.

Termination of this Grant shall be without prejudice to any obligations or liabilities of either party already accrued prior to such termination. However, upon receiving a notice of termination, Grantee shall immediately cease all activities under this Grant, unless expressly directed otherwise in writing from the Commission in the notice of termination. Further, upon termination, the Commission and/or Grantee shall deliver to the other party all works-in progress and other property that are or would be deliverables had the Grant been completed. Grantee shall be entitled to receive reasonable compensation as provided for under this Agreement for any satisfactory work completed up until the time of notice of termination.

16. Material Failure to Perform

The Project Manager may terminate this Agreement after determining that Grantee has failed to comply with any material term or condition of this Agreement. It shall be a material breach and cause for termination of this Agreement if Grantee uses grant funds outside the scope of this Agreement.

Notice and Opportunity to Cure. The Project Manager shall give Grantee written notice of the intent to terminate this Agreement, identifying the reasons for such action. Grantee shall have thirty (30) days from the date of the written notice to cure the breach. If the breach is of such nature that it cannot be completely cured by Grantee within the thirty (30) day period, then Grantee shall submit a cure plan to the Project Manager no later than fifteen (15) days from the date of the written notice. Grantee's cure plan shall include actions, steps, and a time period to cure the breach. Grantee must obtain written consent from the Project Manager to proceed with a cure plan under an extended cure period.

No Payment During Cure Period. During the cure period or extended cure period, the Commission is under no obligation to accept or pay invoices submitted by Grantee under this Agreement. Grantee shall not perform services or take actions that would require the Commission to pay grant funds to Grantee without the written consent of the Project Manager. Grantee shall not spend unused grant funds and such unused funds shall be solely held in trust for the Commission. Grantee shall be solely responsible for any expenses associated with cure of its noncompliance or failure to perform.

Cause for Termination. If Grantee fails to cure the material breach within thirty (30) days of the written notice of termination, or if Grantee does not receive consent from the Project Manager to proceed with a cure plan and executes the cure plan satisfactory to the Project Manager, then the Commission may, at its sole discretion, require Grantee to refund to the Commission any amounts improperly expended, any unexpended amounts or the full amount of Grant funds paid by the Commission to Grantee for the Grant project in compliance with the terms and conditions of this Agreement.

17. Suspension of Work

The Project Manager may at any time give notice in writing to Grantee to suspend work and expenditure of funds provided under this Agreement. The notice of suspension shall specify the date of suspension and the estimated duration of the suspension. Grantee shall immediately suspend work and expenditure of funds to the extent specified. During the period of the suspension Grantee shall properly care for and protect all projects in progress including materials, supplies, and equipment that are on hand for performance of the Grant. The Project Manager may, at any time, withdraw the suspension of work as to all or part of the suspension in written, by electronic mail, notice to Grantee specifying the effective date and scope of withdrawal. Grantee shall then resume diligent performance of the work. In no event shall Grantee be entitled to any incidental or consequential damages because of suspension.

The causes for suspension of work include, but are not be limited to, Project Manager's concerns about Grantee's ability to complete the Grant in accordance with this Agreement or any other non-compliance with the Agreement.

18. Non-Discrimination

In carrying out activities under this Agreement, Grantee shall not discriminate against any employee or applicant for employment on the basis of race, color, religion, age, sex, marital or economic status, familial status, national origin, sexual orientation, disability or source of income. Grantee shall take actions to insure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, age, sex, marital or economic status, familial status, national origin, sexual orientation, or disability. Such action shall include but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Grantee shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, age, sex, marital or economic status, familial status, national origin, sexual orientation, disability or source of income. In regard to carrying out activities under this Agreement, Grantee shall further not arbitrarily refuse to provide services to any person and shall not discriminate in offering services on the basis of race, color, religion, age, sex, marital or economic status, national origin, sexual orientation, disability or source of income.

19. Severability

Commission and Grantee agree that if any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the Parties shall be construed and enforced as if the Agreement did not contain the particular term or provision held to be invalid.

20. Choice of Law and Choice of Forum

This Agreement shall be construed according to the laws of the State of Oregon, without regard to its provisions regarding conflict of laws. Any litigation between the Commission and Grantee arising under this Agreement or out of work performed under this Agreement shall occur, if in the state courts, in the Multnomah County court having jurisdiction thereof, and if in the federal courts, in the United States District Court for the State of Oregon.

21. Survival

As of the date of termination of this Agreement, any pre-existing unresolved claim or dispute by either Party, including but not limited to, money owed, performance due, or any other obligations of the Parties, that is the result of the other Party's performance or non-performance, will, by their terms, survive termination of this Agreement and will be resolved in accordance with the terms and conditions of this Agreement. All indemnity and unperformed obligations will survive termination of this Agreement. The obligation under Section 5 to submit a Final Report shall also survive termination of this Agreement.

22. Assignment

This Agreement or any interest therein may not be assigned or subcontracted without the prior written consent of the Project Manager. In the event of transfer without prior written consent, the Commission may refuse to carry out this Agreement with either the transferor or the transferee and yet retain and reserve all rights of action for any breach of contract committed by Grantee.

Notwithstanding Grantee's use of any subcontractor for performance of this Agreement, Grantee shall remain obligated for full performance hereunder, and the Commission shall incur no obligation other than its obligations to Grantee under this Agreement. Grantee agrees that if subcontractors are employed in the performance of this Agreement, the Grantee and its subcontractors are subject to the requirements and sanctions of ORS Chapter 656, Workers' Compensation.

23. Electronic Means

The parties agree the Commission and Grantee may conduct this transaction, including any contract amendments, by electronic means, including the use of electronic signatures.

24. Notice

Any notice provided for under this Agreement shall be sufficient if in writing and (1) delivered personally to the following addressee, (2) deposited in the United States mail, postage prepaid, certified mail, return receipt requested, (3) sent by overnight or commercial air courier (such as Federal Express), or (4) email addressed as follows, or to such other address as the receiving party hereafter shall specify in writing:

If to the Commission:

Attn: Rana DeBey, Project Manager:
Mt. Hood Cable Regulatory Commission
c/o City of Portland/ OCT
PO Box 745
Portland, OR 97207-0745
Email: rana.debey@portlandoregon.gov

If to Grantee:

Attn: Adam Carpinelli, Board Member
NW Alliance for Alternative Media and Education (NAAME)
PO Box 42671
Portland, OR 97242
Email: carpinelli.adam@gmail.com

Any such notice, communication or delivery shall be deemed effective and delivered upon the earliest to occur of actual delivery, three (3) business days after depositing in the United States mail as aforesaid, one (1) business day after shipment by commercial air courier as aforesaid or the same day an email transmission is sent (or the first business day thereafter if sent on a Saturday, Sunday or legal holiday).

AGREEMENT FOR COMMUNITY TECHNOLOGY GRANT: Keys, Beats, Bars: From Pier to Peers Music Video

GRANTEE: NW Alliance for Alternative Media and Education (NAAME)

BY: _____ Date: _____

Name: _____

Title: _____

MT. HOOD CABLE REGULATORY COMMISSION SIGNATURES:

By: _____ Date: _____
Mt. Hood Cable Regulatory Commission Chair

Approved as to Form:

By: _____ Date: _____
Mt. Hood Cable Regulatory Commission Attorney



Application

01718 - 2022 Community Technology Grants

01848 - Keys, Beats, Bars: From Pier to Peers Music Video Project.

Community Technology Grants

Status:	Submitted
Original Submitted Date:	05/10/2022 1:00 PM
Last Submitted Date:	05/24/2022 3:01 PM

Primary Contact

Feel free to edit your profile any time your information changes. [Create your own personal alerts using My Alerts.](#)

Name:	Adam	Carpinelli
	Salutation	First Name
		Middle Name
		Last Name
Email:	carpinelli.adam@gmail.com	
Phone:*	503-477-4792	
	Phone	Ext.
Title:	NAAME Board Member	

Organization Information

Organization Name:	Northwest Alliance for Alternative Media and Education		
Organization Type:	Non-Profit Entity		
Tax ID	93-1009519		
Organization Address:	P.O. 42671		
City*	Portland	Oregon	97242
	City	State/Province	Postal Code/Zip
Phone:	503-477-4792		

Project Narrative

Total Grant Funds: \$95,627.00
Total Match Funds: \$194,000.00
Total Funds: \$289,627.00
Proposed Technology: Video production equipment
Public Benefit Area: Reducing Disparities
Select which jurisdiction(s) your project will serve: Portland
Please select the size of your organization's total operating budget: Less Than \$500,000

Project Purpose

In defining the project purpose, applicants must:

The Keys, Beats, Bars: From Pier to Peer's Music Video Project will provide opportunities for 50 underserved youth ages 14-25 in the Portland Metro area to produce several high quality and professional audio and video projects that will result in collaboratively produced content (such as music videos, films, songs and livestream events) to be aired online with community partners Open Signal and other online/live streaming platforms available for free for public dissemination. The project will start on Friday, July 1st 2022 and will take place for two years at several polycentric sites ending on Friday, June 12th 2024. All of our primary six community partners are confirmed and are: Social Justice Action Center, Right 2 Survive, Ascending Flow Youth Organization, 1 World Chorus, Big Red Studio, Rhythm Traders and PDX POP NOW!.

Youth recruitment will happen amongst all our community partners, including our organization and will allow any participating youth to access the two field trip programs at Big Red Studios, programming at 1 World Chorus, Rhythm Traders and Social Justice Action Center. All Ascending Flow youth will have access to those programs and will be encouraged to go. The programming at Ascending Flow will take place at their space with their youth only because of protocol with their relationship in DHS custody. We encourage and anticipate that there will be a percentage (approx. 20%) of youth participants who will attend our different programming throughout the entire two years of the grant cycle. The making of music videos as one of our project outcomes will be potentially executed by all youth participating in our programming. All of our programming will focus and teach youth participants about audio/video production and music making. The production of songs and songwriting will be open to all youth who might have something to sing, rap or perform on a particular instrument as part of the on-camera talent. Our community partners will play different roles in the project. All community partners will help to share events on their various social media accounts such as Facebook and Instagram including their organizational websites. Hard copies of outreach materials for our programming in print media such as handbills and posters will be disseminated throughout the Portland area as a form of direct outreach. Community partners such as Right 2 Survive who focus on houseless advocacy will focus on helping us with direct outreach to youth in the unhoused and formerly unhoused community. Organizations such as Ascending Flow have the youth they already work with and will offer programming to eligible youth who are interested.

Social Justice Action Center (SJAC), 1 World Chorus and Rhythm Traders all have offered their space for youth programming including public events. Big Red Studio will be the venue for two onsite visits offered to up to ten youth maximum for private field trip visits lasting up to two hours. There will be two of these special workshops offered each fall of the grant cycle. 1 World Chorus will be another site for special visits to see an example of a professional film studio for up to ten youth maximum for private field trip visits lasting up to two hours. 1 World Chorus will also be a site for summer programming that will happen for two weeks for 8 hours a week in summer 2023 provided for free to 5-20 youth.

Programming at Ascending Flow's space will be the primary venue for the youth they work with because they are in foster/DHS custody. Programming will take place for 2-4 hours every other week for five weeks in tandem with the general school year excluding summer. Ascending Flow youth will be able to participate in any of the programming that takes place at Big Red Studio, SJAC and 1 World Chorus. As our program progresses we will continue to work with youth participants who will share their interest in producing a music video either for their own music or another peer. Programming at SJAC will take place for two weekends every month

The initial Keys, Beats, Bars MHCRC grant project was COVID impacted and altered the trajectory of our project and work in unexpected ways. Now in reflection our altered programming has helped to pave the way for a new innovative approach and new community partnerships. The KBB video series project has continued to be an ongoing project and we now want to refine our ability to help youth produce professional music videos. The second round of the grant will give us the ability to purchase the technical equipment needed to have a fully functional and mobile selection of high end audio and film gear. The grant will also help us to refine our skills using the equipment that we started to become more proficient with. Lastly this will generally get us up to speed in recent trends in high end audio video practices such as 6K high resolution video cameras and high end sound engineering items such as recording consoles, microphones and the necessary software.

The primary community and beneficiaries served for our programming are justice-involved, and at-risk minority youth in Oregon between the ages of 14-25 years of age who reside in the greater Portland Metro area surrounding Multnomah County. We anticipate working directly with at least 50 youth during the following two years of programming and that number does not include how online outreach will help to increase that number as a result of live streaming events and online music videos. Based on our programming offered since 2015 with incarcerated youth in Oregon and the youth participants from our MHCRC grant project from 2020 through 2021 we can deduce the following demographics below that can also prospectively reflect our target youth program recipients for this grant project between 2022 through 2024. The percentages listed below are based off

of several hundred youth program participants over the last seven years as a result of our pre and post evaluative collected data.

People of Color (includes mixed racial identities) 60%

LGBTQ2+, non binary/gender conforming 48%

Present/past drug and/or alcohol addiction 50%

Mental health diagnosis or dual diagnosis 50%

Medically fragile and/or disabled 12%

Qualify for free/reduced lunch and/or have OHP 15%

Involved with juvenile justice system 36%

Involved with DHS/foster system 39%

Title X 8%

Has an IEP 25%

Has a 504 5%

Teen parent 5%

Loss of parent/s (due to death) 5%

History and/or risk of sexual trafficking 5%

History and/or risk of gang affiliation 20%

KBB's primary goal is to empower justice-involved and at-risk minority youth through the use of music and multimedia education. We aim to reduce delinquency and recidivism, diverting the school-to-prison pipeline facing many youth of color by providing culturally responsive programming within a lens of a positive youth justice approach- building on the strengths of youth, rather than merely trying to eliminate and punish their deficits. We teach technical audiovisual skills in a positive social context that has ample opportunity for self-reflection.

The underserved youth who are primary recipients of Keys, Beats, Bars programming suffer from several layers of trauma such as displaced family background, abuse/neglect, racial violence, drug and alcohol abuse, detention and incarceration. Therefore they have unmitigated experience with adults letting them down. Our youth are despondent that they don't normally get this kind programming and attention that our program provides. Our project fills a serious gap in the programming disparity that underserved youth suffer from. While youth continue to discover themselves, creative outlets are at the forefront of positive human development. Our program has been designed to get results with the development of metrics, pre/post evaluations and curriculum.

Marginalized youth, particularly youth in the houseless, foster, and justice systems, QTBIPOC youth, and youth in recovery, are severely underserved when it comes to music programming that focuses on their needs. As secondary educational institutions, groups, and organizations that serve marginalized youth seek to improve the quality of services and support they offer, they search for alternatives beyond the punitive and traditional. Additionally, these systems and institutions look to utilize new approaches to encourage the youth they serve to learn independent life skills, healthier ways of coping, social skills, and expand their knowledge.

DEI measures are built into the org's foundation and the curriculum designed to meet the needs of these youth. Our staff and instructors lead with culturally responsive and trauma-informed practices with the intention to assist in reducing these rates and supporting these youth on a personal level. Our team for our project consists of NAAME Board/Advisory members and our KBB staff, who identify as BIPOC, have low socio-economic status and have formerly experienced houselessness and/or incarceration. Our current staff consists of roughly 63% BIPOC staff; with most identifying as Black and a few as Asian, Pacific Islander, Latinx, and Native American. Due to the program's focus on promoting cultural diversity through music, we expect to continue hiring BIPOC instructors who specialize in their culture's music. We also look to recruit Queer and Trans, formerly incarcerated, and artists, educators, or instructors with disabilities to more highly reflect the youth we serve through any current and new collaborations with community partners.

(This field has a character limit of 10,000)

Measurable Project Outcomes

What project outcomes (no more than four) do you hope to achieve for the identified community or targeted beneficiaries through the use of the proposed technology?

The MHCRC is interested in outcomes related to the use of the technology. You will be asked to report on progress made toward achieving these outcomes in your semi-annual grantee reports.

Regarding content, our program will produce between ten to twenty short music videos from 3-6 minutes that will feature youth talent exclusively as well as some of our instructors. Videos with our instructors will cover diverse musical topics as a way for the youth to learn about basic production. We expect that release of video content will start to pick up in higher frequency during the second year of our program as we start to develop rapport and experience with our youth population.

In context of measurable outcomes in youth performance we will identify three main areas with indicators and sub-indicators:

- 1) **Technical Skills-** Youth will develop a particular skill set in using audio/video equipment for video and music production. This includes metrics such as familiarity with audio and video equipment. Familiarity with computer software for audio/video production.
- 2) **Positive Human Development-** Improved life skills such as increased planning skills, increased sense of purpose and self-direction, expanded global and cultural awareness, creative expression, critical thinking skills and peer collaboration skills.
- 3) **Social Skills-** Participants will show a reduction in negative behaviors and increase in pro social skills. With indicators such as critical thinking, communication and conflict resolution exemplified by teamwork and group building projects.

(This field has a character limit of 1500)

Evaluation Plan

How will you evaluate progress toward, and achievement of, the projects anticipated outcomes?

The evaluation plan should include evaluation questions, strategies or methodologies to collect data in order to answer the questions and steps to document findings and lessons learned, and should directly tie to the measurable outcomes listed above.

The data evaluated will be gathered from observational reports written by project coordinators, self-reported forms completed by youth participants, as well as data provided by partner organizations. The overall program evaluation will be facilitated by the project coordinator who will compile the data that will be cataloged and digitized. Project coordinators will ensure that youth evaluation forms are completed at the beginning and end of series and for the workshops and internship participation.

Additionally, project coordinators will complete observational reports relating to the individual youth's progress, implementation of the program itself, and suggestions for areas of improvement. We will evaluate both our internal performance as efficiently executing the programming, as well as the outcomes experienced by the youth participants as a result of their participation in the program.

Our evaluation process is divided into a formative and summative phase. Our first formative evaluation will assess initial and ongoing project activities, during project development and continuing through implementation. This will help us to provide new and unanticipated insights into improving the outcomes of the project. This formative evaluation will be presented to our steering committee and NAAME board members to analyze any programmatic adjustments. Our summative evaluation will take place after the completion of the project and will assess the success of the project in reaching our stated goals.

We have developed thoughtful goals and metrics for evaluating the positive outcomes for participating youth provided by our programming. Attention has been paid to goals that reflect the culturally responsive, trauma informed and arts integrated aspects of our programs design. Our sessions are designed on a special model we developed called Multicultural Educational Group Support Sessions (MEGSS). MEGSS are designed to support and amplify cultural essentials of Positive Human Development and DEI while contributing to four overall outcomes for youth:

- Social Skills
- Life Skills
- Conflict Resolution
- Critical Thinking

(This field has a character limit of 2500)

Project Partners

A "Project Partner" is defined as an organization that supplies cash or in-kind resources and/or plays an active role in the planning and implementation of the project. You should present who your project partners are, their respective roles in the project, and specific contribution each partner will make to the project in the form of financial support, equipment, personnel, or other resources.

Please list project partners as confirmed or unconfirmed.

Please include a contact name & email address for each project partner listed. Staff will contact the project partner in order to verify the partnership.

All of our community partners are confirmed and several of them have consulted on different aspects of the project such as budget, timeline, implementation and outreach.

The three main areas of support that our community partners offer the project are:

- 1) Space & Storage: The Social Justice Action Center, 1 World Chorus and Ascending Flow Youth Organization have offered space for programming and storage for equipment.
- 2) Youth Participants: Partners such as Ascending Flow work directly with you in DHS custody.
- 3) Outreach: All of our community partners have agreed to help with outreach specifically with social media and certain partners such as Right 2 Survive will conduct direct community outreach for prospective youth participants in the unhoused community.

Ascending Flow Youth Organization: <https://www.ascendingflow.org>

Primary Contact: Talilo Marfil- Program Coordinator
admin@ascendingflow.org

1 World Chorus: www.oneworldchorus.org

Primary Contact: Aaron Nigel Smith- Creative Director
aaronnigel@gmail.com

Right 2 Survive: www.right2survive.org

Primary Contact: Lisa Fay- Board Chair
lisafay10@gmail.com

Social Justice Action Center: www.sjacpdx.org

Primary Contact: Brush- Coordinating Committee
socialjusticeactioncenter@gmail.com

PDX POP NOW!: <http://pdxpopnow.com/>

Primary Contact: Michael Elliot- Program Volunteer Member
mike.elliott@pdxpopnow.com

Big Red Studio: <https://bigredstudio.com>

Primary Contact: Billy Oskay- Studio Engineer
billyo@bigredstudio.com

Rhythm Traders: www.rhythmtraders.com

Primary Contact: Brad Boynton- Owner
brad@rhythmtraders.com

(This field has a character limit of 3000)

PROJECT FEASIBILITY SECTION includes: Technical Design, Project Start/End Date, Implementation Plan and Project Budget (see Final Application Budget form)

Technical Design

The Technical Design should specify in detail the proposed technology and equipment to be employed; the rationale in selecting the particular technology; how the technical design supports the projects use of the community media center channels; and the plans for maintaining and upgrading the system or equipment in the future.

The technical design of this project focuses on high end professional and industry standard film and audio equipment to achieve the mobile flexibility of portable gear that can create on site videos for music and related projects for community events to be provided by our community media outlet Open Signal. Knowledge of the most recent trends in equipment for this project was consulted by members of several community partners who suggested the particular quality of shooting in 6K quality for video as well as performance for high end audio recordings that would compliment them. Those consultants shaped the list of equipment that we then looked up online to draft our budget. Plans for maintaining the equipment includes proper storage in weather controlled and locked environments including the proper accessory cases for equipment that will protect gear while getting moved around to various location sites for filming and programming. Throughout the program equipment will be inspected including lens cleaning and that things are generally working properly. Instructors and other staff on the team using the equipment will share experiences with gear in order to track any repairs. Repairs will be initially addressed internally and then a decision will be made as if the repair needs to be made by an outside party. Warranties will also be consulted in the need of any repair. Certain items picked out in the budget such as certain microphones, when treated properly have a very long shelf life. The world of film is changing however current trends in filming 6K will be sufficient at least through the duration of the grant cycle.

(This field has a character limit of 5000)

Proposed Project Start and End Date:

Projects may include timelines of up to 2 years.

Proposed Start Date (month/year):	Friday, July 1st 2022
Proposed End Date (month/year):	Friday, July 12th 2024

Implementation Plan

The Implementation Plan should include major tasks and milestones in addition to detailed tasks needed to successfully implement the project..

SUMMER: June/July/August 2022

- Internal Programmatic Evaluations
- Steering Committee Meeting
- Program Development
- Community Partnership Planning Meetings (zoom and/or in person)
- Technology Procurement
- Steering Committee Meeting
- Staff trainings on film and sound engineering

FALL: September/October/November 2022

- Staff trainings on film and sound engineering continued
- Pilot first weekend workshop at Social Justice Action Center (3 hours/4-10 participants)
- Technology Checks
- Ascending Flow Youth Organization workshops (5-8 participants)
- Big Red Studio Visit (5 participants maximum)

WINTER: December(2022)/January/February/March 2023

- Second weekend workshop at Social Justice Action Center (3 hours/4-10 participants)
- Ascending Flow Youth Organization workshops (5-8 participants)
- Internal Programmatic Evaluations
- Steering Committee Meeting
- Community Streaming Event (in person if permitted) showcasing youths work

SPRING: April/May/June 2023

- Third weekend workshop at Social Justice Action Center (3 hours/4-10 participants)
- Program Development
- Community Partnership Planning Meetings (zoom and/or in person)
- Technology Procurement
- Steering Committee Meeting
- Ascending Flow Youth Organization workshops (5-8 participants)

SUMMER: June/July/August 2023

- Internal Programmatic Evaluations
- Steering Committee Meeting
- Summer workshop at 1 World Chorus (3 hours/4-10 participants)
- Ascending Flow Youth Organization workshops (7-10 participants)

FALL: September/October/November 2023

- Partnership debrief and future program meetings
- Technology Checks
- Fourth weekend workshop at Social Justice Action Center (3 hours/4-10 participants)
- Ascending Flow Youth Organization workshops (5-8 participants)
- Big Red Studio Visit (5 participants maximum)

WINTER: December(2023)/January/February/March 2024

- Weekend workshop at Social Justice Action Center (3 hours/5-15 participants)
- Ascending Flow Youth Organization workshops (5-8 participants)
- Internal Programmatic Evaluations
- Steering Committee Meeting
- Community Streaming Event (in person if permitted) showcasing youths work

SPRING: April/May/June/July 2024

- Community Streaming Event (in person if permitted) showcasing youths work
- Steering Committee Meeting

(This field has a character limit of 3000)

Budget Narrative

Budget Narrative

PERSONNEL

Program Coordinator. The Program Coordinator will oversee all aspects of the grant project including all of the reporting. Coordinator will be primary liaison with all the community partners to make sure that communication is also in context of setting up zoom or in person meetings, email thread follow ups and one on one meetings at the various program sites with KBB team members and members of community partner teams when applicable. Other responsibilities include ensuring that budget and timeline targets are met, liaison with below contractors, supervising the project team and all helping to piece together logistics for recording sessions.. In addition, the Program Coordinator will conduct outreach to the target beneficiaries. The cost to the project will be \$45,000.00 per year. Grant Funds: \$0.00 Match: \$45,000.00 per year Total Costs: \$90,000.00

EDUCATION & TRAINING

This part of the budget is for up front, initial training on the equipment to help ensure that everyone on our team is comfortable and proficient with the equipment that we will be using. All of these training workshops will be completed no later than the first several months of our grant cycle approximately from July to October 2022. These hands-on workshops will be for our project team only and will be accessed in two different categories:

- 1) Audio- Training for music production will take place at Big Red Studio with Billy Oskay and can also take place at the Social Justice Action Center when needed.
- 2) Film- Training for film production will take place at the Social Justice Action Center with Martin Vavra of Galaxy Sailor Productions.

Grant Funds: \$5,000.00 Match: \$0.00 Total Costs: \$5,000.00

TRAVEL

This project does not factor travel into the budget. The adult staff for the project will have their own vehicles or methods of transportation. Any transportation needed or expected from youth participants is included as an incidental item that we have listed under miscellaneous.

CONTRACTUAL

Instructors. Instructors are essentially the guest artists as part of our KBB roster who will instruct students in different musical topics, digital video technology and provide artistic/technical guidance. Instructors will contract to teach one-two hour sessions over a two year period. Grant Funds: \$0.00 Match: \$10,000.00 per year Total Costs: \$20,000.00

Audio Team. Sound engineers will help to set up and break down audio equipment for film shoots making sure that all necessary equipment is up and running while filming as well as sounding good. Grant Funds: \$0.00 Match: \$6,500.00 per year Total Costs: \$13,000.00

Editing Team. Editors include audio and video editing for recorded music videos as a result of the project. This is for post production Grant Funds: \$0.00 Match: \$5,000.00 per year Total Costs: \$10,000.00

Film, Lighting & Grip. This team of film experts who are important for film production will help with the filming of music videos by assisting with directions, lighting, lens and grip Assistants will work with Program Coordinator, instructors and youth to help film including assistance with lighting, grip, lens and direction. Grant Funds: \$0.00 Match: \$8,000.00 per year Total Costs: \$16,000.00

Program Consultant. Program consultants will work with our Program Coordinator and other instructor contractors to help guide the evaluation plan through in the context of proper implementation, follow through and advance the process as we develop and refine our programming, the evaluation process and future follow up implementation. They will help to make sense of collected data and will produce materials that will provide an overview to our board and community partners. Grant Funds: \$0.00 Match: \$5,000.00 per year Total costs: \$10,000.00

Social Media Consultant. Social media consultants will help to implement strategic planning of social media outreach in order to gain attention to the program as well as to further cultivate online supporters for fundraising efforts. Grant Funds: \$0.00 Match: \$7,000.00 per year Total Costs: \$14,000.00

Web & Graphics Designer. Web & Graphics designer will help to update website and social media accounts to make sure that programming is highlighted, develop attractive to the community as well as keeping programming relevant. Grant Funds: \$0.00 Match: \$5,000.00 per year Total Costs: \$10,000.00

Printshop. Our local print shop Colorhaus will help to produce outreach materials for the program such as business cards, pamphlets and other information materials as well as when we need copies printed of related course/educational materials and flyers, posters and handbills for community events. Grant Funds: \$0.00 Match: \$1,500.00 per year Total Costs: \$3,000.00

Catering. Catering vendors will be hired from time to time in order to provide food for different programming as well as functions. Grant Funds: \$0.00 Match: \$3,000.00 per year Total Costs: \$6,000.00

INFRASTRUCTURE/FACILITIES CONSTRUCTION

There are no infrastructure needs or facilities construction for this project.

MISCELLANEOUS

This category simply allocates any incidental expenses specifically for any needed office and art supplies when needs might arise specifically by youth participants to create props or signs for any projects. One other example may include requested transportation for youth participants such as bus passes or Uber/Lyft rides. Grant Funds: \$0.00 Match: \$1,000.00 per year Total Costs: \$2,000.00

OVERHEAD

There is no overhead for this project.

EQUIPMENT

Note: The below equipment budget has increased due to more detailed and rigorous research that has taken place since the admission of our initial pre-application.

1) Computers & Accessories (\$17,851.57)

Apple 27-inch iMac Pro (3) @ \$2,979.00=\$8,937.00; Apple 11' iPad Pro M1 Chip (3) @ \$1,049.00=\$3,147.00; Logitech Rugged Keyboard Folio for iPad (3) @ \$139.95=\$419.85; Apple Pencil (3) @ \$129.00=\$387.00; Apple 13.3" Air M1 Chip w/Retina Display (1) @ \$1,649.00=\$1,649.00; LaCie 5 TB Rugged Mini USB-C Portable Hard Drive (4) @ \$179.95=\$719.80; Mac USB-C Digital AV Multiport/Adapter (6) @ \$69.00=\$414.00; Ableton Push (4) @ \$799.00=\$3,196.00 (After Discount 50.00%)=\$1,598.00; Analog Cases UNISON Case For The Ableton Push 2 (4) @ \$144.98=\$579.92;

2) Software (\$2,153.94)

Apple Logic Pro (6) @ \$199.99=\$1,199.94; Ableton Live (12) @ \$749.00 (per year) X 2=\$4,494.00 (After Discount 78.77%)=\$954.00

Note: Software is for up-front subscriptions. Ableton Live are annual subscriptions and Apple Logic Pro only needs to be purchased one time for each device.

3) Audio Equipment (\$23,468.60)

MOTU M4 4x4 USB-C Audio Interface (2) @ \$249.95=\$499.90; Midas M32 LIVE 40-channel Digital Mixer (1) @ \$3,699.00=\$3,699.00; Road Case M32 Console (1) @ \$1,999.99=\$1,999.99; Lavilier Mics Sennheiser EW 500 (2) @ \$899.00=\$1,798.00; Tascam Portacapture X8 6-Input/6-Track Handheld Adaptive Multitrack Recorder (2) @ \$499.00=\$998.00; Radial SixPack 6-slot 500 Series Chassis (1) @ \$599.99=\$599.99; Rupert Neve Designs 511 500 Series Microphone Preamp (2) @ \$699.99=\$1,399.98; Radial JDV-Pre Instrument Pre Amp and DI (1) @ \$399.99=\$399.99; Radial EXTC 500 Series Guitar Effects Interface (1) @ \$319.99=\$319.00; Radial Komit 500 Series Compressor/Limiter (1) @ \$549.99=\$549.00; Grace Design m501 500 Series Microphone Preamp (1) @ \$745.00=\$745.00; Rupert Neve Designs RNDI 1-channel Active Instrument Direct Box (1) @ \$299.00=\$299.00; Radial J48 MK2 48V Phantom Power Active Direct Box (1) @ \$229.99=\$229.99; Radial Pro DI Passive Direct Box (1) @ \$114.00=\$114.00; MXR EVH 5150 Chorus (1) @ \$199.99=\$199.99; MXR EVH117 Flanger (1) @ \$189.99=\$189.99; JBL-EON ONE Compact Portable Bluetooth Speaker and PA System (2) @ \$599.99=\$1,199.98; QSC K12.2 K.2 Series 12" 2000W Powered Speaker Pair with Essential Accessories Kit (1) @ \$2,409.85; Neumann SKM 183 MT Stereo Matched Microphone Pair (1) @ \$1,650.00=\$1,650.00; Neumann TLM 107 BK Large-Diaphragm Multipattern Condenser Microphone (1) @ \$1,395.00=\$1,395.00; Triad-Orbit Drum Overhead System Microphone Stand Package (1) @ \$615.96=\$615.96; Whirlwind MCT7-Multi Connector Cable Tester (1) @ \$157.00=\$157.00; Moog Sound Studio: Mother-32, DFAM, and Subharmonic Semi-Modular Synthesizer Bundle (1) @ \$1,999.99=\$1,999.99;

4) Camera & Lens Setup (\$30,177.09)

Blackmagic Design Pocket Cinema Camera 6K Pro (3) @ \$2,495.00=\$7,485.00; Blackmagic Design DaVinci Resolve 17 Studio with Speed Editor (1) @ \$395.00=\$395.00; CN-E18-80mm T4.4 L IS KAS S (1) @ \$4,600.00=\$4,600.00; CN-E70-200mm T4.4 L IS KAS S (2) @ \$5,000.00=\$10,000.00; Nanuk 923 (1) @ \$214.95=\$214.95; Nanuk 935 (3) @ \$366.96=\$1,100.88; Sony NP-F570 Batteries (6) @ \$55.00=\$330.00; ProMaster NP-F770 Li-Ion Battery w/Dual Charger Kit (2) @ \$124.95=\$249.90; Benro A673TM Dual-Stage Aluminum Video Tripod with S8 PRO Video Head, Payload 17.6 lbs (1) @ \$629.95=\$629.95; SmallRig Full Cage for Blackmagic Pocket Cinema Camera (3) @ \$99.00=\$297.00; SmallRig ARRI Locating Top Handle 3765 (3) @ \$25.90=\$77.70; SmallRig Tripod Mounting Kit with 2 X Plates and 2 X 15mm Rod Clamps (3) @ \$60.00=\$180.00; Filmtools 24 x 48" Collapsible Converted Senior Cart (1) \$1,288.65=\$1,288.65; Blackmagic Design ATEM

Mini Extreme ISO (1) \$1,269.90=\$1,269.90; SKB iSeries Case for Atem Mini Extreme or Atem Mini Extreme ISO Video Switcher (1) \$144.99; Decksaver Cover for Blackmagic ATEM Mini Extreme/ISO (1) \$79.99; A-Neuvideo ANI-AOC-50 High-Speed Active Optical HDMI Cables 50' (3) @ \$111.38=\$334.14; Samsung 2TB T 5 Portable Solid-State Drive (6) \$249.99=\$1,499.94;

5) Lighting & Grip (\$16,975.80)

Matthews Medium Overhead Roller Stand (14',Chrome) (3) @ \$424.00=\$1,272.00; Westcott 6x6' Scrim Jim Cine Kit (1) @ \$499.90=\$499.90; Matthews Low Boy Junior Double Riser Rolling Steel Stand (3) @ \$382.00=\$764.00; Scrim Jim Lighting Bag & Lighting Accessories Bag (2) @ \$186.95=\$373.90; Matthews Century C+ Turtle Base Grip Arm Kit, Black- 10.5 (3.2m) (2) @ \$253.00=\$506.00; Aputure Nova P600c 600W 2x1 RGBWW LED Soft Light Panel (3) @ \$3,290.00=\$9,870.00; Chimera Softbox Pop Bank for Aputure P600C (3) @ \$270.00=\$810.00; Aputure Nova P300C Case (3) @ \$250.00=\$1,000.00; Godox VL300 LED Video Light (2) @ \$749.00=\$1,498.00;

Line Item Budget

Cost Category	Grant Funds	Match Amount	Project Total
Personnel	\$0.00	\$90,000.00	\$90,000.00
Education and Training	\$5,000.00	\$0.00	\$5,000.00
Travel	\$0.00	\$0.00	\$0.00
Contractual	\$0.00	\$102,000.00	\$102,000.00
Equipment	\$90,627.00	\$0.00	\$90,627.00
Infrastructure/Facilities Construction	\$0.00	\$0.00	\$0.00
Miscellaneous	\$0.00	\$2,000.00	\$2,000.00
Overhead	\$0.00	\$0.00	\$0.00
Totals	\$95,627.00	\$194,000.00	\$289,627.00

Supplemental Material Attachments

File Name	Description	File Size
Budget-Narrative-Spreadsheet.pdf	Budget Narrative Spreadsheet.	86 KB

Final Application Signature

Signature of Duly Authorized Representative	Adam Carpinelli
Date	05/17/2022
Title	NAAME Board Member
Phone	503-477-4792

E-mail

carpinelli.adam@gmail.com

ITEM	QUANTITY	PRICE	TOTAL	
1) Computers & Accessories (\$17,851.57)				
Apple 27-inch iMac Pro	3	\$2,979.00	\$8,937.00	
Apple 11' iPad Pro M1 Chip	3	\$1,409.00	\$3,147.00	
Logitech Rugged Keyboard Folio for iPad	3	\$139.95	\$419.85	
Apple Pencil	3	\$129.00	\$387.00	
Apple 13.3" Air M1 Chip w/Retina Display	1	\$1,649.00	\$1,649.00	
LaCie 5 TB Rugged Mini USB-C Portable Hard Drive	4	\$179.95	\$719.95	
Mac USB-C Digital AV Multiport/Adapter	6	\$69.00	\$414.00	
Ableton Push	4	\$799.00	\$1598.00 (After 50% Discount)	
Analog Cases UNISON Case For Ableton Push	4	\$144.98	\$579.92	
2) Software (\$2,153.94)				
Apple Logic Pro	6	\$199.99	\$1,199.94	
Ableton Live	12	\$749.00	\$954.00 (After 78.77% Discount)	
3) Audio Equipment (\$23,468.60)				
MOTU M4 4x4 USB-C Audio Interface (2) @ \$249.95=\$499.90	2	\$249.95	\$499.90	
Midas M32 LIVE 40-channel Digital Mixer	1	\$3,699.00	\$3,699.00	
Road Case M32 Console	1	\$1,999.99	\$1,999.99	
Lavilier Mics Sennheiser EW 500	2	\$899.00	\$1,798.00	
Tascam Portacapture X8 6-Input/6-Track Handheld Adaptive Multitrack Recorder	2	\$499.00	\$998.00	
Radial SixPack 6-slot 500 Series Chassis	1	\$599.99	\$599.99	
Rupert Neve Designs 511 500 Series Microphone Preamp	2	\$699.99	\$1,399.98	
Radial JDV-Pre Instrument Pre Amp and DI	1	\$399.99	\$399.99	
Radial EXTC 500 Series Guitar Effects Interface	1	\$319.99	\$319.00	
Radial Komit 500 Series Compressor/Limiter	1	\$549.00	\$549.00	
Grace Design m501 500 Series Microphone Preamp	1	\$745.00	\$745.00	
Rupert Neve Designs RNDI 1-channel Active Instrument Direct Box	1	\$299.99	\$299.99	
Radial J48 MK2 48V Phantom Power Active Direct Box	1	\$299.99	\$299.99	
Radial Pro DI Passive Direct Box	1	\$114.00	\$114.00	

MXR EVH 5150 Chorus	1	\$199.99	\$199.99
MXR EVH117 Flanger	1	\$189.99	\$189.99
JBL-EON ONE Compact Portable Bluetooth Speaker and PA System	2	\$599.99	\$1,199.98
QSC K12.2 K.2 Series 12" 2000W Powered Speaker Pair with Essential Accessories Kit	1	\$2,409.85	\$2,409.85
Neumann SKM 183 MT Stereo Matched Microphone Pair	1	\$1,650.00	\$1,650.00
Neumann TLM 107 BK Large-Diaphragm Multipattern Condenser Microphone	1	\$1,395.00	\$1,396.00
Triad-Orbit Drum Overhead System Microphone Stand Package	1	\$615.96	\$615.96
Whirlwind MCT7-Multi Connector Cable Tester	1	\$157.00	\$157.00
Moog Sound Studio: Mother-32, DFAM & Subharmonic Semi-Modular Synth Bundle	1	\$1,999.99	\$1,999.99
4) Camera & Lens Setup (\$30,177.09)			
Blackmagic Design Pocket Cinema Camera 6K Pro	3	\$2,495.00	\$7,485.00
Blackmagic Design DaVinci Resolve 17 Studio with Speed Editor	1	\$395.00	\$395.00
CN-E18-80mm T4.4 L IS KAS S	1	\$4,600.00	\$4,600.00
CN-E70-200mm T4.4 L IS KAS S	2	\$5,000.00	\$10,000.00
Nanuk 923	1	\$214.95	\$214.95
Nanuk 935	3	\$366.96	\$1,100.88
Sony NP-F570 Batteries	6	\$55.00	\$330.00
ProMaster NP-F770 Li-Ion Battery w/Dual Charger Kit	2	\$124.95	\$249.00
Benro A673TM Dual-Stage Aluminum Video Tripod with S8 PRO Video Head	1	\$629.96	\$629.95
SmallRig Full Cage for Blackmagic Pocket Cinema Camera	3	\$99.00	\$297.00
SmallRig ARRI Locating Top Handle 3765	3	\$25.90	\$77.70
SmallRig Tripod Mounting Kit with 2 X Plates and 2 X 15mm Rod Clamps	3	\$60.00	\$180.00
Filmtools 24 x 48" Collapsible Converted Senior Cart	1	\$1,288.65	\$1,288.65
Blackmagic Design ATEM Mini Extreme ISO	1	\$1,269.90	\$1,269.90
SKB iSeries Case for Atem Mini Extreme	1	\$144.99	\$144.99
Decksaver Cover for Blackmagic ATEM Mini Extreme/ISO	1	\$79.99	\$79.99
A-Neuvideo ANI-AOC-50 High-Speed Active Optical HDMI Cables 50'	3	\$111.38	\$334.14
Samsung 2TB T 5 Portable Solid-State Drive	6	\$249.99	\$1,499.94
5) Lighting & Grip (\$16,975.80)			

Matthews Medium Overhead Roller Stand (14',Chrome)	3	\$424.00	\$1,272.00	
Westcott 6x6' Scrim Jim Cine Kit	1	\$499.90	\$499.90	
Matthews Low Boy Junior Double Riser Rolling Steel Stand	3	\$382.00	\$1,146.00	
Scrim Jim Lighting Bag & Lighting Accessories Bag	2	\$186.95	\$373.90	
Matthews Century C+ Turtle Base Grip Arm Kit	2	\$253.00	\$506.00	
Aputure Nova P600c 600W 2x1 RGBWW LED Soft Light Panel	3	\$3,290.00	\$9,870.00	
Chimera Softbox Pop Bank for Aputure P600C	3	\$270.00	\$810.00	
Aputure Nova P300C Case	3	\$250.00	\$1,000.00	
Godox VL300 LED Video Light	2	\$749.00	\$1,498.00	