



**COVER SHEET – AGENDA ITEM #C3**

For Commission Meeting: September 12, 2016

“Community Technology Grant Agreement: Wisdom of the Elders”

**Recommendation**

Staff recommends that the Commission approve the 2016 Community Technology Grant agreement with Wisdom of the Elders for \$97,856.

**Background**

At the January 25 meeting, the Commission selected 7 Pre-Applications to invite to apply for funding. Following the Commission’s decision, MHCRC staff engaged all 7 applicants in a process to complete full grant applications and contracts.

MHCRC staff has reached agreement on a full grant application and contract with Wisdom of the Elders (WOTE) and recommends approval at the September meeting. The Pre-Application received full Commission support at the January meeting and no follow up issues were identified.

The final grant request is \$18,940 under the Pre-Application estimate request. The reduction in grant request is the result of WOTE’s due diligence to refine the final equipment list and secure competitive equipment vendor quotes.

|                   | Grant Request | Match     | Total Project Budget |
|-------------------|---------------|-----------|----------------------|
| Pre-Application   | \$116,796     | \$133,204 | \$250,000            |
| Final Application | \$97,856      | \$175,336 | \$273,192            |

Attachment: Draft Community Technology Grant Agreement (1)

Prepared By: Rebecca Gibbons  
September 2, 2016

## AGREEMENT FOR COMMUNITY TECHNOLOGY GRANT

This Agreement is between the Mt. Hood Cable Regulatory Commission (Commission), through the Office for Community Technology (OCT), and Wisdom of the Elders, Inc. (Grantee) (together referred to as the "Parties").

### RECITALS:

This Agreement is entered into for the purpose of providing the Commission's 2016 grant funds for the Grantee's Discovering Yidong Xinag Project.

### AGREEMENT:

#### 1. Grant Amount, Use of Grant

Grantee is awarded a total amount of \$97,856 for specific capital costs related to the Grant project. Grantee shall use the Grant funds exclusively for the purposes outlined in its Grant Application (the "Grant"). The Grant Application is attached to this Agreement as Attachment 1. Grantee shall not use the Grant funds for any purposes other than those set forth in Attachment 1.

#### 2. Project Manager

The Commission's Project Manager shall be Rebecca Gibbons or such other person as shall be designated in writing by the OCT Director.

#### 3. Payments

Upon submission of an invoice from Grantee, and upon certification by the Project Manager that the invoice is in accordance with this Agreement, the Commission shall pay to the Grantee \$97,856 as specified in the invoice within thirty (30) days after receipt of the invoice. The invoice shall be on Grantee's letterhead, signed and dated by an authorized representative of Grantee and addressed to "MHCRC c/o City of Portland." The invoice shall include an invoice number, the title of the Grant project and the total grant amount authorized by the Grant. If the Project Manager finds that the invoice is not in accordance with this Agreement, the Project Manager shall notify the Grantee of the reason(s) for the disallowance and non-payment.

All expenditures made from Grant funds for Grant project capital costs must be made at least sixty (60) days prior to the expiration of this Agreement.

Grantee shall repay to the Commission, within thirty (30) days of the expiration date of this Agreement, any Grant funds that have not been expended for Grant purposes.

#### 4. Financial Records

Grantee shall account for the Grant funds separately in its books of accounts. Grantee shall charge only Grant-related expenditures against Grant funds.

Grantee agrees to keep accurate and complete financial records that will enable the Commission to easily determine the use of Grant funds and the allocation method of Matching

Funds committed by Grantee and Project Partners in the Grant for the project.

5. Reports

Grantee shall submit Interim Status Reports and a Final Status Report (collectively referred to as 'Report(s)') to the Project Manager using the Commission's online grants management system. The Reports shall include both programmatic and financial information as established by the Commission. An example of the range or report information collected is attached to this Agreement as Attachment 2. For a Report to be acceptable to the Project Manager, the Grantee shall document and clearly describe the progress of the grant scope in accordance with the reporting schedule defined below.

Interim Status Reporting periods are September 1, 2016 through December 31, 2016; January 1, 2017 through June 30, 2017; July 1, 2017 through December 31, 2017; January 1, 2018 through June 30, 2018; July 1, 2018 through December 31, 2018; January 1, 2019 through June 30, 2019. Interim Status Reports are due within thirty (30) days of the end of each reporting period.

Grantee shall submit a Final Status Report no later than November 1, 2019.

Interim and Final Status Reports shall include an accurate and complete financial report of Grant fund and Matching fund expenditures. The Report shall include copies of receipts or other evidence of payment for actual grant funded capital costs incurred by Grantee related to the Grant.

The Project Manager, at her/his sole discretion, may require additional programmatic information or financial documentation of Grant project expenditures. Grantee shall make its books, general organizational and administrative information, documents, papers and records that are related to this Agreement or Grantee's performance of services related to this Agreement available for inspection by the Project Manager or other Commission representatives during reasonable business hours following five (5) business days advance written notification from the Project Manager.

Grantee shall immediately provide notice in writing by electronic mail to the Project Manager when Grantee anticipates or realizes any deviation in the Grant project which may result in Grantee's inability to complete the Grant project as originally submitted and approved by the Commission.

6. Project and Fiscal Monitoring

The Commission and the Project Manager shall monitor the Grantee's performance on an as needed basis to assure compliance with this Agreement. Such monitoring may include, but are not limited to, on site visits at reasonable times, telephone interviews and review of required reports. Monitoring will cover both programmatic and fiscal aspects of the Grant. The frequency and level of monitoring will be determined by the Project Manager. Grantee shall remain fully responsible at all times for performing the requirements of this Agreement.

7. Audit

Because grant funds are derived from the cable franchises, the cable companies may conduct a financial review or audit of Grantee for the purpose of verifying whether use of capital grant funds is in accordance with the requirements of cable franchises related to use of capital grant funds. If the

Commission receives notice from a cable company in accordance with the terms of the cable franchises of such audit or review, the Commission's Project Manager shall notify Grantee within 5 business days of receiving the notice, and shall identify to Grantee the relevant financial records of Grantee that the cable company seeks to review. The scope of such audit or review of Grantee shall be consistent with the terms of the applicable cable franchise. Grantee agrees to make such relevant financial records available to cable company's authorized representative for inspection and copying. Such records shall be reviewed during normal business hours at a time and place made available by Grantee. The Commission's Project Manager shall promptly provide Grantee with written notice of the audit or review's conclusions.

8. Publicity

Any publicity regarding the project shall indicate that the project was made possible by a Grant from the Commission through funds provided by the cable companies. Grantee shall notify the Project Manager before releasing information about the Grant to the press or other news media. The Commission may include information regarding the Grant in periodic public reports.

9. No Other Obligations/Complete Agreement

Grantee acknowledges that, except for the Grant, the Commission has no obligation to provide, and the Commission has not led Grantee to believe in any way (whether expressly or by implication) that the Commission will provide any additional or future assistance, financial or otherwise, either to Grantee or for the Grant project.

This Agreement contains the complete agreement of the parties. This Agreement may not be assigned, nor may any of the Commission's rights be waived, except in writing signed by a duly authorized representative of the Commission. The Commission may specifically enforce, or enjoin a breach of, the provisions of this Agreement, and such rights may be freely assigned or transferred to any other governmental entity by the Commission.

10. Representations

Grantee represents that it has full power and authority, and has obtained all necessary approvals, to accept the Grant, to carry out the terms of the Grant and this Agreement, and to conduct the Grant project in compliance with all applicable laws.

11. Indemnification

Subject to the limitations and conditions of the Oregon Constitution, Article XI, Sections 7 and 9, and the Oregon Tort Claims Act (ORS 30.260 through 30.300), the parties agree to indemnify and hold one another harmless from any loss, damage, injury, claim, or demand arising from their respective activities in connection with this Grant. Neither party shall be liable for any loss, damage, claim, or demand arising from the negligence of the other party or its agents or employees.

12. Compliance with Laws

The Commission and Grantee agree to comply with all applicable local, state and federal laws and regulations that apply to the subject matter of this Agreement.

13. Amendment

The Project Manager is authorized to amend the terms and conditions of this Agreement, provided such changes do not increase the Grant amount or the Commission's financial risks or change the purpose of the Grant. If approved such amendments shall only be effective if in writing, and signed by duly authorized representatives of both Parties. Any change in the amount of the Grant funds or the financial risks under this Agreement must be approved by vote of the Commission.

14. Term of the Agreement

This Agreement becomes effective on September 13, 2016, unless Grantee fails to sign and return the Agreement to the Commission within thirty (30) days of Commission action to approve the Agreement, in which event this Agreement shall be null and void. The term of this Agreement is through, and including, December 31, 2019.

15. Early Termination of Agreement

This Agreement may be terminated prior to the expiration of its term by:

- (a) Written notice provided to Grantee from the Commission before any obligations are incurred; or
- (b) Mutual written agreement of the Parties.

Termination of this Grant shall be without prejudice to any obligations or liabilities of either party already accrued prior to such termination. However, upon receiving a notice of termination, Grantee shall immediately cease all activities under this Grant, unless expressly directed otherwise in writing from the Commission in the notice of termination. Further, upon termination, the Commission and/or Grantee shall deliver to the other party all works-in progress and other property that are or would be deliverables had the Grant been completed. Grantee shall be entitled to receive reasonable compensation as provided for under this Agreement for any satisfactory work completed up until the time of notice of termination.

16. Material Failure to Perform

The Project Manager may terminate this Agreement after determining that Grantee has failed to comply with any material term or condition of this Agreement. The Project Manager shall give Grantee written notice of the intent to terminate this Agreement, identifying the reasons for such action.

If Grantee fails to remove or otherwise cure the material failure within thirty (30) days of the written notice of termination, or if Grantee does not undertake and continue efforts satisfactory to the Project Manager to remedy the failure, then the Commission may, at its sole discretion, require Grantee to refund to the Commission any amounts improperly expended, any unexpended amounts or the full amount of Grant funds paid by the Commission to Grantee for the Grant project in compliance with the terms and conditions of this Agreement.

17. Suspension of Work

The Project Manager may at any time give notice in writing to Grantee to suspend work and expenditure of funds provided under this Agreement. The notice of suspension shall specify the date of suspension and the estimated duration of the suspension. Grantee shall immediately suspend work and expenditure of funds to the extent specified. During the period of the suspension Grantee shall properly care for and protect all projects in progress including materials, supplies, and equipment that are on hand for performance of the Grant. The Project Manager may, at any time, withdraw the suspension of work as to all or part of the suspension in written, by electronic mail, notice to Grantee specifying the effective date and scope of withdrawal. Grantee shall then resume diligent performance of the work. In no event shall Grantee be entitled to any incidental or consequential damages because of suspension.

The causes for suspension of work include, but are not be limited to, Project Manager's concerns about Grantee's ability to complete the Grant in accordance with this Agreement or any other non-compliance with the Agreement.

18. Non-Discrimination

In carrying out activities under this Agreement, Grantee shall not discriminate against any employee or applicant for employment on the basis of race, color, religion, age, sex, marital or economic status, familial status, national origin, sexual orientation, disability or source of income. Grantee shall take actions to insure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, age, sex, marital or economic status, familial status, national origin, sexual orientation, or disability. Such action shall include but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Grantee shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, age, sex, marital or economic status, familial status, national origin, sexual orientation, disability or source of income. In regard to carrying out activities under this Agreement, Grantee shall further not arbitrarily refuse to provide services to any person and shall not discriminate in offering services on the basis of race, color, religion, age, sex, marital or economic status, national origin, sexual orientation, disability or source of income.

19. Severability

If any provision of this Agreement is found to be illegal or unenforceable, this Agreement nevertheless shall remain in full force and effect and the provision shall be considered stricken.

20. Choice of Law and Choice of Forum

This Agreement shall be construed according to the laws of the State of Oregon, without regard to its provisions regarding conflict of laws. Any litigation between the Commission and Grantee arising under this Agreement or out of work performed under this Agreement shall occur, if in the state courts, in the Multnomah County court having jurisdiction thereof, and if in the federal courts, in the United States District Court for the State of Oregon.

21. Survival

As of the date of termination of this Agreement, any pre-existing unresolved claim or dispute by either Party, including but not limited to, money owed, performance due, or any other obligations of the Parties, that is the result of the other Party's performance or non-performance, will, by their terms, survive termination of this Agreement and will be resolved in accordance with the terms and conditions of this Agreement. All indemnity and unperformed obligations will survive termination of this Agreement. The obligation under Section 5 to submit a Final Report shall also survive termination of this Agreement.

22. Assignment

This Agreement or any interest therein may not be assigned or subcontracted without the prior written consent of the Project Manager. In the event of transfer without prior written consent, the Commission may refuse to carry out this Agreement with either the transferor or the transferee and yet retain and reserve all rights of action for any breach of contract committed by Grantee.

Notwithstanding Grantee's use of any subcontractor for performance of this Agreement, Grantee shall remain obligated for full performance hereunder, and the Commission shall incur no obligation other than its obligations to Grantee under this Agreement. Grantee agrees that if subcontractors are employed in the performance of this Agreement, the Grantee and its subcontractors are subject to the requirements and sanctions of ORS Chapter 656, Workers' Compensation.

23. Electronic Means

The parties agree the Commission and Grantee may conduct this transaction, including any contract amendments, by electronic means, including the use of electronic signatures.

24. Notice

Any notice provided for under this Agreement shall be sufficient if in writing and (1) delivered personally to the following addressee, (2) deposited in the United States mail, postage prepaid, certified mail, return receipt requested, (3) sent by overnight or commercial air courier (such as Federal Express), or (4) email addressed as follows, or to such other address as the receiving party hereafter shall specify in writing:

If to the Commission:

Attn: Rebecca Gibbons, Project Manager:  
Mt. Hood Cable Regulatory Commission  
c/o City of Portland/ OCT  
PO Box 745  
Portland, OR 97207-0745  
Email: [rgibbons@mhcrc.org](mailto:rgibbons@mhcrc.org)

If to Grantee:

Attn: Rose High Bear/ Dorothy Aguilera-Black Bear  
Wisdom of the Elders, Inc.  
3203 SE 109<sup>th</sup> Ave.  
Portland, OR 97266

Email: [rosehb@wisdomoftheelders.org](mailto:rosehb@wisdomoftheelders.org); [dorothy@wisdomoftheelders.org](mailto:dorothy@wisdomoftheelders.org)

Any such notice, communication or delivery shall be deemed effective and delivered upon the earliest to occur of actual delivery, three (3) business days after depositing in the United States mail as aforesaid, one (1) business day after shipment by commercial air courier as aforesaid or the same day an email transmission is sent (or the first business day thereafter if sent on a Saturday, Sunday or legal holiday).

AGREEMENT FOR COMMUNITY TECHNOLOGY GRANT: Discovering Yidong Xinag

**WISDOM OF THE ELDERS, INC. SIGNATURE:**

BY: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**MT. HOOD CABLE REGULATORY COMMISSION SIGNATURES:**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Mt. Hood Cable Regulatory Commission Chair

Approved as to Form:

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Mt. Hood Cable Regulatory Commission Attorney



Application

00281 - 2016 Community Technology Grants

00517 - Discovering Yidong Xinag

Community Technology Grants

|                          |                     |
|--------------------------|---------------------|
| Status:                  | Submitted           |
| Original Submitted Date: | 03/01/2016 4:08 PM  |
| Last Submitted Date:     | 09/02/2016 11:03 PM |

### Primary Contact

|                |                              |           |
|----------------|------------------------------|-----------|
| <b>Name:</b>   | Rose                         | High Bear |
|                | Salutation                   | Last Name |
| <b>Email:</b>  | rosehb@wisdomoftheelders.org |           |
| <b>Phone:*</b> | 503-775-4014                 |           |
|                | Phone                        | Ext.      |
| <b>Title:</b>  | Discovering Yidong Xinag     |           |

### Organization Information

|                              |                            |                |                 |
|------------------------------|----------------------------|----------------|-----------------|
| <b>Organization Name:</b>    | Wisdom of the Elders, Inc. |                |                 |
| <b>Organization Type:</b>    | Non-Profit Entity          |                |                 |
| <b>Tax ID</b>                |                            |                |                 |
| <b>Organization Address:</b> | 3203 SE 109th Avenue       |                |                 |
| <b>City*</b>                 | Portland                   | Oregon         | 97266           |
|                              | City                       | State/Province | Postal Code/Zip |
| <b>Phone:</b>                | 503-775-4014               |                |                 |

### Executive Summary

[Executive Summary](#)

*The Executive Summary is your opportunity to introduce your project.*

Wisdom of the Elders serves Portland's Native American community, our partners and other like-minded organizations, institutions and agencies. Portland is the 9th largest Native community in America. US Census research shows that Portland has 40,783 AI/AN tribal-enrolled members, and has the ninth largest Native population in the US with 380 tribes (American County Survey 2010). The research confirms high levels of poverty, educational disparities, and co-occurring substance abuse, mental health and health diagnoses among Portland's Native Americans, demonstrating the need to strengthen community health and wellness with culturally informed education and career programming.

In response, since 2008, Wisdom has developed Discovering Our Story Project and Discovering Our Story TV broadcasts that share our video productions. After eight years of multimedia capacity building, we are ready to expand our services in the Portland Native community by developing multimedia workforce development and career pathway planning for Native youth and adults. They would serve as Multimedia Interns in order to gain occupational skills, benefit from diverse multimedia service learning and contribute their knowledge, skills and experience to the community.

Workforce development and career pathway planning is important to our Native community. Although Portland's Native American community continues to strengthen economic prosperity and educational factors, the 2011 poverty rate of 34.4% is triple the 11.7% Caucasian rate, the highest of all ethnic minorities in Multnomah County. We regard education as one of the most vital pathways out of poverty because one out of three (37%) of Portland-area Native youth do not complete high school. For this reason, both education and economic development are top priorities in Portland's Native American community. (The Native American Community in Multnomah County: An Unsettling Profile, Coalition of Communities of Color and Portland State University, 2011)

We have provided individuals and teams of Native American youth, adults and elders in the Portland area with introductory training in multimedia production skills since 2009. The Wisdom Multimedia Workforce Development proposal provides training opportunities for Native American youth and adults to serve as Multimedia Interns and is also designed to motivate them to pursue higher education.

Wisdom proposes to formalize our existing multimedia workforce trainings for a total of 36 Multimedia Interns in video field production, post production editing and television studio production as well as new media. This expanded program would include a two-month recruitment plan and provide a three-month multimedia workforce training program to develop and strengthen their multimedia skills, engage them in higher education, strengthen employment skills and connect them with the job market. They would attend trainings in the classroom for two hours in the morning followed by service learning activities for four hours in the afternoon three days a week. Discovering Our Story, Discovering Yidong Xinag, Wisdom Workforce Development, Northwest Indian Storytellers Association and Discovering Our Story Television Program all require video production support. This also supports our social and economic initiative, Wisdom Productions formed in 2013 to provide video production services to partnering organizations.

The public benefit area is: Reducing Disparities for Underserved Communities. This project requires new camera, sound and lighting equipment; post production editing computer equipment; and training to use a new three-camera system as well as smaller video cameras. We request \$97,856 from Mt. Hood Cable Regulatory Commission to accomplish this over a three year period. We are providing a match totaling \$162,036. Total project cost is \$259,892. Thank you for the opportunity to advance our community's opportunities for workforce training in multimedia technology.

*(This field has a character limit of 4000)*

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## **Project Narrative**

**Total Grant Funds:**

**\$97,856.00**

|                                    |  |
|------------------------------------|--|
| <b>Total Match Funds:</b>          | \$175,336.00                                     |
| <b>Total Funds:</b>                | \$273,192.00                                     |
| <b>Cable System Technology Use</b> | Community Access Channels                        |
| <b>Proposed Technology</b>         | Video production equipment                       |
| <b>Public Benefit Area</b>         | Reducing Disparities for Underserved Communities |
| <b>Project Purpose</b>             |  |

*In defining the project purpose, applicants must:*

Need statement:

A number of educational and income disparities in our Native American community were documented in detail in 2011 in "The Native American Community in Multnomah County: An Unsettling Profile" by the Coalition of Communities of Color and Portland State University. Research showed the extent of poverty of Native American families and that they experience significant institutional and intergenerational challenges reaching their full educational and career potential.

Need for education: We regard education as one of the most vital pathways out of poverty, and yet one out of three Native American students in Multnomah County do not complete high school showing that the talents and perspectives of Native peoples continue to be underdeveloped at every level of K-12 and higher education, including in technology and media career fields.

Native American youth are an especially important part of this initiative because more than half of Native students in Multnomah County do not graduate high school (53.4%). Although Centennial has the best graduation rate of 66.7% for Native American students, 80% of our students fail to graduate at Parkrose and David Douglas districts. (The Native American Community in Multnomah County: An Unsettling Profile, Coalition of Communities of Color and Portland State University, 2011, p.3)

Need for living wage employment: This intergenerational project includes Native American adults as well as youth. Workforce development for Native American adults in Multnomah County is important because their poverty rate is triple that of the mainstream community. Our average poverty rate for Native American families is 34.0%, while that of Caucasians is 12.3%. Statistics for single parents with children climb even higher.

Need for specialized training: Wisdom would like to strengthen our organization's capacity to train a technology workforce team. There is a need in our Native American community for multimedia training and in the use of more advanced equipment, especially the proposed three-camera system and editing station we are requesting. Wisdom's Multimedia Production Coordinator and our Producer needs this equipment training so we can learn to work with the new technology and also to train our workforce team to use it.

The solution: Multimedia Workforce Development initiative.

Wisdom has provided individuals and teams of Native American youth, adults and elders in the Portland area with introductory training in multimedia production since 2009. Our projects all require multimedia including: Discovering Our Story and Discovering Our Story Television Program; Discovering Yidong Xinag including Wisdom's Native Peer Mentor Project; Wisdom Workforce Development; Northwest Indian Storytellers Association; and the Climate and Native Wisdom Documentary Film Series.

This proposal for Wisdom Multimedia Workforce Development will expand our existing training in video field production, post production editing and television studio production as well as new media. Our formal workforce program is designed to provide training opportunities for Native American youth and adults to serve as Multimedia Interns.

The work plan has been drafted and will be finalized in September by Wisdom's new Multimedia Production Coordinator Tim Keenan Burgess, Producer Larry Johnson, Executive Director Rose High Bear and Deputy Director Dorothy Aguilera-Black Bear. The expanded plan includes a two-month recruitment process, a three-month multimedia workforce training plan and an evaluation plan that documents successes and lessons learned. We will summarize the extent to which the Multimedia Interns develop and strengthen multimedia and employment skills in a workforce setting; engage to a higher degree in their education; and strengthen cultural resiliency factors including cultural identity and self-esteem.

Over three months, the Multimedia Interns will attend classes three days a week on Tuesdays, Wednesdays and Thursdays. Classroom training will be held for two hours in the morning followed by four hours of service learning activities in the afternoon. The schedule for summer internships may vary and some internships will also occur over weekends. The interns will gain experience assisting with projects for Discovering Yidong Xinag, Wisdom Workforce Development, the Climate and Native

Wisdom documentary series; Wisdom Productions, Northwest Indian Storytellers Association and Discovering Our Story Television Program.

They will also have an opportunity to work on personal projects relevant to their culture. It is important to cultivate creativity in the Multimedia Interns and welcome them to produce their own materials, although themes will need to integrate Native American oral history, culture, social and environmental justice, language, cultural arts, including music and storytelling, and/or some other issue relevant to Native American experience into their productions.

Wisdom's design for developing multimedia training.

Wisdom has trained individuals and groups of Native Americans in multimedia since 2009 and has a number of training modules with lesson plans. This curriculum will be reviewed and revised by our Multimedia Production Coordinator who will conduct most trainings for the Multimedia Interns. We have been recruiting the new Multimedia Production Coordinator for the past two months and have hired Tim Keenan Burgess who will begin work on September 1, 2016.

Some multimedia training opportunities with funding will help us provide advanced training and internship stipends. Producer Larry Johnson to provide this training for the Multimedia Interns with the assistance of Tim Burgess. Larry is currently training a group of four Native youth and young adults (18-25) to record and produce a short climate documentary film as part of Wisdom's project in partnership with Affiliated Tribes of Northwest Indians and Native Arts and Cultures Foundation. Larry has been a filmmaker for over fifty years and has trained diverse students in the craft.

Wisdom will use a pre- and post-survey and feedback forms to assess the skill development of the Multimedia Interns. We have prior pre- and post-surveys and feedback forms which will be reviewed as the updated evaluation tools are finalized by our new Deputy Director Dorothy Aguilera-Black Bear, PhD who has evaluated educational projects for over twenty years and holds a doctoral degree in Native American Education Policy and Practices from University of Colorado at Boulder.

Participant recruitment:

This project will include 36 Multimedia Interns over the three years of the project. We will provide three month trainings twice a year for three years for teams of four Native youth and adults. This is a total of 24 Multimedia Interns. In addition, we will provide advanced film production trainings led by Producer Larry Johnson for 4 interns annually for one additional year with a possibility of three additional years of funding from other sources for a total of 4-12 Multimedia Interns. We will also provide television studio production for up to 8 Native youth and adults over three years.

The two-month recruitment plan will be developed including a graphic arts poster and announcement that will be posted in Indian media, with project partners, at our website and social media and in our e-newsletter early in October. The application form will also be finalized and sent to all candidates applying. The application review process will be agreed upon and candidates reviewed by a team of Wisdom staff through November. Decisions will be finalized in December and classes will begin in January 2017 and extend through March 2017.

Our first workforce training will be held in January 2017 and will follow the model we developed in 2015 for Wisdom Workforce Development, our environmental assessment and habitat restoration workforce training project. The first class will be held January through March 2017 and the second class will be held June through August 2017. Four Multimedia Interns will participate in each training. We will recruit new candidates for each training program. In addition, we will accept returning candidates if they have had a successful experience, had regular attendance and accomplished their assignments.

Three-month trainings will be provided two times a year for three years: January through March and June through August. Four Multimedia Interns will participate in each training. Sessions will be scheduled six hours a day three days a week.

The Multimedia Interns will receive training on field, studio and three-camera equipment as well as in the PCM Studio because

it provides them with diverse recording settings to gain experience, strengthens their skills with the technology and broadens their experience working with the equipment and with staff and partners. They will have opportunities to record oral histories or oral narratives of individuals we are featuring in one of our projects by using our individual JVC video cameras in our recording studio or at another site. There are numerous situations where the multi-camera system would be too much equipment for some of our recording shoots especially when we lack a fully trained team to operate the multiple cameras.

- Month One will provide video field production training, including use of camera, lighting and audio.
- Month Two will provide post production editing using Final Cut Pro and also Adobe Creative Cloud.
- Month Three will provide training in the three-camera system which will expand Wisdom's capacity to record larger community gatherings and conferences for broadcast. Again, two hours of morning classroom education will provide lectures and practice sessions, followed by four hours of service learning in the afternoon.
- Television Studio Training will be provided by Portland Community Media Television in five sessions to 8+ interns. Funding for training and certification will be provided by Wisdom.

The three-camera system would be valuable for when we are asked to record Native American and environmental restoration lectures or conferences; document public meetings; record a Native American cultural event such as our annual Northwest Indian Storytelling Festival and Native youth activities. We can provide a higher quality recording with multiple camera angles that captures more of the action.

Classes will be taught by our Multimedia Production Coordinator and supported by Wisdom's Executive Director and Deputy Director. The Multimedia Interns will also work alongside Wisdom staff on service learning activities for specific Wisdom projects. The Multimedia Interns will be matched up to apply their skills on different Wisdom productions. The assignments will be based on the activities occurring in the community at the time of the classes and factor in interns' preferences in the service learning activity being recorded.

- When working on the Wisdom Workforce Development Project, Coordinator Alvey Seeyouma and Educator Dawn Lowe will provide additional input to the Multimedia Interns. They will consult with the project staff and make plans to record Wisdom partners and Native environmentalists and elders for the multimedia modules being used in WWD curriculum. This project involves recording environmental assessment and habitat restoration issues in the local Portland area and includes
  - When Discovering Yidong Xinag is involved, Coordinator Adrienne Nichols will provide the Multimedia Interns with input at Wisdom's Summer STEAM Camps. They will also work with our staff as Native Peer Mentors and will be trained to record the classes and then help record camp activities for a short video production.
  - When Northwest Indian Storytelling events are involved, Outreach Coordinator Janessa Colina will help to provide input as the Multimedia Interns
  - Workforce readiness training as well as health and wellness curriculum has been developed and will be provided in addition to the technology/multimedia trainings to prepare them for the workplace. This includes them building oral and written communication skills, leadership skills and understanding work ethics. The health and wellness training will also help to strengthen their resiliency factors including self-esteem and cultural identity.

When productions are finalized, they will be sent to PCM for airing on Comcast channels.

- Wisdom will air productions on the monthly series, Discovering Our Story Television Program. We air one or two short film or video production as part of each one-hour program as our two hosts engage in a discussion with the special guest of the day.
- We will also pursue opportunities for standalone programs based on conferences and other public events which our Multimedia Interns record and produce and which are of public interest. This includes Native conferences, storytelling festivals, and film screenings and community consultations for the public as well as environmental conferences.

In addition, Larry Johnson will conduct three-month advanced film production trainings for groups of four Multimedia Interns as part of our Climate and Native Wisdom Documentary Academy project in year one between June and September. This training project will continue as additional funding is raised for years two and three. The Multimedia Interns will receive training in filmmaking as well as climate science and integrate Native American cultural arts into their productions. The workshop will focus on development documentary video skills in research, content development, character, story structure, interviewing

technique, production, editing and marketing. The team will attend the Tribal Climate Camp being held annually in June by Affiliated Tribes of Northwest Indians and Bureau of Indian Affairs and will be the site of a 5-day video field training. The Multimedia Interns will begin shooting and interviewing climate scientists and tribal natural resource and cultural leaders. Following the camp, the interns attend a two-day planning workshop to develop their plans for their five-minute documentary; complete one month of recording sessions; a four-day post production editing workshop to review footage, hone their stories and begin editing their projects. The producer will maintain contact with Multimedia Interns over the next month as they finalize their productions with music, sweeten audio and complete final touches. Their climate film productions will be screened at a Native Climate Film Festival and several Film Screenings and Community Consultations in the Portland area. This initiative is funded by National Endowment for the Arts, Affiliated Tribes of Northwest Indians, the Institute for Tribal Government at Portland State University, and Native Arts and Cultures Foundation.

Our solution for addressing needs:

Wisdom created the Wisdom Workforce Development initiative in 2015 to address educational and poverty disparities in our local Native American community. We provide environmental conservation workforce training and development to increase and strengthen Native worker skills and then assist them with their own career pathway planning into environmental fields. It is also designed to strengthen cultural identity and other positive health and wellness resiliency factors.

In March we began to provide our first three-month environmental assessment and habitat restoration workforce training that included two hours of classroom instruction followed by four hours of environmental service learning in local natural areas three days a week. The team completed this training and some are now working at Wisdom Workforce LLC fulfilling habitat restoration contracts for Metro and other landowners in the local area. We will continue to provide this training to a team of eight Native American adults twice a year.

The curriculum we created for Wisdom Workforce Development uses the culturally-tailored multimedia learning model which we have been developing since 2006. This environmental and climate curriculum integrates best practices Western science materials from EPA, NOAA, NASA, Portland's Climate Action Plan, etc. with Wisdom's holistic lesson plans and video clips that share recordings of our partners' scientists, botanists and restoration ecologists. We are also recording Traditional Ecological Knowledge (TEK), astute observations of nature, and cultural arts from local Native communities and will include this in the lesson plans.

Wisdom staff and interns developed these lesson plans and most of the video clips to strengthen learning success of our workforce team. They are more compatible with the learning styles of Native Americans because they include auditory and visual through the videos we show in class. We minimize long lectures; use talking circle discussions in the classroom; and focus upon local ecosystem issues which the interns will be working on during their afternoon service learning activities.

The use of technology addresses the need:

We have past experience in training and service learning. We have conducted trainings and service learning for individuals and groups of Native youth and adults in multimedia for the past four years. We have also provided television studio trainings at PCM-TV since 2009. This includes the following:

1. We have trained a group of four Native youth each summer in environmental and climate science issues and provided leadership and mentoring skills as well as video production. This is part of our Native youth leadership initiative Discovering Yidong Xinag (means "the old wisdom" in Deg Xinag dialect of Athabaskan) which includes our Native Peer Mentor Program. We recruit and train a group of four older Native youth to work with younger Native youth at our Summer STEAM Camps. A part of their training includes them video-recording the camp activities and then producing a short 5-minute video on the climate issue and camp activities. They have been able to develop multimedia skills and experience which prepares them for their ongoing education as well as employment and careers in a variety of business fields and industries.

2. We have been producing a series of Climate and Native Wisdom Documentary Films and are currently video recording tribes in Oregon for two short docs (30 minutes in length) which we will be producing in the next year. This provides opportunities for Wisdom Workforce team members to learn skills on the job.

3. We are partnering with Affiliated Tribes of Northwest Indians to train a group of Portland-area Native American youth (15-25 in age) in video production as they learn about climate issues from the perspective of their tribe and produce a short video on a specific climate topic.

4. Wisdom formed Wisdom Productions in 2013 as a social and economic venture to provide video production services to our community. This has allowed us to record conferences and events, including the annual Northwest Indian Storytellers Association festivals which are held in Portland every fall/winter, plus a few environmental and climate events. Wisdom was also contracted to produce a video in partnership with Groundwork Portland in 2013 featuring the Portland Harbor Superfund Site.

5. We have mentored and trained four film interns from Bennington College for the past three years who travel to Portland to complete a seven-week internship. They have gained valuable experience as they assisted us with video field production and post-production editing for our projects.

6. We have trained Native Americans in Television Studio Production since 2009 and provided their fees and certifications. They continue to assist us on the first Sunday of every month when we produce Discovering Our Story Television Program.

Our multimedia workforce training services would address these community needs:

We propose to expand Wisdom Workforce Development by developing a multimedia workforce training program for our Native American community. Our initiative would be expanded to include multimedia workforce training for 36 individuals over three years and become established as a sustainable program within our community. This would provide career pathway planning support to these individuals as they continue to engage in and expand their educational and career pursuits. It also strengthens their opportunities for higher sustainable income and future prosperity.

Funding for new camera, audio and lighting equipment would help us to provide a professional multimedia workforce training program to Native youth and low-income adult members of our Native community. We need multimedia industry tools to increase interns' skills and prepare them to be career ready to work in related fields. This would support our approach to teaching in that not all skills can be learned in the classroom. In order for Wisdom and our interns to successfully produce a quality multimedia product, they need to be applied through hands-on trainings and service learning activities in the community. We are increasingly being asked by our partners and colleagues (including Johnson Creek Watershed Council, The Intertwine Alliance and the Northwest Indian Storytellers Association) to volunteer our recording services to record conferences and other gatherings in our community. This provides our interns with valuable on-the-job experience which they can use in their resumes, job applications and higher education applications.

Funding for training would provide training for our Multimedia Production Coordinator and Producer to use new equipment including the three-camera system and editing station. We would first learn to work with the new technology and then we would train our workforce team to use it to produce higher-quality video productions. This "train the trainer" support would strengthen our capacity to train our interns and strengthen their capacity to record elders, environmental professionals, conferences and other public events.

We would also include some recordings produced by Wisdom and our workforce team for later broadcast on Comcast channels for the greater community on our Discovering Our Story Television Program.

Our beneficiaries are:

Native American youth and adults: Although there is interest from Portland's Native American community to learn video production, post production editing and television studio production, there are very few opportunities for them to learn, especially when provided at no cost to them. Training Native community members to record exemplary Native American elders, scientists and cultural leaders as well as other community members would provide them with valuable multimedia skills and experience. Development of these and other related multimedia technology skills could also lead to additional educational and career opportunities for them.

It is for this reason that Wisdom proposes to provide not just Native American but also Alaskan Native and Pacific Islander youth and adults with this multimedia workforce training program. This project will increase opportunities for Native American youth as well as young adults to develop and use video field production, post-production editing, television studio production and mobile "live-to-tape" video switcher production skills in a multigenerational setting. It includes training as well as actual practice through service learning in the community.

Native American community: There have also been gaps in the transmission of Native American wisdom and knowledge in the last 200+ years. Recordings produced by our staff and interns would fulfill the need within our local Native community to preserve messages of our Native elders and other community leaders. As interns produce and share video productions that document tribal cultural knowledge, it also helps to strengthen cultural sustainability within our community. The copyrights for these recordings are shared with the individuals who are recorded as well as their tribe so that they can be used for additional production by them as well as ourselves.

Use of the community access channels in addressing the identified needs or problems.

Discovering Our Story Television Program has been produced monthly at Portland Community Media TV for the past five years and is broadcast on three Comcast Public Access channels. It airs live on Channel 11 at 1 pm the first Sunday of every month; and rebroadcasts twice on two additional Comcast channels. We partner with Portland Community Media TV to produce them live every month in Studio A or B. If a holiday falls on one of these weekends, we prepare and provide PCM staff with a prior program for broadcast.

Production of this program benefits our interns as it provides them with training and experience to learn television studio production. Wisdom provides their tuition to receive certification at PCM-TV; and in return they agree to volunteer on our program monthly. This additional multimedia skill development increases their technology skills as camera operators, editors, directors and/or producers.

This program continues to be produced for the benefit for our Native community and also for a wider public audience within Portland's increasingly-diverse community. Native audiences benefit from this series as they learn from the recordings that are shared on the TV program. This includes Native American oral history and cultural arts, social and economic opportunities, health and wellness and other topics.

These monthly productions also strengthen public audiences' understanding and awareness of Native American culture, history and traditional ecological knowledge; and increases their respect and appreciation for Native culture and heritage which continues to fulfill Wisdom's vision of race reconciliation in our community.

Outcomes resulting from implementation of the project.

The support of the Mt. Hood Cable Regulatory Commission would help us to provide workforce training and service learning in video production, filmmaking, television studio production and new media for groups of Native Multimedia Interns over three years. We will measure the extent to which the Multimedia Interns: a) develop and strengthen multimedia and employment skills in a workforce setting; b) engage to a higher degree in their education; and c) strengthen cultural resiliency factors including cultural identity and self-esteem.

The following outcomes will be achieved:

1. 36 Native American/Alaskan Native/Pacific Islanders (twelve interns per year with eight Native youth and four Native adults over three months) will receive basic skills in film, video and new media over three years.
2. 36 interns will complete a minimum of 10 field recordings per team and each will produce one or more short video productions featuring one of Wisdom's climate, science, educational and/or cultural activities or projects regarding Native American oral history and cultural arts, social and economic opportunities, environmental restoration, health and wellness and/or other issues in Native communities. This will total 36 video productions over three years.
3. 36 Multimedia Interns will learn to use the multiple camera and video switching equipment to record one community event. They will each produce one short video production or a standalone program from footage using the three camera system. This will total 36 video productions over three years.
4. Train 6 new members annually to serve on our television production team and learn the different functions needed to produce a live television program. (6 interns per year; total of 18). They will help produce 12 Discovering Our Story Television programs at PCM TV studios. If PCM Studios are closed for holiday weekends, we will submit another a prior program or a new program produced with the three-camera system.
5. We will measure the degree to which the Multimedia Interns succeed with the trainings and pursue career pathway planning in technology, STEM or related field using the following measures:
  - 100% of youth participants will develop strengthened cultural resiliency factors, including cultural identity and self-esteem
  - 80% of the youth participants will develop career pathway plans during their internship
  - 80% of the participants will report that the training and experience has prepared them to pursue technical school or higher education
  - 80% of participants will report gaining critical employment and workforce readiness skills
  - 80% of participants will report increased access to additional internships, jobs or employment in related fields

*(This field has a character limit of 30000)*

#### **Evaluation Plan**

*How will you evaluate progress toward and achievement of the projects anticipated outcomes?*

*The evaluation plan should include evaluation questions, strategies or methodologies to collect data in order to answer the questions and steps to document findings and lessons learned.*

To evaluate progress toward achievement of the project's anticipated outcomes, Wisdom's Deputy Director Dorothy Aguilera Black Bear, PhD (Choctaw) will develop and oversee the project evaluation plan. Hired in March 2016 to serve as Deputy Director, she is expected to assume the Executive Director role in March 2017. Dorothy has more than 20 years of designing, administering and evaluating culturally-responsive programs and leading tribal participatory research with Native populations.

Wisdom uses a continuous improvement model for all its programming for the purposes of using the data findings for adapting program components, identifying training needs for staff and participants, and for overall program improvement. For this project, Wisdom will use a formative and summative evaluation design with mixed methods (qualitative and quantitative data). Our data collection methods include pre- and post-surveys, feedback forms, one-on-one interviews, and reflection groups that will provide what is working well and what is not, based on feedback from project interns, staff and partners. These data also will help us tell the project stories as expressed by participants. We also will use a rigorous systematic data collection method for tracking interns as they enter, matriculate and complete the video production assignments, internship program curriculum and trainings, and pursue or plan career and continuing education pathways.

Examples of questions to project interns will include: "What skills would you like to gain from the film academies Wisdom is providing?" Followed by "What skills do you feel you gained as a result of the training?" and "How will this training help you with your ongoing education and/or career pathway?" It will be followed by "How did this training help you with your ongoing education and/or career pathway?" Also: "What suggestions do you have to strengthen this training program?"

Examples of other questions to our WWD participants, partners and television viewers include: "What did you learn about Native American culture from the videos produced for this project?" "What knowledge shared by Native American elders and other community leaders was meaningful to you?"

The evaluation findings will be included in interim and final reports and include project strengths, accomplishments, challenges, opportunities and lessons learned.

*(This field has a character limit of 8000)*

### **Project Partners**

*A "Project Partner" is defined as an organization that supplies cash or in kind resources and/or plays an active role in the planning and implementation of the project. You should present who your Project Partners are, their respective roles in the project, and specific contribution each partner will make to the project in the form of financial support, equipment, personnel, or other resources.*

Portland Community Media TV: This is our eighth year partnering with PCM-TV. We will continue to use PCM studio facilities and equipment to produce our monthly television programs live. We have produced this series there for the past five years. We will also rely upon PCM-TV training support to train and certify some of our Multimedia Interns in Television Studio Production. PCM TV will also provide support to our Multimedia Production Coordinator as he updates Wisdom's storeroom and establishes our inventory system and equipment check-out procedures and policies.

Lawrence Johnson Productions: Larry Johnson will serve as classroom and workforce service learning trainer to a team of advanced Climate Film Interns in 2017. Future opportunities to provide trainings in 2018 and 2019 are contingent upon continued funding from Affiliated Tribes of Northwest Indians. He will provide advanced training in field video production (4-days plus travel days) and post production editing (4 or more days) as part of Wisdom's Film Academy and Climate and Native Wisdom Documentary series. He will provide in-kind support as needed so the Climate Film Interns can accomplish their final productions. He has worked with Wisdom since 2002 and will continue to work with us as we produce two more in our series of short documentary films featuring Oregon tribes, their response to climate issues and their rich cultural arts.

*(This field has a character limit of 4000)*

**PROJECT FEASIBILITY SECTION includes: Technical Design, Implementation Plan, Organizational Capacity and Project Budget (see Final Application Budget form)**

**Technical Design**

*The Technical Design should specify in detail the proposed technology and equipment to be employed; the rationale in selecting the particular technology; how the technical design supports the projects use of the community access channels and/or the I-Net; and the plans for maintaining and upgrading the system or equipment in the future.*

The proposed technology and equipment:

Our request for media equipment and training would strengthen the capacity of Wisdom Workforce Development to provide multimedia workforce development training to our Multimedia Interns. Teams of four Native American as well as Alaskan Native and Pacific Islander community members would attend three-month trainings. We plan to hold two trainings a year for three years with four new Multimedia Interns participating in each three-month class.

We are striving to provide the workforce training program so they have the capacity to produce increasingly higher quality productions. This request includes a three-camera system and editing station, two camera kits for training interns, plus stabilizers, editing computers and other peripherals. In addition, training in the use of the new equipment would help us to gain proficiency with the equipment and help us train the workforce teams to use it to produce productions that can be aired on community access channels.

Rationale in selecting the particular technology:

This equipment will be essential for training teams of Multimedia Interns in video field production training, post production editing training and television studio training. They will be trained in the classroom to operate the JVC cameras, tripods, PTZ controls, dollies, audio and lighting equipment and peripherals.

Through service learning in the field, they will have opportunities to use the technology as they video record elders and other community members; gather b-roll for short videos they plan to produce as part of their training; completing video recordings in local natural areas. These recordings are in partnership with Metro, Portland Parks and Recreation, Johnson Creek Watershed Council and other organizations so we can record partners' botanists, restoration ecologists and hydrologists that are rich with information on our local ecosystems and efforts to restore Native plant species back into the environment. The interns will then learn to use the editing computers and software as they plan productions and produce 5-minute videos using Final Cut Pro software.

They will also receive training in the use of the three-camera system with the video switcher and other components; and then help to record Native events, conferences and other events using this equipment, including recording annual Northwest Indian Storytelling Festivals. This content would be used on Discovering Our Story TV and also will be used to produce stand-alone productions for broadcast on Comcast channels.

We consulted with several organizations to develop the equipment list which assures that it is adequate and appropriate for the trainings. Wisdom's Production Coordinator Daniel Dixon initially consulted with PCM TV producers to develop the initial list of video production equipment and calculate equipment costs. Rose High Bear followed up by reviewing the equipment list with the sales manager at Professional Video and Tape who provided feedback and offered price quotes. We also reviewed the list with producer Larry Johnson who has been a filmmaker for almost fifty years and will be working with Tim Keenan Burgess, our Multimedia Production Coordinator to provide the training to Multimedia Interns.

Larry will assist Wisdom with the Native Climate Film Academy and a series of climate video productions that are being produced over the next several years. Larry has been training our team since 2012 and using Wisdom's existing equipment. We also reviewed the equipment list with the new executive staff at Portland Community Media TV. The equipment list has now been reduced in size but is still an appropriate size to properly train the teams of four at one time.

The technical design supports the project's use of the community access channels

We will train the Multimedia Intern to record Native cultural events, the Northwest Indian Storytelling Festival, Urban Ecology Institute Conference and Johnson Creek Watershed Symposium. They will then create short video productions for broadcast on Discovering Our Story Television Program between 2016 and 2019. They will have an option to serve as a crew member on the studio team; and have an opportunity to appear as a special guest on Discovering Our Story Television Program when their

videos are broadcast. Each program will feature the special guest along with two co-hosts, Bill Ray (Klamath) and Nico Wind (Assiniboine) and executive producer Rose High Bear (Deg Hit'an Dine). Interns will also be invited to appear as special guests on the program when their videos are screened. They will also have an opportunity to produce a stand-alone television program for broadcast on Comcast channels.

#### Plans for maintaining/upgrading equipment

For maintaining and upgrading the equipment in the future, we will acquire three-year warranties on the major equipment. Our Multimedia Production Coordinator has worked with a wide variety of film, video, audio and lighting equipment and peripherals and will keep the equipment properly maintained and serviced as needed. He will also train the Multimedia Interns to properly operate and maintain the equipment.

*(This field has a character limit of 10000)*

#### **Proposed Project Start and End Date:**

*Projects may include timelines of up to 36 months.*

**Proposed Start Date (month/year)** 09/2016

**Proposed End Date (month/year)** 09/2019

#### **Implementation Plan**

*The Implementation Plan should include major tasks and milestones in addition to detailed tasks needed to successfully implement the project.*

Year One:

Sept - December 2016

Multimedia Production Coordinator (Tim Keenan Burgess) (.75 FTE) commences work at Wisdom

Finalize the plan and timeline for Wisdom Multimedia Workforce Training

Finalize decisions and purchase media equipment

Install and test media equipment

Wisdom staff receives training on the equipment (who and when)

Recruit interns for a three-month Multimedia Workforce Training

Conduct formative evaluation on recruiting process and project startup activities/plans

Create evaluation instruments

January – March 2017

Multimedia Production Coordinator launches Wisdom Multimedia Workforce training

Interns learn to conduct field video recordings in and outside studio; learn post production editing; and use three-camera system to record the Urban Ecology Restoration Conference at PSU

Interns optionally take TV Studio Production training at PCM-TV and volunteer on Wisdom TV program

Interns learn to plan and produce short videos from the recordings

Interns' videos will be screened on Discovering Our Story TV Program

Conduct evaluation tasks, data collection and data analysis; review successes and lessons learned and complete interim report to MHCRC

April - May 2017

Plan public acknowledgement of interns and their work

Recruit second team of interns; and team of advanced interns for climate project

Plan second Wisdom Multimedia Production Training

Interns continue to volunteer on DOS TV and pursue opportunities to record other activities

Interns train in live video switching at events including the Johnson Creek Watershed Symposium

Conduct ongoing evaluation tasks and activities

June - August 2017

Launch second multimedia training by Multimedia Production Coordinator

Interns train in video field production and produce a video featuring Wisdom's Summer STEAM Camps

Producer Larry Johnson holds three-month training to a team of 4 producing climate videos

Interns produce videos for broadcast on DOS TV, appear as a guest; and/or train as a TV team member

Conduct ongoing evaluation tasks and activities; review successes and lessons learned and complete interim report to MHCRC

Year Two:

September – December 2017

Review successes and lessons learned and complete interim report to MHCRC

Complete year two activities similar to year one but with modifications as needed

Repeat workforce training preparation including recruiting of interns for three-month training

Check all equipment functions and inventory all equipment

Conduct ongoing evaluation tasks and activities

January – March 2018:

Second year of training programs begin with third three-month training (Jan – Mar 2018)

Interns train in the use of the three-camera system with the video switcher and help record Northwest Indian Storytelling Festival and Urban Ecology Restoration Conference

Interns plan and produce short videos from the recordings

Interns take TV Studio Production training at PCM-TV and volunteer on Wisdom's monthly TV show  
Broadcast intern videos on Discovering Our Story TV Program  
Interns have opportunity to produce an individual television short or an entire program.  
Conduct ongoing evaluation tasks and activities

Apr – May 2018

Recruit new teams of Multimedia Interns  
Make any revisions needed for Wisdom Multimedia Production Training  
Interns continue to volunteer on DOS TV and pursue opportunities to record other activities  
Conduct ongoing evaluation tasks and activities  
Review successes and lessons learned and complete interim report to MHCRC

June - Aug 2018

Launch summer multimedia training by Multimedia Production Coordinator  
Interns train in video field production and produce a video featuring Wisdom's Summer STEAM Camps  
Interns train in live video switching at events including the Johnson Creek Watershed Symposium  
Interns produce videos for broadcast on DOS TV, appear as a guest; and/or train as a TV team member  
Conduct ongoing evaluation tasks and activities

Year Three:

Sep 2018 – Sep 2019

Review successes and lessons learned and complete interim report to MHCRC  
Complete year three activities similar to year two but with modifications as needed  
Conduct ongoing evaluation tasks and activities for summative evaluation and report  
Final report to MHCRC

*(This field has a character limit of 21000)*

### **Organization Capacity**

*The applicant should demonstrate the Organization's capacity to successfully integrate the project into the organization.*

Wisdom of the Elders, Inc. has successfully accomplished two prior capacity building projects with Mt. Hood Cable Regulatory Commission and has broadcast Discovering Our Story Television Program since 2015 monthly. This one hour program is in its fifth year of broadcast and airs once a month live with two re-broadcasts.

In addition, the past four years of training volunteers, Native peer mentors, interns and emerging Native filmmakers in multimedia production demonstrates our capacity to train the proposed teams of Multimedia Interns and accomplish this our third request for assistance. Our Multimedia Production Coordinator, who has two Associates degrees in Multimedia (2016) and Video Production (2016) from Portland Community College and has had past certifications in TV Studio Production from PCM TV, is skilled in many of the skills that the teams will be trained in and has the capacity to coordinate this project.

Executive Director Rose High Bear will continue to administer the three-year project as Project Director and will work with Wisdom staff, interns and volunteers to develop and launch the Multimedia Workforce Development Project. She will also continue production of the monthly Native American television series.

Wisdom is currently completing a three-year Executive Transition Project and hired Dorothy Aguilera-Black Bear, Ph.D. to serve as Deputy Director in March 2016. As Project Evaluator for this project, she is receiving ongoing orientation about project plans and will complete the project evaluation. When she assumes the Executive Director role in 2017 she will assume the role of Project Director.

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## Measurable Project Outcomes

**What project outcomes do you hope to achieve for the identified community or targeted beneficiaries through the use of the proposed technology?**

The following outcomes will be achieved:

1. 36 Native American/Alaskan Native/Pacific Islanders (twelve interns per year with eight Native youth and four Native adults over three months) will receive basic skills in film, video and new media over three years.
2. 36 interns will complete a minimum of 10 field recordings per team and each will produce one or more short video productions featuring one of Wisdom's climate, science, educational and/or cultural activities or projects regarding Native American oral history and cultural arts, social and economic opportunities, environmental restoration, health and wellness and/or other issues in Native communities. This will total 36 video productions over three years.
3. 36 Multimedia Interns will learn to use the multiple camera and video switching equipment to record one community event. They will each produce one short video production or a standalone program from footage using the three camera system. This will total 36 video productions over three years.
4. Train 6 new members annually to serve on our television production team and learn the different functions needed to produce a live television program. (6 interns per year; total of 18). They will help produce 12 Discovering Our Story Television programs at PCM TV studios. If PCM Studios are closed for holiday weekends, we will submit another a prior program or a new program produced with the three-camera system.
5. We will measure the degree to which the Multimedia Interns succeed with the trainings and pursue career pathway planning in technology, STEM or related field using the following measures:
  - 100% of youth participants will develop strengthened cultural resiliency factors, including cultural identity and self-esteem
  - 80% of the youth participants will develop career pathway plans during their internship
  - 80% of the participants will report that the training and experience has prepared them to pursue technical school or higher education
  - 80% of participants will report gaining critical employment and workforce readiness skills
  - 80% of participants will report increased access to additional internships, jobs or employment in related fields

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## Budget Narrative

**Budget Narrative**

## PERSONNEL:

**Executive Producer/Project Director.** The Executive Producer/Project Director will oversee all aspects of the grant project, including insuring that the work plan, timeline and budget is met consult with partners; select contractors; complete surveys; and submit interim and final reports. She will launch the project and in March 2017 her role will transition to Deputy Director Dorothy Aguilera-Black Bear who will assume the Executive Director position. The Project Director is 33.3% FTE with a salary of \$36,000. The cost to the project is \$12,000.

**Grant Funds: \$0; Matching Funds: \$12,000**

**Multimedia Production Coordinator** will be responsible to: Finalize the work plan; plan and provide the Multimedia Workforce recruitment and training of Multimedia Interns; add and inventory new equipment and peripherals to Wisdom's media store room; check equipment in and out for shoots; assist with recording shoots and post production editing; and assist with documentation for semi-annual reports. Tim Keenan Burgess will work .75 FTE with a salary of \$24,000 in year one with a possibility of increasing to 1.0 FTE in future years. Over three years, the total as is will be \$72,000.

**Grant Funds: \$0; Matching Funds: \$72,000.**

**Deputy Director/Project Evaluator:** Dorothy Aguilera-Black Bear, Ph.D. will assist with evaluation planning and survey instruments. In March 2017, she will transition into the Executive Director role, work with staff to oversee the project, including training support and submit semi-annual reports. She will work .20 FTE for 36 months. The total over three years is \$48,000.

**Grant Funds: \$0; Matching Funds: \$48,000**

**Other Wisdom staff:** Several Wisdom coordinators will work with the Multimedia Interns. Wisdom Workforce Development Project, Coordinator Alvey Seeyouma and Educator Dawn Lowe will work together to provide additional input to the Multimedia Interns as they record Wisdom partners and Native environmentalists and elders. The multimedia modules being added to the WWD curriculum integrates environmental assessment and habitat restoration issues in the local Portland area. Each coordinator will work with the interns .10 FTE for 36 months. The total over this team for three years is \$10,500. Discovering Yidong Xinag Coordinator Adrienne Nichols will provide the Multimedia Interns with input during Wisdom's Summer STEAM Camps. They will help record camp activities at two camps and produce a short video production. The coordinator will work .20 FTE for 36 months. The total over three years is \$2,000. Northwest Indian Storytelling Association Outreach Coordinator Janessa Colina will provide input to the Multimedia Interns as they record NISA storytelling events and storytelling trainings. The coordinator will work .1 FTE for 36 months. The total over three years is \$3,600.

**Grant Funds: \$0 Matching Funds: \$16,100**

**Total Personnel Costs: Grant Funds: 0; Matching Funds: \$148,100**

## EDUCATION AND TRAINING

**Training in new 3-camera system with switcher.** Consultant will provide four train-the-trainer sessions for Wisdom staff. Once funding is secured, we will request bids from local professionals to train our team to use this equipment. The estimated value of the training is \$1,000 (\$250 @ four half-day sessions).

**Grant Funds: \$1,000; Match: \$0**

**Training by Portland Community Media TV:** 6 Native American interns per year will learn the functions of TV studio production needed to produce a television program using the training offered at PCM TV studios. This totals 18 over three years. They will then commit to serve on the Discovering Our Story Television team for at least 12 programs. PCM-TV provides

these training sessions at \$120 and Wisdom pays for their trainings and certifications. If PCM Studios are closed for holiday weekends, we will submit another a prior program or a new program produced with the three-camera system.

**Grant Funds: \$0; Match: \$3,600**

**Total Education and Training Costs: Grant funds: \$1,000; Match \$3,600**

## TRAVEL

Travel expenses are for transporting Multimedia Interns, Wisdom staff and media equipment to production sites. Expenses are based upon 3,000 miles travel per year, or 250 miles per month, at \$.50 per mile = \$1,500 @ 3 years.

**Total Travel Cost: \$0; matching funds: \$4,500**

## CONTRACTUAL

**Equipment Installation.** A-1 Automotive will install project equipment in a converted van. Installation will include the assembly and configuration of the workstation(s), switcher and applicable equipment, and overall system testing. We estimate that 8 hours at \$80 per hour will complete the installation.

**Grant Funds: \$0 Match: \$640**

**Lawrence Johnson Productions:** Larry Johnson will serve as classroom and workforce service learning trainer to a team of 4-8 advanced Climate Film Interns in 2017. He will provide advanced training in field video production (4 days plus travel days @ \$450 a day) and post production editing (4 days @ \$450 a day) as part of Wisdom's Film Academy and Climate and Native Wisdom Documentary series. Future opportunities for 2018 and 2019 trainings are contingent upon continued funding from Affiliated Tribes of Northwest Indians. He will then continue to provide in-kind support as needed so the Climate Film Interns can accomplish their final productions. He has worked with Wisdom since 2002 and will continue to work with us as we produce two more in our series of short documentary films featuring Oregon tribes, their response to climate issues and their rich cultural arts. Based on a workshop fee of \$450 per day @ 8+ days, the cost to the project will be \$3,600 with a possibility that it will continue in years two and three.

**Grant Funds: -\$0- Matching Funds: \$3,600**

**Portland Community Media TV:** We will use PCM studio facilities and equipment to produce our monthly television programs live. We have produced this series there for the past five years and this is our eighth year of partnering with PCM-TV. We will also rely upon PCM-TV training support to train and certify our Multimedia Interns in Television Studio Production. PCM TV will also provide support to our Multimedia Production Coordinator as he updates Wisdom's storeroom and establishes our inventory system and equipment check-out procedures and policies.

**Total Contractual Cost: Grant funds: \$0; matching funds: \$4,240**

## EQUIPMENT \$87,960

\$10,076 - 2 Camera Kits for Multimedia Interns

\$5,998 – x2 \$2,999 Canon C100 video camera - Non DAF

\$1,998 – x2 \$999 for x1 Canon EF 24-105 f/4L lens

\$300 – x2 \$150 for Canon BP955 batteries

\$500 – x2 \$250 for Azden xlr shotgun mic

\$980 – x2 \$490 for Manfrotto MVK502AM-1 tripod kit (video head and legs)

\$300 – x2 \$150 for Delkin 32GB SDXC card

\$998 – SteadiCams 2 \$499 - Steadicam Solo Stabilizer Shoulder Mount - camera specific

\$6,598 - 2 Post-Production Editing Computers (x2 Macbook Pro (2@\$2,500 = \$5,000; x2 Licenses for Final Cut Pro (2@\$299 = \$598; x5 Licenses for voice recognition-Dragon for Mac (5 @ \$200 = \$1,000))

\$10,915 - Switcher, control panels, two monitors (x1 Blackmagic ATEM 1 M/E Production Studio 4K switcher (\$2,370); x1 Blackmagic ATEM 1 M/E Broadcast Panel (\$4,745); x2 JVC ProHD DT-X21H Studio Monitors (2@ \$1,900 = \$3,800))

\$810 - SSD Recorder (x1 Blackmagic Hyperdeck Shuttle 2 (\$350); x4 Sandisk 240GB SSD Plus (5 @ \$92 = \$460))

\$2,500 - Video Engineering Computer x1 Macbook Pro (\$2500)

\$33,685 - 3 HD field production cameras (x1 JVC GY-HM890 w/ x1 Canon KT14X44KRS Lens \$9,695; x1 JVC GY-HM850 ProHD Camcorder w/ Fujinon XT20SX4.7BRM Lens \$10,995; x1 JVC GY-HM890 ProHD Camcorder w/ Fujinon XT20SX4.7BRM Lens \$12,995)

\$6,850 – Tripods (x3 Manfrotto 526 Systems (3@ \$1,900 = \$5,700); x3 Magnus zoom controller (3@ \$150 = \$450); x2 Manfrotto dollies (2@ \$350= \$700)

\$2,850 - Pan-Tilt-Zoom Controls (x3 Cinetics Axis Motorized Pan and Tilt system (3@ \$950 = \$2,850))

\$650 – GoPro Hero04 Black Camera (x1 GoPro Hero4 for environmental and underwater shots with 3-Way and SanDisk Extreme 64GB microSDXC

\$1,432 - Disk Drives (x8 4TB Seagate Desktop HDD (8 @ \$179 = \$1,432)

\$399 - Scan Converter (Atlona VGA to HDMI converter and scaler (\$399))

\$2,547 – Lighting (x3 ikan 500 LED Studio Light Kit (3 @ \$609 = \$1,827); x8 ikan Micro Flood Light (8 @ \$90 = \$720);

\$2,396 - Lavalier Microphones (x4 Sennheiser wired lavalier mics with power supply (4 @ \$599)

\$869 - Shotgun Microphones (x1 Sennheiser shotgun mic with power supply (\$460); K-Tek Boompole (\$259); accessories (\$150)

\$998 - Audio Mixers (x2 Yamaha 16 input mixer- analog (2 @ \$499 = \$998)

\$122 - Memory Cards (x8 Delkin 32GB SDXC cards (8 @ \$15.25))

\$700 – Headphones (x7 Sennheiser HD280 headphones (7 @ \$100))

\$865 - Cables and Adapters (Professional Video and Tape custom cables and adapters)

\$1,700 – Cases (x2 JVC rigid case (2@ \$550); x3 Canvas bags (3@ \$200))

**Total Equipment Costs: Grant Funds: \$87,960 Matching Funds \$0**

#### **Infrastructures/Facilities Construction Costs:**

A Dodge Ram 15 passenger wagon will be purchased and converted into an equipment vehicle to transport the equipment and the production team, including the interns, to recording shoots and other service learning trainings. This purchase is essential to the project because Wisdom does not currently have a vehicle with an adequate cargo size that can transport the equipment. Wisdom has located this van and reached agreement with the owner to make minor repairs and purchase it. We will make this purchase pending grant approval. This expense includes the price of the vehicle plus the conversion of it so the cargo space can be enlarged and customized for the equipment. This will also help us to provide transportation for our interns so that they

won't need independent transportation to arrive at a recording shoot.

**Grant funds: \$-0-; Matching Funds: \$6,000**

**Infrastructures/Facilities Construction Costs: Grant Funds: \$0 Matching Funds \$6,000**

**Overhead/Administration:**

**Costs: Grant funds (10%): \$8,896 Matching Funds (10%): \$8,896**

**Total Grant: \$97,856 Matching Funds \$166,440 Total Funds: \$264,296**

### Statement of Matching Resources

*A project will not be considered eligible for funding unless the applicant documents the capacity to supply matching resources of at least 50 percent (50%) of the total project cost.*

*The Statement of Matching Resources is essential to understanding which project costs identified in the Budget Narrative and the line Item Budget will be supported by the applicant organization and which project cost will be supported by Project Partners.*

We have a total of \$157,076 in matching funds for this three-year project (Sept. 2016 – Sept. 2019).

\$132,000 for personnel

\$3,600 for education and training

\$4,500 for travel

\$4,240 for contractual

\$6,000 for facilities construction

\$8,896 for administration (indirect)

Total \$159,236

In addition, we have 2016-2017 multimedia grants to support this project from Native Arts and Cultures Foundation (\$25,000), Regional Arts and Culture Council (\$7,000) and National Endowment for the Arts (\$20,000) for a total of \$52,000. Additional matching funds will be raised from grants we receive in subsequent years through September 2019.

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## Line Item Budget

| <b>Cost Category</b>                      | <b>Grant Funds</b> | <b>Match Amount</b> | <b>Project Total</b> |
|---|--------------------|---------------------|----------------------|
| Personnel                                 | \$0.00             | \$148,100.00        | \$148,100.00         |
| Education and Training                    | \$1,000.00         | \$3,600.00          | \$4,600.00           |
| Travel                                    | \$0.00             | \$4,500.00          | \$4,500.00           |
| Contractual                               | \$0.00             | \$4,240.00          | \$4,240.00           |
| Equipment                                 | \$87,960.00        | \$0.00              | \$87,960.00          |
| Infrastructure/Facilities<br>Construction | \$0.00             | \$6,000.00          | \$6,000.00           |
| Miscellaneous                             | \$0.00             | \$0.00              | \$0.00               |
| Overhead                                  | \$8,896.00         | \$8,896.00          | \$17,792.00          |
| <b>Totals</b>                             | <b>\$97,856.00</b> | <b>\$175,336.00</b> | <b>\$273,192.00</b>  |

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## Final Application Signature

|  |                              |
|--|------------------------------|
| <b>Signature of Duly Authorized Representative</b> | Rose High Bear               |
| <b>Date</b>  | 07/12/2016                   |
| <b>Title</b>                                       | Executive Director           |
| <b>Phone</b>                                       | 503-775-4014                 |
| <b>E-mail</b>                                      | rosehb@wisdomoftheelders.org |

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## Supplemental Material Attachments

| <b>File Name</b>                        | <b>Description</b>                                    | <b>File Size</b> |
|---|---|------------------|
| Tim Burgess bio and work experience.pdf | Tim Burgess bio for Multimedia Production Coordinator | 697 KB           |
| Wisdom Board Directory 01 2016.doc      | Wisdom 2016 Board of Directors                        | 39 KB            |

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## Partner Commitment Letter(s)

| <b>File Name</b>       | <b>Description</b> | <b>File Size</b> |
|------------------------|--------------------|------------------|
| Larry Johnson LOS.pdf  | Larry Johnson LOS  | 522 KB           |
| PCM TV LOS 8 2016.docx | PCM TV LOS         | 14 KB            |

**TIM KEENAN BURGESS BIO**  
**PO BOX 16524**  
**PORTLAND OR 97292**  
**503-477-3313**  
**TIMKEENANB@GMAIL.COM**

**EDUCATION:**

Associates degree in Multimedia  
Portland Community College (2016)

Associates degree in Video Production  
Portland Community College (2016)

PCM-TV Television Studio Training Certification (expired)

**RELEVANT EMPLOYMENT HISTORY:**

**Current:**

Multimedia Production Coordinator  
Wisdom of the Elders, Inc.

**Freelance Video/Multimedia:**

**Producer/Director:**

2011 - Present  
Eisenwald Records, ETR

**Associate Producer:**

2015 - 2016  
Little People Big World, The Learning Channel

**Camera Operator:**

2010 - Present

**Editor:**

2011 - Present

**Production Assistant:**

2011 - Present  
CNN, Discovery Network, TLC, Travel Channel, Honda, FYI, Fox, Food Network, SYFY, A&E,  
HGTV

**Key Grip/Grip/Gaffer:**

2012- Present  
Longbranch, Limbo Films, Hippodrome, Intertwine Productions, Opera Theater Oregon

# TIM KEENAN BURGESS

TIMKEENANB@GMAIL.COM — 503-477-3313  
PO BOX 16524 — PORTLAND OR 97292

Passionate storyteller seeking production work that utilizes and further develops knowledge and experience in the video industry.

**LITTLE PEOPLE BIG WORLD**—2016/2015—ASSOCIATE PRODUCER – Gary Rosenthal Productions—TLC

**CARNIVAL EATS**—2016—PA—Alibi Ent.—FOOD

**HOUSE HUNTERS**—2016—Pa—Pie Town Productins—

**WATERFRONT HOUSE HUNTING**—2016 – PA— Authentic Entertainment—FYI

**DARE TO TRAVEL**—2016 – PA—Fullscreen Inc. —FYI

**DEVOID OF LIGHT**—2016 – DIRECTOR/PRODUCER— UADA band music video—Eisenwald Productions

**TEEN NEWLYWEDS**—2015 – STORY PA—He Said She Said Productions—FYI

**HOARDERS**—2015 – PA/BTS — Screaming Flea Productions —A&E

**(JENNI AND OLLYS) FOOD AND WINE ADVENTURES**— 2015—PA—North Pacific— Travel Channel

**UNWRITTEN**—2015—KEY GRIP—Artifex Imagewerks— Feature Film

**ROSE CITY**—2015—GAFFER/KEY GRIP—Short Film

**BAR RESCUE**—2015—PA—Eyeworks USA—Spike TV

**DEADLY DEVOTION**—2015—PA— Lion Television— Investigation Discovery series

**UNITED SHADES OF AMERICA**—2015—PA—Bright Road Productions—CNN series

**FOOD PARADISE** – 2014—PA—O'Malley Productions—Travel Channel series

**HONDA**—2014—PA—Dwyer Productions— Honda/Baker St Advertising TV commercial

**MYSTERY DINERS**—2014—PA—TgroupProductions— Food Network series

**MORGAN SPULOCK'S INSIDE MAN**

2014 –PA—CNN/Warrior Poet Television series

**HEROES OF COSPLAY**

2014 – PA – 51 Minds/ SCI-FI Channel Television Series

**9**—2013— GRIP —Limbo Films, Short Film

**LAWRENCE FERLINGETTI'S THE POPULIST MANIFESTO NO. 1**

2013 — GRIP — Hippodrome Media/ Lisa Wible Short film

**GORDON RAMSAY'S HOTEL HELL** --2013 — PA — Rumpole Inc., Fox Network Television Series

**HOLD MY HEART FT. KING BISHOP**

2013 — CAMERA OPERATOR/GRIP — Kim DeLacy Music Video, ETR Records

**SLAYED IN OREGON**2012/2013/2014/2015/2016 — CAMERA OPERATOR — Web/TV Documentary, Music and Interviews

**INFINITE ISSUES**

2013 — GRIP/PHOTOGRAPHER/CAMERA OPERATOR — Mongrel Studios ,Web series

**ROLL**—2012 — GRIP — Rafael Vigilantics Music Video, Hippodrome Media

**INTERTWINE**

2012 — GRIP — Intertwine Prod TV Pilot

**OPERA THEATRE OREGON**

2012 — GAFFER/GRIP — The Maid and the Thief Newsreel Short

**THE CURIO**

2012 — PA/CRAFT SERVICES MANAGER — Wild Rooster Movies, Feature Film

**NESKOWIN**

2012 — PA— Corin Tucker Band Music Video, Alicia J Rose Productions

**TIMEBOMB**

2012 —ART PA/PROPS — Michele Wylen Music Video, Downhill Productions

**THE NEW HERALD**

2012 — GRIP/GAFFER/VFX — Longbranch Production Short Film

**ELUDE**

2012 — PA — MDM Films Feature Film Teaser

**NIGHTSCAPE**

2011 — PA — Imperiad Entertainment, Feature Film

**SHORT FILMS**

Director, Writer, Camera Operator, Editor, VFX, Grip, Gaffer, Sound Design, Set & Prop Design.

**P)RECOGNITION** (2014), **STRONGHOLD** (2012),

**CATNIP** (2012), **CERULEAN** (2011), **EMT TRAINING**

(2012), **CONVERSATIONS WITH GHOSTS** (2010), Etc.

Associates of Applied Science in Multimedia and Video Production. Skilled on Canon DSLR/C100, Panasonic AF100/other camera's, Pre and Post Production Processes (Planning, Pre-viz, Script breakdown, scouting, call sheets, Field notes etc.) Adobe Creative Suite, Final Cut Pro, Soundtrack Pro, MS Office, Celtx, Large truck driving experience **PERSONAL** -- Screenwriter, Musician, Artist, Avid Reader, Photographer

**Wisdom of the Elders, Inc.**  
**2016 Board of Directors**

**Wisdom Board:**

**Louise Wilmes, President** 503-591-4672 [Louise\\_Wilmes@beaverton.k12.or.us](mailto:Louise_Wilmes@beaverton.k12.or.us) 12500 SW Allen Blvd. Beaverton OR  
Louise (Otoe-Missourian; Hawaiian) serves as Coordinator of the Title VII Indian Education Program at Beaverton School District, Beaverton, OR. Between 1975-2013, she was an educator for Beaverton Schools (grades K,1,2,4,6). She helped to provide Wisdom's Summer Field Science Camps to students in 2013 and is planning a school pilot in 2014. She has served on numerous advisory boards regarding curriculum, text adoptions, assessment, and Common Core Standards, and has conducted professional development on student writing, science education, teaching strategies, and culturally responsive pedagogy. Wisdom board member since 2014.

**Julie Young, Vice President** (503) 310-5910 [julie@chessforsuccess.org](mailto:julie@chessforsuccess.org) 1030 NW 113th Avenue, Portland OR  
Julie is Vice President of Wisdom of the Elders, Inc. She is also Executive Director of Chess for Success (1998 to present) and is responsible for the administrative development of organizational outreach benefiting 3,000 children in 71 low-income schools. She participated in board formulation of mission, goals, objectives and policies; and continues to plan, organize and manage the programs, activities, employees, and volunteers. Wisdom Board member since August 2012.

**Mary Elaine Priester, Secretary/Treasurer** (503) 259-5218 (w) (503) 614-0255 (h) [elainepriester52@gmail.com](mailto:elainepriester52@gmail.com)  
Mary is Secretary Treasurer of the Board of Wisdom of the Elders, Inc. She was ELL educator for Beaverton School District for more than three decades until retirement in 2015. She served on Wisdom's focus groups and participated in Wisdom pilot projects by coordinating focus groups and pilot projects at Westview High School for Discovering Our Story Program which demonstrated the relevance of our health and wellness and cultural curriculum to ELL students. Board member since 2009.

**Wisdom Board Members:**

**Jay Bloom** 503.381-2649 [jay@bloomanew.org](mailto:jay@bloomanew.org) 3122 NE Schuyler St., Portland, OR 97212  
Since 1983, Jay C. Bloom has been providing executive and personal coaching to leaders, managers, and individuals in the private, philanthropic, and governmental sectors who are experiencing a transition in their lives or desiring to strengthen their professional skills and capabilities. Jay also provides leadership and management consultation with organizations that are undergoing transitions with a special expertise in helping them develop effective collaborations and partnerships. Previously serving as Interim President at United Way of the Columbia Willamette and as President of Morrison Child and Family Services provides valuable governance experience to Wisdom's team. Wisdom board member since 2014.

**Terri Hansen** 503-459-2033 [terri@terrihansen.com](mailto:terri@terrihansen.com)  
Ms. Terri Hansen (Winnebago Tribe of Nebraska) is a journalist who covers science and the environment for the national Indian Country Today Media Network, as well as environmental magazines. Ms. Hansen focuses on toxic substances, earth sciences, and climate science as it relates to Native and Indigenous communities. She hails from Portland, Oregon, and has lived in a number of natural and wild areas of the Pacific Northwest. Her undergraduate degree in communications is from Portland State University. She is the recipient of fellowships from the National Press Foundation, the Society of Environmental Journalists, the Association of Health Care Journalists, and the Earth Journalism Network. Wisdom board member since 2014.

**Ruth Jensen** (503)750-4541 [ruthjensen.xls@gmail.com](mailto:ruthjensen.xls@gmail.com) PO Box 1943, Gresham, OR 97030  
Ruth Jensen (Tlingit) Managing Principal of Jensen and Associates, LLC. Wisdom board member since 2015. She serves on Wisdom's Governance Committee and helped to recruit Wisdom's new deputy director in 2016.

**Kari Lyons-Eubanks** 503-317-7524h 503-988-3663x25860w [kenyasparkle@yahoo.com](mailto:kenyasparkle@yahoo.com) 2017 SE Umatilla, Portland

Kari is senior program specialist and environmental health educator with Multnomah County Environmental Health Services and has 20 years of program and policy development, organizational management and coalition building in the areas of climate change, health equity and disparities, and social justice. She has 15+ years of program development and management, conflict mediation, and empowerment-based education in multi-cultural environments. She has a Master's Degree in International and Intercultural Management from the School for International Training in Brattleboro, Vermont. She lives in NE Portland with her husband Brian and her sweet 2-year old Colin. Wisdom board member since 2014.

**Maria Valdez, ND:** [drmariavaldez@gmail.com](mailto:drmariavaldez@gmail.com) 503.552-1804 049 SW Porter St., Portland 97201

Maria (Apache) is Assistant Professor at National College of Natural Medicine (Portland, Oregon). She received her Naturopathic Doctorate at the National College of Natural Medicine as a Licensed Doctor of Naturopathic Medicine with Honors in Medical Research and Academia. She presents on Naturopathic Medicine and Global Health at NCNM, Oregon Health Sciences University, Oregon State University, University of Washington, Bastyr University, and San Francisco State University. Wisdom board member since 2014.

**Ga-Lo Vann** 503-494-1126 [vann@ohsu.edu](mailto:vann@ohsu.edu) 3181 SW Sam Jackson Park Road, CB 669, Portland, Oregon 97239.

Ga-lo Vann (Cherokee) was Project Manager for the CDC-funded Oregon Prevention Research Center (PRC) at the Center for Healthy Communities in OHSU's Department of Public Health and Preventive Medicine, where he supported the Dangerous Decibels program, Listen for Life project, and PRC-funded programming for Native American tribes. He was also the Chair of OHSU's Native American Employee Resource Group and a member of the CDC National Community Committee, an advisory committee to guide responsible policies and partnerships in conducting research with at-risk communities of color. Wisdom board member since 2013.

**Rose High Bear (ex-officio)** (503) 775-4014 [rosehb@wisdomoftheelders.org](mailto:rosehb@wisdomoftheelders.org) 3203 SE 109th Ave Portland, OR 97266

Rose (Deg Hit'an Dine) (B.S., Oregon State University) is co-founder of Wisdom and serves as executive director. She successfully funded and administered two dozen local, regional and national projects since 1998, and forged relationships with an increasing number of collaborative partners. She developed Discovering Yidong Xinag in 2012; is Executive Producer of Discovering Our Story, Discovering Our Story TV, and Wisdom of the Elders Radio Program; formed Northwest Indian Storytellers Association in 2005; and coordinated oral history projects and 20+ public events since 1999. As a Wisdom board member since 1993, she is committed to strengthening capacity of Wisdom as a sustainable board-driven nonprofit corporation. (Wisdom bylaws state that the founder is ad hoc board member in perpetuity).

# Lawrence Johnson Productions

435 NE 78<sup>th</sup> Ave., Suite 200, Portland OR 97213 (503) 754-3456  
larry.johnson075@gmail.com

August 26, 2017

Rose High Bear  
Wisdom of the Elders  
3203 SE 109<sup>th</sup> Ave.  
Portland OR 97266

Dear Rose:

I heartily acknowledge my intent to serve as mentor and trainer for video production with Native producers in Portland in 2017.

Between June 2017 and October 2017, I will provide an advanced documentary production skills training to 4-8 emerging Native American filmmakers producing documentaries about resiliency responses of today's Pacific Northwest tribes to climate issues. They will cultivate artistry as we help them learn to tell their story through film, including field recordings of gifted tribal elders, cultural artists and scientists as well as their changing landscape; the essentials of lighting and sound; and development of a script treatment.

Trainings will consist of two four-day academy sessions including post-production editing of their documentaries as they integrate rich oral history, cultural arts (music, dance, storytelling and traditional arts) and archival objects and photos into contemporary climate science issues and their natural landscape. The curator of the Portland Art Museum's Native American collection will also provide the producers with access to museum collections during one of the academy weekends so they can include archival objects in their documentaries.

I commit to the following hours each year: Finalizing work plan, 8 hours; one four-day production workshop, 10 hours per day @ \$45/hour; one four-day post-production workshop, 10 hours per day @ \$45/hour. I will also assure, with additional time in-kind, that the projects are broadcast quality and are finished in a presentable fashion.

I will also commit to learn the 3-camera system train-the-trainer style and teach Wisdom interns to use it at large gatherings, storytelling festivals, powwows, etc.

As a producer/director and story editor for Wisdom of the Elders since 2002, I have come to expect excellence and passion from the staff at your organization. To me, excellence means a high level of professionalism, knowledge of the subject and a history of producing work that is meaningful and long lasting. The radio series Wisdom of the Elders Radio is proof of this excellence. And the first two films and radio programs in

our latest season are work that I'm proud to have been a part of because of this high level of excellence.

I'm sure the project with emerging filmmakers will prove to be highly impactful. The filmmakers will receive first class input from the mentor/trainers. With you at the helm, I'm sure your devotion to education and your insistence on quality will make this project memorable and important. I look forward to working with you again.

Sincerely,

A handwritten signature in black ink, appearing to read 'Lawrence Johnson', written in a cursive style.

Lawrence Johnson

Rose High Bear, Executive Director  
Wisdom of the Elders, Inc.  
3203 SE 109<sup>th</sup> Avenue  
Portland, OR 97266

REGARDING: LETTER OF SUPPORT

Dear Ms. High Bear,

On behalf of Portland Community Media (PCM), this confirms that our organization is partnering with Wisdom of the Elders, Inc. on the Wisdom Multimedia Workforce Development Project.

PCM will work with Wisdom and your Multimedia Production Coordinator by providing access to PCM facilities, equipment and production training as needed.

PCM TV will provide Television Studio Production training and certification to four interns a year over three years. Wisdom will pay for their trainings and certifications.

PCM TV will provide Studio A to Wisdom to produce our monthly television program Discovering Our Story Television Program at 1 pm on the first Sunday of every month.

We will assist in ensuring that the Multimedia Production Coordinator has access to adequate resources and training to help Wisdom update their media storeroom with the new equipment. PCM will assist the Multimedia Production Coordinator in developing a system to inventory and check out equipment as well as offer assistance with recording shoots and post-production editing of multimedia when possible. PCM will also support the video trainings for Wisdom's workforce teams over the course of the grant when scheduling permits.

PCM's mission is to empower our community to make effective use of media for creative expression, cultural exchange and civic participation. Each year we provide access to technology, media resources and training for hundreds of youth and adults in the Portland area through workshops, summer camps, equipment certifications and teacher trainings. We have worked with Wisdom of the Elders for over 5 years in the production of original content produced by their community. We look forward to continuing our involvement and support of their invaluable programs.

Thank you,

Justen Harn  
Executive Director  
PCM-TV