



Mt. Hood Cable Regulatory Commission

Serving Multnomah County and the Cities of Fairview, Gresham, Portland, Troutdale & Wood Village

MEETING NOTIFICATION

September 16, 2024

6:30 p.m.

In-Person: MetroEast, 829 NE 8th Street, Gresham, OR 97030

- Or -

Virtually: Join Zoom Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/85645718376?pwd=cRL6vcTw4esW5qA7u4aOzhwv4Yj9Ua.1>

Meeting ID: 856 4571 8376

Passcode: 083391

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- Roll Call
- Agenda Review
- Disclosures
- Chair Committee Assignments and Liaison Duties
- Public Comment (non-agenda items)
- Franchisee Activity Report
 - Zply
 - Comcast

***CONSENT AGENDA – NO DISCUSSION**

All items listed below may be enacted by one motion and approved as consent agenda items. Any item may be removed from the consent agenda and considered separately if a member of the Commission so requests.

C1. June 17, 2024 Meeting Minutes

REGULAR AGENDA

- | | | |
|------|--|--------|
| *R1. | Launch the 2025 Community Technology Grant Cycle | 5 min |
| R2. | CMC Annual Report to Commission (Information Only) | 40 min |





Mt. Hood Cable Regulatory Commission

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- Open Signal – 15 min
- MetroEast – 15 min
- Commission Discussion – 10 min

- Staff Updates
 - Legislative Advocacy Report
 - NATOA Conference Report
 - Franchise Compliance Update
 - Consumer Protection Report
 - MHCRC Strategic Planning Update
 - Mini Retreat Dates – Review dates
 - I-Net End Fund Digital Equity Initiative
 - MHCRC - Free Geek - Comcast Device Give-Away Event, Sunday, September 29
 - Budget/Accounting/Audit Update

- New Business; Commissioner Open Comment

- Meeting Schedule:
 - October 21, 2024 – Open Signal/Hybrid
 - November - Recess/ Mini Retreat (review dates)
 - December 16, 2024 - MetroEast/Hybrid
 - January 27, 2025 – Open Signal/Hybrid

- Committee Reports
 - Finance Committee
 - Equity Committee
 - Policy Committee
 - Open Signal Board Appointee
 - MetroEast Board Appointee

- Public Comment

- Adjourn

*Denotes possible action item

Please notify the MHCRC no less than five (5) business days prior to our event for ADA accommodations at 503-823-5385, by the City of Portland's TTY at 503-823-6868, or by the Oregon Relay Service at 1-800-735-2900.

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CONSENT AGENDA – NO DISCUSSION

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MT. HOOD CABLE REGULATORY COMMISSION

Hybrid – Zoom and Open Signal, Portland, Oregon

June 17, 2024 Meeting Minutes -- **DRAFT**

SUMMARY MINUTES

Call to Order 6:30 PM

Roll Call:

Present: Chair DeGraw, Vice Chair Harden; Commissioner Goodlow, Commissioner Wagner

Absent: Commissioner Dennerline (excused), Commissioner Thomas (excused), Commissioner Studenmund (excused)

Staff: Rebecca Gibbons, MHCRC Staff/Operations Director; Seema Kumar, BPS Chief of Community Technology; Andrew Speer, Utility Manager; Laura Dyer, MHCRC Compliance Analyst; Douglas Imaralu, MHCRC Financial Analyst; Kathleen Lefebvre, MHCRC Administrative Specialist

Service Recognition for Commissioners Studenmund and Roche:

Commissioners and Staff shared sentiments of appreciation, acknowledging both Commissioners' dedication and service to the MHCRC and to the communities served by the MHCRC. Commissioner Roche retired from the Commission in May and Commissioner Studenmund was excused from this June meeting, which is her final Commission meeting.

Chair DeGraw opened the meeting to recognize Commissioners Studenmund and Roche for their service to the MHCRC. Chair DeGraw shared that Commissioner Studenmund took the time to on-board and educate her, conveying MHCRC history and valuable institutional knowledge. Chair DeGraw notes that Commissioner Studenmund set her up for success as an MHCRC Commissioner, and ultimately to take on the role of Chairing the Commission. Chair DeGraw praised Commissioner Roche and his impact on the communities served by the MHCRC, and his time and commitment to the MHCRC, and honored his work on the Commission. Gibbons shared that both Commissioners were phenomenal and wishes them both well in retirement, she noted that Commissioner Studenmund served MHCRC outstandingly well for 14 years, joining in 2010, during a time of Cable Franchise Renewal. Commissioner Studenmund served 2 terms as Chair and 2 terms as Vice Chair. Gibbons praised Commissioner Roche for his work on MHCRC and his willingness to start his Commission term in 2020, a time when it was difficult for many, however, he stepped up and contributed valuable insight and work on MHCRC and the communities served by MHCRC. Vice Chair Harden noted that he will miss them both and emphasized that MHCRC benefitted from their technical expertise and their desire to serve their communities. Vice Chair Harden noted that Commissioner Roche's background in telecommunication was very valuable to the Commission, and Commissioner Studenmund's technical background and experience owning the captioning company LNS Captioning was very valuable to MHCRC. Seth Ring from MetroEast expresses appreciation for Commissioners Studenmund and Roche and their support of MetroEast. Seema Kumar expresses appreciation for both Commissioners and for their work on the MHCRC.





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- Agenda Review: none.
- Disclosures: none.
- Public Comment (non-agenda items): none.
- Community Media Center Updates:
 - Seth Ring shares an update for MetroEast, noting that they are embarking on their busiest youth media education summer programming to date, engaging in summer camps and partnering with community organizations which includes Summer Kids in the Park (SKIP) with city of Gresham, and POW Girls or Portland Oregon Women’s Film Festival camps, among other exciting educational programming. Seth shares a production update noting that MetroEast is partnering with Arts Learning Northwest to create modules used by Oregon Department of Education to distribute as part of the art curriculum. Production team is also working with Oregon Health Authority on a film focused on mentoring that features Black and Brown Portland area residents who have faced challenges. Seth noted that the MetroEast IT Department is updating all 5 jurisdiction council sites over the coming months. And finally, Seth expresses appreciation for the opportunity to be present with MHCRC Commissioners and Staff during the June City Council meetings for the MHCRC FY25 Budget Adoption at the East County Jurisdictions.
 - Courtney Rae, Open Signal Director of Growth, shares a PowerPoint and relays the many upcoming summer activities and operations events, including the Open Signal Birthday Barbeque on August 31st, encouraging everyone to attend. KatMeow Garcia, Director of Community Media, gave an update on youth media education, sharing that Open Signal recently held a listening session titled “The Future of Media is Youth” with 15 youth participating and partnering with PPS, Outside the Frame and Project 48. Some topics included youth mental healthcare, homelessness, and media literacy. KatMeow shared that the winter 2024 production cohort completed by sharing a final 3-hour screening to a large studio audience. Applications for the summer 2024 cohort is underway. Open Signal hosted a successful partnered event titled “Women in Film PDX” with local director Brooke Tillman. KatMeow shares [a video](#) titled “Testimonial for Open Signal and Wisdom of the Elders Multimedia Programs and Training”. KatMeow also shared information on In-Service Week and the Alliance for Community Media Conference. Christine Jervis, Director of Administration, gave an Open Signal Administrative and Financial update. Jim Bruce, Director of Information Services, gave an update on Network Rewiring and Upgrades. Daniela Serna, Director of Communications + Distributions shared an update on the Newsletter, Exterior Building Visibility, and other Communication + Distribution activities and events.
- Franchisee Activity Report
 - Zply – not present
 - Comcast – not present

***CONSENT AGENDA – NO DISCUSSION**





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All items listed below may be enacted by one motion and approved as consent agenda items. Any item may be removed from the consent agenda and considered separately if a member of the Commission so requests.

C1. May 20, 2024 Meeting Minutes

MOTION: Vice Chair Harden moved to approve the Consent Agenda. Commissioner Goodlow seconded.

VOTE: 4-0 passed

REGULAR AGENDA

*R1. Contingency Request: Community Technology Grants

Rana DeBey gave an overview of the request, which is a one-time budgetary allocation from the Community Grants Contingency of \$166,172 and notes the MHCRC annually budgets \$800,000 in Community Grants Contingency in anticipation of this type of scenario that crosses fiscal years. DeBey explains that without a contingency transfer, the Commission would not have enough resources in the FY23-24 to complete the awards for the FY23-24 competitive cycle, and gave background that this is due to the grant request from the City of Portland, originally received in December 2022, was not awarded until December 2023 due to delays with City timelines and therefore it was booked against FY23-24 resources. DeBey noted that Staff is recommending that the Commission allocate \$166,172 from the FY23-24 budgeted community grants contingency line item (\$800,000) so that the Commission can award grants to the remaining six applicants who were invited to move forward this cycle.

MOTION: Commissioner Wagner moved to approve a one-time budgetary allocation from the Community Grants Contingency of \$166,172; Commissioner Goodlow seconded.

VOTE: 4-0 passed

*R2. Community Technology Grant Agreements: 2024 Cycle

Rana DeBey gave an overview and shared background of the six grants up for approval, for a total of \$730,107. DeBey noted that Applicant Mary Kiona Foundation combined their grant request with the Indigenous Media Guild due to lack of ability to produce the videos themselves. DeBey shared that MHCRC Staff is recommending the following:

- | | |
|---|-----------|
| 1. Black Men in Training (B.M.I.T) | \$49,011 |
| 2. NAAME (Keys, Beats, Bars) | \$121,812 |
| 3. Trash for Peace (Ground Score Association) | \$20,250 |
| 4. Indigenous Media Guild | \$157,279 |
| 5. Imagine Black Futures | \$250,000 |
| 6. Extending Grace (Loco Por La Aventura) | \$131,755 |





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Discussion:

Commissioner Goodlow expressed excitement to support these six community organizations and their upcoming projects. Chair DeGraw expresses appreciation for each of the organizations. Chair DeGraw also noted her appreciation for DeBey to provide an overview of each organization and their respective project, emphasizing the importance of hearing about the work that MHCRC supports.

MOTION: Vice Chair Harden moved to approve the following 2024 Community Technology Grant Cycle agreements: Black Men in Training (B.M.I.T) for the total amount of \$49,011; NAAME (Keys, Beats, Bars) for the total amount of \$121,812; Trash for Peace (Ground Score Association) for the total amount of \$20,250; Indigenous Media Guild for the total amount of \$157,279; Imagine Black Futures for the total amount of \$250,000; Extending Grace (Loco Por La Aventura) for the total amount of \$131,755. Chair DeGraw seconded.

VOTE: 4-0 passed

*R3. Election of MHCRC Chair and Vice Chair

Gibbons provided an overview of the elections process and said nominations were made for Julia DeGraw for Chair and Scott Thomas for Vice Chair.

MOTION: Commissioner Goodlow moved to appoint Commissioner DeGraw as the Chair for FY 2024-25. Commissioner Wagner seconded.

VOTE: 4-0 passed

MOTION: Commissioner Goodlow moved to appoint Commissioner Harden as the Vice Chair for FY 2024-25. Commissioner Wagner seconded.

VOTE: 4-0 passed

Staff Activity

- MHCRC FY2023-24 Budget Approval- Gibbons noted that the FY25 MHCRC Budget was adopted unanimously by two jurisdictions so far, City of Portland, and City of Fairview. Multnomah County, City of Wood Village and City of Troutdale are scheduled on their respective Regular Agenda, and City of Gresham is on the Consent Agenda throughout the month of June.
- Strategic Planning Update- Gibbons reports that Autumn and Reed with NEX Strategies will continue to reach out to each Commissioner on communication with jurisdictions, as well as including Community Media Centers as stakeholders in the conversations. Seema Kumar, Andrew Speer and Rebecca Gibbons are currently working to hire Legal Counsel to create scenarios for Commissioners to consider all while mapping out the future of the Commission. Gibbons notes that staff is looking to hire legal counsel who can provide a historical lens, expertise at the federal level, and a focus on the future. Seema notes that Staff has consulted with Chair DeGraw on every step of the Strategic Planning process, striving for transparency.





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Chair DeGraw emphasizes that we are striving for a transparent Strategic Planning process.

- Legislative Advocacy Report - Kevin Block provided a report to the Committee, included in the Info Only Packet Materials.
- Franchise Renewal – Andrew Speer notes that he had a brief meeting with Tim Goodman and Comcast is currently reviewing the package proposal. Speer received good indication on where things stand with PEG, relaying positive progress and hopeful for a resolution soon.
- Franchise Compliance Program Update – Laura Dyer seeks Commissioner feedback on the Cable Complaint Summary that is distributed in the MHCRC Meeting packet of materials. Specifically, Dyer is inquiring on if the report provides Commissioners with informative data points. Vice Chair Harden seeks clarification on if this could be a useful tool for customer outreach and Dyer notes the request.

Committee Reports

- Finance Committee – none.
- Equity Committee – none.
- Policy Committee – Vice Chair Harden will be reaching out to Kevin Block to schedule a Policy Committee.
- City of Portland Charter Reform Liaison – none.
- Open Signal Board Appointee – none.
- MetroEast Board Appointee – none.

New Business; Commissioner Open Comment – Vice Chair Harden notes that he recently took a position with the Reynolds School District.

Next MHCRC Meetings:

- July/August – Recess
- September 16
- October 21
- November: Mini Retreat TBD
- December 16

Adjourned: 7:53 PM

Respectfully submitted,
Kathleen Lefebvre



REGULAR AGENDA



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COVER SHEET – AGENDA ITEM #R1

For Commission Meeting: September 16, 2024

“Launch the 2025 Community Technology Grant Cycle”

Recommendation

Staff recommends that the Commission allocate \$1,000,000 for Community Technology grants in the FY2024-25 competitive process, and in support of the Off-Cycle grants program.

Staff recommends that the Commission establish a Pre-Application deadline of December 5, 2024.

Background

Annually the Commission allocates funds and establishes an application deadline for the Community Technology Grant cycle.

2025 competitive process summary:

- Pre-application opens online on October 16, 2024; announcement of grant cycle made.
- Informational meetings held in October and November 2024 for interested applicants.
- Organizations apply through an online Pre-Application process by December 05.
- At its January 2025 meeting, the MHCRC decides which Pre-Applications it would like staff to pursue within the approximate funding available.
- Staff works with each chosen organization to finalize a full application and grant contract.
- The MHCRC approves final contracts at a future MHCRC meeting.
- Off-Cycle grants are reviewed on a case-by-case basis following the protocol previously approved by the Commission.

Submitted by: Rana DeBey
September 3, 2024



INFORMATION ONLY



Mt. Hood Cable Regulatory Commission

Serving Multnomah County and the Cities of Fairview, Gresham, Portland, Troutdale & Wood Village

MEMORANDUM

For Commission Meeting: Sept 2024

To: Mt. Hood Cable Regulatory Commission

From: Kevin Block

RE: Sept 2024 Policy Update

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FCC Closed Captioning Notice for Proposed Rulemaking

The FCC has issued a Further Notice of Proposed Rulemaking that would make so captioning registration and certification requirements will not apply to PEG exclusive video programmers.

This proposed rule is in alignment with a 2017 petition by the Alliance for Community Media (ACM) and supported by NATOA. In that petition, ACM made the case that most PEG channels fall into one of the Commission’s thirteen categories that are exempt from captioning requirements. The argument is that if the channel is exempt then any programmer that produces content exclusively for PEG channels should also be exempt.

Industry agrees with this proposed rule.

Comments were due on September 3rd, and reply comments are due October 1st.

FCC “Net Neutrality” Order

The 6th Circuit (Cincinnati) will hear Net Neutrality challenges. The court issued a stay of the order until the case is decided. No outcome likely until 3rd or 4th quarter of 2025.

Federal Legislation Update

Unlikely that anything significant passes until election.

The Federal bills of primary concern to the MHCRC are:

- *HR 907 – Protecting Community Television Act (Support)*
 - The Act would amend the Communications Act of 1934 to limit the definition of franchise fees to only a tax, fee, or other monetary assessment. This would prevent franchisees from including in-kind services such as PEG channels as part of the franchise fee.



- *HR 3557 – American Broadband Deployment Act (Oppose)*
 - Eliminates cable franchise renewals, thereby removing ability of state or local communities to enforce franchise obligations such as build-out, customer service, and PEG
 - Allows cable franchisees to modify the terms of franchise agreements and to renege on cable franchises
 - Affirmatively grants cable operators the right to provide non-cable services while prohibiting localities from imposing any fees on cable operators' revenue from non-cable services
 - Implements unnecessary shot-clocks and limits the ability of localities to modify requirements based on current and future needs

Various trade organizations sent a letter to the House Speaker and House Minority Leader asking for HR 3557 to be considered before the end of the year, but it is unlikely to be taken up.



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MEMORANDUM

For Commission Meeting: Sept 2024

To: Mt. Hood Cable Regulatory Commission

From: MHCRC Staff

RE: NATOA 2024 Conference

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From August 25th through the 29th several MHCRC staff attended the annual NATOA conference in Charleston, South Carolina. The conference is an excellent opportunity to meet with legal experts in cable franchising, staff from other franchising authorities, digital equity planners and practitioners, and community media staff. This memo will attempt to summarize our experiences and take aways from the conference.

Mixed-Use Rule and the Future of Franchising

The topic probably being discussed the most at the conference was the future of franchising. The primary focus of this topic was expanding the scope of Right-Of-Way (ROW) fees to broadband providers. Most pertinent to the MHCRC was discussion of the Mixed-Use Rule. Since Oregon doesn't have any laws preempting the collection of ROW fees from broadband providers the primary barrier preventing MHCRC constituent communities from doing so is the FCC's refusal to correct the Mixed-Use rule as ordered to do so by the Ninth Circuit back in 2019.

MHCRC staff has already submitted comments to the FCC regarding this topic and gained some good insights in how to best approach the FCC from experts at the conference. This insight will inform future filings and meetings advocating for the Mixed-Use rule to be overturned.

Digital Equity

Digital Equity was a very prominent topic at the conference. Perhaps most enlightening was a presentation by CTC, a national consulting group, that highlighted the impact strong cable franchises have had in ensuring equitable deployment of broadband to date. However, the presentation also highlighted how fiber is already being deployed inequitably across the country because deployment requirements are not in place for those providers.

MHCRC's own Rebecca Gibbons moderated a panel focused on Digital Equity. That specific panel was focused on the Federal Broadband Equity Access and Deployment (BEAD) program. The BEAD program is going to result in better broadband accessibility for thousands of Oregonians through subsidized deployment. However, it is highly unlikely that much of that funding will reach MHCRC represented communities due too their status as



“served” as defined by the FCC. The reason for this designation is in large part due to the MHCRC and the franchise agreements it manages.

Conclusion

The conference was a productive gathering of all the best experts in this field. Staff found the presentations enlightening and many of the conversations will directly inform staff advocacy efforts in the near future.

Cable Complaints Summary



5/11/2024 9/10/2024

Comcast

Complaints **29** Avg Days to Solve **5.3**

Ziplay

Complaints **0** Avg Days to Solve **--**

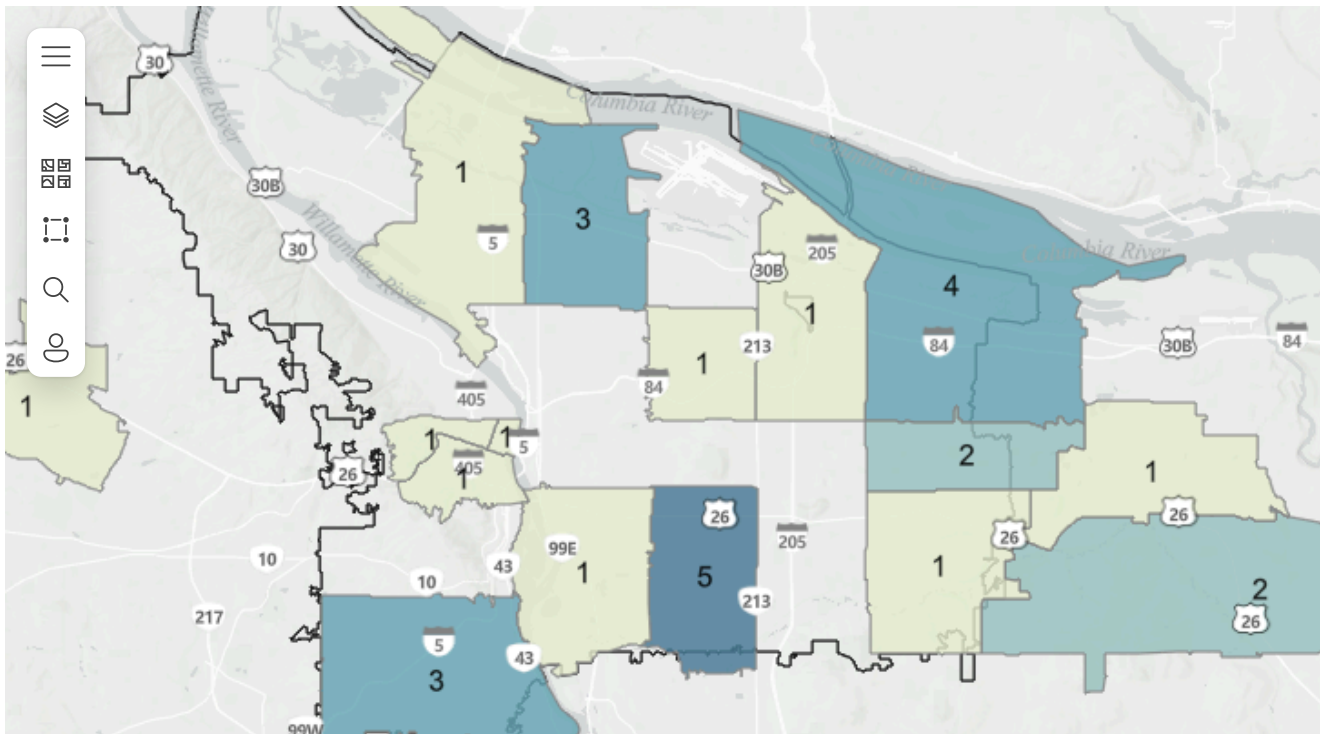
Complaints by Issue

Issue Type	Count of Tickets
Billing/Cost	13
Installation/Repair	1
Other	3
Phones	0
Service Quality	12
Total	29

Complaints by Issue

Issue Type	Count of Tickets
Billing/Cost	0
Installation/Repair	0
Other	0
Phones	0
Service Quality	0
Total	0

Complaint Volume by Zip Code





INPUTS

ACTIVITIES

OUTPUTS

SHORT TERM OUTCOMES

LONG TERM OUTCOMES

- People:**
- Free Geek* Staff (e.g., Executive Director, Digital Equity Manager, Community Engagement Specialist, Digital Equity Coordinator, Digital Navigators/Specialists)
 - Digital Navigators trained by Free Geek at community-based organizations (CBOs)
 - Free Geek volunteers/content area experts (upcoming)
- Financial:**
- MHCRC/Comcast I-Net End Fund
- Technology:**
- Devices
 - Internet connectivity
- Partners:**
- MHCRC staff and commissioners
 - Comcast
 - CBOs (including NAYA*, IRCO*, Hacienda CDC, Guerreras Latinas, The Latino Network: La Plaza Esperanza*, The Rosewood Initiative*)

- Training Programs:**
- Training sessions for Free Geek's Digital Navigators to deploy digital equity programming at Free Geek and in CBOs
 - Free Geek's train-the-trainer program to train staff in CBOs to become Digital Navigators in their own organizations
- Devices:**
- Collecting, refurbishing, and distributing devices
- Connectivity:**
- Creating Lift Zone Digital Hubs
 - Providing access to connectivity (e.g., in Lift Zones, at-home through sign-ups for Comcast Internet Essentials)
- Workshops and Classes**
(e.g., digital skill, financial literacy, professional development, photography, 3D printing)
- Community Engagement/Gathering Feedback:**
- Outreach events
 - Gathering feedback at community events, workshops and classes, in focus groups and town halls to gauge impact and inform future programming
- Professional Development:**
- Free Geek staff attending digital equity summits and events
- Relationship Building:**
- Building new partnerships with CBOs

- Training Programs:**
- # Training sessions held for Digital Navigators (for Free Geek staff and staff at CBOs)
 - # Digital Navigators trained (at Free Geek)
 - # Digital navigators trained (in CBOs) through the train-the-trainer program
- Devices:**
- # Devices collected, refurbished, distributed
- Connectivity:**
- # Individuals assisted with connectivity programs (e.g., new/daily sign-ins at Lift Zones, sign-ups for Comcast Internet Essentials)
- Workshops and Classes:**
- # Workshops and classes held (total, by type, and by organization)
 - # New classes developed and implemented by Free Geek
 - # Intended vs actual attendees (total, by class type, by organization, by demographics)
 - # NorthStar certificates completed
- Community Engagement/Gathering Feedback:**
- # Outreach events
 - # People reached at outreach events
 - # Assessments/surveys distributed vs completed
 - # Survey respondents with high assessment scores/reporting positive experience
- Professional Development:**
- # Digital equity summits and events attended
 - # Free Geek staff who attend
- Relationship Building:**
- # New partnerships

- For Free Geek:**
- More capacity to increase supply of devices, number of staff, program offerings
 - Increased staff knowledge/skills and engagement
 - Increased connections to CBOs
- For other CBOs:**
- Increased understanding of the need for digital skills and technology among their communities
 - Increased capacity to serve community needs and deploy digital equity programming
 - Increased staff knowledge/skills to deploy digital equity programming
- For community members:**
- Increased access to and use of devices (e.g., laptops)
 - Increased access to and use of Internet connection
 - Increased digital literacy and safety (the knowledge and ability to use digital tools and navigate the internet effectively and safely)
 - Increased access to economic opportunity (e.g., higher paying, more flexible jobs)
 - Increased access to education and vocational training
 - Increased access to housing opportunities
 - Increased access to healthcare
 - Increased access to resources (e.g., government benefits, online banking)
 - Increased understanding of the need for digital skills and technology
 - Increased community connectedness

- For Free Geek:**
- Continued growth and sustainability of digital equity programming
 - Continue to be a trusted community resource
- For other CBOs:**
- Inclusion of digital skills and digital adoption as a strategic/organizational priority
 - Continued growth and sustainability of digital equity programming
 - Continue to be a trusted community resource
- For community members:**
- Continued maintenance and improvement of digital literacy and safety skills
 - Community acceptance and understanding of the need for digital skills and technology
 - Access to a network of trusted resources and support
 - Transfer of skills to other community and family members



* I-Net End Fund Recipient

IMPACTS

Empowered Communities:

Communities are better equipped to navigate the digital world through increased connectivity and digital skills, leading to improved economic, educational, and social outcomes (e.g., increased income, housing status, education level)

Systemic Change:

The importance of combating digital inequity is recognized across various levels of society/government and work continues to reduce digital inequities and increase digital inclusion.

MHCRC Committees/Access Board Appointments
Effective: 9.16.24

Type of Structure	Commission Member(s)	Objective/Project
Finance Committee Staff Lead: Douglas Imaralu, Rebecca Gibbons	Norm Thomas (Chair), Jeff Dennerline, Cherri Wagner	Develop annual Commission budget; approve annual MHCRC Financial Statements; address MHCRC Fund Audit issues; review budget reports; consult on budget issues; make recommendations as necessary.
Equity & Inclusion Committee (Grants Committee) Staff Lead: Rana DeBey	Leslie Goodlow (Chair), Cherri Wagner County Representative	Evaluate current equity practices, propose improvements, and ensure equity measures throughout MHCRC administration especially through the administration of the grant program. Research best practices; talk with professional experts, and deliberate path for MHCRC. Participate in an initial review and to provide input into proposed staff revisions of eligibility criteria, pre-application/application questions, and communications tools to continue to integrate equity-centered best practices into our grantmaking program. Direct impact evaluation of the Community Grants program; make additional recommendations as necessary.
Policy & Legislation Committee Staff Lead: Seema Kumar, Rebecca Gibbons, Andrew Speer	Scott Harden (Chair), Julia DeGraw, Portland Representative	Review current local and federal legislation concerning cable and telecommunications system. Write annual legislative priorities, propose legislative actions like letter writing or testimony, and oversee franchise to ensure MHCRC continues to protect jurisdictions authority over the right-of-way and comply with FCC regulation; make additional recommendations as necessary.
Open Signal Board Appointee	Julia DeGraw	Serve as the Commission appointed ex-officio Board member to provide liaison to Open Signal Board of Directors, including attending Board meetings. Report activity highlights, concerns, events, and additional announcements to MHCRC.
MetroEast Board Appointee	Jeff Dennerline	Serve as the Commission appointed ex-officio Board member to provide liaison to MetroEast Board of Directors, including attending Board meetings. Report activity highlights, concerns, events, and additional announcements to MHCRC.
City of Portland Charter Reform Liaison	Julia DeGraw	Serve as a liaison between the full Commission and City of Portland leadership in regards to City Charter Reform decisions that impact the work, function, authority, and exposure of the MHCRC.