

GRANT AGREEMENT NO.

This Grant Agreement is between the Mt. Hood Cable Regulatory Commission (“COMMISSION”), through the Bureau of Planning and Sustainability (BPS), and Ethos Music Center (or “GRANTEE”) in an amount not to exceed \$57,600 to support the Community Voices on Air: Building a Broadcast Media Hub for Cultural Expression project.

RECITALS:

1. GRANTEE submitted a grant application for the FY 2024-25 Community Technology Grants Program competitive grants process and following COMMISSION review, was recommended for funding.
2. The COMMISSION now desires to award a grant to GRANTEE in an amount not to exceed \$57,600.

THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

ARTICLE I – SCOPE OF WORK/OUTCOME MEASURES

GRANTEE agrees to implement the Community Voices on Air: Building a Broadcast Media Hub for Cultural Expression project as described in ATTACHMENT A: Scope of Work/Grant Application, which by this reference are incorporated herein and made a part hereof. GRANTEE shall not use the Grant funds for any purposes other than those set forth in Attachment A.

ARTICLE II – AGREEMENT PERIOD

This Agreement becomes effective on June 1, 2025, unless GRANTEE fails to sign and return the Agreement to the COMMISSION within thirty (30) days of COMMISSION action to approve the Agreement, in which event this Agreement shall be null and void. The term of this Agreement is through, and including, August 31, 2027, unless extended or earlier terminated under the terms of this Agreement.

ARTICLE III – SPECIFIC CONDITIONS OF THE GRANT

- A. Publicity: During the term of this Grant Agreement, GRANTEE shall use its best efforts to mention the COMMISSION’s grant funding in publicity regarding the program(s) that will be supported by the grant funds.

Any publicity regarding the project shall indicate that the project was made possible by a Grant from the COMMISSION through funds provided by the cable companies. Grantee shall notify the Project Manager before releasing information about the Grant to the press or other news media. The COMMISSION may include information regarding the Grant in periodic public reports.
- B. Records: GRANTEE shall account for the Grant funds separately in its books of

accounts. GRANTEE shall charge only Grant-related expenditures against Grant funds.

Grantee agrees to keep accurate and complete financial records that will enable the COMMISSION to easily determine the use of Grant funds and the allocation method of Matching Funds committed by GRANTEE and Project Partners in the Grant for the project for six (6) years after COMMISSION makes final grant payment, GRANTEE has made final report, or the termination date of this Agreement, whichever is later. GRANTEE shall provide COMMISSION prompt access to these records upon request and permit copying as COMMISSION may require.

- C. COMMISSION Grant Manager: COMMISSION hereby appoints Rana DeBey to act as its Project Manager with regard to this Agreement. COMMISSION may, from time to time, designate another person to act as the Commission Project Manager and will inform GRANTEE in writing of any change in Project Manager.

Attn: Rana DeBey, Project Manager:
Mt. Hood Cable Regulatory Commission
c/o City of Portland
Bureau of Planning & Sustainability
1810 SW 5th Ave, Suite 710
Portland, OR 97201
Email: rana.debey@portlandoregon.gov

- D. GRANTEE Project Manager: GRANTEE hereby appoints Megan Moran to act as its Project Manager regarding this Agreement. GRANTEE may, from time to time, designate another person to act as the GRANTEE Project Manager and will inform COMMISSION in writing of any change in Project Manager.

Attn: Megan Moran, Project Manager
Executive Director
c/o Ethos Music Center
2 N. Killingsworth St.
Portland, OR 97217
Email: megan@ethos.org

- E. Payment: The COMMISSION Project Manager is authorized to approve work, billings, and invoices submitted pursuant to this grant and to carry out all other COMMISSION actions referred to herein in accordance with this Agreement.
- F. Reports: GRANTEE shall submit Interim Status Reports and a Final Status Report (collectively referred to as ‘Report(s)’) to the Project Manager using the COMMISSION’s online grants management system. The Reports shall include both programmatic and financial information as established by the COMMISSION. For a Report to be acceptable to the Project Manager, the GRANTEE shall document and clearly describe the progress of the grant scope in accordance with the reporting schedule defined below.

Interim Status Reporting periods are June 1, 2025 through November 30, 2025;

December 1, 2025 through May 31, 2026; June 1, 2026 through November 30, 2026; December 1, 2026 through May 31, 2027. Interim Status Reports are due within thirty (30) days of the end of each reporting period.

GRANTEE shall submit a Final Status Report no later than July 31, 2027.

Interim and Final Status Reports shall include an accurate and complete financial report of Grant fund and Matching fund expenditures. The Report shall include copies of receipts or other evidence of payment for actual grant funded capital costs incurred by GRANTEE related to the Grant. Reported expenses will be charged against the advanced funds and will be made after review and approval of the status reports.

The Project Manager, at her/his sole discretion, may require additional programmatic information or financial documentation of Grant project expenditures. GRANTEE shall make its books, general organizational and administrative information, documents, papers and records that are related to this Agreement or GRANTEE's performance of services related to this Agreement available for inspection by the Project Manager or other COMMISSION representatives during reasonable business hours following five (5) business days advance written notification from the Project Manager.

GRANTEE shall immediately provide notice in writing by electronic mail to the Project Manager when GRANTEE anticipates or realizes any deviation in the Grant project which may result in GRANTEE's inability to complete the Grant project as originally submitted and approved by the COMMISSION.

- G. Project and Fiscal Monitoring: The COMMISSION and the Project Manager shall monitor the GRANTEE's performance on an as needed basis to assure compliance with this Agreement. Such monitoring may include, but is not limited to, on site visits at reasonable times, telephone interviews and review of required reports. Monitoring will cover both programmatic and fiscal aspects of the Grant. The frequency and level of monitoring will be determined by the Project Manager. GRANTEE shall remain fully responsible at all times for performing the requirements of this Agreement.

ARTICLE IV -- PAYMENTS

- A. The amount of this grant award is \$57,600. Upon submission of an invoice from GRANTEE, and upon certification by the Project Manager that the invoice is in accordance with this Agreement, the COMMISSION shall disburse an advance payment to the Grantee in the amount of \$57,600, as specified in the invoice, within thirty (30) days after receipt of the invoice.
- B. GRANTEE shall submit the invoice online through the COMMISSION's online grants management system using the instructions provided by the Grant Manager. The invoice shall be on GRANTEE's letterhead, signed and dated by an authorized representative of GRANTEE and addressed to "MHCRC c/o City of Portland." The invoice shall include an invoice number, the title of the Grant project and the total grant amount authorized by the Grant. If the Project Manager finds that the invoice is not in accordance with this Agreement, the Project Manager shall notify the GRANTEE of the reason(s) for the disallowance and non-payment.

- C. GRANTEE agrees to operate the program as described in the GRANTEE's grant application and to expend funds in accordance with the approved budget, unless the GRANTEE receives prior written approval from the COMMISSION'S Grant Manager to modify the program or the budget.
- D. If for any reason GRANTEE receives a grant payment under this Grant Agreement and does not use grant funds, provide required services or take any actions required by the Grant Agreement the COMMISSION may, at its option terminate, reduce or suspend any grant funds that have not been paid and may, at its option, require GRANTEE to immediately refund to the COMMISSION the amount improperly expended or received by GRANTEE.
- E. Grant payments under this Agreement may be used only to provide the services or take the actions listed previously in this Grant Agreement and shall not be used for any other purpose.
- F. If, for any reason, GRANTEE's anticipated services or actions are terminated, discontinued or interrupted, the COMMISSION's payment of funds under this grant may be terminated, suspended or reduced.
- G. The majority of expenditures (a minimum of 90%) made from Grant funds for Grant project capital costs must be made at least sixty (60) days prior to the expiration of this Agreement.
- H. GRANTEE shall repay to the COMMISSION, thirty (30) days prior to the expiration date of this Agreement, any Grant funds that have not been expended for Grant purposes.
- I. GRANTEE will keep vendor receipts and evidence of payment for materials and services and time records and evidence of payment for program wages, salaries, and benefits, and GRANTEE services. All such receipts and evidence of payments will promptly be made available to the Grant Manager or other designated persons, upon request. At a minimum, such records shall be made available and will be reviewed as part of the annual monitoring process.
- J. Prevailing wages. State of Oregon, Bureau of Labor and Industries (BOLI) wage rates are required for certain contracts that total \$50,000 and above. If GRANTEE's project is subject to the prevailing wage requirements, GRANTEE will comply with the prevailing wage requirements of ORS 279C.800 through 279C.870 and any other applicable prevailing wage requirements contained in ORS 279C, Oregon administrative rules, or Commission code.
- K. Prevailing wage indemnity. GRANTEE AGREES TO INDEMNIFY, DEFEND, AND HOLD HARMLESS COMMISSION, ITS EMPLOYEES, OFFICERS, AND AGENTS, FROM AND AGAINST ANY CLAIM, SUIT, OR ACTION, INCLUDING ADMINISTRATIVE ACTIONS, THAT ARISE OUT OF GRANTEE'S FAILURE TO COMPLY WITH ORS 279C.800 TO 279C.870 AND ANY APPLICABLE ADMINISTRATIVE RULES OR POLICIES.

ARTICLE V -- GENERAL GRANT PROVISIONS

- A. Cause for Termination; Cure. It shall be a material breach and cause for termination of this Agreement if GRANTEE uses grant funds outside of the scope of this Agreement, or if GRANTEE fails to comply with any other term or

condition or to perform any obligations under this Agreement within thirty (30) days after written notice from COMMISSION. If the breach is of such nature that it cannot be completely remedied within the thirty (30) day cure period, GRANTEE shall commence cure within the thirty (30) days, notify COMMISSION of GRANTEE's steps for cure and estimated time table for full correction and compliance, proceed with diligence and good faith to correct any failure or noncompliance, and obtain written consent from COMMISSION for a reasonable extension of the cure period.

- B. No Payment or Further Services Authorized During Cure Period. During the cure period, COMMISSION is under no obligation to continue providing additional grant funds notwithstanding any payment schedule indicated in this Agreement. GRANTEE shall not perform services or take actions that would require COMMISSION to pay additional grant funds to GRANTEE. GRANTEE shall not spend unused grant funds and such unused funds shall be deemed held in trust for COMMISSION. GRANTEE shall be solely responsible for any expenses associated with cure of its noncompliance or failure to perform.
- C. Termination for Cause. Termination for cause based on GRANTEE's misuse of grant funds shall be effective upon notice of termination. Termination for cause based on failure to comply or perform other obligations shall be effective at the end of the 30-day period unless a written extension of cure period is granted by COMMISSION. GRANTEE shall return all grant funds that had not been expended as of the date of the termination notice. All finished or unfinished documents, data, studies, and reports prepared by GRANTEE under this Agreement shall, at the option of COMMISSION, become the property of COMMISSION; and GRANTEE may be entitled to receive just and equitable compensation for any satisfactory work completed on such documents up until the time of notice of termination, in a sum not to exceed the grant funds already expended.
- D. Penalty for Termination for Cause. If this Agreement is terminated for cause, COMMISSION, at its sole discretion, may seek repayment of any or all grant funds tendered under this Agreement, and decline to approve or award future grant funding requests to GRANTEE.
- E. Termination by Agreement or for Convenience of Commission. COMMISSION and GRANTEE may terminate this Agreement at any time by mutual written agreement. Alternatively, COMMISSION may, upon thirty (30) days written notice, terminate this agreement for any reason deemed appropriate in its sole discretion. If the Agreement is terminated as provided in this paragraph, GRANTEE shall return any grant funds that would have been used to provide services after the effective date of termination. Unless the Parties agree otherwise, GRANTEE shall finish any work and services covered by any grant funds already paid and shall not commence any new work or services which would require payment from any unused grant funds.
- F. Changes in Anticipated Services. If, for any reason, GRANTEE's anticipated services or actions are terminated, discontinued or interrupted, COMMISSION's payment of grant funds may be terminated, suspended or reduced. GRANTEE shall immediately refund to COMMISSION any unexpended grant funds received by GRANTEE.

- G. Amendment. The Grant Manager is authorized to execute amendments to the scope of the services or the terms and conditions of this Agreement, provided the changes do not increase COMMISSION's financial risk. Increases to the grant amount must be approved by the COMMISSION unless the COMMISSION delegated authority to amend the grant amount authorizing this Agreement. Amendments to this Agreement, including any increase or decrease in the grant amount, must be in writing and executed by the authorized representatives of the Parties and approved to form by the COMMISSION's Attorney.
- H. Non-discrimination; Civil Rights. In carrying out activities under this Agreement, GRANTEE shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, handicap, familial status, sexual orientation or national origin. GRANTEE shall take actions to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, age, handicap, familial status, sexual orientation or national origin. Actions shall include but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
- GRANTEE shall post in conspicuous places, available to employees and applicants for employment, notices, which state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin. GRANTEE shall incorporate the foregoing requirements of this section in all other agreements for work funded under this Agreement, except agreements governed by Section 104 of Executive Order 11246.
- I. Audit. COMMISSION, either directly or through a designated representative, may conduct financial or performance audit of the billings and services under this Agreement or GRANTEE records at any time during this Agreement and during the six (6) year period established above in Article III.B. As applicable, audits will be conducted in accordance with generally accepted auditing standards as promulgated in *Government Auditing Standards* by the Comptroller General of the United States General Accounting Office. If an audit discloses that payments to GRANTEE exceeded the amount to which GRANTEE was entitled, then GRANTEE shall repay the amount of the excess to COMMISSION.

Because grant funds are derived from the cable franchises, the cable companies may conduct a financial review or audit of GRANTEE for the purpose of verifying whether use of capital grant funds is in accordance with the requirements of cable franchises related to use of capital grant funds. If the COMMISSION receives notice from a cable company in accordance with the terms of the cable franchises of such audit or review, the COMMISSION's Project Manager shall notify GRANTEE within five (5) business days of receiving the notice, and shall identify to GRANTEE the relevant financial records of GRANTEE that the cable company seeks to review. The scope of such audit or review of GRANTEE shall be consistent with the terms of the applicable cable franchise. GRANTEE agrees to make such relevant financial records available to cable company's authorized representative for inspection and copying. Such records shall be reviewed during normal business hours at a time and place made available by GRANTEE. The COMMISSION's Project Manager shall promptly provide GRANTEE with written notice of the audit or review's conclusions.

- J. Indemnification. GRANTEE shall hold harmless, defend, and indemnify COMMISSION, and its officers, agents and employees against all claims, demands, actions, and suits (including all costs) brought against any of them arising from actions or omissions of GRANTEE and/or its contractors in the performance of this Agreement.
- K. Grantee's Contractor; Non-Assignment. If GRANTEE utilizes contractors to complete its work under this Agreement, in whole or in part, GRANTEE shall require any of its contractors to agree, as to the portion contracted, to fulfill all obligations of the Agreement as specified in this Agreement. However, GRANTEE shall remain obligated for full performance hereunder, and COMMISSION shall incur no obligation other than its obligations to GRANTEE hereunder. This Agreement shall not be assigned or transferred in whole or in part or any right or obligation hereunder, without prior written approval of COMMISSION.
- L. Independent Contractor Status. GRANTEE, and its contractors and employees are not employees of COMMISSION and are not eligible for any benefits through COMMISSION, including without limitation, federal social security, health benefits, workers' compensation, unemployment compensation, and retirement benefits. GRANTEE will be responsible for any federal, state, or local taxes and fees applicable to payments hereunder.
- M. Oregon Laws and Forum. This Agreement shall be construed according to the laws of the State of Oregon without regard to its provisions regarding conflicts of law. Any litigation between COMMISSION and GRANTEE arising under this Agreement or out of work performed under this Agreement shall occur in Multnomah County court having jurisdiction thereof, and if in the federal courts, in the United States District Court for the State of Oregon.
- N. Compliance with Law. GRANTEE and all persons performing work under this Agreement shall comply with all applicable federal, state, and local laws and regulations, including reporting to and payment of all applicable federal, state and local taxes and filing of business license. If GRANTEE is a 501(c)(3) organization, GRANTEE shall maintain its nonprofit and tax-exempt status during this Agreement.
- O. Severability. COMMISSION and GRANTEE agree that if any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the Parties shall be construed and enforced as if the Agreement did not contain the particular term or provision held to be invalid.
- P. No Other Obligations: GRANTEE acknowledges that, except for the Grant, the COMMISSION has no obligation to provide, and the COMMISSION has not led GRANTEE to believe in any way (whether expressly or by implication) that the COMMISSION will provide any additional or future assistance, financial or otherwise, either to GRANTEE or for the Grant project.
- Q. Merger. This Agreement contains the entire agreement between COMMISSION and GRANTEE and supersedes all prior written or oral discussions or agreements.

There are no oral or written understandings that vary or supplement the conditions of this Agreement that are not contained herein.

- R. Third Party Beneficiaries. There are no third-party beneficiaries to this Agreement and may only be enforced by the Parties.
- S. Electronic Transaction; Counterparts. The Parties agree that they may conduct this transaction, including any amendments, by electronic means, including the use of electronic signatures. This Agreement, and any amendment, may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute a single instrument.
- T. NOTICE: Notices to Grantee under this Grant Agreement shall be sent to GRANTEE at the following address:

Attn: Megan Moran, Project Manager
Executive Director
c/o Ethos Music Center
2 N. Killingsworth St.
Portland, OR 97217
Email: megan@ethos.org

NOTICE: Notices to Grantor under this Grant Agreement shall be sent to COMMISSION at the following address:

Attn: Rana DeBey, Project Manager:
Mt. Hood Cable Regulatory Commission
c/o City of Portland
Bureau of Planning & Sustainability
1810 SW 5th Ave, Suite 710
Portland, OR 97201
Email: rana.debey@portlandoregon.gov

SIGNATURES:

COMMISSION

GRANTEE

Name: Julia DeGraw
Title: Chair,
Mt. Hood Cable
Regulatory Commission
(MHCRC)

Name: Megan Moran
Title: Executive Director
Ethos Music Center

Date: _____

Date: _____

APPROVED AS TO FORM:

Commission Attorney,
Mt. Hood Cable Regulatory
Commission (MHCRC)

25790 - Community Voices on Air: Building a Broadcast Media Hub for Cultural Expression

Application Details

Funding Opportunity: 25542-2025 Community Technology Grants
Funding Opportunity Due Date: Jun 30, 2025 8:09 AM
Program Area: Community Technology Grants
Status: Submitted
Stage: Final Application

Initial Submit Date: Apr 9, 2025 11:29 PM
Initially Submitted By: Megan Moran
Last Submit Date: Apr 25, 2025 10:27 PM
Last Submitted By: Megan Moran

Contact Information

Primary Contact Information

Active User*: Yes
Type: External User
Name: Salutation **Megan** Middle Name **Moran**
First Name Last Name
Title: Executive Director
Email*: megan@ethos.org
Phone*: 971-717-6902 Ext. Phone
###-###-####
Fax: ###-###-####

Organization Information

Status*: Approved
Organization Name*: Ethos Music Center
Organization Type*: Non-Profit Entity
Tax Id:
Organization Website: <https://www.ethos.org/>
Address*: 2 N. Killingsworth St.

Portland Oregon 97217-
City State/Province Postal Code/Zip

Phone*: 503-283-8467 Ext. ### ##-####
Fax: ### ##-####

FY21-22 Final Application Project Narrative

Project Narrative

Total Grant Funds: \$57,600.00
Total Match Funds: \$67,320.00
Total Funds: \$124,920.00
Proposed Technology: Video production equipment
Public Benefit Area: Reducing Disparities
Select which jurisdiction(s) your project will serve: Portland
Please select the size of your organization's total operating budget: \$1,000,000 to \$1,500,000

In defining the project purpose, applicants must:

- Define a specific need or problem. This includes clearly defining the community or beneficiaries you intend to impact.
- Propose a credible solution and achievable means of addressing identified needs or problems. How will use of the technology address your identified public benefit area and serve your identified community or targeted beneficiaries?
- Describe how you plan to integrate DEI measures into your project, or alternatively, how your project is supported by DEI-focused work within your organization as a whole.

Project Purpose:

Defining the Need and Beneficiaries

Ethos Music Center proposes to expand community access to broadcast-quality video production by upgrading our performance venue into a media-education and content-creation hub. This project addresses a well-documented and urgent need among youth, emerging artists, and arts and culture groups in Portland's North and Northeast neighborhoods—particularly communities rooted in the musical legacy of Albina. Students and creatives in these areas—many of whom are low-income, BIPOC, and mixed-ability—face multiple barriers to fully participating in the creative arts and advancing along viable career pathways. These include a lack of training and mentorship in media production, few nearby venues with current technology, and limited access to broadcast platforms to share their work. Inclusive, culturally affirming performance spaces remain rare, and the absence of ADA-accessible stages further restricts participation for individuals with disabilities. The contemporary arts economy increasingly demands that musicians and culture bearers possess both performance and media literacy. Artists are expected to be not only skilled performers but also effective digital communicators—capable of producing, recording, and broadcasting their content. However, in the communities Ethos serves, these essential tools, platforms, and spaces remain largely inaccessible.

Community Context and Proposed Solution

Ethos serves communities who live, work, attend school, and recreate in Portland's North and Northeast neighborhoods. Residents in these areas face compounding obstacles: transportation limitations, a scarcity of venues, outdated or unavailable media infrastructure, and cultural and linguistic barriers to inclusion. These challenges especially impact low-income families, young musicians, emerging artists, and grassroots nonprofits that lack access to affordable rehearsal and performance space.

Ethos has consistently heard and responded to community calls for better access to education and creation space. Local groups—including PassinArt, Albina Music Trust, Friends of Noise, UpBeat Music Therapy, and youth bands—have specifically requested support for media production, performances, and culturally affirming artistic expression.

In response, Ethos will transform its existing 1,500-square-foot recital hall into a fully accessible, broadcast-ready, multidisciplinary media and performance venue. This project will decrease barriers to access by: 1) Creating opportunities for youth and emerging artists to produce relevant, local, and impactful content; 2) Providing training and support in media literacy, production, and broadcast communication; 3) Enabling community members to share their work publicly via local cable and online channels; 4) Increasing access to a nearby, professional-grade venue equipped with current AV and production technology; and 5) Supporting inclusive, ADA-accessible performance and recording space rooted in community culture.

Ethos' Broadcast Media Program Expands Access to Community-Led Media Production

This project will double our venue's capacity—from 1,100 to at least 2,200 users—while transforming the space into a production-grade media hub. The upgrades will allow Ethos and our partners to deliver community-led broadcast programming in collaboration with Open Signal and expand our broadcast media education programming.

Public benefits include: 1) Youth Education & Skill Building: Hands-on training in music, media, and broadcast production will give students real-world, transferable skills in performance, audio engineering, video creation, and digital storytelling. 2) Career Development for Emerging Artists: Artists will develop digital portfolios, receive professional performance documentation, and gain exposure to industry-relevant tools and

workflows. 3) Expanded

Public Access: Performances and cultural content will be made available to broader audiences via live streaming, cable broadcasting, and digital platforms—helping overcome economic, geographic, and physical access barriers.

The fully equipped, ADA-accessible venue will operate as both stage and studio. In this hybrid environment, artists and youth will learn how to navigate real production settings—gaining experience with lighting, audio, camera placement, and spatial dynamics that directly apply to broadcast-quality media creation.

Live performance remains central to building media production competency. Performing before an audience cultivates stage presence, adaptability, and communication skills that enhance on-camera delivery. Artists benefit from real-time audience feedback, which strengthens their work before translating it into digital formats. This process is especially meaningful for culture bearers whose authenticity and lived experience are key to their creative expression.

Community storytelling and cultural affirmation are core outcomes. By sharing original content on Open Signal and digital platforms, artists will foster civic engagement, cultural continuity, and public dialogue. This initiative follows a proven model: projects that use cable programming to share educational videos, PSAs, and community stories have had significant success in reaching and benefiting targeted populations.

Use of Technology to Address Public Benefit

Ethos will address this identified need by upgrading outdated AV systems and installing a full suite of professional-grade broadcast and media production equipment, including: 1) Broadcast-Grade Cameras and Field Production Tools; 2) Digital Mixers and Flexible Lighting Systems; 3) High-Definition Encoding with Closed Captioning; 4) Soundproofing Enhancements; 5) Cloud-Based Streaming Platforms; and 6) Wireless Microphones and Guitar Systems.

These tools will support students, instructors, and partners in producing broadcast-ready video and audio content for both live and recorded use. Content will be distributed through Open Signal public access channels and Ethos' online platforms—broadening community visibility and media representation.

Ethos staff will also receive training from Open Signal's Train-the-Trainer program, covering studio and field production, cinematography, editing, and teaching practice. This will enhance internal capacity while enabling Ethos to offer youth-led media programming, internship opportunities, and community collaborations centered on inclusive content creation.

Integration of Diversity, Equity, and Inclusion (DEI) Measures

Ethos is deeply committed to integrating DEI throughout every phase of this project. Our approach includes: 1) Access and Inclusion: ADA upgrades, including a portable wheelchair ramp and closed captioning software, will increase accessibility for individuals with disabilities in both live and digital formats; 2) Culturally Responsive Programming: We will partner with BIPOC-led and culturally rooted organizations to ensure the space reflects the artistic and cultural heritage of the Albina district. Programming will center diverse voices, languages, and lived experiences; 3) Organizational Development: Ethos is engaged in an ongoing DEI revitalization process with Congruence Cultural Strategies. This includes revising policies, updating board priorities, and training staff in trauma-informed practices. Additional instruction from experts affiliated with NAYA and the Center for Equity and Inclusion supports curriculum development and classroom practice.

By embedding DEI principles in space design, curriculum, staffing, and partnerships, this project will ensure that historically excluded communities are not only included—but centered—as producers, performers, and cultural leaders.

In summary, Ethos' Broadcast Media Project offers a scalable, community-rooted solution to long-standing barriers in access to arts education, cultural representation, and creative career pathways. It integrates media technology, inclusive space, and deep partnerships to build a platform where young people and emerging artists can learn, create, perform, and broadcast their stories—reaching across screens, neighborhoods, and generations.

(This field has a character limit of 11,000)

What project outcomes (no more than four) do you hope to achieve for the identified community or targeted beneficiaries through the use of the proposed technology?

The MHCRC is interested in outcomes related to the use of the technology. You will be asked to report on progress made toward achieving these outcomes in your semi-annual grantee reports.

Measurable Project Outcomes:

Cable Broadcast Content Production Capability

Ethos will produce and submit at least 18 original video segments to Open Signal over two years: five two-hour community-created broadcasts and six public service announcements. Content will include closed captioning.

Media Education Expansion: Open Signal Training & Certification

Ten Ethos staff and community members will complete Open Signal's full media education training, including certification; 50% increase in skills: cinematography, field production, Final Cut Pro X editing. 100% of certified producers will access to Open Signal's equipment and studios and to Ethos upgraded media production equipment and performance venue.

Participant Engagement & Skill Development

Sixty participants will engage in Ethos media exposure and production programs—20 in Year 1 and 40 in Year 2. At least 50% will demonstrate measurable improvement in technical skills and storytelling proficiency; 50% will report increased confidence in public performance and media creation.

(This field has a character limit of 1500)

How will you evaluate progress toward, and achievement of, the project's anticipated outcomes?

The evaluation plan should include evaluation questions, strategies or methodologies to collect data in order to answer the questions and steps to document findings and lessons learned, and should directly tie to the measurable outcomes listed above.

Evaluation Plan:

Cable Broadcast Content Production Capability

Evaluation Questions: a. How many original video segments are produced and broadcast via Open Signal? b. Is all content accessible via closed captioning and compliant with ADA standards? c. How representative is the content of the voices and experiences of target communities?

Data Collection Methods: a. Log of video segments submitted to Open Signal with length, date, and broadcast status. b. Metadata on content topics, producers, and participant demographics. c. Verification of captioning and accessibility standards.

Media Education Expansion: Open Signal Training & Certification

Evaluation Questions: a. How many Ethos staff and community members complete Open Signal certification? b. To what extent do trainees demonstrate increased technical skills in media production? c. Are certified individuals using Open Signal and Ethos resources for content creation or instruction?

Data Collection Methods: a. Training attendance and completion records from Open Signal. b. Pre- and post-training self-assessment surveys on skill levels. c. Post-training usage logs for equipment and studio access.

Participant Engagement & Skill Development

Evaluation Questions: a. How many youth and community members engage in production and media programs? b. What changes in technical and storytelling skills are observed? c. Do participants report increased confidence in creative expression and media use?

Community Partnerships & Career Exploration

Evaluation Questions: a. How many BIPOC-led or culturally specific groups engage in projects using the space? b. What events and content are co-created through these partnerships? c. Are youth participants exposed to meaningful industry-relevant opportunities?

Data Collection Methods: a. Partnership agreements and event rosters. b. Qualitative feedback from partner organizations c. Participant reflections from Youth Showcases and Music Tech classes.

Documentation and Lessons Learned:

Evaluation data will be reviewed quarterly by project staff. Findings will be compiled into internal reports and shared with stakeholders, guiding program adjustments and improvements over time.

(This field has a character limit of 2500)

A "Project Partner" is defined as an organization that supplies cash or in-kind resources and/or plays an active role in the planning and implementation of the project. You should present who your project partners are, their respective roles in the project, and specific contribution each partner will make to the project in the form of financial support, equipment, personnel, or other resources.

Please list project partners as confirmed or unconfirmed.

Please include a contact name & email address for each project partner listed. Staff will contact the project partner in order to verify the partnership.

Project Partners: (This field has a character limit of 3000)

PROJECT FEASIBILITY SECTION includes: Technical Design, Project Start/End Date, Implementation Plan and Project Budget (see Final Application Budget form)

The Technical Design should specify in detail the proposed technology and equipment to be employed; the rationale in selecting the particular technology, how the technical design supports the project's use of the community media center channels; and the plans for maintaining and upgrading the system or equipment in the future.

Technical Design:

Ethos Music Center proposes a comprehensive technology upgrade to its 1,500-square-foot recital hall, transforming it into a fully accessible, broadcast-ready training and performance space that will serve as the foundation for expanded community media education. The primary objective of this project is to activate a hands-on learning environment for youth, emerging artists, and community members to gain broadcast media skills while producing public access content for cable television via Open Signal.

Most of Ethos' audio-visual equipment has not been updated since 2008. This investment will replace outdated systems with modern, high-performance tools that support both educational use and professional-quality content creation. Equipment has been selected to align with Open Signal's media certification pathway—ensuring participants receive direct training on tools they will later use independently for broadcast production.

Wherever possible, components have been chosen to integrate seamlessly with Ethos' existing systems to streamline installation and reduce training complexity. The upgraded space will accommodate a wide range of use cases, including youth-led performances, broadcast training classes, community storytelling projects, and live-streamed cultural events.

The technical design reflects Ethos' broader mission of equity, access, and education. The facility will serve as both a media learning lab and a

production venue, equipped to support community-generated content that amplifies underrepresented voices, builds creative workforce skills, and expands access to public broadcast platforms.

Rationale The selected equipment and technology fulfill four key functions directly tied to the grant's public benefit goals:

Advance Broadcast Media Training: All systems are selected for use in Open Signal's training curriculum—including remote-controlled cameras, editing software, and field production kits—enabling Ethos to deliver hands-on instruction and certify new producers who can create and submit content for public cable access.

Replace Outdated Technology: The current AV infrastructure is over 15 years old and no longer meets the technical standards required for contemporary broadcast production. This upgrade will align the facility with modern digital and streaming formats.

Enhance Flexibility for Educational and Community Use: The space will support classroom-based training, solo and group recordings, partner programming, and public showcases—designed to transition easily between instructional and production functions.

Enable Seamless Live Streaming and Broadcast Production: Ethos' upgraded system will allow youth, staff, and community members to produce professional-quality content for real-time streaming and cable submission via Open Signal.

Core Equipment & Infrastructure Upgrades

Accessibility & Room Optimization

ADA ramp to access stage

Soundproofing enhancements to improve recording conditions

100 foldable chairs with carts for flexible rehearsal and audience configurations

Audio System

Digital audio mixer with PA speakers

Wireless microphones and guitar system

Mic stands, mic holders, mic splitter

Chromatic tuner for tuning instruments before performances

Video & Broadcast System

Remote-controlled HD video cameras for multi-angle live streaming and recording

Livestream switcher and signal converter for real-time editing and streaming

Laptops and iPads for mobile control, editing, and student instruction

Projector with mount for visual instruction and performance backdrops

Supporting Technology & Tools

Cable testers, voltage testers, and cutters for maintenance and classroom demos

Male to BNC audio cables for secure broadcast signal connections

Locking storage cabinets to safeguard shared production tools

This upgraded system will serve as the backbone for Ethos' Broadcast Media Program—empowering students and community partners to gain technical skills, create meaningful content, and contribute to Portland's public access media landscape.

(This field has a character limit of 5000)

Proposed Project Start and End Date:

Projects may include timelines of up to 2 years.

Proposed Start Date (month/year): July 2025

Proposed End Date (month/year): June 2027

The Implementation Plan should include major tasks and milestones in addition to detailed tasks needed to successfully implement the project.

Implementation Plan:

Phase One: Broadcast Activation & Infrastructure Setup (July 2025 – June 2026)

In Q1 (July – Sept. 2025), Ethos finalizes training schedule with Open Signal and identify the initial cohort of 10 staff and community members to begin certification. Contractors plans minor space and ADA upgrades, while AV equipment orders placed including cameras, mixers, lighting, captioning software, Foldable seating and storage. Staff begins DEI training with Congruence Cultural Strategies.

In Q2 (Oct. – Dec. 2025), Ethos installs the broadcast-grade camera system, digital mixer, and flexible lighting. Begin cloud-based streaming and HD encoding installation, while ADA modifications and acoustic upgrades continue. The first Open Signal training focuses on cinematography, production setup, and storytelling. Post-production devices and software received and configured.

In Q3 (Jan. – March 2026), closed captioning tools fully integrated, and wireless microphones and guitar systems deployed. The livestream and recording system tested with youth performers. A second training cohort focus on field production, editing, and teaching practice. Outreach materials for community partners developed.

In Q4 (April – June 2026), Ethos complete final technical tests and staff readiness assessments. Internal pilot content created to test workflows. Partner engagement begins, and an interim report submitted to MHCRRC, documenting Phase One progress.

Phase Two: Programming Expansion & Community Broadcast Engagement (July 2026 – June 2027)

In Q5 (July – Sept. 2026), Ethos launches its community broadcast programming, recording the first PSAs and two-hour shows for Open Signal. Sliding-scale recording sessions begins for artists and nonprofits. Music production classes using new tools will resume. Community partners onboarded through orientations and scheduled to use the space.

In Q6 (Oct. – Dec. 2026), Ethos begins live and pre-recorded content broadcasts on Open Signal, led by youth participants. New programming co-developed with five BIPOC-led partners. Viewership metrics and audience feedback collected, and media production students continue training aligned with broadcast goals.

In Q7 (Jan. – March 2027), use of the upgraded venue expands to artists and nonprofits producing content and hosting community events. Quarterly showcases feature student and community-led content. Surveys track participant skill development and career exposure.

In Q8 (April – June 2027), Ethos publishes a final impact report featuring project outcomes and broadcast reach. Technology and programming feedback informs final adjustments. Public celebration highlights broadcast content. Ethos submits final MHCRC report and begin post-grant sustainability planning.

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Supplemental Material Attachments

Description	File Name	Type	Size	Upload Date
Community Voices on Air_ Building a Broadcast Media Hub for Cultural Expression Project 2 year Budget	Community Voices on Air_ Building a Broadcast Media Hub for Cultural Expression Project 2 year Budget.pdf	pdf	46 KB	04/25/2025 10:24 PM

FY20-21 Application Budget Correct

Budget Narrative

Budget Narrative:

Ethos staff contributing to this project will provide administrative leadership, program oversight, technical support, and direct instruction necessary to implement and sustain the Broadcast Media Training and Community Production initiative. All personnel costs listed below will be covered through Ethos' matching resources.

The **Executive Director** (5% FTE) will provide strategic oversight of the project, manage high-level partnerships including Open Signal, and ensure the alignment of the project with Ethos' mission and long-term sustainability planning. The **Program Director** (5% FTE) will coordinate day-to-day implementation, oversee staff participation in Open Signal certification, and manage scheduling for training cohorts, community use of the media space, and student programming.

The **Instrument/Building Manager** (33% FTE) will manage the technical integration of new AV and broadcast equipment into the existing facility, supervise installation contractors, maintain the upgraded systems, and support instructors and community users with setup and troubleshooting. The **Instrument Intern** (33% FTE) will assist the Building Manager with technical equipment support, help maintain broadcast gear and classroom tools, and learn operational workflows as part of a workforce training pathway.

The **Finance and Operations Specialist** (5% FTE) will provide grant administration support, manage purchasing and invoicing, and track in-kind match expenditures. A team of instructors will deliver approximately 90 hours of youth training in broadcast media production, music performance capture, and post-production editing—integrated into existing Ethos curriculum and public broadcast objectives.

Personnel Ethos Match: \$49,918

Personnel MHCRC Funding: \$0

Education and Training Grant funds will support core Broadcast Education and Training activities delivered in partnership with Open Signal, Portland's community media center. This includes the full certification sequence required for new producers to access Open Signal's equipment, studios, and public cable broadcast platform. Training will consist of the New Producer Orientation and the Teach to Learn (Train-the-Trainer) program focused on trauma-informed, inclusive media instruction.

These trainings will be delivered to ten Ethos staff and/or community members and are essential to establishing an internal pool of certified producers who can create content for cable broadcast, train others, and supervise student-led production. This training component ensures sustainability by embedding certified educators into Ethos' instructional pipeline and expanding internal capacity to deliver media literacy and production skills aligned with the project's broadcast and public access goals. Over the course of the 2 year period, 2 additional and specialized courses in Broadcast Production, Final Cut Pro X editing, 3 day workshop trainings in Broadcast Production and Final Cut Pro X editing to extend community producer skills.

Education & Training Ethos Match: \$0

Education & Training MHCRC Funding: \$15,400

Travel: No travel expenses are anticipated.

Contractual Services To ensure the most effective acoustic improvements, Ethos will engage a trained sound designer to provide expert consultation on the placement and installation of soundproofing curtains and acoustic screens. Their guidance will help optimize the hall's sound environment for both live performance and recording, ensuring clarity, balance, and reduced sound bleed.

All contractors engaged for this project are fully licensed and carry both general liability insurance and workers' compensation coverage, ensuring compliance with public funding requirements and workplace safety standards. In addition to contracted professionals, Ethos will leverage its wide network of community supporters to contribute skilled labor and expertise in a volunteer or reduced-rate capacity, where appropriate.

Contractual Services Ethos Match: \$0

Contractual Services MHCRC Funding: \$3,000

Equipment Costs MHCRC grant funds will be used to purchase essential equipment required to transform Ethos' existing performance space into a fully functional broadcast media training and production facility. All selected equipment has been vetted for its compatibility with Open Signal training protocols, alignment with industry standards, and ease of integration with Ethos' existing systems. These investments are critical to achieving the project's measurable outcomes related to media education, community-led content creation, and public broadcast submission. Key equipment purchases include PTZOptics Producer-SE remote-controlled video cameras and controller bundles, which will allow multi-angle, high-definition video capture and support both live streaming and recording of performances, workshops, and student-led content. The Blackmagic Design ATEM Mini Pro livestream switcher and Blackmagic signal converters will support real-time video switching and signal routing for professional streaming and cable broadcast compatibility.

To ensure high-quality audio production and immersive instruction, grant funds will support the purchase of JBL EON715 PA speakers, a Phenyx Pro PTM-33-4B wireless in-ear monitoring system, PHENYX wireless microphones, and a Shure BLX14 wireless guitar system. These tools will help youth and instructors record and monitor performances while simulating real-world media environments.

A new Allen & Heath digital mixer will serve as the central hub for audio control, offering multi-input management and flexible configuration during recording sessions and live shows. Paired with Gator Frameworks and On-Stage mic stands, Behringer mic splitters, and Snark RE ST-8 chromatic tuners, this equipment will support detailed instrument recording and microphone integration.

To enhance the usability of the space for various users and sound environments, the project will incorporate Saaria commercial soundproofing curtains and portable sound blocking screens, creating an acoustically optimized environment for voice and music recording. A Rockville lighting system will allow dynamic visual setup for performances, classes, and cable-ready video shoots. A high-lumen projector and mount will also support visual instruction and performance backdrop projection.

To ensure inclusive and ADA-compliant access, an EZ Access Suitcase Trifold portable ramp will be installed to facilitate stage use by performers and students with mobility needs. For improved room adaptability, grant funds will support the purchase of 100 cushioned foldable chairs with rolling carts, maximizing flexible use of the space for both rehearsals and recording sessions.

Control and editing workstations will include laptops and iPads, which will be used by instructors and students during Open Signal-certified trainings and post-production work. These devices will support the use of Final Cut Pro X, Open Signal's primary editing platform.

Additional support tools include locking storage cabinets, a multi-drawer tool box, Uline poly pegboards for cable and gear management, and various maintenance and testing devices such as a SoundTools XLR cable tester, Klein Tools wire cutter, voltage and outlet testers, audio cable testers, and specialized audio connectors like the MEIRIYFA Male to BNC audio cables.

Together, these equipment purchases will provide the foundational infrastructure necessary for students, staff, and community members to participate in professional media production, meet Open Signal certification standards, and produce community-oriented content for public cable broadcast—thereby advancing equity in access to media education and cultural storytelling.

Equipment Ethos Match: \$1,122.78

Equipment MHCRC Funding: \$36,703.74

Contracted Infrastructure/Facilities Construction Costs Matching in-kind contributions will support essential infrastructure improvements to prepare the performance hall for installation and use of upgraded broadcast media technology. This includes contracted work from licensed electrical and construction professionals to complete power upgrades, lighting integration, soundproofing enhancements, and ADA access improvements such as stage ramp installation and flexible seating configuration.

Contracted Infrastructure/Facilities Construction Ethos Match: \$9,339

Contracted Infrastructure/Facilities Construction MHCRC: \$661

Miscellaneous: Given current market volatility and the likelihood that tariffs will be applied to some of the equipment costs, we have added a 5% contingency for expenses.

Miscellaneous Ethos Match: \$0

Miscellaneous MHCRC Funding: \$1,835

Overhead: Figured at 10%

Overhead Ethos Match: \$4,992

Overhead MHCRC Funding: \$0

See Detailed Budget in Attachments

Line Item Budget

Cost Category	Grant Funds	Match Amount	Project Total
Personnel	\$0.00	\$49,918.00	\$49,918.00
Education and Training	\$15,400.00	\$0.00	\$15,400.00
Travel	\$0.00	\$0.00	\$0.00
Contractual	\$3,000.00	\$0.00	\$3,000.00
Equipment	\$36,704.00	\$1,123.00	\$37,827.00
Infrastructure/Facilities Construction	\$661.00	\$9,339.00	\$10,000.00
Miscellaneous	\$1,835.00	\$0.00	\$1,835.00

Overhead		\$0.00	\$4,992.00	\$4,992.00
	Total	\$57,600.00	\$65,372.00	\$122,972.00

Signature Page

Final Application Signature

Signature of Duly Authorized Representative*:

Megan Moran

Date*:

04/25/2025

Title*:

Acting Executive Director

Phone*:

971-717-6902

E-mail*:

megan@ethos.org

Community Voices on Air: Building a Broadcast Media Hub for Cultural Expression 2 year Budget: 2025 - 2027				
1) Ethos Program Personnel			Ethos Match	MHCRC Funding
Executive Director: % FTE		0.05	0.05	\$0
Annual Salary		\$66,000	\$6,600	\$0
Taxes & Benefits			\$726	\$0
Executive Director Subtotal			\$7,326	\$0
Program Director: % FTE		0.05	0.05	\$0
Annual Salary		\$34,750	\$3,475	\$0
Taxes & Benefits			\$382	\$0
Program Director Subtotal			\$3,857	\$0
Instrument Intern: % FTE		0.33	0.33	\$0
Annual Salary		\$7,680	\$5,069	\$0
Taxes & Benefits			\$558	\$0
Instrument Intern Subtotal			\$5,626	\$0
Instrument/Bldg Mgr: % FTE		0.33	0.33	\$0
Annual Salary		\$40,420	\$26,677	\$0
Taxes & Benefits			\$2,934	\$0
Instrument/Bldg Mgr Subtotal			\$29,612	\$0
Finance and Ops Specialist: % FTE		0.05	0.05	\$0
Annual Salary		\$20,304	\$2,030	\$0
Taxes & Benefits			\$203	\$0
5. Instructors: Music Tech, Studio Performance, Band Production				
Instruction Hrs	90 hrs @ \$35 rate (30 hrs Year 1, 60 hrs Year 2)		\$3,150	\$0
Taxes & Benefits			\$347	\$0
Instructors Subtotal			\$3,497	\$0
Personnel Subtotal			\$49,918	\$0
2) Education and Training				
Education and Training Membership	Annual Open Signal Membership Rate \$5000/year for 2 years		\$0	\$10,000
Editing with Final Cut or Adobe Premiere	\$2,700 (3x3 hour sessions)		\$0	\$2,700
Studio Broadcast Production	\$2,700 (3x3 hour sessions)		\$0	\$2,700
Education and Training Subtotal			\$0	\$15,400
3) Travel				
Travel Subtotal			\$0	\$0
4) Contracted Services				
Sound Engineer / Sound Proofing			\$0	\$3,000.00
Contacted Services Subtotal			\$0	\$3,000.00
5) Equipment Budget				
MHCRC Funded Equipment	Specific Item	Units	Price	Extended Price
Remote Controlled Video Cameras	PTZOptics Producer-SE Camera & Controller Bur	1	\$3,745	\$0 \$3,745
Lighting System	Rockville lighting system	1	\$559.80	\$0 \$559.80
PA Speakers	JBL EON715 Speakers	1	1179.99	\$0 1179.99
Sound Barriers	Portable Sound Blocking Screens	1	\$2,500.00	\$0 \$2,500.00
Commercial Soundproofing Curtains	Saaria Sound Deadening Velvet Backdrop	1	\$7,614.00	\$0 \$7,614.00
Wireless In-Ear Monitoring System	Phenyx Pro PTM-33-4B UHF Mono Wireless	1	\$489.99	\$0 \$489.99
Wireless Mics	PHENYX Mics	1	\$539.99	\$0 \$539.99
wireless guitar system	SHURE BLX14	1	\$249.00	\$0 \$249.00
100 foldable Chairs w carts	Estimated price for 100 cushioned folding	2	\$1,908.00	\$0 \$3,816.00
Laptops	Estimate - Laptop	2	\$2,000.00	\$0 \$4,000.00
Ipads	Estimatr - mid range ipads	10	\$500.00	\$0 \$5,000.00
Digital mixer	Allen & Heath Digital Mixer	1	\$1,999.99	\$0 \$1,999.99
Projector	Projector	1	\$1,299.99	\$0 1299.99
Projector mount	Projector mount	1	\$299.99	\$0 299.99
Locking Storage Cabinets	1 large multi-drawer tool box and 1 locking cabine	1	\$1,500.00	\$0 \$1,500.00
Pegboard Wall	Uline Poly Pegboard	5	\$60.00	\$0 \$300.00
Portable ADA Ramp	EZ Access Suitcase Trifold AS Ramp	1	\$1,110	\$0 \$1,110.00
Shipping Costs		1	\$500.00	\$0 \$500.00
Live Stream Switcher	Blackmagic Design ATEM Mini Pro HDMI	1	\$295.00	\$295.00 \$0
Signal Converter	Blackmagic Design SDI to HDMI 3G Micro	4	\$69.00	\$276.00 \$0
Mic Stand	On-Stage MS7920B Bass Drum / Boom	1	\$34.95	\$34.95 \$0
Mic Stand	Gator Frameworks GFW-MIC-Sabra-Som	1	\$39.99	\$39.99 \$0
Mic Stand	Tripod Style Bass Drum and Amp Mic Stand	1	99.98	\$99.98 \$0
Mic Stand	Gator Frameworks GFW-MIC-2020 Tripod	1	\$69.99	\$69.99 \$0
Mic Splitter	Behringer Ultralink MS8000 Microphone	1	\$59.00	\$59.00 \$0
Chromatic Tuner	Snark RE ST-8 Rechargeable Super Tight	2	\$18.51	\$37.02 \$0
Mic Holder	Shockproof Drum Mic Clip 4Pcs, Adjustable	1	\$21.09	\$21.09 \$0
Cable Tester	SoundTools XLR Sniffer/Sender Microphone	1	\$60.00	\$60.00 \$0
Wire Cutter	Klein Tools 11055 Wire Cutter and Wire	1	\$19.99	\$19.99 \$0
Voltage Tester	Electric Voltage Tester for Standard 3-Wire	1	\$21.97	\$21.97 \$0
Male to BNC Audio Cable	MEIRIYFA 6.35mm Male to BNC Male Audio	2	\$9.98	\$19.96 \$0
Audio Cable Tester	Hosa CBT-500 Audio Cable Tester \$67.84	1	\$67.84	\$67.84 \$0
Equipment Expenses			\$1,122.78	\$36,703.74
7) Infrastructure/Facilities Construction Costs				
Electrical Contractor - IN KIND	Electrical upgrades to support new technology		\$7,000	\$0
Construction Contractor	Space sound-proofing upgrades		\$2,339	\$661
Infrastructure/Facilities Construction Costs			\$9,339	\$661
8) Miscellaneous Costs				
Margin above equipment tool costs due to market volatility			\$0	\$1,835.19
Miscellaneous Costs			\$0.00	\$1,835.19
Program Budget Subtotal			\$60,379.52	\$57,600.00
9) Ethos Administrative Rate 10%				
Ethos Costs	Administrative costs		10.00%	10.00%
Administrative			\$4,991.78	\$0.00
			\$65,371.30	\$57,600.00
GRAND TOTAL			\$122,971.30	