



# Mt. Hood Cable Regulatory Commission

*Serving Multnomah County and the Cities of Fairview, Gresham, Portland, Troutdale & Wood Village*

## MEETING AGENDA

December 15, 2025

6:30 p.m.

**In-Person: Open Signal, 2766 NE Martin Luther King Jr. Blvd, Portland OR 97212**

**- Or -**

**Virtually: Join Zoom Meeting**

<https://us06web.zoom.us/j/81968025359?pwd=LbG69m3BPQhs7hdpbTeTyIDUU8PqaY.1>

**Meeting ID: 819 6802 5359**

**Passcode: 872808**

**One tap mobile**

**+16694449171,,81968025359# US**

**+16699006833,,81968025359# US (San Jose)**

- Roll Call
- Agenda Review
- Disclosures
- Public Comment (non-agenda items)
- Community Media Center Updates
  - MetroEast
  - Open Signal
- Franchisee Activity Report
  - Ziplly
  - Comcast

### **\*CONSENT AGENDA – NO DISCUSSION**

All items listed below may be enacted by one motion and approved as consent agenda items. Any item may be removed from the consent agenda and considered separately if a member of the Commission so requests.

- C1. October 13, 2025 Regular Meeting Minutes
- C2. October 28, 2025 Special Meeting Minutes



**MHCRC** 1810 SW 5<sup>th</sup> Ave. Suite 710 Portland, Oregon 97201  
503.823.5385 info@mhcr.org www.mhcr.org

## REGULAR AGENDA

- \*R1. MHCRC FY24-25 Fund Audit 45 min
  - Baker Tilly Presentation
  - Commission Discussion
  
- R2. MHCRC updates
  - East Jurisdiction letter (November 24, 2025) 5 min
  - Fairview dissolution FY26 letter (December 8, 2025) 5 min
  - City of Portland letter of intent (December 3, 2025) 5 min
  - Discussion on recommendations for IGA 15 min
  
- \*R3. NEX Strategies Contract Amendment – Chair DeGraw 5 min  
Amend contract date extension to 6/30/2026
  
- \*R4. NEX Strategies Contract Amendment – Chair DeGraw 5 min  
Amend contract to increase the not to exceed amount by \$10k
  
- \*R5. Approve to spend PEG vs Franchise Fee Analysis – Chair DeGraw 5 min  
Scope of Work from Mark Campbell total \$8k in PEG vs Franchise Fee analysis that is within NEX Strategies’ contract

### Staff Activity

- Legislative Advocacy Report
- Consumer Protection Report
- Community Technology Grant Process Update
- Peer Learning Event
- Dissolution Planning
  
- Committee Reports
  - Finance Committee
  - Equity Committee
  - Policy Committee
  - Open Signal Board Appointee
  - MetroEast Board Appointee
  
- New Business; Commissioner Open Comment
  
- Meeting Schedule:
  - MHCRC Regular Meeting – Monday, January 26, 2026 6:30pm, MetroEast/Hybrid
  - MHCRC Regular Meeting – Monday, March 16, 2026 6:30pm, Open Signal/Hybrid
  - MHCRC Regular Meeting – Monday, May 18, 2026 6:30pm, MetroEast/Hybrid
  - MHCRC Regular Meeting – Monday, June 15, 2026 6:30pm, Open Signal/Hybrid
  
- Public Comment
  
- Adjourn



\*Denotes possible action item

*Please notify the MHCRC no less than five (5) business days prior to our event for ADA accommodations at 503-823-5385, by the City of Portland's TTY at 503-823-6868, or by the Oregon Relay Service at 1-800-735-2900.*

.....



## **CONSENT AGENDA – NO DISCUSSION**

All items listed on the consent agenda may be enacted by one motion and approved as consent agenda items. Any item may be removed from the consent agenda and considered separately if a member of the Commission so requests.



# Mt. Hood Cable Regulatory Commission

Serving Multnomah County and the Cities of Fairview, Gresham, Portland, Troutdale & Wood Village

## MT. HOOD CABLE REGULATORY COMMISSION

Hybrid – Zoom and MetroEast

October 13, 2025 REGULAR Meeting Minutes – **DRAFT**

### SUMMARY MINUTES

#### Call to Order 6:30 PM

#### Roll Call:

*Present:* Chair DeGraw; Vice Chair Harden; Commissioner Butt; Commissioner Dennerline; Commissioner Underdahl; Commissioner Wagner

*Absent (excused):* Commissioner Goodlow, Commissioner Thomas

*Staff:* Seema Kumar, BPS Chief of Community Technology; Andrew Speer, Franchise Utility Program Manager; Rana DeBey, MHCRC Community Grants Manager; Laura Dyer, MHCRC Compliance Analyst; Douglas Imaralu, MHCRC Financial Analyst; Kevin Block, Policy Coordinator; Kathleen Lefebvre, MHCRC Administrative Specialist

Chair DeGraw welcomes Mark Wolf, MHCRC contracted legal counsel. Mark is with the law firm Local Government Law Group, P.C. and is present and available during this meeting for any questions or concerns around Oregon Public Meeting laws or other aspects of the Commission's legal counsel.

Chair DeGraw welcomes Nancy Werner, MHCRC contracted legal counsel from Bradley Werner, LLC who will be present during "R1. Next Steps for the Commission – Policy Committee Recommendations" to answer any questions that may arise during the Commission discussion.

- Agenda Review: Chair DeGraw reviews the agenda for the evening, no modifications nor additions were requested nor noted.
- Disclosures: No Commissioner disclosures were noted.
- Public Comment (non-agenda items): No public comment on non-agenda items.
- Franchisee Activity Report: No Franchisee representatives were present to give a report.

#### \*CONSENT AGENDA – NO DISCUSSION

All items listed below may be enacted by one motion and approved as consent agenda items. Any item may be removed from the consent agenda and considered separately if a member of the Commission so requests.

- C1. September 3, 2025 Regular Meeting Minutes
- C2. September 3, 2025 Retreat Meeting Minutes





# Mt. Hood Cable Regulatory Commission

*Serving Multnomah County and the Cities of Fairview, Gresham, Portland, Troutdale & Wood Village*

**MOTION:** Commissioner Underdahl moved to approve the consent agenda. Vice Chair Harden seconded.

**VOTE: 6-0 passed**

## REGULAR AGENDA

### **\*R1. Next Steps for the Commission – Policy Committee Recommendations**

Chair DeGraw gives an overview of the September 29, 2025 MHCRC Policy Committee and the recommendation to approve the Resolution that is before the full Commission tonight. MHCRC Resolution 2025-01 was informed by the discussions at the September 3<sup>rd</sup> Mini-Retreat as well as the discussion during the September 29<sup>th</sup> Policy Committee meeting. Within the Resolution the Commission is asking that jurisdictions to formalize their commitment to dissolve the Commission by the end of June 2026. Chair DeGraw reviews the Resolution.

Chair DeGraw notes that even though it is not noted in the materials, she takes this opportunity to uplift and center that these recommendations aim to value and support our community media centers who provide the following valuable benefits that reach far beyond running city council meetings, including:

- Invaluable professional media skill development
- Experiences that lead youths in diverse community members to careers
- Offer space for documenting neighborhood events, cultural celebration, oral histories and local arts affirm the unique character of the communities they serve.
- Equip residents with professional-grade equipment, studios, and editing facilities alongside hands-on training in video production and storytelling and digital media skills
- Ensures that underrepresented perspectives can reach their neighbors
- Provide gavel-to-gavel for city council and school board meetings, commission meeting and candidate forums to advance and inform the electorate.
- Elevate local journalistic voices in an age of large media networks.

Chair DeGraw invites discussion.

**Discussion:** Commissioner Underdahl notes that during our September 3<sup>rd</sup> Commission meeting we discussed many potential dissolution timelines, and he is seeking additional background on why this June 2026 timeline was recommended by the Policy Committee, particularly from a legal and logistical standpoint. Further clarifying and agreeing with the principles of MHCRC's dissolution goal and this Resolution, Commissioner Underdahl emphasized his previous desire for an 18-month sunset, and concerns of this 9-month runway. He seeks clarification that dissolving collectively and unanimously provides all jurisdictions equivalent access to any remaining resources and equal responsibility to every jurisdiction. Chair DeGraw noted all viable solutions were explored and notes ultimately, considering that Gresham has confirmed their exit from the Commission and Gresham is the second largest jurisdiction it becomes much more challenging for MHCRC to operate. Chair DeGraw notes that through many conversations, and this Resolution, MHCRC has signaled to Gresham leadership that the Commission is willing to expedite the sunset process which in turn has facilitated the start of a collective and organized process. Chair DeGraw validates that this does result in a short period of time to negotiate the next chapter. Commissioner Underdahl inquires if the Commission has the decision-making power to allocate the PEG money that is remaining after dissolution. Chair DeGraw notes that jurisdictions have all the power to decide how to dissolve the commission and what their agreements





## Mt. Hood Cable Regulatory Commission

*Serving Multnomah County and the Cities of Fairview, Gresham, Portland, Troutdale & Wood Village*

are after dissolution, but she and Vice Chair Harden are strategically organizing the next policy meeting to continue the collective process, highlighting that at the September 29<sup>th</sup> Policy Committee every jurisdiction had a representative present from their leadership team.

Chair DeGraw notes that the current IGA calls out a 3-month grace period after a full and collective dissolution for continued Commission Staff dissolution work.

Vice Chair Harden notes the Policy Committee was unanimous in this recommendation and notes that regardless of the process being 8-month or 18-month the Commission does not have the authority to disburse the remaining PEG balance to the Community Media Centers. The PEG balances after Commission dissolution will be disbursed to the jurisdictions, per the IGA.

Commissioner Underdahl inquires if the Commission can amend this year's budget to allocate PEG funds to the Community Media Centers, and Commissioner Butt noted that the Policy Committee explored that option, but it ultimately would need to go to the jurisdictions for approval.

Vice Chair Harden noted that Nancy Werner confirmed that after dissolution the Commission must meet all legal obligations before distributing funds back to the jurisdiction. Seema Gadh Kumar, City of Portland Chief of Community Technology, noted that in the scenario where MHCRC dissolves at the end of FY 26, there would not be a MHCRC FY27 operating budget, and therefore no approval by and through MHCRC's jurisdictions.

Nancy Werner confirms that if jurisdictions indicate their "withdraw" from the Commission there is an option for them to retract that withdrawal up until the very last day of the fiscal year.

Commissioner Underdahl expresses appreciation to all those on the Policy Committee and those who have worked on Resolution 2025-01 and noted he is supportive of the principles that the Community Media Centers having a large a portion of the PEG funds. He also believes the Resolution 2025-01 is the best possible option as we approach the Commission sunset.

Commissioner Butt commends Chair DeGraw for leading these conversations. Commissioner Wagner notes that the path forward seems well outlined. Chair DeGraw emphasizes that MHCRC wants to support jurisdictions during this process and this resolution creates a transparent environment. It was noted that Commissioners don't have large influence on the next IGA, however, it will be drafted between now and when MHCRC sunsets and therefore the goal is for MHCRC to do its best that the agreements are in working favor of the community media segment. Commissioner Dennerline notes that recommendations are helpful but concrete draft Resolution language will be more actionable, and the Commission discusses a change to the language on 2.1 from "recommend" to "required" on the Resolution 2025-01.

**MOTION:** Vice Chair Harden moved to amend MHCRC Resolution 2025-01 as presented, changing the word from "recommend" to "requests" on section 2.1. Commissioner Underdahl seconded.

**VOTE: 6-0 passed**

**MOTION:** Commissioner Dennerline moved to approve MHCRC Resolution 2025-01 as amended. Commissioner Underdahl seconded.

**VOTE: 6-0 passed**





# Mt. Hood Cable Regulatory Commission

*Serving Multnomah County and the Cities of Fairview, Gresham, Portland, Troutdale & Wood Village*

## **R2. Community Media Centers - Annual Report**

**Open Signal:** Courtney Rae, Director of Growth, shares Open Signal’s annual report on screen and begins by emphasizing that Open Signal remains deeply aligned with the MHCRC’s commitment to community media as a public benefit, and community media is not just about access to cameras or airtime, it’s about access to belonging, recognition, and influence. Some highlights include: Despite ongoing economic and structural challenges, Open Signal has sustained every core program, deepened partnerships, and continued to adapt; their Community Media Department supported more than two hundred certified producers and nearly two hundred active volunteers; Open Signal staff and instructors delivered over 3,200 hours of individual production support, classes, and workshops; the Open Playground program doubled production levels; co-produced AMPLIFY PDX, a community block party and fundraiser, celebrating unsung community work happening at the grassroots level; added a part-time Communications and Fundraising Assistant; renegotiated city agreements during a period of government transition and launched a comprehensive IT infrastructure overhaul. Courtney shares details of their financial status and notes Open Signal has remained financially stable. And finally, Courtney expresses appreciation for MHCRC, noting the Commission’s stewardship has ensured that public resources are invested in the public’s voice.

**MetroEast:** Seth Ring, Director of Education and Volunteers, shares a PowerPoint presentation with an impactful first screen displaying the 50 plus organization that MetroEast serves, which included their municipalities, and highlighted that MetroEast is out in the community they serve in many ways. Seth notes for a staff of 10.5 employees the community impact is much greater than the resources assigned. Seth shares that MetroEast is a nonprofit that engages over 1,000 community members in programming, and MetroEast is an award-winning production studio that makes professional videos for nonprofits, schools, and government organization that serves east county residents. Seth notes that MetroEast has three impactful programs: Education, Production and Content Reach. One of MetroEast’s pillar services is their mobile media lab, which provides MetroEast services out in the community, an important access point to those who are not able to travel. Seth shares about the document series Food Foray and the recent successful screening. David Elkin-Bram, Director of Information Technology, highlights the work MetroEast is doing with municipalities, and the technology build-outs at those location are working well. David shares positive testimonials from leaders at local government and production services that MetroEast serves. Seth then continues with a breakdown of MetroEast funding, noting that the majority of MetroEast’s funding comes from MHCRC. Seth emphasizes that MetroEast is expanding funding sources, and that includes new granting organizations noted on the PowerPoint slide. Seth ends with the Community Needs Assessment information, MetroEast conducted 7 listening sessions and gathered 193 survey respondents. Seth shares a [link to Community Needs Assessment results](#). Seth shares one example of how MetroEast is finding creative ways to extend their capacity through partnerships: a local business, Gresham Sound Lab, rents a portion of MetroEast’s building and as an agreement with MetroEast Gresham Sound Lab will provide quarterly music production classes to the community.

**Discussion:** Chair DeGraw expresses appreciation for both presentations. She noted the presentations illuminated that the Community Media Centers are aware of a changing future and adapting to it. Vice Chair Harden inquires on if MetroEast has shared the Community Needs Assessment with jurisdictions, and Seth Ring noted that a full version is forthcoming to jurisdictions as part of their annual presentation.





# Mt. Hood Cable Regulatory Commission

*Serving Multnomah County and the Cities of Fairview, Gresham, Portland, Troutdale & Wood Village*

### **R3. FY2024-25 MHCRC Year-End Financial Report (unaudited) (information only)**

Douglas Imaralu, MHCRC Finance Manager, presents an overview of MHCRC balances, revenues and expenditures. Imaralu shares that the purpose of this unaudited financial report is to provide the Commission an informal report and status update and highlights that the FY 2024-25 unaudited report is attached in the packet materials. Imaralu emphasizes that the FY 2024-25 audited financial statement is performed by an external auditor and will be provided to the Commission later in the calendar year. There were five components to Imaralu's presentation: Trend Summary, Revenue Sources, Fund Budget Summary, Resources and Disbursements, and FY 24 vs FY 25 Comparison. Imaralu and Rana DeBey, Community Technology Grants Manager, gave historical context on the PEG fee balance relating to I-Net, the Tech Smart Initiative, and Community Technology award funds returned from grantees.

**Discussion:** Vice Chair Harden seeks more information on if the FY2025-26 projected ending balance is inclusive of the PEG, Franchise Fee and Interest funds. Specifically, Vice Chair Harden would like staff to parse out PEG funds vs Franchise Fee funds of that FY2025-26 projected ending balance. Imaralu notes that staff is working on analyzing PEG vs Franchise Fee balances. Commissioner Dennerline asks if the Interest fund is unrestricted. Imaralu notes that staff will get a final answer on Interest fund spending restrictions in the coming weeks and will seek legal counsel to confirm and report those findings out to the Commission.

Vice Chair Harden seeks confirmation that PEG funds have not been spent to supplement MHCRC Operational expenses. Imaralu confirms that the data shows that no PEG funds have been spent on MHCRC Operational expenses.

Chair DeGraw expresses appreciation for Douglas Imaralu's presentation and the level of detail and clarity it provided, emphasizing that the presentation provided a clear sense of where we came from and where we are headed.

Julie Omelchuck, MetroEast Board Chair, notes a correction on the presentation, for FY 2024-25, MetroEast is collecting the West Multnomah County Franchise fees, prior to FY2024-25 those funds went to Open Signal.

### **R4. Peer Learning Event – (information only)**

Rana DeBey, Community Technology Grants Manager, shares that planning is underway for the MHCRC Grantee Peer Learning Event, which will be held on October 30th, 2025. The event will be facilitated by Paula Manley with support by DeBey. Commissioners Julia DeGraw and Jeff Dennerline will be in attendance along with staff representatives from the community media centers. The event is for all current grantees as well as recent grantees to come together to celebrate impact, build networks and strengthen community. It will be held on Thursday, October 30th, for a half-day starting in the morning at The Laurelhurst Club, 3721 SE Ankeny St, Portland, OR 97214. Chair DeGraw expresses appreciation to DeBey for coordinating this event and extends an open invite to all Commissioners to attend this event.

### **Staff Activity**

- Legislative Activity Report – Kevin Block gives an updated legislative activity report; details are included in the packet materials. Kevin noted at FCC's September 30, 2025 open meeting the FCC voted to open a Notice of Inquiry (NOI) seeking comments on barriers to wireline broadband deployment. MHCRC staff believe the intent of this NOI is to start creating a record





## Mt. Hood Cable Regulatory Commission

*Serving Multnomah County and the Cities of Fairview, Gresham, Portland, Troutdale & Wood Village*

that will enable the FCC to implement cost-based franchise fees and shot clocks for wireline broadband deployment. Currently, franchises governing cable are explicitly excluded from the NOI; however, the outcome of this docket could have implications for future actions that may impact cable.

- Consumer Protection Report - Laura Dyer gives an updated consumer protection report, included in the packet materials. Laura notes that the report has some corrections that she will work with 311 staff to refine the report and share information at the next Regular meeting.

### **Committee Reports**

- Finance Committee – none.
- Equity Committee – none.
- Policy Committee – Vice Chair Harden gives a Policy Committee report, confirming the Policy Committee supports the grant cycle to launch at \$1 million for the FY 26, which reflects what was budgeted and approved.
- Open Signal Board Appointee – Commissioner Butt reported there was a recent Board meeting and invited Courtney Rae to update. Courtney noted Open Signal is currently recruiting for two open positions. Their open recruitment for an IT Manager position will wrap this week.
- MetroEast Board Appointee – Commissioner Dennerline noted there are some member changes on the Board and they recently had an in-person meeting and discussed financial stability.

**New Business/Open Comment** – No new business/open comment was made.

**Public Comment** – No public comment on agenda items.

**\*Denotes a voting item**

**Adjourned: 8:42 pm**

Respectfully submitted,  
Kathleen Lefebvre





# Mt. Hood Cable Regulatory Commission

Serving Multnomah County and the Cities of Fairview, Gresham, Portland, Troutdale & Wood Village

## MT. HOOD CABLE REGULATORY COMMISSION

Virtual – Zoom

October 28, 2025 SPECIAL Meeting Minutes – **DRAFT**

### SUMMARY MINUTES

#### Call to Order 5:15 PM

#### Roll Call:

*Present:* Chair DeGraw; Commissioner Butt; Commissioner Dennerline; Commissioner Goodlow; Commissioner Thomas; Commissioner Underdahl; Commissioner Wagner

*Absent (excused):* Vice Chair Harden, Commissioner Wagner

*Staff present:* Seema Kumar, BPS Chief of Community Technology; Rana DeBey, MHCRC Community Grants Manager; Douglas Imaralu, MHCRC Financial Analyst; Kathleen Lefebvre, MHCRC Administrative Specialist

*Legal Counsel present:* Chair DeGraw welcomes Mark Wolf, MHCRC contracted legal counsel. Mark is with the law firm Local Government Law Group, P.C. and is present and available during this meeting for any questions or concerns around Oregon Public Meeting laws or other aspects of the Commission's legal counsel.

- Agenda Review: none
- Disclosures: none
- Public Comment (non-agenda items): none

#### REGULAR AGENDA

\*R1. Consideration of an Attorney Conflict Waiver from Bradley Werner, LLC

Chair DeGraw presents the request that the Commission approve the attorney conflict waiver presented in the packet materials which is a consideration that the Commission waive any potential conflict of interest from Bradley Werner LLC to assist in preparing documents in response to the MHCRC recommendation that the member jurisdictions withdraw or agree to dissolve.

Chair DeGraw notes that in the interest of transparency it was important to bring this request to the full Commission. Chair DeGraw also outlines that this was reviewed by Mark Wolf, MHCRC Legal Counsel, before presenting at this evening's meeting.

**Discussion:** Commissioner Thomas inquires on if Portland will sign a similar waiver. Seema Gadh Kumar, City of Portland Chief of Community Technology, notes that Nancy Werner, Bradley Werner, LLC,





## Mt. Hood Cable Regulatory Commission

*Serving Multnomah County and the Cities of Fairview, Gresham, Portland, Troutdale & Wood Village*

has signed a waiver for the City of Portland side. There is discussion on who should sign the presented letter and Mark Wolf notes it would be best, if approved by the Commission, both he and Chair DeGraw sign the letter.

**Motion:** Commissioner Butt moves to authorize Chair DeGraw, and Mark Wolf, MHCRC Legal Counsel, to sign the letter as presented. Commissioner Thomas seconds.

**VOTE: 6-0 passed**

**\*Denotes a voting item**

**Adjourned: 5:21 pm**

Respectfully submitted,  
Kathleen Lefebvre



## **REGULAR AGENDA**



# Mt. Hood Cable Regulatory Commission

*Serving Multnomah County and the Cities of Fairview, Gresham, Portland,  
Troutdale & Wood Village*

## **COVER SHEET -- AGENDA ITEM #R1**

For Commission Meeting: December 15, 2025

“MHCRC FY24-25 Fund Audit”

### **Recommendation**

Staff recommends that the Commission acknowledge receipt of the MHCRC FY24-25 Fund Audit prepared by Baker Tilly and direct MHCRC staff to submit the Audit to the Secretary of State by December 31, 2025.

### **Background**

Under MHCRC Resolution 2013-03, the MHCRC delegated to the MHCRC Finance Committee the authority to review and approve the annual MHCRC Financial Statements, to proceed with a timely MHCRC Fund audit as required under Oregon law.

At its November 24, 2025, meeting, the Finance Committee approved the FY24-25 MHCRC Fund Financial Statements, prepared by the Accounting Division of the City of Portland through an interagency with the MHCRC.

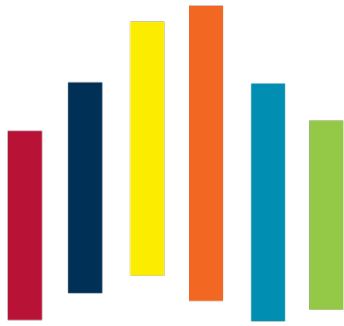
Baker Tilly, the MHCRC independent audit firm, completed its audit of the MHCRC Fund Financial Statements and will make a detailed presentation of the results at the December 2025 MHCRC meeting.

Once the MHCRC reviews and acknowledges the audit, the MHCRC staff submit it to the Oregon Secretary of State along with the annual filing fee.

Attachments: MHCRC Financial Statements and Report of Independent Auditors, Baker Tilly  
Oregon Minimum Audit Standards (OMS) Report  
Communications with those Charged with Governance under SAS 114

Prepared by:  
Douglas Imaralu  
MHCRC Finance Manager  
December 15, 2025





**MHCRC**

*Serving Multnomah County and the Cities of  
Fairview, Gresham, Portland, Troutdale & Wood Village*

**Financial Statements**

**And**

**Auditor's Report**

**Fiscal Year Ended June 30, 2025**

Mt. Hood Cable Regulatory Commission  
Table of Contents

**INTRODUCTORY SECTION**

---

Commission Members	i
--------------------	---

---

Transmittal Letter	ii-iv
--------------------	-------

---

**FINANCIAL SECTION**

---

Report of Independent Auditors	1-4
--------------------------------	-----

---

Management's Discussion and Analysis	5-8
--------------------------------------	-----

---

Governmental Fund Balance Sheet / Statement of Net Position	9
---	---

---

Statement of Governmental Fund Revenues, Expenditures, and Changes in Fund Balance / Statement of Activities	10
---	----

---

Notes to Financial Statements	11-22
-------------------------------	-------

---

***REQUIRED SUPPLEMENTARY INFORMATION***

---

Schedule of Revenues and Expenditures – Budget and Actual	23
---	----

---

**AUDIT COMMENTS AND DISCLOSURES**

---

Report of Independent Auditors on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed In Accordance with Government Auditing Standards.	24-25
---	-------

Report of Independent Auditors Required by Oregon State Regulations	26-27
---	-------

# INTRODUCTORY SECTION

Mt. Hood Cable Regulatory Commission

June 30, 2025

## Administration Offices

1810 SW Fifth Avenue, Suite 710  
Portland, Oregon 97201

*Commission Members as of June 30, 2025*

Julia DeGraw	Chair – Portland Representative
Scott Harden	Vice Chair – Wood Village Representative
Jeff Dennerline	Fairview Representative
Cherri Wagner	Gresham Representative
Leslie Goodlow	Portland Representative
Soren Underdahl	Multnomah County Representative
Asad Butt	Portland Representative
Norm Thomas	Troutdale Representative

### Director

Eric Engstrom  
City of Portland, Director, Bureau of Planning and Sustainability (BPS)

### Program Manager

Seema Gadh Kumar  
City of Portland, Community Technology Chief, BPS

### Finance Manager

Douglas Imaralu  
City of Portland, Finance Lead for Community Technology Division, BPS

### Accounting Staff

Berwin Carpenter  
City of Portland, Accountant IV, Accounting Technical Services, Budget & Finance



December 6, 2025

The Mt. Hood Cable Regulatory Commission (MHCRC) is pleased to submit the MHCRC Audit for the fiscal year ended June 30, 2025.

This report is published to provide the member jurisdictions - the cities of Fairview, Gresham, Portland, Troutdale and Wood Village and Multnomah County - as well as our residents, stakeholders and other readers with detailed information concerning the financial position and activities of the MHCRC. The MHCRC is responsible for both the accuracy of the presented data and the completeness and fairness of the presentation, including all disclosures.

To the best of our knowledge and belief, the enclosed report is accurate in all material respects and is organized in a manner designed to fairly present the financial position and results of operations of the MHCRC as measured by the financial activity of its fund. The accompanying disclosures are necessary to enable the reader to gain the maximum understanding of the MHCRC's financial affairs.

## **THE FINANCIAL STATEMENTS**

This financial statement report has three main sections: introductory, financial, and comments and disclosures. The introductory section includes this transmittal letter and a list of MHCRC members and staff.

The financial section is prepared in accordance with accounting principles generally accepted in the United States of America. This section includes the Management's Discussion and Analysis (MD&A), which can be found immediately following the report of the independent auditors. These are followed by the basic financial statements and required supplementary information.

The MD&A provides a narrative introduction, overview, and analysis to accompany the basic financial statements and should be read in conjunction with this letter of transmittal. The basic financial statements include both the government-wide and fund level financial statements as well as a separate column for MHCRC's component unit, MetroEast Community Media.

## **MHCRC PROFILE**

The Mt. Hood Cable Regulatory Commission (MHCRC) was created by Multnomah County and the cities of Fairview, Gresham, Portland, Troutdale, and Wood Village (Jurisdictions) for the purposes of:

- Advocating for and protecting the public interest in the regulation and development of cable communication systems;
- Monitoring and helping resolve cable subscribers' concerns; and
- Facilitating the planning and implementation of community uses of cable communication technologies.

Each Jurisdiction appoints resident representatives to the MHCRC. Over the past year, these appointees have committed hundreds of volunteer hours to fulfill the MHCRC's mission on behalf of the Jurisdictions. They participated in approximately eight MHCRC meetings and numerous committee meetings, kept abreast of issues of concern to their Jurisdictions, presented information at city council and county commission meetings, and served as Board members for MetroEast Community Media (MetroEast).

The MHCRC regulates and oversees cable services franchises with two companies, serving the following areas:

Comcast: Portland, Gresham, Troutdale, Fairview, Wood Village, and Multnomah County  
Zply: Gresham, Troutdale, Fairview, and Wood Village

The MHCRC contracts for staff and other administrative support services through an agreement with the City of Portland. The MHCRC funds an equivalent of five full-time staff positions plus related materials, services and overhead. These staff are currently housed in the Community Technology Division of the Bureau of Planning and Sustainability. Each member Jurisdiction provides a portion of its franchise fees from cable services providers to annually fund Commission operational expenses.

## **OUTLOOK**

The primary revenues and expenses of the MHCRC are related to cable services franchise agreements with the cable companies. Revenues are fees paid to the MHCRC by the companies based on a percentage of the company's gross annual revenues derived from cable TV services. Cable fee revenues to the Jurisdictions peaked in FY 2016-17. Since that time however, fee revenues have declined steadily each year. Portland's fees decreased by 10.3% in FY 2024-25 with East County Jurisdictions franchise fees decreasing by 9.7% in FY 2024-25 as well. The MHCRC anticipates this decline in revenues to continue as people move from subscribing to traditional cable TV services to video delivered over the internet. This will impact the MHCRC resources from franchise fees and PEG/I-Net fees collected from cable companies and also MHCRC expenditures made to support the community media providers, community technology grantees, and I-Net stakeholders. The Commission has recently completed a strategic planning process to discuss the future priorities of the MHCRC in this context. The Commission and member jurisdictions are currently taking steps to implement recommendations coming from that strategic

planning, which may include changes to the structure of this interjurisdictional collaboration in the future.

The impact of COVID on MHCRC finances and internal operations had little to no effect, although the financial impact does not ostensibly reduce cable subscribers short of a prolonged economic recession. There was a moderate dip in grant awards during the pandemic, reflecting the reduced operating capacity of some community-based organizations. This was reversed in FY 2022-23 and has increased through FY 2024-25. Cable demand is assumed to continue at current trends and will continue to be monitored in the upcoming fiscal year.

During November of 2025, MHCRC member jurisdictions began working on a dissolution agreement that would terminate MHCRC as of June 30, 2026. While such an agreement will end MHCRC as an entity, closing activities (e.g., final audit, management of outstanding grants, oversight of PEG outstanding advance compliance) will likely be performed by City of Portland BPS staff under a new inter-governmental agreement (IGA).

## **OTHER INFORMATION**

### **A. Independent audit**

According to Oregon Revised Statutes 190, the MHCRC is required to secure an independent audit every year.

### **B. Acknowledgments**

We would like to express our sincere gratitude to the City of Portland personnel who contributed to this report, especially personnel in the Financial Reporting Division and Accounting staff in the Revenue Division, both within the Bureau of Revenue and Financial Services.

Respectfully submitted,



Eric Engstrom  
Director, City of Portland, Bureau of Planning and Sustainability  
Mt. Hood Cable Regulatory Commission

## **FINANCIAL SECTION**

## **Report of Independent Auditors**

The Board of Commissioners  
Mt. Hood Cable Regulatory Commission

### **Report on the Audit of the Financial Statements**

#### ***Opinions***

We have audited the financial statements of the governmental activities, the discretely presented component unit, and the major fund of the Mt. Hood Cable Regulatory Commission (the Commission), as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements as listed in the table of contents.

In our opinion, based on our audit and the report of other auditors, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the discretely presented component unit, and the major fund of the Commission as of June 30, 2025, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

We did not audit the financial statements of MetroEast Community Media, the discretely presented component unit, which represent 100% of the assets, net position and revenues of the discretely presented component unit of the Commission as of June 30, 2025. Those statements were audited by other auditors whose reports have been furnished to us, and our opinion, insofar as it relates to the amounts included for MetroEast Community Media, is based solely on the report of the other auditors.

#### ***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards (Government Auditing Standards)*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Commission and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions. The financial statements of MetroEast Community Media were not audited in accordance with *Government Auditing Standards*.

#### ***Emphasis of Matter***

As discussed in Note IV D to the financial statements, the Commission is developing a dissolution agreement to terminate the intergovernmental agreement that established the Commission with a planned dissolution date of June 30, 2026. Our opinion is not modified with respect to this matter.

### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Commission's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Commission's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the schedule of revenues, expenditures and changes in fund balance – budget and actual on pages 5 through 8, and 23, respectively, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the management's discussion and analysis in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Commission's basic financial statements. The schedule of revenues, expenditures and changes in fund balance – budget and actual described above is the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The schedule of revenues, expenditures and changes in fund balance – budget and actual has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the schedule of revenues, expenditures and changes in fund balance- budget and actual is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### ***Other Information***

Management is responsible for the other information included in the annual report. The other information comprises the introductory section on pages ii through iv is presented for purposes of additional analysis, but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 5, 2025, on our consideration of the Commission's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Commission's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Commission's internal control over financial reporting and compliance.

**Other Reporting Required by *Minimum Standards for Audits of Oregon Municipal Corporations***

In accordance with the *Minimum Standards for Audits of Oregon Municipal Corporations*, we have also issued our report dated December 5, 2025, on our consideration of the Commission's compliance with certain provisions of laws, regulations, contracts, and grant agreements, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-010-000 through 162-010-0330 of the *Minimum Standards for Audits of Oregon Municipal Corporations*. The purpose of that report is to describe the scope of our testing of compliance and the results of that testing and not to provide an opinion on compliance.



Keith Simovic, Principal  
For Baker Tilly US, LLP  
Portland, Oregon  
December 5, 2025

## MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Mt. Hood Cable Regulatory Commission (MHCRC), we offer readers of MHCRC's Annual Financial Report this narrative overview and analysis of the financial activities of MHCRC for the fiscal year ended June 30, 2025.

### FINANCIAL HIGHLIGHTS

The following are MHCRC's financial highlights for fiscal year ending June 30, 2025:

- The assets of MHCRC exceeded its liabilities at the close of FY 2024-25 by \$10,245,558 (*net position*).
- MHCRC's total net position decreased by \$1,448,066 during FY 2024-25. This decrease in net position was budgeted. The key reason for the decrease is downward trending program revenues. Given the nature of the MHCRC grant agreements, sizable year-to-year expense fluctuations are customary.
- The MHCRC's governmental fund reported an ending fund balance of \$10,245,558, a decrease of 1,448,066.

### OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to MHCRC's basic financial statements. MHCRC's basic financial statements comprise four components: 1) government-wide financial statements, 2) fund financial statements, 3) notes to the financial statements, and 4) required supplementary information.

#### A. Government-wide financial statements

The *government-wide financial statements* are designed to provide readers with a broad overview of MHCRC's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of MHCRC's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of MHCRC is improving or deteriorating.

The *statement of activities* presents information showing how MHCRC's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

In addition to MHCRC (primary government), the government-wide financial statements include MetroEast Community Media (MetroEast) for which the MHCRC is financially accountable. Financial information for MetroEast is reported separately from the financial information presented for the primary government.

#### B. Fund financial statements

A *fund* is a grouping of related accounts that is used to maintain control over resources segregated for specific activities or objectives. MHCRC, like other state and local governments, uses fund accounting to ensure compliance with finance-related legal requirements. MHCRC only has one governmental fund.

- **Governmental fund.** The *governmental fund* is used to account for the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on spendable resources, near-term inflows, outflows and balances available at fiscal year end. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of a governmental fund is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term funding decisions. The statements "*Governmental Fund Balance Sheet / Statement of Net Position*" and "*Statement of Governmental Fund Revenues, Expenditures, and Changes in Fund Balance / Statement of Activities*" show the governmental fund perspective and the governmental activities perspective.

**C. Notes to the financial statements**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**D. Required supplementary information**

In addition to the basic financial statements and accompanying notes, this report also presents required supplementary information concerning MHCRC's budget.

**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

Net position serves as a useful indicator of a government's financial position. For the MHCRC, assets exceeded liabilities by \$10,245,558 at the close of FY 2024-25.

**A. Analysis of net position**

The largest portions of MHCRC's net position consist of \$7,681,838 in cash and investments, \$1,649,930 of grant advances, and \$1,159,402 in receivables.

All of MHCRC's assets are restricted by intergovernmental agreements.

**Mt. Hood Cable Regulatory Commission  
Summary of Net Position  
Balances as of**

	June 30, 2025	June 30, 2024	Change
Assets	\$ 10,491,170	\$ 11,971,510	\$ (1,480,340)
Liabilities	245,612	277,886	(32,274)
Restricted Net Position	10,245,558	11,693,624	(1,448,066)
Total Net Position	\$ 10,245,558	\$ 11,693,624	\$ (1,448,066)

**B. Analysis of changes in net position**

**Mt. Hood Cable Regulatory Commission  
Summary of Changes in Net Position  
For the Fiscal Years Ended**

	June 30, 2025	June 30, 2024	Change
<b>Revenues</b>			
Program revenues:			
Intergovernmental	\$ 5,648,589	\$ 5,497,581	\$ 151,008
General revenues:			
Investment earnings	291,981	276,473	15,508
Total revenues	5,940,570	5,774,054	166,516
<b>Expenses</b>			
Community development	7,388,636	6,093,129	1,295,507
Changes in net position	(1,448,066)	(319,075)	(1,128,991)
Net position - beginning	11,693,624	12,012,699	(319,075)
Net position - ending	\$ 10,245,558	\$ 11,693,624	\$ (1,448,066)

Net position decreased by \$1,448,066 due to an excess of expenses over revenues in FY 2024-25. This decrease in net position was budgeted. Given the nature of the MHCRC grant agreements, sizable year-to-year expense fluctuations are customary.

**FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS**

As noted earlier, the MHCRC uses fund accounting to ensure compliance with finance-related legal requirements.

**A. Governmental fund**

The focus of MHCRC's *governmental fund* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing MHCRC's financing requirements.

As of the end of the current fiscal year, MHCRC's governmental fund reported an ending fund balance of \$10,245,558 which is a decrease of \$1,448,066. The General Fund is the only fund of MHCRC.

**GENERAL FUND BUDGETARY HIGHLIGHTS**

Actual revenues were \$384,353 greater than the final budget, which is 7.3% over the final budget. Actual expenditures were \$115,488 less than the final budget due to lower-than-expected program expenditures. These lower-than-expected program expenditures are largely attributable to the assurance of sufficient funding for projects performed by contracted public agencies and non-profit organizations.

Although MHCRC is exempt from state budget law per ORS 294.316 (14), a budget was adopted for MHCRC for FY 2024-25. During FY 2024-25, General Fund expenditures did not exceed budgetary estimates.

### **CAPITAL ASSETS AND DEBT ADMINISTRATION**

The MHCRC has no debt. Capital Assets consist of internally generated grants management software and are fully depreciated.

### **ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES**

Cable fee revenues to the Jurisdictions peaked in FY 2016-17. Since that time however, fee revenues have declined steadily each year. Portland's fees decreased 10.3% in FY 2024-25 with East County Jurisdictions franchise fees decreasing by 9.7% in FY 2024-25. The MHCRC anticipates this decline in revenues to continue as people move from subscribing to traditional cable TV services to video delivered over the Internet. This will impact the MHCRC resources from franchise fees; Public, Education, and Governmental (PEG) fees; and Institutional Network (I-Net) fees collected from cable companies and also MHCRC expenditures made to support the community media providers, community technology grantees, and I-Net stakeholders.

The sustained declining revenues are not expected to materially change at this time and will continue to be monitored to determine if the steady decline will continue and what action this prompts. Reductions to the operational budget are still an option but have not been taken at this time. Cable activity and associated franchise fees and other revenues will continue to be monitored and discussions with stakeholders will continue regarding long term plans to administer MHCRC within forecasted resources. As of November 2025, MHCRC member jurisdictions are working on a dissolution agreement that would end the Commission on June 30, 2026. Please see the discussion of subsequent events on page 21 for additional details.

Additional budget information can be obtained at <http://www.mhcrc.org/about-the-mhcrc/>.

### **REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of MHCRC's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report, or requests for additional financial information, should be addressed to: MHCRC Program, Bureau of Planning and Sustainability, 1810 SW Fifth Avenue, Suite 710, Portland, OR 97201.

**Mt. Hood Cable Regulatory Commission**  
**Governmental Fund Balance Sheet / Statement of Net Position**  
**June 30, 2025**

	Primary Government			Component Unit
	General Fund	Reconciliation Governmental Fund Balance	Statement of Net Position	MetroEast Community Media
<b>ASSETS</b>				
Cash and investments	\$ 7,681,838	\$ -	\$ 7,681,838	\$ 1,766,115
Receivables:				
Accounts, net	1,082,358	-	1,082,358	98,288
Accrued interest	77,044	-	77,044	2,003
Due from Mt. Hood Cable Regulatory Commission	-	-	-	178,000
Advances - MetroEast Community Media	473,946	-	473,946	-
Advances - others	1,175,984	-	1,175,984	-
Prepaid expense	-	-	-	62,463
Capital assets, not being depreciated				
Land	-	-	-	210,330
Construction in progress	-	-	-	144,045
Intangible assets:				
FCC license	-	-	-	78,000
Capital assets, being depreciated				
Buildings	-	-	-	3,299,800
Equipment	-	12,000	12,000	2,572,731
Vehicles	-	-	-	100,005
Accumulated depreciation	-	(12,000)	(12,000)	(3,574,026)
Total assets	<u>10,491,170</u>	<u>-</u>	<u>10,491,170</u>	<u>4,937,754</u>
<b>LIABILITIES</b>				
Accounts payable	67,612	-	67,612	44,799
Due to MetroEast Community Media	178,000	-	178,000	-
Refundable advances - MHCRC	-	-	-	473,946
Accrued payroll	-	-	-	40,537
Compensated absences	-	-	-	53,845
Total liabilities	<u>245,612</u>	<u>-</u>	<u>245,612</u>	<u>613,127</u>
<b>FUND BALANCE / NET POSITION</b>				
Fund balance:				
Restricted	<u>10,245,558</u>			
Total liabilities and fund balance	<u>\$ 10,491,170</u>			
Net position:				
Restricted		-	10,245,558	228,365
Unrestricted		-	-	4,096,262
Total net position		<u>\$ -</u>	<u>\$ 10,245,558</u>	<u>\$ 4,324,627</u>

The accompanying notes are an integral part of the basic financial statements.

**Mt. Hood Cable Regulatory Commission**  
**Statement of Governmental Fund Revenues, Expenditures, and**  
**Changes in Fund Balance/Statement of Activities**  
**For the Fiscal Year Ended June 30, 2025**

	Primary Government			Component Unit
	General Fund	Reconciliation Governmental Fund Balance	Statement of Activities	MetroEast Community Media
<b>Expenditures / Expenses:</b>				
Community development	\$ 7,388,636	\$ -	\$ 7,388,636	\$ 1,759,981
Total expenditures / expenses	<u>7,388,636</u>	<u>-</u>	<u>7,388,636</u>	<u>1,759,981</u>
<b>Program revenues:</b>				
Intergovernmental	5,648,589	-	5,648,589	-
Grants	-	-	-	2,161,497
Membership income	-	-	-	3,834
Rental income	-	-	-	15,463
Service charges	-	-	-	104,107
In-kind contributions	-	-	-	18,000
Total program revenues	<u>5,648,589</u>	<u>-</u>	<u>5,648,589</u>	<u>2,302,901</u>
Net program (expense) revenue	<u>(1,740,047)</u>	<u>-</u>	<u>(1,740,047)</u>	<u>542,920</u>
<b>General revenues:</b>				
Investment earnings (losses)	<u>291,981</u>	<u>-</u>	<u>291,981</u>	<u>21,283</u>
Excess of revenues over expenditures	(1,448,066)	-	(1,448,066)	564,203
Change in fund balance / net position	(1,448,066)	-	(1,448,066)	564,203
<b>Fund balance / net position</b>				
Beginning of the year	<u>11,693,624</u>	<u>-</u>	<u>11,693,624</u>	<u>3,760,424</u>
End of the year	<u>\$ 10,245,558</u>	<u>\$ -</u>	<u>\$ 10,245,558</u>	<u>\$ 4,324,627</u>

The accompanying notes are an integral part of the basic financial statements.

**I. Summary of significant accounting policies:**

**A. Reporting entity:**

In 1992 Multnomah County, Oregon, and the Cities of Fairview, Wood Village, Troutdale, Gresham, and Portland entered into an intergovernmental agreement under ORS 190 to form a unified regulatory commission called the Mt. Hood Cable Regulatory Commission (MHCRC) to serve the public interest by jointly regulating and administering franchise agreements within their boundaries. The MHCRC negotiates and enforces cable service franchise agreements; manages the public benefit resources and assets derived from the franchises; and advocates on behalf of the public interest on communications policy issues at the local, state, and federal levels. The public benefits include:

- Community Grants Program which provides funds for technology projects to community organizations, libraries, educational institutions, and local government agencies throughout Multnomah County. This program assists local entities in using cable system technology for enhanced communications, including video, data, and voice applications;
- Institutional Network (I-Net) which is an advanced, fiber-based communications network connecting government, educational and community institutions that is capable of carrying video, data, and voice applications; and
- Public, Education, and Governmental (PEG) access resources, which include both operating and capital funds for two community media centers (Open Signal and MetroEast Community Media) and other assets, such as channels on the cable system, digital capacity, and sites throughout the community used to originate programming.

Appointments to the MHCRC are made by the elected bodies of the participating jurisdictions.

MHCRC is reported as a Custodial Fund within the City of Portland's Annual Comprehensive Financial Report but they are not recognized as a component unit of the City of Portland.

The accompanying financial statements present the government and its component units, entities for which the government is considered to be financially accountable. Criteria indicating financial accountability include, but are not limited to, the following:

- Fiscal dependency by the organizations on MHCRC.

The discretely presented component unit is reported in a separate column in the government-wide statements to emphasize that they are legally separate from MHCRC, their governing boards are not the same as the MHCRC's, and they do not provide services entirely or exclusively to MHCRC.

**Discretely presented component unit – MetroEast Community Media (MetroEast)**

MetroEast is a non-profit organization that uses media to invigorate civic engagement, inspire diverse voices, and strengthen community life. MetroEast's services are generally targeted to the areas within the Cities of Gresham, Troutdale, Fairview, and Wood Village and unincorporated Multnomah County. The MHCRC contracts with MetroEast for community media services. Through government and education programs broadcast on public access cable TV channels, underrepresented neighborhoods and groups are able to participate in and be aware of community and government activities and services. MetroEast provides gavel-to-gavel coverage of City Council and County Commission meetings on the citywide Government Access Channel (30). Substantially all of MetroEast's funding is received from MHCRC. Audited financial statements are prepared for MetroEast and can be obtained by contacting them at: 829 NE 8th Street, Gresham, OR 97030.

**I. Summary of significant accounting policies, continued:**

**B. Government-wide and fund financial statements:**

The government-wide financial statements, which include the statement of net position and the statement of activities, report information on all of the activities of the primary government and its component unit. *Governmental activities*, which normally are supported by intergovernmental revenues, are reported. The *primary government* is reported separately from certain legally separate *component units* for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses are offset by program revenues. *Direct expenses* are those that are clearly identifiable.

Program revenues include franchise fees and public, education and government (PEG) fees due to the jurisdictional partners of MHCRC from the cable providers. Investment earnings are included among general revenues.

**C. Measurement focus, basis of accounting, and financial statement presentation:**

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they become both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon thereafter to pay liabilities of the current period. For this purpose, MHCRC considers revenues to be available if they are collected within *sixty days* of the end of the current fiscal period.

Significant measurable and available revenues for the fiscal year ended June 30, 2025, under the modified accrual basis of accounting, were as follows:

- Franchise fees
- Charges for services

Expenditures generally are recorded when a liability is incurred.

MHCRC reports the following major governmental fund:

- The General Fund is MHCRC's only fund. It accounts for all financial transactions of the general government.

**D. Assets, liabilities, and net position:**

**1. Cash and investments**

MHCRC's cash is held in the City of Portland's cash and investment pool. Cash and investments are presented on the balance sheet in the basic financial statements at fair value in accordance with Governmental Accounting Standards Board (GASB) Statement No. 31 and GASB Statement No. 72.

All investment pool cash purchases and sales are part of the City of Portland's cash management activity and are considered cash and cash equivalents. In general, interest earned from pooled investments is allocated to MHCRC based on the average earnings rate and daily cash balance.

**I. Summary of significant accounting policies, continued:**

**D. Assets, liabilities, and net position, continued:**

Oregon Revised Statutes (ORS) 294, authorizes the City of Portland to invest primarily in general obligations of the United States (U.S.) Government and its agencies and instrumentalities, of the U.S. or enterprises sponsored by the U.S. Government and obligations whose payment is guaranteed by the U.S., agencies and instrumentalities of the U.S. or enterprises sponsored by the U.S. Government, certain bonded obligations of Oregon municipalities, bank repurchase agreements, bankers' acceptances, high-grade commercial paper, and the State Treasurer's Local Government Investment Pool (LGIP).

For MetroEast, investments in marketable securities with readily determinable fair values are valued at their fair values. Certificates of deposits are valued at cost. Unrealized gains and losses are included in the increase (decrease) in net position.

2. Receivables

MHCRC records monies due from other governmental agencies as receivables.

3. Advances

MHCRC contracts with other entities to provide a variety of services. Since those entities are small non-profit organizations, MHCRC advances monies for grants and contracted services to enable the organizations to implement capital projects and/or provide services in accordance with their grant contracts with MHCRC. Advances represent amounts that have been paid by MHCRC, but for which no services have yet been provided.

4. Restricted amounts

All of MHCRC's assets are restricted because their use is limited by the external governments that created MHCRC. If both restricted and unrestricted resources were available for use, it is MHCRC's policy to use restricted resources first and then unrestricted resources, as they are needed.

5. Capital assets

Primary Government

MHCRC capital assets consist of internally generated software and is reported in the applicable columns of the government-wide financial statements. Internally generated software is capitalized with total costs of \$10,000 or more. Other computer software (not internally generated) with a cost of \$5,000 or greater is capitalized.

Capital assets are recorded at historical cost or estimated historical cost when actual cost is not available. The cost of normal maintenance and repairs that do not add value to the asset or materially extend asset lives are not capitalized. Management evaluates capital assets for impairment and retirement biannually, or as circumstances warrant.

Upon disposal of capital assets, historical cost or estimated historical cost is removed. Proceeds from sales are generally recorded as revenue.

Depreciation and amortization of capital assets are computed on the straight-line method over their estimated useful lives. Depreciation and amortization are not taken during the year of acquisition and no salvage values are used.

I. **Summary of significant accounting policies**, continued:

D. **Assets, liabilities, and net position**, continued:

The estimated useful lives of capital assets are:

- Computer software – internally generated – 7 to 17 years
- Computer software – other – 1 to 10 years

Component Unit

MetroEast follows the practice of capitalizing, at cost, all expenditures for property, equipment, and leasehold improvements in excess of \$1,000. Property and equipment received through donation or transfer are recorded at estimated fair value at the date of donation. Depreciation and amortization are computed using the straight-line method over the estimated useful lives of the assets, which range from 5 to 30 years.

6. Accounts payable

Accounts payable to vendors and contractors include general accounts payable and other accrued contingent liabilities not included in short-term or long-term liabilities.

7. Use of estimates

The preparation of financial statements, in conformity with accounting principles generally accepted in the United States of America (GAAP), requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

8. Net position and fund balances

In the financial statements, assets in excess of liabilities are presented in one of two ways depending on the measurement focus of the statement.

On the *Statement of Net Position* for government-wide reporting, net position is segregated into three categories:

**Net investment in capital assets** represents total capital assets less accumulated depreciation.

**Restricted net position** represents net position that is *not* subject solely to the government's own discretion. Restrictions may be placed on net position by an external third party that provided the resources, from laws or regulations of other governments, from enabling legislation, from endowments agreements, or by the nature of the asset.

**Unrestricted net position** represents amounts not restricted.

On the *Balance Sheet – Governmental Fund*, assets in excess of liabilities are reported as fund balance and are reported in the classification indicating the extent to which MHCRC is bound to honor constraints on the specific purposes for which those funds can be spent.

Fund balance is reported as **Restricted** when the constraints placed on the use of resources are either: (a) externally imposed by grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation. When both restricted and unrestricted resources are available for use, MHCRC's policy is to use restricted resources first and then unrestricted resources, as they are needed.

**I. Summary of significant accounting policies, continued:**

**E. Adoption of new GASB pronouncements:**

The following pronouncements were implemented during the year:

GASB Statement No. 101, Compensated Absences. This statement was issued in June 2022 to better meet the information needs of financial statement users by updating the recognition and measurement guidance for compensated absences. That objective is achieved by aligning the recognition and measurement guidance under a unified model and by amending certain previously required disclosures. This statement requires that liabilities for compensated absences be recognized for (1) leave that has not been used and (2) leave that has been used but not yet paid in cash or settled through noncash means.

MHCRC does not have compensated absences because all staff are contracted from the City of Portland rather than employed by MHCRC. Therefore, there is no impact on MHCRC as a primary government.

While MHCRC's discretely presented component unit MetroEast Community Media (MCM) does have compensated absences, MCM is a 501(c)(3) organization and so is not subject to GASB requirements. Currently, there is no similar compensated absence disclosure requirement for FASB entities.

GASB Statement No.102, Certain Risk Disclosures. This statement was issued in December 2023 to improve financial reporting by providing users of financial statements with essential information that currently is not often provided. The disclosures will provide users with timely information regarding certain concentrations or constraints and related events that have occurred or have begun to occur that make a government vulnerable to a substantial impact. As a result, users will have better information with which to understand and anticipate certain risks to a government's financial condition. GASB Statement No.102 has been implemented by MHCRC for the fiscal year ending June 30, 2025. MHCRC determined that there were no concentrations or constraints present during the reporting period that met the criteria for disclosure under GASB Statement No. 102. As such, implementation of this standard had no impact on MHCRC's financial statements, and no additional disclosures were required.

**F. Future adoption of GASB pronouncements:**

The following GASB pronouncements have been issued, but are not yet effective as of June 30, 2025:

GASB Statement No. 103, Financial Reporting Model Improvements. This statement was issued in April 2024 to improve key components of the financial reporting model to enhance its effectiveness in providing information that is essential for decision making and assessing a government's accountability. This Statement also addresses certain application issues. The requirements of this statement are effective for fiscal years beginning after June 15, 2025, and all reporting periods thereafter.

GASB Statement No. 104, Disclosure of Certain Capital Assets. This statement was issued in September 2024 to improve financial reporting by providing users of financial statements with essential information about certain types of capital assets in order to make informed decisions and assess accountability. Additionally, the disclosure requirements will improve consistency and comparability between governments. The requirements of this statement are effective for fiscal years beginning after June 15, 2025, and all reporting periods thereafter.

MHCRC will implement new GASB pronouncements no later than the required effective date. MHCRC is currently evaluating whether or not the above listed new GASB pronouncements will have a significant impact on MHCRC's financial statements.

**II. Stewardship, compliance, and accountability:**

**A. Budgetary information:**

Although state law does not require MHCRC to adopt a budget, it has done so. The budget is approved by the governmental entities that founded MHCRC. Total resources in MHCRC equal total expenditures and requirements. Appropriations lapse at fiscal year end.

MHCRC's budget was adopted prior to July 1<sup>st</sup>, after being approved by every member jurisdiction. This budget authorizes and establishes appropriations for the fiscal year for the MHCRC's major categories of expenditures. The level of appropriation is established for program expenses and contingencies. MHCRC program expenses include the following major object categories: materials and services, and capital outlay.

MHCRC budgets on the modified accrual basis of accounting. Budgets may be modified during the fiscal year through different means. MHCRC managers may transfer appropriations between line items within major object categories. In addition, MHCRC may transfer appropriations between major object categories with the permission of the MHCRC, provided the adjustments do not affect total appropriations.

Mt. Hood Cable Regulatory Commission  
Notes to the Financial Statements  
For the Fiscal Year Ended June 30, 2025

**III. Detailed notes:**

**A. Cash and investments:**

MHCRC's cash and investments are maintained in a cash and investment pool run by the City of Portland. MHCRC's cash and cash equivalents are represented by participation in this pool rather than specific, identifiable securities. Interest earned on pooled investments is allocated monthly based on the average participation of the funds in relation to total investments in the pool. It is not practical to determine the investment risk, collateral, or insurance coverage for the MHCRC's share of these pooled investments. Information about the pooled investments is included in the City's Annual Comprehensive Financial Report (ACFR). The City's ACFR can be found at: <https://www.portland.gov/accounting/finance-reports>.

The City accounts for cash and investments in accordance with GAAP which requires governmental entities, including governmental external investment pools, to report certain investments at fair value in the balance sheet and to recognize the corresponding change in the fair value of investments in the year in which the change occurred. Disclosures regarding risks associated with cash and investments required by GAAP are included in the City's financial statements.

	Primary Government	Component Unit MetroEast	Total
City of Portland external investment pool	\$ 7,681,838	\$ -	\$ 7,681,838
Cash and cash equivalents	-	1,020,196	1,020,196
Equity securities	-	486,009	486,009
Government and fixed income securities	-	243,711	243,711
Certificates of deposit	-	16,199	16,199
<b>Total</b>	<b>\$ 7,681,838</b>	<b>\$ 1,766,115</b>	<b>\$ 9,447,953</b>

Mt. Hood Cable Regulatory Commission  
Notes to the Financial Statements  
For the Fiscal Year Ended June 30, 2025

**III. Detailed notes, continued:**

**A. Cash and investments, continued:**

Component Unit disclosures

Investments of the component unit are exposed to various risks such as interest rate, market, and credit risk. The value, liquidity, and related income of these investments are sensitive to changes in economic conditions and may be adversely affected by shifts in the market's perception of the issuers and interest rates. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near term, which could materially affect account balances and amounts reported in the financial statements.

Accounting principles generally accepted in the United States of America for governmental entities establish a three-level hierarchy for disclosure of assets and liabilities recorded at fair value. The classification of assets and liabilities within the hierarchy is based on whether the inputs to the valuation methodology used for measurement are observable or unobservable. Observable inputs reflect market-derived or market-based information obtained from independent sources while unobservable inputs reflect estimates about market data.

The fair-value hierarchy prioritizes the inputs to valuation techniques used to measure fair value into three broad levels:

- Level 1: Quoted prices are available in active markets for identical investments as of the reporting date.
- Level 2: Pricing inputs are observable for the investments, either directly or indirectly, as of the reporting date, but are not the same as those used in Level 1. Fair value is determined through the use of models or other valuation methodologies.
- Level 3: Pricing inputs are unobservable for the investment and include situations where there is little, if any, market activity for the investment. The inputs into the determination of fair value require significant management judgment or estimation.

<u>MetroEast</u>	Level 1	Level 2	Level 3	Total
Equity securities	\$ 486,009	\$ -	\$ -	\$ 486,009
Government and fixed income securities	-	243,711	-	243,711
<b>Total</b>	<b>\$ 486,009</b>	<b>\$ 243,711</b>	<b>\$ -</b>	<b>\$ 729,720</b>

Mt. Hood Cable Regulatory Commission  
Notes to the Financial Statements  
For the Fiscal Year Ended June 30, 2025

**III. Detailed notes, continued:**

**B. Receivables:**

Receivables as of June 30, 2025, are as follows:

	Primary Government	Component Unit MetroEast	Total
Franchise fees receivable	\$ 1,082,358	\$ -	\$ 1,082,358
Due from MHCRC	-	178,000	178,000
Grants receivable	-	77,000	77,000
Other receivables, net	-	21,288	21,288
Accrued interest receivable	77,044	2,003	79,047
Total	<u>\$ 1,159,402</u>	<u>\$ 278,291</u>	<u>\$ 1,437,693</u>

All of MHCRC's receivables are short term in nature.

**C. Prepaid items and advances:**

MHCRC works with a variety of entities that require advances in order to accomplish the work they contract with MHCRC to do. At June 30, 2025, advance balances were:

	Primary Government
MetroEast	\$ 473,946
Other entities	1,175,984
Total	<u>\$ 1,649,930</u>

MetroEast had \$62,463 of prepaid expenses at June 30, 2025.

**D. Payables:**

Payables and other accrued liabilities at June 30, 2025, are as follows:

	Primary Government	Component Unit MetroEast	Total
Payable to vendors and contractors	\$ 67,612	\$ 44,799	\$ 112,411
Due to component units	178,000	-	178,000
Total	<u>\$ 245,612</u>	<u>\$ 44,799</u>	<u>\$ 290,411</u>

Mt. Hood Cable Regulatory Commission  
Notes to the Financial Statements  
For the Fiscal Year Ended June 30, 2025

**III. Detailed notes, continued:**

**E. Fund balances, governmental funds:**

The fund balance is reported in the aggregate in the classifications defined by GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. The entire fund balance is restricted due to intergovernmental agreements which specify the uses of the funds.

**F. Capital assets:**

Capital assets activity for the component units, for the year ended June 30, 2025, is as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
<b><u>MHCRC</u></b>				
Capital Assets, being depreciated				
Computer software	\$ 12,000	\$ -	\$ -	\$ 12,000
Accumulated amortization	(12,000)	-	-	(12,000)
Capital assets, net	\$ -	\$ -	\$ -	\$ -
<b><u>MetroEast</u></b>				
Capital assets, not being depreciated				
Land	\$ 210,330	\$ -	\$ -	\$ 210,330
Intangible assets:				
FCC license	78,000	-	-	78,000
Construction in progress	-	144,045	-	144,045
Capital assets, being depreciated				
Buildings	3,287,495	12,305	-	3,299,800
Equipment	2,309,852	589,920	(327,041)	2,572,731
Vehicles	100,005	-	-	100,005
Accumulated depreciation	(3,533,094)	(372,182)	331,250	(3,574,026)
Capital assets, net	\$ 2,452,588	\$ 374,088	\$ 4,209	\$ 2,830,885

Mt. Hood Cable Regulatory Commission  
Notes to the Financial Statements  
For the Fiscal Year Ended June 30, 2025

**III. Detailed notes, continued:**

**G. Debt:**

MetroEast has a variable line of credit agreement with Bank of America, N. A. (the Bank) with a limit that fluctuates based on the value the Organization's investments, which have been pledged as collateral. The available capacity was \$521,230 at June 30, 2025. Interest is payable at a variable rate of interest equal to the one-month Bloomberg Short-Term Bank Yield (BSBY) plus the Bank's interest spread (approximately 8.03 percent at June 30, 2025), measured weekly and is payable on demand. There were no outstanding borrowings under this obligation at June 30, 2025.

Debt and long-term liability activity of the two entities for the year ended June 30, 2025, was:

<u>MetroEast:</u>	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Compensated absences	\$ 45,131	\$ 53,845	\$ 45,131	\$ 53,845	\$ 53,845
Total MetroEast	\$ 45,131	\$ 53,845	\$ 45,131	\$ 53,845	\$ 53,845

**IV. Other information:**

**A. Risk management:**

MHCRC is exposed to various risks of loss related to theft, damage and destruction of assets, tort claims (general and fleet liability), acts of terrorism, and natural disasters. MHCRC participates in the City of Portland’s risk pool for general liability claims through a monthly overhead charge paid to the City. The City is responsible for all costs of claims. There have been no claims in excess of coverage or a significant reduction in coverage during the last three years.

**B. Employee retirement system and pension plan:**

MHCRC employees are covered under the City of Portland’s pension plan. For more details, refer to the City of Portland’s Annual Comprehensive Financial Report for the year ended June 30, 2025, note to the financial statements IV.E, Employee retirement systems and pension plans, pages 177 through 190.

MetroEast sponsors a 401(k) profit sharing plan (the plan). Eligible participants have the opportunity to defer a portion of their salary into the plan, as well as receive an employer contribution that will be discretionarily determined annually by the Board of Directors. Requirements for eligibility are a minimum of employment during the last six months of the plan year and participants must be at least 18 years of age. Pension expense under this plan for the year ended June 30, 2025, was \$34,209.

**C. Commitments:**

MHCRC has entered into multiple contractual agreements to provide future grants to various community-based agencies. These obligations are not expected to be fully paid from current financial resources and are not recognized as a liability until performance under the contract has occurred. These agreements are represented by open purchase orders with balances at June 30, 2025, as follows:

<u>Organization</u>	<u>Project Description</u>	<u>Commitments</u>
Lewis & Clark College	Art at the Center Video Project	\$ 3,582
Multnomah County School District U2	GBSD Video Technology	118,762
Portland Community College	Technology to Support Career-Readiness	13,507
Portland State University	Sub-Basement Studios: Supporting Women	63,730
Project Ledo	Stem Stories: Amplifying BIPOC Youth	11,324
Slavic Community Center of NW Inc	Youth Video Hub For Refugees	47,800
		\$ 258,705

**D. Subsequent Events:**

The MHCRC member jurisdictions are developing a dissolution agreement to terminate the inter-governmental agreement (IGA) that established the Commission, with a planned end date of June 30, 2026. While the dissolution will formally end the Commission, City of Portland BPS staff will most likely be retained through a new IGA to complete essential closeout activities, including a final audit, management of active MHCRC Community Technology grants, and oversight of PEG outstanding advance compliance. The jurisdictions aim to finalize the dissolution agreement terms in early 2026.

**REQUIRED SUPPLEMENTARY INFORMATION**

**Mt. Hood Cable Regulatory Commission**  
**Schedule of Revenues and Expenditures - Budget and Actual**  
**For the Fiscal Year Ended June 30, 2025**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget - Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
<b>REVENUES</b>				
Intergovernmental revenue	\$ 5,264,236	\$ 5,264,236	\$ 5,648,589	\$ 384,353
Other:				
Investment earnings	<u>275,586</u>	<u>275,586</u>	<u>291,982</u>	<u>16,396</u>
Total revenues	<u>5,539,822</u>	<u>5,539,822</u>	<u>5,940,571</u>	<u>400,749</u>
<b>EXPENDITURES</b>				
Current:				
Program expenditures	<u>6,592,850</u>	<u>6,592,850</u>	<u>6,477,362</u>	<u>115,488</u>
Total expenditures	<u>6,592,850</u>	<u>6,592,850</u>	<u>6,477,362</u>	<u>115,488</u>
Revenues over (under) expenditures	(1,053,028)	(1,053,028)	(536,791)	516,237
Fund balance - beginning	<u>7,380,660</u>	<u>7,380,660</u>	<u>12,439,309</u>	<u>5,058,649</u>
Fund balance - ending	<u>\$ 6,327,632</u>	<u>\$ 6,327,632</u>	11,902,518	<u>\$ 5,574,886</u>
Adjustment to generally accepted accounting principles (GAAP) basis:				
Non-budgetary advance recovery			<u>(1,656,959)</u>	
Net position - GAAP basis			<u>\$ 10,245,558</u>	

## **Report of Independent Auditors on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards***

The Board of Commissioners  
Mt. Hood Cable Regulatory Commission

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the major fund, and the discretely presented component unit of the Mt. Hood Cable Regulatory Commission (the Commission) as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements, and have issued our report thereon dated December 5, 2025. Our report includes a reference to other auditors who audited the financial statements of MetroEast Community Media as described in our report on the Commission's financial statements. The financial statements of MetroEast Community Media were not audited in accordance with *Government Auditing Standards*, and accordingly, this report does not include reporting on internal control over financial reporting or compliance and other matters associated with the discretely presented component unit or that are reported on separately by those auditors who audited the financial statements of MetroEast Community Media.

### **Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Commission's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control. Accordingly, we do not express an opinion on the effectiveness of the Commission's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

### **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Commission's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Commission's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Baker Tilly US, LLP*

Portland, Oregon  
December 5, 2025

## **Report of Independent Auditors Required by Oregon State Regulations**

The Board of Commissioners  
Mt. Hood Cable Regulatory Commission

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, discretely presented component unit, and the major fund of the Mt. Hood Cable Regulatory Commission (MHCRC or the Commission), as of and for the year ended June 30, 2025, and have issued our report thereon dated December 5, 2025. We did not audit the financial statements of MetroEast Community Media, which in the aggregate, represent 100% of the assets, net position and revenues of the discretely presented component unit of MHCRC. Those statements were audited by other auditors whose report has been furnished to us, and in our opinion, insofar as it relates to the amounts included for MetroEast Community Media, is based solely on the reports of the other auditors.

### **Compliance**

As part of obtaining reasonable assurance about whether the Commission's basic financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, including provisions of Oregon Revised Statutes (ORS) as specified in Oregon Administrative Rules (OAR) 162-010-0000 to 162-010-0330, of the Minimum Standards for Audits of Oregon Municipal Corporations, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion.

We performed procedures to the extent we considered necessary to address the required comments and disclosures which included, but were not limited to, the following:

- Accounting records and internal control
- Public fund deposits
- Insurance and fidelity bonds
- Public contracts and purchasing

In connection with our testing, nothing came to our attention that caused us to believe the Commission was not in substantial compliance with certain provisions of laws, regulations, contracts, and grant agreements, including the provisions of ORS as specified in OAR 162-010-0000 through 162-010-0330 of the Minimum Standards for Audits of Oregon Municipal Corporations.

## **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Commission's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control. Accordingly, we do not express an opinion on the effectiveness of the Commission's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. Accordingly, this communication is not suitable for any other purpose.

This report is intended solely for the information and use of the Board of Commissioners and management of the Commission and the Oregon Secretary of State and is not intended to be, and should not be, used by anyone other than these parties.



Keith Simovic, Principal  
For Baker Tilly US, LLP  
Portland, Oregon  
December 5, 2025

## **Report of Independent Auditors Required by Oregon State Regulations**

The Board of Commissioners  
Mt. Hood Cable Regulatory Commission

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, discretely presented component unit, and the major fund of the Mt. Hood Cable Regulatory Commission (MHCRC or the Commission), as of and for the year ended June 30, 2025, and have issued our report thereon dated December 5, 2025. We did not audit the financial statements of MetroEast Community Media, which in the aggregate, represent 100% of the assets, net position and revenues of the discretely presented component unit of MHCRC. Those statements were audited by other auditors whose report has been furnished to us, and in our opinion, insofar as it relates to the amounts included for MetroEast Community Media, is based solely on the reports of the other auditors.

### **Compliance**

As part of obtaining reasonable assurance about whether the Commission's basic financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, including provisions of Oregon Revised Statutes (ORS) as specified in Oregon Administrative Rules (OAR) 162-010-0000 to 162-010-0330, of the Minimum Standards for Audits of Oregon Municipal Corporations, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion.

We performed procedures to the extent we considered necessary to address the required comments and disclosures which included, but were not limited to, the following:

- Accounting records and internal control
- Public fund deposits
- Insurance and fidelity bonds
- Public contracts and purchasing

In connection with our testing, nothing came to our attention that caused us to believe the Commission was not in substantial compliance with certain provisions of laws, regulations, contracts, and grant agreements, including the provisions of ORS as specified in OAR 162-010-0000 through 162-010-0330 of the Minimum Standards for Audits of Oregon Municipal Corporations.

## **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Commission's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control. Accordingly, we do not express an opinion on the effectiveness of the Commission's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. Accordingly, this communication is not suitable for any other purpose.

This report is intended solely for the information and use of the Board of Commissioners and management of the Commission and the Oregon Secretary of State and is not intended to be, and should not be, used by anyone other than these parties.



Keith Simovic, Principal  
For Baker Tilly US, LLP  
Portland, Oregon  
December 5, 2025

Communications with Those  
Charged with Governance

**Mt. Hood Cable Regulatory Commission**

June 30, 2025



## **Communications with Those Charged with Governance**

To the Board of Commissioners  
Mt. Hood Cable Regulatory Commission

We have audited the financial statements of the governmental activities and the major fund of the Mt. Hood Cable Regulatory Commission (MHCRC) as of and for the year ended June 30, 2025, and have issued our report thereon dated December 5, 2025. Professional standards require that we provide you with the following information related to our audit.

### **Our Responsibility Under Auditing Standards Generally Accepted in the United States of America and Generally Accepted Government Auditing Standards, and Minimum Standards for Audits of Oregon Municipal Corporations, prescribed by the Oregon Secretary of State**

As stated in the engagement letter dated May 29, 2025, (the Contract), we are responsible for forming and expressing an opinion about whether the financial statements that have been prepared by management, with your oversight, are prepared, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your responsibilities.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the provisions of the *Minimum Standards for Audits of Oregon Municipal Corporations*, prescribed by the Oregon Secretary of State. As part of an audit conducted in accordance with U.S. GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the MHCRC's internal control over financial reporting. Accordingly, we considered MHCRC's internal control solely for the purposes of determining our audit procedures and not to provide assurance concerning such internal control.

We are also responsible for communicating significant matters related to the financial statement audit that, in our professional judgment, are relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

The supplementary information was subject to certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves.

## **Other Information Documents Containing Audited Financial Statements**

Management is responsible for the other information included in the financial statements. The other information does not include the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information, and we do not express an opinion or any form of assurance thereon. Our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the audited financial statements. We have read the information, and nothing came to our attention that caused us to believe that such information is materially inconsistent with the financial statements.

## **Planned Scope and Timing of the Audit**

We performed the audit according to the planned scope and timing previously communicated to you in the engagement letter dated May 29, 2025.

## **Significant Audit Findings and Issues**

### ***Qualitative Aspects of Accounting Practices***

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by MHCRC are described in Note I to the financial statements. The MHCRC adopted the provisions of the following Governmental Accounting Standards Board (GASB) pronouncements during the year ended June 30, 2025: GASB 101, *Compensated Absences* and GASB 102, *Certain Risk Disclosures*. Adoption of these standards had no impact on net position or the change in net position as of and for the year ended June 30, 2025. No other new accounting policies were adopted and there were no changes in the application of existing policies during fiscal year 2025. We noted no transactions entered into by the MHCRC during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

### ***Significant Accounting Estimates***

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. We did not note any significant accounting estimates during the course of our audit.

### ***Financial Statement Disclosures***

The disclosures in the financial statements are consistent, clear, and understandable. Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the financial statements were:

- The disclosure of the reporting entity and significant accounting policies in Note I to the financial statements. This disclosure reports the operations under the governance of the Commissioners, as well as the more significant policies used by MHCRC in the preparation of the financial statements. Note I discloses MetroEast Community Media as a discretely presented component unit.
- The disclosure of MHCRC's subsequent event in Note IV.D. to the financial statements. This disclosure provides information on the MHCRC's plan to dissolve the organization at June 30, 2026.

### ***Significant Unusual Transactions***

We encountered no significant unusual transactions during our audit of the MHCRC's financial statements.

### ***Significant Difficulties Encountered in Performing the Audit***

Professional standards require us to inform you of any significant difficulties encountered in performing the audit. No significant difficulties were encountered during our audit of the MHCRC's financial statements.

### ***Disagreements with Management***

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. No such disagreements arose during the course of our audit.

### ***Circumstances that Affect the Form and Content of the Auditor's Report***

There may be circumstances in which we would consider it necessary to include additional information in the auditor's report in accordance with generally accepted auditing standards. During our audit we noted that the Board of Commissioners had passed a resolution and was in the process of developing a plan to terminate the intergovernmental agreement that established MHCRC, and ultimately dissolve the MHCRC as of June 30, 2026. This is disclosed as a subsequent event within the footnotes to the financial statements, and we have added an emphasis of matter paragraph to our audit report to bring the reader's attention to this significant matter. There were no other circumstances that affected the form and content of the auditor's report.

### ***Corrected and Uncorrected Misstatements***

Professional standards require us to accumulate all factual and judgmental misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. We did not identify any known or likely misstatements during our audit.

### ***Management Representations***

We have requested certain representations from management that are included in the management representation letter dated December 5, 2025.

### ***Management Consultation with Other Independent Accountants***

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the MHCRC's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

### ***Other Significant Audit Findings or Issues***

We are required to communicate to you other findings or issues arising from the audit that are, in our professional judgment, significant and relevant to your oversight of the financial reporting process. There were no such items identified.

This information is intended solely for the use of the Commissioners and management of the Mt. Hood Cable Regulatory Commission and is not intended to be, and should not be, used by anyone other than these specified parties.

*Baker Tilly US, LLP*

Portland, Oregon  
December 5, 2025

Baker Tilly Advisory Group, LP and Baker Tilly US, LLP, trading as Baker Tilly, are members of the global network of Baker Tilly International Ltd., the members of which are separate and independent legal entities. Baker Tilly US, LLP is a licensed CPA firm that provides assurance services to its clients. Baker Tilly Advisory Group, LP and its subsidiary entities provide tax and consulting services to their clients and are not licensed CPA firms.



# Mt. Hood Cable Regulatory Commission

*Serving Multnomah County and the Cities of Fairview, Gresham, Portland,  
Troutdale & Wood Village*

## **COVER SHEET – AGENDA ITEM #R2**

For Commission Meeting: December 15, 2025

“MHCRC Updates”

### **Recommendation**

n/a

### **Background**

Commission discussion of MHCRC updates, communications and recommendations for an IGA.

**Attachments:** East County Cities letter to MHCRC – final  
Fairview Dissolution FY 26 letter  
Portland Dissolution Letter Final on Letterhead  
Portland Dissolution Letter Appendix A and B

Prepared By: STAFF

DATE December 10, 2025



Mt. Hood Cable Regulatory Commission  
1810 SW 5th Ave.  
Suite #710  
Portland, OR 97201

November 24, 2025

Chair DeGraw and members of the MHCRC,

We want to begin by expressing our appreciation for the ongoing service and leadership of the Mt. Hood Cable Regulatory Commission (MHCRC). The work of the Commission has, for many years, been integral in supporting community access, transparency, and innovation across our region.

That said, we want to share that there is some collective frustration—and more directly, a growing concern—regarding the recent \$1 million budget allocation approved in September. While these grants are well within the Commission’s purview and, in any ordinary year, would be considered routine, this is not a normal year nor a normal circumstance.

As you know, much of the current discussion among the MHCRC and our jurisdictional partners has focused on what the future holds for the Commission and how best to responsibly manage its wind down. To that end, our jurisdictions are committed to making a wind down as efficient as possible and believe that a new grant cycle at this time goes against an efficient and cost-effective wind down. Instead, we would like to evaluate how PEG dollars are spent post-Commission to support community media and access. Against that backdrop, moving forward with such a significant allocation, despite prior guidance suggesting caution, appeared abrupt and, candidly, somewhat misaligned with the shared goal of an orderly transition.

Beyond perception, the practical implications are equally challenging. These grants will require administrative oversight and staffing at a time when both are being reduced. Moreover, if these funds were not awarded at this stage, they would revert to local jurisdictions and Multnomah County as part of the asset reconciliation process—where they could still be used to support media centers or other local priorities that directly meet community needs. The current decision risks limiting that flexibility and, in doing so, may inadvertently constrain jurisdictions during this sensitive transition period.

For these reasons, we respectfully request that the Commission not issue the budgeted grant cycle for this fiscal year and instead engage with jurisdictions to discuss how we can partner and support community media and create a more efficient wind down of the Commission. In speaking with other city leaders and administrative staff, few, if any, were aware of this decision or its implications due to the timing of the Commission wind down and the fact that grants have been delayed. Now that we know the timing for the Commission ending, a more inclusive dialogue at this juncture would help ensure that all partners are aligned and that remaining PEG resources can be used most effectively to serve the public.

Thank you again for your continued service and dedication to our community. We look forward to the opportunity for further discussion and collaboration on this matter.

Sincerely,



**Eric Schmidt**  
City Manager, City of Gresham



**Mike Weston**  
City Manager, City of Troutdale



**Nathan George**  
City Manager, City of Fairview



**Greg Dirks**  
City Manager, City of Wood Village



**RESOLUTION**  
**(35-2025)**

**A RESOLUTION OF THE FAIRVIEW CITY COUNCIL CONCURRING WITH MT. HOOD CABLE REGULATORY COMMISSION RESOLUTION 2025-1 TO DISSOLVE BY JUNE 30, 2026**

**WHEREAS**, The Mt. Hood Cable Regulatory Commission (MHCRC) was created by an Intergovernmental Agreement dated December 24, 1992, to carry out cable television regulation and administration on behalf of Multnomah County and the cities of Fairview, Gresham, Portland, Troutdale, and Wood Village; and

**WHEREAS**, Over the past 18 months, the MHCRC has engaged in a strategic planning process to assess its long-term sustainability; and

**WHEREAS**, The MHCRC Board approved Resolution 2025-01 recommending the dissolution of the MHCRC by June 30, 2026, and having the partner agencies develop a collective process for the dissolution that includes the continuation of managing PEG (public, educational, government) compliance; funding for and engagement with Community Media Centers; management of existing community technology grants; cable-related complaints; and future cable franchise negotiations with providers.

**NOW, THEREFORE, BE IT RESOLVED BY THE FAIRVIEW CITY COUNCIL AS FOLLOWS:**


**Section 1 Resolution.** The City of Fairview agrees with the MHCRC Resolution 2025-1, which dissolves the MHCRC by June 30, 2026.

**Section 2 Dissolution.** The City of Fairview directs the City Manager to work collectively with the partner agencies to develop and execute the formal process for dissolution.

**Section 3** This resolution is and shall be effective from the day of its passage.

Resolution adopted by the City Council of the City of Fairview, this 3rd day of December, 2025.

  
\_\_\_\_\_  
Mayor, City of Fairview  
Keith A. Kudrna

ATTEST  
  
\_\_\_\_\_  
City Recorder, City of Fairview  
Devree Leymaster


\_\_\_\_\_  
12/05/2025  
Date



# City of Portland

Office of the  
City Administrator  
1221 SW 4th Ave. # 110  
Portland, OR, 97204

 @PortlandGov

 PortlandORGov

 @portlandgov

portland.gov

503-XXX-XXXX

Languages Spoken:  
Listed Here

## City Administrator Michael Jordan

(he/him) [Michael.jordan@portlandoregon.gov](mailto:Michael.jordan@portlandoregon.gov)

November 24, 2025

City of Gresham – Mayor Travis Stovall and City Manager Eric Schmidt  
[Mayor@GreshamOregon.gov](mailto:Mayor@GreshamOregon.gov); [eric.schmidt@greshamoregon.gov](mailto:eric.schmidt@greshamoregon.gov)  
1333 NW Eastman Parkway  
Gresham, OR 97030

City of Fairview – Mayor Keith Kudrna and City Manager Greg Dirks  
[kudrnak@fairvieworegon.gov](mailto:kudrnak@fairvieworegon.gov); [georgen@ci.fairview.or.us](mailto:georgen@ci.fairview.or.us)  
1300 NE Village Street  
Fairview, OR 97024

City of Troutdale – Mayor David Ripma and City Manager Mike Weston  
[david.ripma@troutdaleoregon.gov](mailto:david.ripma@troutdaleoregon.gov); [mike.weston@troutdaleoregon.gov](mailto:mike.weston@troutdaleoregon.gov)  
219 E. Historic Columbia River Hwy  
Troutdale, OR 97060

City of Wood Village – Mayor Jairo Rios-Campos and City Manager Greg Dirks  
[DirksJairoRC@WoodVillageOR.gov](mailto:DirksJairoRC@WoodVillageOR.gov); [gregd@woodvillageor.gov](mailto:gregd@woodvillageor.gov)  
24200 NE Halsey  
Wood Village OR 97060

Multnomah County – County Chair Jessica Vega Pederson and  
COO Christopher Neal  
[mult.chair@multco.us](mailto:mult.chair@multco.us); [christopher.neal@multco.us](mailto:christopher.neal@multco.us)  
501 SE Hawthorne Blvd.  
Portland, OR 97214

The City of Portland  
is committed to providing  
meaningful access.

To request translation,  
interpretation, modifications,  
accommodations, or other  
auxiliary aids or services,  
contact 311 (503-823-4000)  
for Relay Service & TTY: 711

Traducción e Interpretación  
Biên Dịch và Thông Dịch  
अनुवादन तथा व्याख्या  
口笔译服务 | Устный и  
письменный перевод  
Turjumaad iyo Fasiraad  
Письмовий і усний переклад  
Traducere și interpretariat  
Chiaku me Awewen Kapas  
Translation and  
Interpretation:  
503-823-4000 or 3-1-1

Dear fellow MHCRC jurisdictions,

On October 13, 2025, the Mt. Hood Cable Regulatory Commission (“Commission”) passed a resolution recommending that the member jurisdictions withdraw or dissolve the Commission by June 30, 2026. For the reasons set forth below, the City of Portland recommends the member jurisdictions mutually agree to dissolve the Commission pursuant to Section 13 of the Mt. Hood Cable Regulatory Commission Intergovernmental Agreement, as amended March 1998 (“IGA”). A draft Dissolution Agreement for your consideration is attached as Appendix A.



# City of Portland

Office of the  
City Administrator  
1221 SW 4th Ave. # 110  
Portland, OR, 97204

X @PortlandGov

f PortlandORGov

@portlandgov

portland.gov

503-XXX-XXXX

Languages Spoken:  
Listed Here

The City of Portland is committed to providing meaningful access. To request translation, interpretation, modifications, accommodations, or other auxiliary aids or services, contact 311 (503-823-4000) for Relay Service & TTY: 711

Traducción e Interpretación  
Biên Dịch và Thông Dịch  
अनुवादन तथा व्याख्या  
口笔译服务 | Устный и письменный перевод  
Turjumaad iyo Fasiraad  
Письмовий і усний переклад  
Traducere și interpretariat  
Chiaku me Awewen Kapas  
Translation and Interpretation:  
503-823-4000 or 3-1-1

The City also recommends that the jurisdictions work toward a new intergovernmental agreement authorizing the City to administer the Community Technology Grant Program until the grants are complete, closeout PEG capital funds that have been advanced to community media centers, and other services the member jurisdictions may wish to procure from the City as we transition from the Commission to a new regulatory structure. Potential terms of a new agreement are set forth in Appendix B.

The Commission’s recommendation is based on extensive study of the viability of the Commission as currently constituted given the decline in cable franchise fee revenue, which is expected to continue. Declining revenue has made the existing Commission structure unsustainable. The Commission examined alternatives for the Commission’s future and determined that dissolving the Commission is the only viable option.

The City agrees with the Commission’s conclusion. For decades, the Commission has been a valuable resource for member jurisdictions, community media centers, cable subscribers and our communities through cable franchise negotiations and enforcement, robust PEG protections and funding, and Community Technology Grants, among other things. While the City continues to support the need for these cable-related services, funding is not sufficient for the current Commission structure to continue. The City believes it is in the best interest of the member jurisdictions, community media centers, and subscribers to dissolve the Commission and transition to a more efficient means of providing core cable-related services to our communities.

The City suggests that the most productive process for transitioning from the current Commission structure is mutual agreement to dissolve the Commission and a transitional intergovernmental agreement for the City to provide specified services to the member jurisdictions. To that end, the City recommends that the member jurisdictions follow the dissolution process set forth in Section 13 of the IGA, which provides that the Commission may be dissolved by mutual agreement of the member jurisdictions. As outlined in the attached draft Dissolution Agreement, the City suggests that the jurisdictions agree to a dissolution date that is the earlier of June 30, 2026, or the date on which the Commission has paid all outstanding obligations and the remaining assets have been distributed to the member jurisdictions as provided in Section 12 of the IGA.

The Commission’s recommendation included the option of member jurisdictions’ withdrawing from the Commission, as provided in Section 11.B of the IGA, by giving notice of intent to withdraw by November 1, 2025, for withdrawal to be effective as of June 30, 2026. The City suggests that the jurisdictions do not withdraw, or rescind any withdrawal notice, and instead mutually agree to dissolution as outlined above. Withdrawal does not effectuate the dissolution of the Commission. Withdrawal means that jurisdictions have left the Commission, but the Commission continues to exist. A mutual dissolution agreement will



# City of Portland

Office of the  
City Administrator  
1221 SW 4th Ave. # 110  
Portland, OR, 97204

X @PortlandGov

f PortlandORGov

@portlandgov

portland.gov

503-XXX-XXXX

Languages Spoken:  
Listed Here

The City of Portland  
is committed to providing  
meaningful access.

To request translation,  
interpretation, modifications,  
accommodations, or other  
auxiliary aids or services,  
contact 311 (503-823-4000)  
for Relay Service & TTY: 711

Traducción e Interpretación  
Biên Dịch và Thông Dịch

अनुवादन तथा व्याख्या

口笔译服务 | Устный и  
письменный перевод

Turjumaad iyo Fasiraad

Письмовий і усний переклад

Traducere și interpretariat

Chiaku me Awewen Kapas

Translation and

Interpretation:

503-823-4000 or 3-1-1

ensure that the Commission is lawfully dissolved and that all member jurisdictions agree on the timing and process of winding up the Commission's affairs consistent with the IGA.

The draft Dissolution Agreement would effectively dissolve the Commission by winding up the liabilities and distributing assets as provided in the IGA. In addition, the draft directs the Commission to follow an accelerated timeline for reviewing and approving the final projects that will receive Community Technology Grants from funds budgeted for the current fiscal year. The Commission typically votes to approve the final projects of the fiscal year at its June meeting, which may be too late if the Commission intends to wind up its affairs prior to June 30, 2026. The City recommends that the member jurisdictions urge the Commission to review and approve the final round of grant projects well in advance of June 30, 2026, and work with potential grantees to ensure they are aware of the accelerated timeline.


The City further suggests that the member jurisdictions enter into a new intergovernmental agreement, with a term of up to five (5) years, with an option to extend if needed, authorizing the City to manage the outstanding Community Technology Grants and PEG capital funds, and provide other cable-related services that the member jurisdictions may wish to assign to the City. The FY 2025-26 budget provides funding for Community Technology Grants and PEG capital funds granted to the community media centers, both of which require ongoing management, oversight and reporting after the dissolution date. Both programs involve restricted funds that the Commission granted to grantees and community media centers without quantifying the amounts on a per jurisdiction basis. In other words, these funds were treated as lump sum amounts that were not allocated on a pro rata basis to each jurisdiction, and thus the jurisdictions will not be able to effectively monitor and report on the use of "their" funds in these programs. Because of this issue, the City believes that a single entity should provide ongoing oversight for these programs until all funds are spent. An intergovernmental agreement authorizing the City to provide these services to the other member jurisdictions, in addition to other cable-related services the jurisdictions may wish to delegate to the City, would provide a seamless process for managing the existing Community Technology Grants and PEG capital funds and utilize the City's decades-long experience staffing the Commission, and the expertise that staff bring to operating and managing the Commission, to ensure effective and efficient cable franchise-related services during the transition period.



# City of Portland

Office of the  
City Administrator  
1221 SW 4th Ave. # 110  
Portland, OR, 97204

 @PortlandGov

 PortlandORGov

 @portlandgov

[portland.gov](http://portland.gov)

503-XXX-XXXX

Languages Spoken:  
[Listed Here](#)

We look forward to discussing these recommendations with the member jurisdictions and hope to reach a mutually agreeable path forward.

Sincerely,

Michael Jordan, City Administrator

Cc: MHCRC Commissioners  
MHCRC Staff

The City of Portland  
is committed to providing  
meaningful access.

To request translation,  
interpretation, modifications,  
accommodations, or other  
auxiliary aids or services,  
contact 311 (503-823-4000)  
for Relay Service & TTY: 711

Traducción e Interpretación  
Biên Dịch và Thông Dịch  
अनुवादन तथा व्याख्या  
口笔译服务 | Устный и  
письменный перевод  
Turjumaad iyo Fasiraad  
Письмовий і усний переклад  
Traducere și interpretariat  
Chiaku me Awewen Kapas  
Translation and  
Interpretation:  
503-823-4000 or 3-1-1

**DRAFT – FOR DISCUSSION**

**APPENDIX A**

**DISSOLUTION AGREEMENT**

The undersigned member jurisdictions (“Jurisdictions”) of the Mt. Hood Cable Regulatory Commission (“Commission”) hereby agree to dissolve the Commission as provided in Section 13 of the Mt. Hood Cable Regulatory Commission Intergovernmental Agreement, as amended March 1998 (“IGA”), and as provided in this Dissolution Agreement (“Agreement”). This Agreement shall be effective as of the date of the last signature below. Dissolution will be effective as of the earlier of June 30, 2026, or the date on which the Commission has settled all outstanding obligations and distributed the Commission’s assets, as provided below.

The Jurisdictions agree to wind up the Commission’s affairs and hereby authorize the Commission and current Commission staff to complete all tasks necessary to wind up the Commission’s affairs consistent with the IGA, this Agreement and applicable law. Without limiting the generality of the foregoing, Commission staff is specifically authorized to determine and pay all existing debts, liabilities and obligations, and any debts, liabilities and obligations incurred from the date of this Agreement through the Effective Termination Date (as defined below), consistent with the adopted Commission budget. Commission staff will then determine the remaining assets of the Commission and distribute those assets based on the following rates, as provided in Section 12 of the IGA:

City of Portland	65%
City of Gresham	27%
City of Troutdale	4%
City of Fairview	2%
City of Wood Village	1%
Multnomah County	1 %

The date on which all debts, liabilities and obligations have been paid, remaining assets have been distributed to the Jurisdictions, and all other tasks necessary to wind up the Commission’s affairs are complete shall be the “Effective Termination Date.” The Commission Chair or designee will certify in writing to all Jurisdictions the Effective Termination Date. If the Chair or designee has not certified the Effective Termination Date by June 30, 2026, then June 30, 2026 shall be the Effective Termination Date, in which case the Commission and Commission staff shall continue to exist after the dissolution for such period, no longer than three months, as is necessary to wind up the Commission’s affairs but for no other purposes, as provided in Section 12 of the IGA.

Upon the Effective Terminate Date, the IGA will terminate and be of no further force or effect, and neither the Commission nor the Jurisdictions will have any authority, rights or obligations that arise under the IGA. The Jurisdictions intend that all debts, liabilities and obligations of the Commission shall be paid or otherwise discharged prior to the Effective Termination Date and that, notwithstanding ORS 190.080(3), there shall be no debts, liabilities or obligations of the Commission that could be, jointly and severally, the debts, liabilities and obligations of the Jurisdictions.

**DRAFT – FOR DISCUSSION**

Each Jurisdiction hereby releases, discharges and waives any and all actions, causes of action, claims, suits, proceedings, debts, judgments, damages, liabilities and obligations of any and every kind, nature and character, whether in tort, contract, equity or otherwise, known or unknown, foreseen or unforeseen, anticipated or unanticipated, suspected or unsuspected, which the Jurisdiction may now have, or has ever had, arising out of or related to the IGA or the other Jurisdictions’ actions related or pursuant to the IGA.

The Jurisdictions direct Commission to follow an accelerated timeline for reviewing and approving the final projects that will receive Community Technology Grants from funds budgeted for FY 2025-26. The Commission should review and approve the final round of projects well in advance of June 30, 2026, and work with potential grantees to ensure they are aware of and submit applications within the accelerated timeline.

This Agreement is approved and executed by the appropriate officer who is duly authorized to execute this Agreement on behalf of the governing body of each Jurisdiction. This Agreement may be signed in several counterparts, each of which will be fully effective as an original and all of which together will constitute one and the same instrument. Signatures to this Agreement transmitted by facsimile or electronic mail will be deemed the equivalent of delivery of an original signature.

**City of Fairview**

**City of Gresham**

\_\_\_\_\_  
By:  
Date:

\_\_\_\_\_  
By:  
Date:

**Multnomah County**

**City of Portland**

\_\_\_\_\_  
By:  
Date:

\_\_\_\_\_  
By:  
Date:

**City of Troutdale**

**City of Wood Village**

\_\_\_\_\_  
By:  
Date:

\_\_\_\_\_  
By:  
Date:

## APPENDIX B

### Framework for Intergovernmental Agreement for Services

To provide for an orderly transition of cable administration from the Mt. Hood Cable Regulatory Commission, the City of Portland will provide the services specified below at an agreed upon FTE/overhead compensation structure for a period of up to five (5) years, with an option to extend, if needed.

Portland suggests that two services—management of the Community Technology Grants and the PEG capital funds provided to MetroEast and OpenSignal Community Media Centers—require a single service provider until the funds have been fully expended, compliance is verified and reporting is complete. Those services are listed below as “Necessary Services.” The “Optional Services” are services the City is willing to provide to jurisdictions who wish to have the City continue to provide some or all the services previously provided by the Commission.

#### **Necessary Services:**

***Community Technology Grants Management:*** Portland will provide the same management and support for outstanding Community Technology Grants as currently provided by Commission staff. This includes grantee support and engagement, grantee reporting, financial tracking and close out processes.

***PEG Capital Funds Compliance:*** Portland will provide the same monitoring and oversight for outstanding PEG capital funds advanced to MetroEast Community Media and Open Signal (as provided in the FY 2025-26 budget) currently provided by Commission staff. This includes compliance monitoring, reporting, and documentation and record-keeping.

#### **Optional Services:**

***PEG Compliance:*** Portland will ensure that Comcast provides the PEG channels and related services required in the franchise agreement. Portland will collect PEG capital fees from Comcast, distribute PEG funding to MetroEast Community Media and provide PEG capital funds compliance as described above.

***Complaints/311:*** Portland will provide the same services currently provided by Commission staff to receive and handle complaints and inquiries regarding Comcast’s services and coordinate with Comcast to resolve all complaints.

***Franchise Compliance:*** Portland will provide the same services currently provided by Commission to ensure Comcast is complying with the cable franchise, including handling violation notices, hearings, and penalties to be paid to the jurisdiction(s).

***Other Services:*** Portland may provide other cable-related services as agreed between Portland and the member jurisdictions.



# Mt. Hood Cable Regulatory Commission

*Serving Multnomah County and the Cities of Fairview, Gresham, Portland,  
Troutdale & Wood Village*

## **COVER SHEET – AGENDA ITEM #\*R3**

For Commission Meeting: December 15, 2025

NEX Strategies Contract Amendment

### **Recommendation**

Approve amending the NEX Strategies Contract to extend the end date from December 31, 2025 to June 30, 2026.

### **Background**

In September 2025, the MHCRC voted to amend NEX Strategies' scope from strategic planning consultation to change management facilitation. As the MHCRC and its jurisdictions deliberate the Commission's closure and transition, NEX Strategies will provide critical change management support to the Chair, Commission members, and jurisdictional leadership leading up to the proposed dissolution of the MHCRC on June 30, 2026.

### **Attachments**

N/A

Prepared By: Seema Gadh Kumar  
4 December 2025





# Mt. Hood Cable Regulatory Commission

*Serving Multnomah County and the Cities of Fairview, Gresham, Portland,  
Troutdale & Wood Village*

## **COVER SHEET – AGENDA ITEM #\*R4**

For Commission Meeting: December 15, 2025

NEX Strategies Contract Amendment

### **Recommendation**

Approve amending the NEX Strategies Contract to increase the not-to-exceed amount by \$10,000.

### **Background**

As of December 4, 2025, there is approximately \$35,000 remaining in MHCRC's contract with NEX Strategies. The additional \$10,000 would ensure funds are available for expenses related to change management facilitation through June 30, 2026 and PEG vs. Franchise Analysis (estimated cost of \$8,000).

### **Attachments**

N/A

Prepared By: Seema Gadh Kumar  
4 December 2025





# Mt. Hood Cable Regulatory Commission

*Serving Multnomah County and the Cities of Fairview, Gresham, Portland,  
Troutdale & Wood Village*

## **COVER SHEET – AGENDA ITEM #\*R5**

For Commission Meeting: December 15, 2025

PEG vs Franchise Fee Analysis

### **Recommendation**

Approve to spend \$8,000 for PEG vs Franchise Fee Analysis through Mark Campbell, an independent financial consultant and former Chief Financial Officer for Multnomah County, through our existing NEX Strategies Contract.

### **Background**

As the MHCRC transitions toward dissolution, the Commission seeks to determine what portion of its current fund balance is attributable to franchise fee revenues versus Public, Educational, and Governmental (PEG) fees. Because PEG revenues are legally restricted to capital uses, this analysis will clarify how much of the existing fund balance is restricted (PEG) versus unrestricted (franchise) and therefore available for operational use or for capital funding purposes.

### **Attachments**

Scope of Work – PEG vs. Franchise Fee Analysis PDF

Prepared By: Seema Gadh Kumar  
4 December 2025



# Draft SOW: Fund Balance Allocation Analysis

*Mt. Hood Cable Regulatory Commission (MHCRC)  
November 12, 2025*

---

## Overview

As the MHCRC transitions toward wind-down, the Commission seeks to determine what portion of its current fund balance is attributable to franchise fee revenues versus Public, Educational, and Governmental (PEG) fees. Because PEG revenues are legally restricted to capital uses, this analysis will clarify how much of the existing fund balance is restricted (PEG) versus unrestricted (franchise) and therefore available for operational use or for capital funding purposes.

## Objectives

- Quantify and document the PEG-restricted and franchise-fee portions of the MHCRC's current fund balance.
- Provide a clear, defensible methodology that can inform subsequent reconciliation and legal review.

## Key Tasks

### 1. Document Review & Baseline Alignment

- Review prior MHCRC financial analyses and documentation, including:
  - Tiberius Solutions Financial Forecast (May 2025)
  - Final Strategic Plan Report (July 2025)
  - Consultant Recommendations Memo (July 2025)
- Review budgets, annual reports, and internal financial reports for the past 15 fiscal years.
- Identify relevant accounting classifications and fund tracking practices

### 2. Revenue Source Tracing

- Reconstruct the composition of the MHCRC's fund balance as of the most recent fiscal year-end.
- Trace inflows and outflows based on the original revenue classifications recorded at the time (e.g., PEG fees versus franchise fees).
- Confirm year-over-year balance changes and transfers.

### 3. Restricted vs. Unrestricted Balance Allocation

- Apply a defensible and transparent methodology for allocating the current fund balance between PEG and franchise fee revenues, consistent with historical designations.
- Identify instances where data or documentation are incomplete or unclear, requiring further review.
- Document all assumptions, data sources, and interpretive decisions used in the analysis.





#### 4. Findings & Deliverables

- Provide a written memorandum summarizing:
  - Methodology and key assumptions
  - Calculated allocations (PEG vs. franchise)
  - Areas where data is incomplete or unclear
- Include any supporting data or reference materials used in the analysis (e.g., spreadsheets, tables, or other structured files).
- Be available to participate in 2-3 presentations with MHCRC staff, commission, and/or member jurisdiction representatives to share findings and answer questions.
- Be available to attend meetings with the client team as needed for coordination and review (estimated 3-4 max).

#### Reference Materials to Be Provided

NEX Strategies will provide access to the following (additional documents upon request):

- MHCRC Final Strategic Plan (2025)
- Financial Forecast Memo – Tiberius Solutions (May 2025)
- Strategic Roadmap and Scenario Presentations (2024–2025)
- Relevant financial statements and fund activity reports

#### Key Questions to Be Addressed

- Based on historical classifications, what portion of the MHCRC's fund balance derives from PEG versus franchise fee revenues?
- How can the historical record be reconstructed to validate those allocations?
- Where do gaps or uncertainties exist in the historical financial record?
- What information may be needed from MHCRC staff to finalize the classification record?
- What should be documented to ensure the analysis is transparent and defensible?

#### Estimated Schedule

The analysis is expected to be completed by the end of 2025

Phase	Deliverable	Estimated Timing
Kick-off & document review	Work plan and data request	Mid Nov – Late Nov
Preliminary analysis	Draft allocation summary	Early Dec
Validation with staff	Revised tables and draft memo	Mid Dec
Final deliverables	Final deliverables and presentation(s)	Late Dec - January





## **Estimated Budget**

For this analysis, NEX Strategies proposes a not-to-exceed budget of \$8,000, based on an estimated blended hourly consulting rate that shall not exceed \$290 per hour. The estimate assumes analysis of approximately 15 years of MHCRC financials, client meetings as needed to align direction, periodic presentations to commission or other stakeholders, and the delivery of findings related to the application of fees through final deliverables and underlying data.



## **INFORMATION ONLY**



# Mt. Hood Cable Regulatory Commission

*Serving Multnomah County and the Cities of Fairview, Gresham, Portland, Troutdale & Wood Village*

## **MEMORANDUM**

For Commission Meeting: December 2025

To: Mt. Hood Cable Regulatory Commission

From: Kevin Block

RE: December 2025 Advocacy Update

+++++

### **Federal Legislation Update**

At a November 18<sup>th</sup> Subcommittee on Communications and Technology Meeting legislators presented a mark-up of HR 2289 Proportional Reviews for Broadband Deployment Act. This bill is an omnibus style bill combining all of the previously proposed bills and a spiritual successor to HR 3557. On December 3<sup>rd</sup> the full Commerce Committee passed HR 2289 on a 26-24 party line vote.

Here is a brief summary of **some** of the potential impacts of HR 2289:

- Eliminates cable franchise renewals, removing the City’s authority to enforce franchise obligations such as Public, Educational, and Government Access Channels, customer service, and build-out.
- Grants cable operators the right to terminate a franchise but creates no obligation to remove cable system from rights-of-way.
- Affirmatively grants cable operators the right to provide non-cable services while prohibiting localities from imposing any fees on cable operators’ non-cable services.
- Requiring potential lawsuits due to the processing of permits for cable and telecommunications equipment to be heard at the FCC in Washington D.C.
- Removes the ability for jurisdictions to require the removal of old infrastructure from the Right of Way.

OATOA is seeking interested parties for advocacy against HR 2289.



## **FCC Updates**

The FCC currently has two active dockets that might impact MHCRC jurisdictions.

1. Docket 25-253 seeks to preempt local control over the deployment of wireline infrastructure.
2. Docket 25-276 seeks to further preempt local control over the deployment of wireless infrastructure.

Neither docket will impact cable franchising, but they will impact jurisdictions. League of Oregon Cities is filing in these dockets on behalf of all Oregon municipalities.



## Peer Learning Event Agenda Packet



**When:** Oct. 30, 2025, 8:30 a.m. - 1:00 p.m.

**Where:** The Laurelhurst Club  
3721 SE Ankeny Street  
Portland, OR 97214

### **Mt Hood Cable Regulatory Commission Community Technology Grants Program Timeline**

***Please bring items to share on our large, wall-mounted timeline -- including current and prior projects!***

#### **Examples include:**

- Photos of your production process and team
- Publicity items (e.g., posters or programs from screening events, etc.)
- Stills from your grant-funded productions (current or previous productions)
- Other items you can post that reflect your organization and your media production projects!

# AGENDA

---

- 8:30-9:00 a.m.     **Arrive and find your table**
- 9:00 a.m.     **(1) Introductions - At your table, go round robin, taking a few minutes for each person to share:**
- Your name, organization & role?
  - How long have you been involved in community media?
  - Your MHCRC grant funded project(s)?
  - Complete this sentence: Something I enjoy about media production is...
- (2) Add your items to the wall-mounted timeline**
- 

- 9:30 a.m.     **Welcome, Intentions for Today**
- Highlight the Success of the Community Technology Grant Program**
- Looking Ahead**, including Q & A with Commissioners Julia DeGraw (Chair) and Jeff Dennerline
- Group Agreements** - Review and Finalize
- short break ---
- 

- 10:20 a.m.     **World Cafe: What Works?**
- We have three topics and time for you to participate in table talks on two topics with your peers:
- Establishing productive partners,
  - Working across cultural differences,
  - Evaluating your impact

11:15     --- short break ---

---

- 11:25     **Explore Forming a Peer Learning Network**
- 

- 12:00-1:00 p.m.     **Lunch together!**

## MHCRC Peer Learning Event Attendees

NAME	ORGANIZATION	MOST RECENT GRANT-FUNDED PROJECT
Aaron Nigel Smith	1 World Chorus	Big Up Music Show
Quincy Davis	7Vision Studios	Voices of Wisdom
Alexandra Loves ( Aya Iworiosa)	7Vision Studios	Voices of Wisdom
Abdinasir Sido	African Youth & Community Organization (AYCO)	Telling Stories & Achieving Dreams
Abdi Ibrahim	African Youth & Community Organization (AYCO)	Telling Stories & Achieving Dreams
Vin Shambry	Alberta House	Telling Our Story: Highlighting Portland's Black Personal and Community History
Brother Nolan	Black Men In Training	B.M.I.T. Voices - Empowering Black Youth Through Storytelling
Eloe Gill-Williams	Caldera	Youth Media Project
Nandini Ranganathan	CETI	Emerging Media Storytelling for Communities
Anna Xu	Community for Positive Aging	Community for Positive Aging
Dre Gray	CymaSpace	PahCast Creative and Development
Ashley Song	Desert Island Studios	Post-Production Facility & Expanded Member Equipment Pool
Fyre Killwright Daway	Ethos Music Center	Community Voices on Air: Building a Broadcast Media Hub for Cultural Expression
Megan Moran	Ethos Music Center	Community Voices on Air: Building a Broadcast Media Hub for Cultural Expression
Jonathan Walters	Hand2Mouth Theater	Home/Land: Displacement, Banned Lives and Belonging in Portland
Jenni GreenMiller	Hand2Mouth Theatre	Home/Land: Displacement, Banned Lives and Belonging in Portland
Amber Kern Johnson	Hollywood Senior Center dba Community for Positive Aging	Community for Positive Aging
Rebecca Fisher	ICSWA	
Bruce Poinsette	Imagine Black Futures	Imagine Black Futures Content Creation Studio
Quintin Jones	Imagine Black Futures	Imagine Black Futures Content Creation Studio
Kiara Piazza	Immutable Studio	
Cristian Vargas	JUNTOSpdx	Visiones JUNTOS
Adam Carpinelli	Keys, Beats, Bars/NAAME	Keys, Beats, Bars: Video Series
Anibal Rocheta	Loco por la aventura	The Trailhead
Maria Teresa Lopes	Loco por la Aventura	The Trailhead
Anna Lueck	Mosquito Fleet	Mosquito Fleet PDX's Kayaking + River Education Video Series
Erik Fauske	Multimedia Dept, Portland Community College	Technology to Support Career Readiness for PCC Multimedia Students
Nick Fenster	Northwest Children's Theater	Community Cable Access for Main Stage Productions
Maria Moreno	Outside The Frame	

Keri Jhaveri	PAM CUT	PAM CUT Animation Computer Lab
Laura Loy	PHAME	Expanding Video Production for Adults with Intellectual and Development Disabilities
Talilo Marfil	Peer Tribe Foundation	Technology Investment for Ascending Flow Youth Program in East Portland
Shana Palmer	Portland Community College	Expanding Media Content Creation through Music and Sonic Arts
Reaz Mahmood	Portland State University	Sub-Basement Studios: Supporting Women in Cinematography
Fidel Ferrer	Project LEDO	STEM Stories: Amplifying BIPOC Youth in Science and Innovation
Evan Finch	Saturday Academy	Empowering Progress: Bridging the Digital Divide for Saturday Academy's Mission
JaVonne Williams	Self Enhancement, Inc	SEI 2025 Community Technology Project
Timur Holove	Slavic Community Center of NW	Youth Video Hub for Refugees

Fawn Aberson	Soul District Business Association	PDX Black Rose Community-Centered Media Project: Bridging Economic Disparities for Black-Owned Businesses and Youth Entrepreneurs of Color
Abdifatah Abdurahman	Southwest Somali Community	Empowering East African Immigrant and Refugee Youths in East Portland through Cultural Storytelling
Jayna Sweet	Stomping Grounds Arthouse	Scare City - SGA
Keira Perren	Stomping Grounds Arthouse	Scare City - SGA
Barbara Bernstein	The Media Project	Chasing Chimeras
Mara Rico	Trash for peace	Growing Digital Skills through Storytelling with Waste & Recycling
Alondra Flores Aviña	Trash for Peace	Growing Digital Skills through Storytelling with Waste & Recycling
Patricia Fernández	Trash for peace	Growing Digital Skills through Storytelling with Waste & Recycling
Myers Reece	Underscore Native News	Amplifying Indigenous Stories & Voices
Tim Keenan Burgess	Wisdom of the Elders Inc	Discovering Our Stories - Generations





# Mt. Hood Cable Regulatory Commission

*Serving Multnomah County and the Cities of Fairview, Gresham, Portland, Troutdale & Wood Village*

## **REPORT**

For Commission Meeting: December 15, 2025

To: Mt. Hood Cable Regulatory Commission

From: All Staff

RE: MHCRC Dissolution Planning

+++++

All MHCRC Staff will be working collaboratively over the coming months to holistically dissolve the operations of the Commission. This effort is led by Kevin Block, Andrew Speer, and Kathleen Lefebvre, with ongoing guidance from NEX Strategies.

### ROLES:

NEX Strategies' key role will be focused on internal and external communications, planning, and message alignment.

Staff's primary focus is on dissolving the operations efficiently and comprehensively.

Seema Gadh Kumar, Chief of Community Technology City of Portland, will be overseeing the dissolution planning effort.

### COMMUNICATION STRATEGY:

MHCRC Staff will meet weekly to review operational dissolution planning.

Kevin Block, Andrew Speer and Kathleen Lefebvre will have monthly planning meetings with NEX Strategies.

Staff will be keeping Chair DeGraw informed during our regular Chair Check-In meetings.

Staff will bring an update to all Regular Commission Meetings in the coming months.

