

AGREEMENT FOR COMMUNITY TECHNOLOGY GRANT

This Agreement is between the Mt. Hood Cable Regulatory Commission (Commission), through the Office for Community Technology (OCT), and Boys & Girls Clubs of Portland Metro Area (Grantee) (together referred to as the “Parties”).

RECITALS:

This Agreement is entered into for the purpose of providing the Commission's 2017 grant funds for the Grantee's My.Future Rockwood Expansion project.

AGREEMENT:

1. Grant Amount, Use of Grant

Grantee is awarded a total amount of \$212,436 for specific capital costs related to the Grant project. Grantee shall use the Grant funds exclusively for the purposes outlined in its Grant Application (the "Grant"). The Grant Application is attached to this Agreement as Attachment 1. Grantee shall not use the Grant funds for any purposes other than those set forth in Attachment 1.

2. Project Manager

The Commission's Project Manager shall be Rebecca Gibbons or such other person as shall be designated in writing by the OCT Director.

3. Payments

Grantee shall submit periodic invoices for reimbursement of actual capital costs incurred by Grantee related to the approved Grant budget.

Grantee shall use its best efforts to submit invoices for grant-funded expenses incurred in any July1-June 30 period (the Commission’s fiscal year) to the Commission according to the following timeline in each year of the grant in which expenses occur:

- In fiscal year Quarter 1 (July 1 – September 30), Quarter 2 (October 1 – December 30) and Quarter 3 (January 1 – March 31), submit invoices incurred during a quarter no later than 45 days after the close of each fiscal quarter.
- In fiscal year Quarter 4 (April 1-June 30), submit any invoices for grant-funded expenses incurring through May 30 by June 15, provide an estimate of anticipated grant-funded expenses incurred during the month of June by June 25, and an invoice for any grant-funded expenses incurred in the month of June by August 15.

Grantee shall submit invoices online through the Commission’s online grants management system using the claims module. The invoice, uploaded as an attachment to the grants management system claims module, shall be on Grantee’s letterhead, signed and dated by an authorized representative of Grantee, addressed to “MHCRC c/o City of Portland”, and include the title of the grant project, the total amount requested for reimbursement and an invoice

number. Grantee must also complete an expense line item, an expense report and attach supporting documentation through the grants management system in order to complete and submit the invoice to the Project Manager for review. Supporting documentation shall include copies of receipts or other evidence of payment, for the capital cost amount claimed in the invoice. The Project Manager, at her/his sole discretion, may require additional financial documentation of Grant expenditures.

Upon submission by the Grantee of an invoice, and upon certification by the Project Manager that the invoice is in accordance with this Agreement and any restrictions upon use of the Grant funds, the Commission shall pay to the Grantee the amount as specified in the invoice, not to exceed the total Grant amount, within thirty (30) days from date of the invoice. If the Project Manager finds that the invoice is not in accordance with this Agreement, the Project Manager shall notify the Grantee of the reasons for the disallowance and non-payment.

All invoices for Grant project capital costs must be received by the Commission no later than April 1, 2020 in order to be paid under the Agreement terms. No invoices shall be accepted after this date.

4. Financial Records

Grantee agrees to keep accurate and complete financial records that will enable the Commission to easily determine the use of Grant funds and the allocation method of Matching Resources committed by Grantee and Project Partners for the Grant.

5. Reports

Grantee shall submit Interim Status Reports and a Final Status Report (collectively referred to as 'Report(s)') to the Project Manager using the Commission's online grants management system. The Reports shall include both programmatic and financial information as established by the Commission. An example of the range of report information collected is attached to this Agreement as Attachment 2. For a Report to be acceptable to the Project Manager, the Grantee shall document and clearly describe the progress of the grant scope in accordance with the reporting schedule defined below.

Interim Status Reporting periods are July 1, 2017 through December 31, 2017; January 1, 2018 through June 30, 2018; July 1, 2018 through December 31, 2018; January 1, 2019 through June 30, 2019; July 1, 2019 through December 31, 2019; January 1, 2020 through June 30, 2020. Interim Status Reports are due within thirty (30) days of the end of each reporting period.

Grantee shall submit a Final Status Report no later than September 30, 2020.

Grantee shall immediately provide notice in writing by electronic mail to the Project Manager when Grantee anticipates or realizes any deviation in the Grant project which may result in Grantee's inability to fulfill the Grant project as originally submitted and approved by the Commission.

Grantee shall also provide other financial or program reports as the Commission deems reasonably necessary or appropriate. Grantee shall make its books, general organizational and administrative information, documents, papers and records that are related to this Agreement or Grantee's performance of services available for inspection by the Project Manager or other Commission representatives during reasonable business hours following five (5) business days advance written notification from the Project Manager.

6. Project and Fiscal Monitoring

The Commission and the Project Manager shall monitor the Grantee's performance on an as needed basis to assure compliance with this Agreement. Such monitoring may include, but are not limited to, on site visits at reasonable times, telephone interviews and review of required reports and will cover both programmatic and fiscal aspects of the Grant. The frequency and level of monitoring will be determined by the Project Manager. Grantee shall remain fully responsible at all times for performing the requirements of this Agreement.

7. Audit

Because Commission grant funds are derived from the cable services franchises in Multnomah County, the cable companies may conduct a financial review or audit of Grantee for the purpose of verifying whether use of capital grant funds is in accordance with the requirements of cable franchises related to use of capital grant funds. If the Commission receives notice from a cable company in accordance with the terms of the cable franchises of such audit or review, the Commission's Project Manager shall notify Grantee within 5 business days of receiving the notice, and shall identify to Grantee the relevant financial records of Grantee that the cable company seeks to review. The scope of such audit or review of Grantee shall be consistent with the terms of the applicable cable franchise. Grantee agrees to make such relevant financial records available to cable company's authorized representative for inspection and copying. Such records shall be reviewed during normal business hours at a time and place made available by Grantee. The Commission's Project Manager shall promptly provide Grantee with written notice of the audit or review's conclusions.

8. Publicity

Any publicity shall indicate that the project was made possible by a Grant from the Commission through funds provided by the cable companies. Grantee shall notify the Project Manager before releasing information about the Grant to the press or other news media. The Commission may include information regarding the Grant in periodic public reports.

9. No Other Obligations/Complete Agreement

Grantee acknowledges that, except for the Grant, the Commission has no obligation to provide, and the Commission has not led Grantee to believe in any way (whether expressly or by implication) that the Commission will provide any additional or future assistance, financial or otherwise, either to Grantee or for the Grant project.

This Agreement contains the complete agreement of the parties. This Agreement may not be assigned, nor may any of the Commission's rights be waived, except in writing signed by a duly authorized representative of the Commission. The Commission may specifically enforce, or enjoin a breach of, the provisions of this Agreement, and such rights may be freely assigned or transferred to any other governmental entity by the Commission.

10. Representations

Grantee represents that it has full power and authority, and has obtained all necessary approvals, to accept the Grant, to carry out the terms of the Grant and this Agreement, and to conduct the Grant project in compliance with all applicable laws.

11. Indemnification

Subject to the limitations and conditions of the Oregon Constitution, Article XI, Sections 7 and 9, and the Oregon Tort Claims Act (ORS 30.260 through 30.300), the parties agree to indemnify and hold one another harmless from any loss, damage, injury, claim, or demand arising from their respective activities in connection with this Grant. Neither party shall be liable for any loss, damage, claim, or demand arising from the negligence of the other party or its agents or employees.

12. Compliance with Laws

The Commission and Grantee agree to comply with all applicable local, state and federal laws and regulations that apply to the subject matter of this Agreement.

13. Amendment

The Project Manager is authorized to amend the terms and conditions of this Agreement, provided such changes do not increase the Grant amount or the Commission's financial risks or change the purpose of the Grant. If approved such amendments shall only be effective if in writing, and signed by duly authorized representatives of both Parties. Any change in the amount of the Grant funds or the financial risks under this Agreement must be approved by vote of the Commission.

14. Term of the Agreement

This Agreement becomes effective on July 1, 2017, unless Grantee fails to sign and return the Agreement to the Commission within thirty (30) days of Commission action to approve the Agreement, in which event this Agreement shall be null and void. The term of this Agreement is through, and including, December 31, 2020.

15. Early Termination of Agreement

This Agreement may be terminated prior to the expiration of its term by:

(a) Written notice provided to Grantee from the Commission before any obligations are incurred; or

(b) Mutual written agreement of the Parties.

Termination of this Grant shall be without prejudice to any obligations or liabilities of either party already accrued prior to such termination. However, upon receiving a notice of termination, Grantee shall immediately cease all activities under this Grant, unless expressly directed otherwise in writing from the Commission in the notice of termination. Further, upon termination, the Commission and/or Grantee shall deliver to the other party all works-in progress and other property that are or would be deliverables had the Grant been completed. Grantee shall be entitled to receive reasonable compensation as provided for under this Agreement for any satisfactory work completed up until the time of notice of termination.

16. Material Failure to Perform

The Project Manager may terminate this Agreement after determining that Grantee has failed to comply with any material term or condition of this Agreement. The Project Manager shall give Grantee written notice of the intent to terminate this Agreement, identifying the reasons for such action.

If Grantee fails to remove or otherwise cure the material failure within thirty (30) days of the written notice of termination, or if Grantee does not undertake and continue efforts satisfactory to the Project Manager to remedy the failure, then the Commission may, at its sole discretion, require Grantee to refund to the Commission any amounts improperly expended, any unexpended amounts or the full amount of Grant funds paid by the Commission to Grantee for the Grant project in compliance with the terms and conditions of this Agreement.

17. Suspension of Work

The Project Manager may at any time give notice in writing to Grantee to suspend work and expenditure of funds provided under this Agreement. The notice of suspension shall specify the date of suspension and the estimated duration of the suspension. Grantee shall immediately suspend work and expenditure of funds to the extent specified. During the period of the suspension Grantee shall properly care for and protect all projects in progress including materials, supplies, and equipment that are on hand for performance of the Grant. The Project Manager may, at any time, withdraw the suspension of work as to all or part of the suspension in written, by electronic mail, notice to Grantee specifying the effective date and scope of withdrawal. Grantee shall then resume diligent performance of the work. In no event shall Grantee be entitled to any incidental or consequential damages because of suspension.

The causes for suspension of work include, but are not be limited to, Project Manager's concerns about Grantee's ability to complete the Grant in accordance with this Agreement or any other non-compliance with the Agreement.

18. Non-Discrimination

In carrying out activities under this Agreement, Grantee shall not discriminate against any employee or applicant for employment on the basis of race, color, religion, age, sex, marital or economic status, familial status, national origin, sexual orientation, disability or source of income. Grantee shall take actions to insure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, age, sex, marital or economic status, familial status, national origin, sexual orientation, or disability. Such action shall include but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Grantee shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, age, sex, marital or economic status, familial status, national origin, sexual orientation, disability or source of income. In regard to carrying out activities under this Agreement, Grantee shall further not arbitrarily refuse to provide services to any person and shall not discriminate in offering services on the basis of race, color, religion, age, sex, marital or economic status, national origin, sexual orientation, disability or source of income.

19. Severability

If any provision of this Agreement is found to be illegal or unenforceable, this Agreement nevertheless shall remain in full force and effect and the provision shall be considered stricken.

20. Choice of Law and Choice of Forum

This Agreement shall be construed according to the laws of the State of Oregon, without regard to its provisions regarding conflict of laws. Any litigation between the Commission and Grantee arising under this Agreement or out of work performed under this Agreement shall occur, if in the state courts, in the Multnomah County court having jurisdiction thereof, and if in the federal courts, in the United States District Court for the State of Oregon.

21. Survival

As of the date of termination of this Agreement, any pre-existing unresolved claim or dispute by either Party, including but not limited to, money owed, performance due, or any other obligations of the Parties, that is the result of the other Party's performance or non-performance, will, by their terms, survive termination of this Agreement and will be resolved in accordance with the terms and conditions of this Agreement. All indemnity and unperformed obligations will survive termination of this Agreement. The obligation under Section 5 to submit a Final Report shall also survive termination of this Agreement.

22. Assignment

This Agreement or any interest therein may not be assigned or subcontracted without the prior written consent of the Project Manager. In the event of transfer without prior written consent, the Commission may refuse to carry out this Agreement with either the transferor or the

transferee and yet retain and reserve all rights of action for any breach of contract committed by Grantee.

Notwithstanding Grantee's use of any subcontractor for performance of this Agreement, Grantee shall remain obligated for full performance hereunder, and the Commission shall incur no obligation other than its obligations to Grantee under this Agreement. Grantee agrees that if subcontractors are employed in the performance of this Agreement, the Grantee and its subcontractors are subject to the requirements and sanctions of ORS Chapter 656, Workers' Compensation.

23. Electronic Means

The parties agree the Commission and Grantee may conduct this transaction, including any contract amendments, by electronic means, including the use of electronic signatures.

24. Notice

Any notice provided for under this Agreement shall be sufficient if in writing and (1) delivered personally to the following addressee, (2) deposited in the United States mail, postage prepaid, certified mail, return receipt requested, (3) sent by overnight or commercial air courier (such as Federal Express), or (4) email addressed as follows, or to such other address as the receiving party hereafter shall specify in writing:

If to the Commission:

Attn: Rebecca Gibbons, Project Manager:
Mt. Hood Cable Regulatory Commission
c/o City of Portland/ OCT
P.O. Box 745
Portland, OR 97207-0745
Email: rgibbons@mhcrc.org

If to Grantee:

Attn: Traci Rose
Boys & Girls Clubs of Portland Metro Area
8203 SE 7th Ave
Portland, OR 97202
Email: trose@bgcportland.org

Any such notice, communication or delivery shall be deemed effective and delivered upon the earliest to occur of actual delivery, three (3) business days after depositing in the United States mail as aforesaid, one (1) business day after shipment by commercial air courier as aforesaid or the same day an email transmission is sent (or the first business day thereafter if sent on a Saturday, Sunday or legal holiday).

AGREEMENT FOR COMMUNITY TECHNOLOGY GRANT: My.Future Rockwood Expansion

GRANTEE SIGNATURE:

GRANTEE: Boys & Girls Clubs of Portland Metro Area

BY: _____ Date: _____

Name: _____

Title: _____

MT. HOOD CABLE REGULATORY COMMISSION SIGNATURES:

By: _____ Date: _____
Mt. Hood Cable Regulatory Commission Chair

Approved as to Form:

By: _____ Date: _____
Mt. Hood Cable Regulatory Commission Attorney



Application

00578 - 2017 Community Technology Grants

00716 - My.Future Rockwood Expansion

Community Technology Grants

Status:	Submitted
Original Submitted Date:	05/01/2017 7:45 PM
Last Submitted Date:	09/25/2017 7:57 PM

Primary Contact

Name:	Traci	Rose
	Salutation	Last Name
Email:	trose@bgcportland.org	
Phone:*	503-232-0077	
	Phone	Ext.
Title:	Chief Advancement Officer	

Organization Information

Organization Name:	Boys & Girls Clubs of Portland Metro Area		
Organization Type:	Non-Profit Entity		
Tax ID			
Organization Address:	8203 SE 7th ave		
City*	Portland	Oregon	97202
	City	State/Province	Postal Code/Zip
Phone:	503-232-0077		

Executive Summary

Executive Summary

The Executive Summary is your opportunity to introduce your project.

The Gresham community of Rockwood has experienced a rapid rise in poverty over the past 10 years, is host to the largest population of youth under the age of 18 within the metro region, and has led the State for lowest academic performance. The majority of Rockwood's youth represent immigrant populations and/or communities of color, and face disparities related to access to services and resources that have a direct impact on their academic success and ability to be ready for college or employment.

Boys & Girls Clubs of Portland Metro's (BGCP) mission is to serve children that need us most, and Clubhouses are intentionally located in communities that are identified as having few services for youth living at or below the poverty level. With a proven track record of providing programs and resources that remove barriers for underserved youth ages six to adult, BGCP is building a new Club in Rockwood. The Club is located at the intersection of three major metro school districts (Reynolds, Gresham & Centennial) and will provide access to life-changing resources for hundreds of youth daily beginning in the fall of 2017.

BGCP respectfully requests funding from the Mt. Hood Cable Regulatory Commission for a three-year Community Technology Grant that will help provide access to technology and digital learning that will definitively even the academic playing field for youth served in Rockwood. This funding will support the My.Future Rockwood expansion, bringing the evidence-based, nationally recognized programs and curriculum offered at Boys & Girls Clubs around the country. Through providing I-Net connectivity, the new Rockwood Boys & Girls Club will access online academic, health and social supports often unavailable to the youth demographic targeted for service at the Club.

Research proves that youth who are active in Club programming attend school more often, progress through grade levels on-time, graduate from high school and go on to college, trade schools, military service or have the skills necessary to enter the workforce. Often, the only time many of our youth have access to technology outside of school is at the Club. At the Club, youth are exposed to science, literacy, arts and culture, workforce skills, health resources, computer literacy and skill-building, and safe and appropriate socialization through access to technology.

The investment in technology from Mt. Hood Cable Regulatory Commission will play an instrumental role in helping the Boys & Girls Club in Rockwood meet our goal of removing all barriers to digital learning for the youth we serve. Among the many benefits of this support will include:

- Introducing our 1st through 3rd graders to basic computer skill building, educational games, and research
- Enhancing skills for our 4th through 7th graders, introducing them to programs that enhance school projects and presentations; and teaching them how to be safe online
- Providing valuable entry level work skills for our 8th and 9th graders like building resumes and portfolios; introducing them to careers in technology and researching career paths; teaching them how to create digital music and art
- Mentoring high school students in employment services; researching college and trade options; introducing them to basic computer coding; providing drivers training and resources for college entry exams.
- Technology resources will also be available for the parents of the youth we serve for access to employment services, health and human services, and education support.

In our first year, the Club is anticipating serving an average of 250 youth a day. By the third year, the Rockwood Boys & Girls Club is expected to be serving approximately 300 youth a day. Additional services will impact approximately 1200 youth annually, providing access to technology for local teens who participate in our workforce programs and teens who visit the Club to participate in targeted programs focused on digital art, computer coding, music production and more.

(This field has a character limit of 4000)

Project Narrative

Total Grant Funds:	\$212,436.00
Total Match Funds:	\$234,989.00
Total Funds:	\$447,425.00
Cable System Technology Use	I-Net

Proposed Technology

Interactive data over I-Net

Public Benefit Area

Reducing Disparities for Underserved Communities

Project Purpose

In defining the project purpose, applicants must:

Beginning in 2011, Portland State University developed the *Greater Portland Pulse Project (GPPP)*, which utilizes key indicators to demonstrate the health of local communities. The *GPPP* provides valuable data on the geographic distribution of child poverty across the greater Portland Metro region and makes the case for the significant concentration of children and families living at or below the poverty level in East County. A specific indicator is reflected in the fact that during the 2014-15 school year, the Reynolds School District that serves the immediate Rockwood community reported the second highest rate of student homelessness in the state of Oregon (11.54% of total student population), more than three times the rate of 3.4% among all students statewide. Another insight into the overall health and stability of the community shows Alder Elementary School, located just blocks from the identified site of the new Rockwood Boys & Girls Club, celebrates a diverse student population with over 27 languages spoken, and 94% of the youth served qualify for free or reduced lunch.

Youth serviced at the new Club facility are expected to closely mirror those BGCP currently serves in the Reynolds School District, which includes 77% of youth representing communities of color; 80% living below the poverty level; and 56% residing in a single parent household. These young people, along with those served through BGCP's Summer Kids in the Park (SKIP) partnership with the City of Gresham, provided information that inspired much of the design for the new Club. Working with these youth will continue to help us identify and understand their unique challenges and needs. Their input has provided invaluable insight that is contributing to the building of a first-class facility and the design of programs dedicated to removing the barriers created by poverty by providing access to a wide variety of enrichment resources. An example of this process is the emphasis on building dedicated spaces for the teen population where they can have safe, quiet spaces to belong and get academic support, health, and employment resources.

Youth living in underserved communities often lack the supports outside of school afforded their economically advantaged peers. They often do not have access to academic enhancement resources and exposure to technology in their home and are at risk of distractions such as food insecurity and homelessness. These factors create barriers for youth that set them behind their peers in developing the skills necessary for academic success, which ultimately impacts their ability to progress through school and go on to achieve economic stability.

Boys & Girls Clubs locate in communities that represent the highest needs for youth and families. Clubs provide the basic needs such a sense of security; warm meals; and mental and physical health services and caring staff that work to relieve the burdens that compromise academic success. Once these barriers are removed, Club staff can then work to enhance their learning by exposing them to the technology and digital learning experiences unavailable to them outside school. Our goals at the new Rockwood Boys & Girls Club will focus on providing youth programs designed to inspire the development of the skills necessary for academic success, the technical skills to enhance digital literacy mandatory in today's environment, and exposure to the worlds of arts, music, recreation and science all through digital exploration.

Engaging underserved youth in experiential educational and life skill-building opportunities can make all the difference in a young person's path to success. With guidance and resources provided at Boys & Girls Clubs, Club members set their course for on-going skill building provided through mentorship and state-of-the-art technology. Delivering a compliment of facilitated and self-led experiences, as well as digital education-focused gaming, Club members learn age appropriate digital skills that enhance their school performance and provide them with the tools necessary to enter the workforce. Connecting youth to STEAM (Science, Technology, Arts, and Math) through technology, coding courses, workforce readiness skills, apprenticeships, employment opportunities through innovative programs and more, remove barriers for disadvantaged youth and clears the path for them to be successful in school and competitive in the workplace. Ultimately, empowering our youth with 21st century technical literacy skills, for them, will break the cycle of poverty.

The Club's premier digital program is My.Future (my-dot-future). My.Future is the digital literacy platform of Boys & Girls Clubs of America (BGCA), designed to bring resources and experiences to Club members through technology. My.Future provides a suite of staff-facilitated project-based digital experiences aimed to provide young people of all ages and ability levels with a foundation of technology skills. The program inspires STEAM learning and exploration. Once a Club member advances through a My.Future program then creates and delivers a formal in-person presentation to staff and peers, they earn a BGCA certified badge that validates their successful completion in that program area. Badges earned can then represent the young person's technical competence at school and on job applications and resumes.

The delivery of My.Future programming at the new Rockwood Club has been designed with targeted youth in mind and will offer learning environments equipped with leading technology. Spaces throughout the facility have been imagined to promote learning and exploration. Rooms are dedicated to education, technology, science and innovation, arts, literacy, and games and recreation. The Club's junior programming (ages 6 to 12) will provide digital learning focused on building essential skills and

understanding appropriate “cyber” behavior, safety and interaction. As Club members grow into our teen programs (ages 13-18), they will have independent spaces for learning, building concentrated skills in key areas of interest that will enhance their school performance and introduce them to achievable career paths. The new Club will also feature innovation spaces and a fully equipped recording studio to inspire members to engage in creative expression.

Funding from the Community Technology Grant will be instrumental in helping BGCP fully implement My.Future into the program design for our new Rockwood Club facility poised to open in October 2017. With the installation of the I-Net and first-class technology resources, this program will engage Rockwood’s young people in a wide-range of digital learning experiences that will eliminate achievement barriers, directly impact their success in school and position them for the workforce.

BGCP believes that the overall measure of success for an engaged Club member directly correlates to the measurable impact Club programs have on their lives. Successful outcomes for Club members demonstrates that 1) youth members have the confidence and skills necessary to be successful in school and in life; 2) Club youth graduate on-time, and 3) go on to make a positive impact on society.

The following are indicators of digital learning impacts that will be tracked at the Rockwood Club to help demonstrate overall program outcomes:

Age and grade specific on-time progression of our members

Number of Club members meeting 3rd grade literacy benchmarks

How many Club members are getting help with homework daily

Our members’ school grades

The successful completion of digital learning certificates for our members through My.Future programming

Number of youth participating in digital career exploration

Number of youth completing workforce programming and job placement

Number of teens successfully completed the UPS Road Code drivers training program

Number of teens participating in specialized programs focused on digital arts, music, and programming

The number of Club members engaging in health-related digital programming

The number of parents/guardians using Club technology resources

(This field has a character limit of 30000)

Evaluation Plan

How will you evaluate progress toward and achievement of the projects anticipated outcomes?

The evaluation plan should include evaluation questions, strategies or methodologies to collect data in order to answer the questions and steps to document findings and lessons learned.

BGCP evaluates impact through various traditional resources. First, engagement from a youth perspective is measured using pre-and post-member surveys, along with the BGCA-developed *National Youth Outcomes Indicator* (NYOI). NYOI utilizes survey instruments that are research-based, and age and developmentally appropriate to query youth members on their personal Club experience. Developed in partnership with Youth Development Strategies, Inc., and the Institute for Research and Reform in Education, NYOI is an annual survey that provides Outcomes, reports and up-to-date information on our members' experiences in the Club. For the My.Future initiatives, the NYOI research data provides us with information that represents how our youth are feeling about and engaging in the technical programs the Clubs offer. This information helps us to enhance support around the programs that youth are most excited about, redirect programs that youth express disinterest in, and bring in new resources that they identify as missing.

For My.Future to be successful, Club staff is required to participate in ongoing training on the various technology programs and digital learning activities we offer. Training and staff evaluations are ingrained into our annual program plans. BGCP has formalized the measurement of evaluating the delivery of quality programs and achieving measurable impact by partnering with a collaborative of Portland-area youth development organizations. This cohort is led by the Center for Youth Program Quality (CYPQ) and Oregon Community Foundation. Working closely with this collaborative, BGCP has adopted the *Youth Program Quality Assessment* (YPQA) tool designed to measure the quality of the youth programs we deliver and evaluate the program delivery to identify staff training needs. Assessments are done quarterly with full analysis provided by the CYPQ. This tool guides organizations through analysis based on observation and interviews created to provide evidence of impact.

YPQA supports provides BGCP staff the ability to identify strengths and opportunities within our My.Future program delivery, the tools and resources to create strategies for improvement, and the training to accomplish the goals identified for our technology and digital programs. Using the YPQA model, BGCP incorporates evaluation as an essential part of quality programming and a guiding force in fortifying organizational leadership. Staff design questions focused not only on what changes have resulted from our programs but why those changes occurred, leading to meaningful qualitative conversations with the families and youth with whom we work on their advancement in our STEAM-focused programs. These conversations are then analyzed and themes are identified. Through this process, we can gather data evaluating particular qualities of youth development and how our My.Future programs have affected those qualities.

In our evaluation work, our staff, working with their peers, focus on questions that inspire qualitative conversations with each other and our youth ranging from inquiring if the youth are feeling safe and nurtured and provided with the basic needs that set them up for successful engagement in learning, to identifying the verifiable learning achieved through My.Future instruction and Club program offerings. Evaluation of youth success within the technology offerings will be aligned with the overall YPQA assessment tools; however, the inquiries will be more targeted to verifiable digital skill building, academic enhancement, the variety of tools used and the range of programming, i.e. coding, homework help, accessing health and family resources, or job training and placement. These assessments are used to evaluate staff performance, youth engagement and family observations.

Other general measurement practices include tracking the correlation between Club and school attendance for members, and achievement within specific Club enrichment programs focused on literacy, academic advancement and summer learning loss. These important indicators demonstrate the relevance of BGCP programming and specifically the My.Future agenda as it relates to improved academic engagement, leading to the ultimate long-term outcome of high school graduation and the pursuit of post-secondary education or being career ready.

Attendance and participation are final impact measurements and can be measured in three distinct ways: frequency/intensity (how many days during a given period); duration (over what period); and breadth (in which programs a member participates). Collecting attendance and participation data will allow BGCP to investigate the relationship between attendance and participation with member outcomes by comparing the outcomes of members who attend and participate at various levels. At the Rockwood Club, staff will work closely with academic partners to include Alder Elementary School, the Alder Elementary School Schools Uniting Neighborhoods (SUN) program; I Have A Dream, Open School East and the Rockwood Preparatory Academy to map the success of identified shared youth. Tracking Club members' school participation, attendance, and academic progress, as well as identified areas of support that is needed through individualized success plans, will provide valuable data for the impact of My.Future programs on these students' academic success.

(This field has a character limit of 8000)

Project Partners

A "Project Partner" is defined as an organization that supplies cash or in kind resources and/or plays an active role in the planning and implementation of the project. You should present who your Project Partners are, their respective roles in the project, and specific contribution each partner will make to the project in the form of financial support, equipment, personnel, or other resources.

Reynolds School District: BGCP has been working with the Reynolds School District since the collaborative effort to transition youth from the Police Activities Center into school-based after-school programs in Reynolds elementary schools. Today, BGCP is the SUN School provider at Margaret Scott Elementary. BGCP also anticipates that the majority of the youth served at our new Rockwood Club will come from Reynolds schools. For this project, Reynolds School District has agreed to expand their I-Net services to the Rockwood Boys & Girls Club, providing access to academic resources that will enhance our members' digital learning experience.

PavelComm: PavelComm is the IT services partner for Boys & Girls Clubs of Portland Metro. PavelComm will provide all the technology services needed to onboard at the Rockwood Club and will provide ongoing IT support for that facility.

P&C Construction: P&C Construction has been a valuable partner in helping bring the new Rockwood Boys & Girls Club to life. P&C Construction started its business in the Gresham community and many of their employees come from east Multnomah County including Rockwood and care very much about this community. In the process of building Open School East, P&C has begun the necessary steps to prepare the new Club for I-Net access. In addition, through this partnership, P&C has contributed approximately \$25,000 in in-kind services in addition to volunteer hours to the project.

(This field has a character limit of 4000)

PROJECT FEASIBILITY SECTION includes: Technical Design, Implementation Plan, Organizational Capacity and Project Budget (see Final Application Budget form)

Technical Design

The Technical Design should specify in detail the proposed technology and equipment to be employed; the rationale in selecting the particular technology; how the technical design supports the projects use of the community access channels and/or the I-Net; and the plans for maintaining and upgrading the system or equipment in the future.

My.Future is a portal to equip and mobilize Boys & Girls Club members with the digital skills necessary to successfully navigate through school, career, and life. The new Rockwood Club will incorporate the digital programming My.Future provides for Club members ages 6 to 18 and builds on those experiences as trained staff mentors expose youth to a wide range of technology. Digital learning opportunities for youth will be activated throughout the new facility providing staff and youth access to online resources made available through the connection to the I-Net. The building will be equipped with low voltage cabling, 6 wireless access points and a Zone Director, data closet set-up with a network server, patch panels, net switches, patch cables, cable managers, CAT 6 data cable and corresponding equipment. This initial set-up will allow for the functionality needed for Club programming outlined in more detailed breakout below.

When a child is enrolled as a member of the Club, they receive a membership card. Every day when they enter or leave the Club, they scan their cards. Their information is entered into the Boys & Girls Club "Active" data system. Club members' person profiles are then built out to provide a home base for the collection of data on that child to help navigate and manage their Club experience. Beyond personal identification, this data will include select information including shared-data from that child's school, their participation in academic enrichment programs, survey and assessment outcomes, and health and human services information. Computers, monitors and scanning equipment will be positioned at the Club's front desk to capture this information.

From the moment a young person enters the Club, they will be exposed to a wide variety of technology resources. First thing inside the doors, youth will view what the day's activities will be, what meal will be served for supper, any special occasions and upcoming special event activities on an interactive television positioned on the wall above the reception area. Club members actively participate in the planning of activities and teens will contribute to programming the weekly program calendars as part of the work in the Teen Tech Lab.

Also located in the reception area will be a teaching monitor that will provide interface and facts about the Clubs solar panel project and energy production rates from the panels mounted on the building's roof. The solar partnership, with PGE and Elemental Technologies, includes wind energy and science curriculum along with the installation of solar panels. This data will be transferred to the hands-on learning both juniors (6-12) and teens (13-18) will participate in to include the research and building of model wind turbines.

If the Club member is 12 years old or younger, they will enter into the Junior side of the Club. Here, trained staff members guide Club members in a wide variety of horizon-broadening activities that enhance academic achievement and inspire the pursuit of special interests.

In the Jr. **Tech Room** staff will work with youth to serve multiple program purposes including homework, research and educational supports for elementary age youth through the use of laptop workstations, as well as featuring computer science and coding programming. Headphones allow for youth to work through individualized educational plans as their learning pace allows. A charging cart for the laptops and Microsoft Surfaces will be utilized to fully charge units while keeping them secure when not in use.

Tech projects in the Jr. **Innovation Station** room will include exploring technology through digital arts and design; creating and bringing 3D images to life, and building basic web pages. Technology in this space will help staff connect students to online research and resources that lead to inspiring youth to explore new areas of interest that may not be available in the traditional school environment.

Staff will be trained on the technology and implement lessons in these spaces through the use of teaching monitors as well as mobile units with monitors on carts that will allow mobility for larger group instruction in other program areas of the Club when appropriate. Examples of the cart activation include Skyping with other Boys & Girls Clubs across the country; teaching a yoga class with members following along with an instructional video in the multi-purpose room; or leading a restorative justice informational session for parents and guardians. The I-Net will be integral in making all this accessible throughout the Club. For members 13 to 18 years old, the Rockwood Club features an independent Teen Center that will be staffed by individuals trained to work with this population through the use of a wide variety of technology. Staff will introduce youth to music and sound production in a state-of-the-art sound studio; prepare them for the Oregon driver's test through UPS Road Code in the tech lab; help them research careers, teach them how to fill out applications, create a resume, and apply for; track their physical fitness and nutrition goals and engage them in online educational opportunities where they can earn certificates in computer coding that will lead to entry-level positions that pay higher level living wages.

The Rockwood Club teen spaces include:

Digital Media Lab (AKA Recording Studio) - The digital media lab will feature a suite of hardware and software tools to

enable youth to discover their talents and express themselves through the creation of new media forms like podcasts, web video, music, and animation. Tools will include microphones, mixing boards, and two workstations with editing software for both video and audio.

Teen Tech Center- This space will serve multiple program purposes. Microsoft Surfaces will act as a tool for teens to complete homework and educational studies as well as explore coding, app inventing, 3D printing and other real-world computer science applications. A wall mounted teaching monitor will allow for staff to provide group instruction. The Teen Tech Center technology will also allow for workplace development, exploration and application as teens search for jobs, create resumes & cover letters and participate in online skill-based trainings and workforce readiness training. Wi-Fi will support the mobility of these tools throughout the tech space. This program space will feature both a printer (so teens can print resumes and homework) as well as a 3D printer. A charging cart for the Microsoft Surfaces will allow for charging as well as keeping them secure while not in use.

Teen Lounge Area- Boys & Girls Clubs recognize that teens have unique interests and creating innovative avenues to engage them in learning is critical. Engaging teens in social interaction through bringing them together for common goals and problem-solving is a strategic component of teen programming. The Teen Lounge Area is space that will provide a gathering area that will host informal and formal group activities where staff will inspire teens to engage in leadership conversations, plan for Club activities, participate in guided competition and much more. In this area, the Club will feature two wall mounted televisions with gaming equipment and blue-ray players that will allow for supervised educational and recreational use of technology.

Other uses of technology at the Rockwood Club will include:

Cafeteria- The largest, most open space in the Club will be outfitted with an electrical drop-down projection screen, ceiling-mounted projector and sound system. These items will allow staff to work with Club members to actively participate in the planning of programs and presentations in this space for large events (family nights, community events and special Club events).

Mobile Technology- 10 laptops and 10 Microsoft Surfaces with keyboards supported by Wi-Fi connectivity will allow for the staff-supervised integration of technology into many different program settings for youth. A portable pop-up screen accompanied by a cart equipped with a projector and speakers will also allow for flexible use of program spaces. This mobility will allow our staff to move about the Club and engage youth in a variety of programs to include entering data after fitness activities like Marathon Kids, SMART Girls or the Sqord fitness tracker program; to engage youth in designing program presentations for parents, community members and Club activities; and to hold special information and education sessions for parents and guardians.

Technology support at the Rockwood Club will include:

Supports for Maintenance- A part-time IT Technician will support initial installation and maintenance in concert with Pavelcomm. Tech will work hands-on with staff and equipment to ensure regular maintenance, troubleshooting and upgrade opportunities. Pavelcomm provides IT support and solutions, maintenance and software and security updates.

Staff Support of Program- The Director of Youth Programs, Director of Teen Programs and Youth Development staff will have integral roles in integrating technology, supervising appropriate uses of technology by members and ensuring the security of tech equipment and supplies. The Area Director of Youth and Family Services will utilize technology in creating and delivering educational programs focused on health and wellness and family supports. The Director of Program Quality will use technology to create annual program plans and curriculum; to train our Club staff; and to collect and assess member data to measure impact.

(This field has a character limit of 10000)

Proposed Project Start and End Date:

Projects may include timelines of up to 36 months.

Proposed Start Date (month/year) September 2017

Proposed End Date (month/year) June 2020

Implementation Plan

The Implementation Plan should include major tasks and milestones in addition to detailed tasks needed to successfully implement the project.

The following is an Implementation Timeline for the activation and sustainability of the My.Future Rockwood Expansion:

July – August 2017: Complete construction; installation of all resources needed for I-Net access and technology

- Finalize staffing plan, recruit and hire staff
- Create program plan for school year
- Formalize collaboration partners for delivery of programs
- Member recruitment

September 2017: Grand opening of new Club; member enrollment

- Receive Certificate of Occupancy
- Move in FF&E
- Installation of phone and data systems, technology set-up and programming
- Onboard staff; train for delivery of My.Future programming
- Activate partnerships
- Member enrollment

October 2017 – June 2018: School year Club programming from 2:30 – 6:00 PM daily

- Activate Club technology programming
- Do pre-testing on all Club youth in fall; post testing in spring
- Collect membership data at enrollment
- YPQ assessments quarterly
- Connect with schools and education partners; begin collaborative impact planning
- Activate teen programming; workforce training and placement
- Integrate collaborative tech partnerships i.e. Google CS First; UPS Road Code; Treehouse
- Monthly family & community events utilizing technology for financial wellness; family resources; online learning
- NYOI surveys in spring
- Create summer tech learning plans
- Onboard summer staff
- Train staff for My.Future programming delivery

June – August 2018: Summer programming from 8:00 AM to 6:00 PM

- Begin summer programming
- Pre and post testing to benchmark summer learning loss/gain
- Technology camps: Coding; music & sound production; 3D gaming, etc.
- Evaluate NYOI and YPQ assessments; compare and set goals for impact
- School year program planning
- Train staff for My.Future programming delivery

September 2018 – June 2019: School year Club programming from 2:30 – 6:00 PM

- Activate Club technology programming
- Do pre-testing on all Club youth in fall; post testing in spring
- Collect membership data at enrollment
- YPQ assessments quarterly
- Connect with schools and education partners; begin collaborative impact planning
- Activate teen programming; workforce training and placement
- Integrate collaborative tech partnerships i.e. Google CS First; UPS Road Code; Treehouse
- Monthly family & community events utilizing technology for financial wellness; family resources; online learning
- NYOI surveys in spring
- Create summer tech learning plans
- Onboard summer staff
- Train staff for My.Future programming delivery

June – August 2019: Summer programming from 8:00 AM to 6:00 PM

- Begin summer programming
- Pre and post testing to benchmark summer learning loss/gain

- Technology camps: Coding; music & sound production; 3D gaming, etc.
- Evaluate NYOI and YPQ assessments; compare and set goals for impact
- School year program planning
- Train staff for My.Future programming delivery

September 2019 – June 2020: School year Club programming from 2:30 – 6:00 PM

- Activate Club technology programming
- Do pre-testing on all Club youth in fall; post testing in spring
- Collect membership data at enrollment
- YPQ assessments quarterly
- Connect with schools and education partners; begin collaborative impact planning
- Activate teen programming; workforce training and placement
- Integrate collaborative tech partnerships i.e. Google CS First; UPS Road Code; Treehouse
- Monthly family & community events utilizing technology for financial wellness; family resources; online learning
- NYOI surveys in spring
- Create summer tech learning plans
- Onboard summer staff
- Train staff for My.Future programming delivery

(This field has a character limit of 21000)

Organization Capacity

The applicant should demonstrate the Organization's capacity to successfully integrate the project into the organization.

BGCP has been serving youth in the Portland Metro area for over 70 years and currently operates six Club facilities within Multnomah, Washington, and Clackamas Counties, and school programs with the Reynolds School District. BGCP serves 5,800 diverse youth members year-round. The Club's approach to youth development uniquely positions us to meet critical community needs such as providing academic support, afterschool enrichment, youth and family services, and workforce readiness programs. BGCP leverages a powerful network of relationships with school districts, other non-profit providers, community organizations, local colleges and universities, and corporate partners in order to deepen our community impact. Each Club facility is staffed with a full-time facility director, a program director and a youth and family services coordinator. Each Club has approximately 10-15 part-time staff that serve as Youth Development Coordinators and work with the full-time staff to deliver programming to Club members.

Currently, BGCP has a governing Board of 37 individuals who all have contributed to the direction and funding of the overall Rockwood Capital Campaign. Oversight of this expansion is led by members of BGCP's executive team and Board leadership to include:

Erin Hubert, CEO, Boys & Girls Clubs of Portland Metro

Erin brings her more than 30 years of business and non-profit leadership experience to the Boys & Girls Clubs of Portland. A Portland native, she grew up in Portland's eastside Montavilla neighborhood, graduated from Madison High School and attended the University of Oregon and Portland State University graduating from PSU with a Business degree. Prior to joining BGCP, Erin held various leadership positions with the Portland Trail Blazers and became one of the first women in the NBA to hold the title of Executive Vice President/Chief Operating Officer. Prior to joining BGCP, Erin served as the Vice President/General Manager for Entercom Communications.

Erin's leadership of civic and community efforts have contributed to numerous Portland and statewide efforts and organizations to include, Oregon Sports Authority, OHSU, Portland State University, Warsaw Sports Marketing Center, Kingdom Kids, YMCA, SMART, Citizens Crime Commission, Oregon Partnership/Lines 4 Life, CARSA, and the Governors' Drug & Alcohol Taskforce. Prior to her role as CEO for the Boys & Girls Clubs of Portland, she served on BGCP's Board of Governors, including Vice Chair of the Board.

Traci Rose, Chief Advancement Officer, Boys & Girls Clubs of Portland Metro

Traci, an Oregon native, lives and has raised her family in the Parkrose community, making her keenly aware of the impacts of stress on outer east Portland communities. Traci manages the BGCP's program areas, marketing, and public relations efforts. Prior to joining the BGCP, Rose led corporate and community affairs, and communications for the Portland Trail Blazers, and the team's efforts to establish a 501c3 charitable foundation, where she served as Chief Executive Officer. Traci has served on boards and committees that have contributed to successful completion of capital campaigns for some of Portland's most recognized youth organizations. She played an active role in the vision and plan to build the Blazers Boys & Girls Club in Portland's King neighborhood; served on the Junior Executive Board for Doernbecher Children's Hospital during the capital campaign to build the new hospital, and helped to secure nearly \$1m for the building of the Albina Head Start McCormack Mathews Center.

Her civic engagement includes fiscal oversight of city and school government; leadership in the distribution of public funds to non-profit organizations; and participation on advisory committees focused on local and statewide education reform.

Erik Krieger, Catalyst Campaign Co-Chair

Erik Krieger has served on BGCP's Board of Directors for 12 years. He currently serves as Chair of both the Catalyst Campaign for Rockwood Committee and the Board Development Committee and served six years as Chair of the organization's Board of Directors. Krieger is the Founder and Managing Partner of Riverlake Partners. As Board Chair, Erik led the negotiations with Police Activities League and the City of Gresham at the beginning of the Clubs efforts to bring programming, and eventually a new Club to Rockwood. He has been an active private equity investor since 1989.

Multnomah County Sheriff Michael Reese, Catalyst Campaign Co-Chair

Mike Reese is the current past-Chair of the Board and co-chairs the Catalyst Campaign for Rockwood Committee. Reese has served on the BGCP Board for six years and was Chair for two years. Prior to his 25 years in law enforcement, Mike credits his passion for serving young people to his time on staff at the Boys & Girls Club in Portland's Lents community. As a long-time member of Portland's law enforcement community, Reese speaks to the invaluable impact Boys & Girls Clubs provide to underserved youth. After retiring from his position as Chief of Police for the Portland Police Bureau, Mike served as the interim director of the Citizens Crime Commission and most recently has taken on the position as interim Sheriff for Multnomah County. His career has given him a keen understanding of what helps to prevent or redirect juvenile delinquency and crime and speaks

to the incredible need for services to youth in Rockwood.

(This field has a character limit of 5500)

Measurable Project Outcomes

What project outcomes do you hope to achieve for the identified community or targeted beneficiaries through the use of the proposed technology?

Outcomes projected for the My.Future Rockwood Expansion:

100% of Club staff and members are using the I-Net to advance access to technology

100% of Club members are mastering basic technology navigation skills

85% increase in timeliness and quality of school projects & work

85% of Club members using technology resources for school projects & homework

100% of Club members engaging in multimedia content creation for school, Club activities, and skill-building

100% of the Club's teen population are engaging in technology to research, learn and build skills

85% of Club teens are researching career options at colleges or trade schools

85% of Club teens are job ready, employed or seeking employment

75% of Club youth are using technology to access health resources

50% of member families are using Club technology resources to enhance digital literacy and access services

Budget Narrative

Budget Narrative

Personnel: 100% applied to match

IT Tech- (10% of time) - The IT Tech will support ongoing maintenance, upgrades, safety & security of My.Future technology-related programming and ongoing troubleshooting. Based on average annual salary & taxes \$28,050, the cost to the project is \$8,415 over 36 months.

Grants Manager-(2% of time)-The Grants Manager will be responsible for tracking the timely completion of the grant requirements, collecting project progress updates and completing mid-year and end of year reports. Based on average annual salary & taxes \$76,534, the cost to the project is \$4,592 over 36 months.

Director of Youth Programs (DYP) - (15% of time) - The DYP is directly responsible for the overall programming plan of the site for elementary age members, including training of staff for delivery of My.Future technology programs. This position also ensures the achievement of grant requirements and prepares data and information for reporting. Based on average annual salary, benefits & taxes \$36,000, the cost to the project is \$16,200 over 36 months.

Director of Teen Program (DTP) - (15% of time) - The DTP is directly responsible for the overall programming plan teen members, including training of staff for delivery of My.Future technology programs. There is also a direct service element to this position where they will provide technology programming directly to teens. This position also has responsibility in ensuring the achievement of grant requirements and prepares data and information for reporting. Based on average annual salary, benefits & taxes \$36,000, the cost to the project is \$16,200 over 36 months.

Youth & Family Services Manager (YFSM) – (10%) – The YFSM manages the daily membership data, creates and implements the plans for My.Future health and social service programming. The YFSM also connects parents and guardians to online resources and leads the production of all multi-media presentations for family and community events. This position also has responsibility in ensuring the achievement of grant requirements and prepares data and information for reporting. Based on average annual salary, benefits & taxes \$33,600, the cost to the project is \$10,080 over 36 months.

Area Director of Youth & Family Services (ADYFS) (5% of time) – the ADYFS is responsible for training Club staff on member management systems and the overall collection of Club member data related to health and human services. This professional also provides training for My.Future programs focused on physical and mental health and oversees presentations and resources provided to families. Based on average annual salary, benefits & taxes \$60,000, the cost to the project is \$9,000 over 36 months.

Director of Program Quality (DPQ) (5%) – The DPQ is responsible for training all staff in the delivery of quality programs for maximum impact. The DPQ will utilize the My.Future platform to create and implement program plans for all age groups delivered through technical resources. Based on average annual salary, benefits & taxes \$46,968, the cost to the project is \$7,045 over 36 months.

Youth Development Professionals (YDP)-(2 staff with 100% focus on tech program, 1 staff with 50% focus on tech programs) Youth Development Professionals provide direct service programming to Club members. These staff ensure high-quality tech programs are offered to youth. This wage is based on the following equation that is in line with BGC staff structure (11.25/hr for 5.75/hrs a day for 250 days a year) the total cost for a staff =\$40,430, the cost to the project is \$121,289 over 36 months.

Grant Funds: \$0

Match: \$192,821

Travel

Round-trip travel from administrative offices for staff directly related to grant management and/or technology services (Grants manager & IT support).

25 miles round trip for two staff @ 10 visits a year per person @53.5 cents per mile = \$268

Grant Funds: \$0

Match: \$268

Contractual:

Capital Labor Costs:

Installation and Wiring: Tice Electric will be completing the low voltage/communications cabling = \$86,760.

Network Installation: Tice Electric and Pavelcomm will complete all labor setup for domain controller, rack enclosure, switch, firewall (security), wireless extenders, member computers and printers = \$11,800

Grant Funds: \$99,460

Match: \$7,200

Total Contractual: \$106,660

Equipment

Computers & Hardware:

- (25) tech lab computers with monitor, keyboard, mouse – Dell \$650 each = \$16,250
 - (10) lap top computers for elementary lab – Dell Latitude \$850 each = \$8,500
 - (40) Microsoft Surfaces with keyboards/covers - \$950 each = \$38,000
 - (3) charging stations for surfaces - \$375 each = \$1,125
 - (2) charging stations for laptops - \$415 each = \$830
 - (4) oversized monitors for tech labs (elementary & teen) – Dell 43 Ultra 43" teaching monitors - \$899 each = \$3,596
 - (60) headphones for computer and laptop use; pack of 10 is \$82.99 = \$498
 - (4) computers used for programming lead – Dell Latitude 3570 = \$1,170 = \$4,680
 - (1) Playstation with extra controllers - \$375
 - (1) Nintendo Switch with extra controllers - \$411
 - (10) Educational games for Playstation and Switch = \$675
 - (3) blue ray players and computer cart set up - \$80 each = \$240
 - (3) 60" Insignia 4K Ultra HD TVs - \$579 each = \$1,737
 - (3) Wall mounts for large screen TVs - \$179 each = \$537
 - (1) Projector Screen (from ceiling in cafeteria/multi-purpose room) = \$2,500
 - (1) Mounted projection system = \$3,000
 - (1) Set speakers to accompany projection system = \$415
 - (2) Rolling portable computer, monitor, sound system - \$515
 - (1) Portable sound system by Panasonic - \$135
 - (1) Portable screen - \$200
 - (1) Recording and sound equipment = \$13,000
- Sound proofing and both for recording studio = \$3,000
- (10) HDMI cables - \$55 each = \$550
 - (3) HP printers for tech labs - \$425 each = \$1,275
- Comet: On-Line membership management and data tracking annual fee Club \$900

Grant Funds: \$90,044

Match: \$12,900

Infrastructure Construction/Facilities Construction

TeleDigit installation and materials costs for phone system = \$5,000

Tice Electric Network Infrastructure Equipment and Materials = \$17,932

- Server – Dell PowerEdgeR430 - \$2,731
- (1) APC Smart-UPS X 1500VA Rack/Tower LCD UPS with Network Management Card - \$1,319
- (1) Dell SonicWALL TZ300 with 1YR Total Secure - \$1,500
- (1) Comprehensive Gateway Security Suite BNDL for TZ300 1 additional year
- (6) Ubiquiti Wireless access points = \$470 ea. = \$2,800
- Wireless access point Zone Director = \$2,520
- (1) Dell X1026 Smart Web Managed Switch 24X 1GB POE/ 2X 1GB SFE - \$1,363
- (1) Rack Ears X1018/P X1026/P X4012 575-BBEE – \$699
- Third party commissioning is worth \$ 5,000

Grant Funds: \$22,932

Match: \$0

Overhead Costs

Administrative overhead related to the general operations and systems management of the Rockwood Club to include the

support of executive program and finance staff dedicated to oversight and fiscal accountability of My.Future focused programming.

Grant Funds: \$0

Match: \$21,800

Statement of Matching Resources

A project will not be considered eligible for funding unless the applicant documents the capacity to supply matching resources of at least 50 percent (50%) of the total project cost.

The Statement of Matching Resources is essential to understanding which project costs identified in the Budget Narrative and the line Item Budget will be supported by the applicant organization and which project cost will be supported by Project Partners.

Matching resources contributed by Boys & Girls Clubs of Portland Metro:

\$182,741 for salaries and benefits of tech support staff

\$268 for travel expenses

\$7,200 for on-going maintenance and technical support

\$21,800 for overhead administrative costs

Line Item Budget

Cost Category	Grant Funds	Match Amount	Project Total
Personnel	\$0.00	\$192,821.00	\$192,821.00
Education and Training	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$268.00	\$268.00
Contractual	\$99,460.00	\$7,200.00	\$106,660.00
Equipment	\$90,044.00	\$12,900.00	\$102,944.00
Infrastructure/Facilities Construction	\$22,932.00	\$0.00	\$22,932.00
Miscellaneous	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$21,800.00	\$21,800.00
Totals	\$212,436.00	\$234,989.00	\$447,425.00

Final Application Signature

Signature of Duly Authorized Representative

Traci Rose

Date

05/01/2017

Title

Chief Advancement Officer

Phone

503-232-0077

E-mail

trose@bgcportland.org

Supplemental Material Attachments

File Name	Description	File Size
Board AB Pacesetters.pdf	Board of Directors; Associate Board; Pacesetters	81 KB
Rockwood Interior Aug 2015.pdf	Rockwood Interior	684 KB
Rockwood Letters of Support.pdf	Letters of support	1.1 MB

Partner Commitment Letter(s)

File Name	Description	File Size
B&G Education and Technology Scope.msg	P and C Construction Support Letter	142 KB
Open School Support for BGMP Proposal to MHCRC, April 2017.pdf	Open School	116 KB
PavelComm Mt Hood Grant Letter (2).pdf	PavelComm Support Letter	91 KB

Board of Directors

Dave Anderson | Wells Fargo
Brot Bishop | Self-Employed
Ashley Campion | Helen K. & Arthur E.
Johnson Foundation
Captain Mike Crebs | Portland Police Bureau
Gilliam Crismier | USI Kibble & Prentice
Anna Curtis | Coca-Cola
Chris Denzin | Century Link
Betty Dominguez | Home Forward
Chris Dussin | OSF International
Kenneth J. Fransen, J.D. | Attorney At Law
Wray Hutchinson | Buffalo Wild Wings
Shannon Inukai-Cuffee | Dick's Auto Group
Tim Jones | Umpqua Bank
Erik Krieger | Riverlake Partners, LLC
Mike Kuiawa | PCC Structural, Inc.
Rodrigo Lopez | Comcast
Dave McDonald | Entercom Communication
Chris McGowan | Portland Trail Blazers
Judge Keith Meisenheimer | Retired,
Multnomah County Circuit Court Judge
Dan Mogck | Key Bank

Ken O'Neil | Retired, Farwest Golf
Terry Porter | Head Coach, University of Portland
Julio Quinteros | Opus Global
Sheriff Mike Reese | Multnomah County Sheriff's
Department
Dwayne Richardson | Formerly with
Pricewaterhouse, Coopers LLP
Tim Rippey | TM Rippey Consulting Engineers
David Rix | Marsh USA
Adrienne Roark | KPTV
Celeste Rose | Harsch Investment Properties
Deanna Schuerbeke | Nike
Aalok Shah | Heintzberger | Payne
Jared Short | Regence BlueCross BlueShield
of Oregon
Medhi Tabrizi | Moda Health
Cindy Thornton | Fred Meyer
Niall Travers | JLL Portland
Bill Valach | Portland General Electric
Colin Wallace | Moss Adams LLP

Associate Board

Shiraz Bengali | Pricewaterhouse Coopers
Sarah Beyl | Inspiration Software, Inc.
Maria Culp | adidas
Megan Foltz | Columbia Distributing
Chris Gregores | Kidder Mathews
Nick Hubert | Morgan Stanley
Tyler Jaques | Wells Fargo Advisors
Amber Jones | Human Investing
Joani Jones | Edelman
Max Krieger | Riverlake Partners LLC
Nick Levine | Washington Trust Bank

Colin McCall | Portland Trail Blazers
Liz McClellan | Human Investing
Hai Nguyen | Regence BCBS of Oregon
Charles Noble | McCullough Research
Emily Porter | Delap
Evie Precechtil | Providence Health &
Services
Nicole Rowe | Tri-Met
Matthew Sheets | Sigma Investment
Trevor Smith | Portland Timbers
Zach Stratton | Fred Meyer
Tia Williams | City of Portland

Pacesetters

Orville Alleman | Alpha Omega Management
Roy Asbahr | Asbahr Construction
Patti Babler | Babler Bros Inc.
Wilma Caplan | Cronin & Caplan Real Estate
Roy Ciappini | Former Executive Director, BGCP
Chris Dudley | Chris Dudley Foundation
Ed Ellis | Former Peter Jacobson Tournament Dir.
Dave Emory | Lightrix
Bob Fowler | Retired
John Herman | Venture Capitalist

Steve Holwerda | Ferguson Wellman Capital
Mgmt.
Neil Jaques | Wells Fargo Advisors
Mike Lampros | Helvetia Tavern
Dan Lavey | Gallatin Public Affairs
Marion Rawlinson | Foundation Liaison
Jim Rech | Retired
Arlene Schnitzer | Schnitzer CARE Foundation
George Scott | Retired
Steve & Martha Stevens | Retired
Patti Warner | Patti's Fine Jewelry

Legal Counsel Support

Christie Totten | Davis, Wright, Tremaine

Tim Dozois | Pendrell Corporation

RON WYDEN
OREGON

CHAIRMAN OF COMMITTEE ON
FINANCE

221 DIRKSEN SENATE OFFICE BUILDING
WASHINGTON, DC 20510
(202) 224-5244

United States Senate
WASHINGTON, DC 20510-3703

COMMITTEES:
COMMITTEE ON FINANCE
COMMITTEE ON BUDGET
COMMITTEE ON ENERGY & NATURAL RESOURCES
SELECT COMMITTEE ON INTELLIGENCE
JOINT COMMITTEE ON TAXATION

September 15, 2015

Erin Hubert
Chief Executive Officer
Boys and Girls Clubs of Portland Metropolitan Area
P.O. Box 820127
Portland, OR 97282

Dear Ms. Hubert,

It was a pleasure seeing you in Washington, D.C. during your visit this past spring. I always appreciate getting an update on the important work your organization provides and look forward to the next opportunity to visit when I'm back home. I also want to share with you my enthusiasm for your plans to build a new Boys and Girls Club in the Rockwood neighborhood in Gresham.

I recognize that the need for quality, youth-centered programs is extraordinarily high in this neighborhood and I'm pleased to know that the Boys and Girls Club is stepping up once again to help meet community needs. I understand that your new facility will provide expanded after-school programs, supplemental meals and nutrition assistance, essential mentoring programs and other extracurricular activities to help keep at-risk youth engaged and supported toward a path of success. As a longtime supporter of the Boys and Girls Club of the Portland Metropolitan Area, I have every confidence that your efforts in Rockwood will be successful.

The partnership among the City of Gresham, Multnomah County and a host of other local organizations is exactly the type of leveraged, multi-stakeholder collaboration that is needed to make a new Boys and Girls Club in Rockwood a reality. I am especially impressed with your innovative approach to co-locate the new Boys and Girls Club with an early childhood facility and a new community soccer field.

I very much look forward to hearing about your progress with this important project which will provide expanded services to improve the lives of so many children and families in the Portland-Metropolitan area.

Best wishes on all your efforts and please do not hesitate to let me know if I can be of assistance.

Sincerely,



Ron Wyden
United States Senator

911 NE 11TH AVENUE
SUITE 630
PORTLAND, OR 97232
(503) 326-7525

405 EAST 8TH AVE
SUITE 2020
EUGENE, OR 97401
(541) 431-0229

SAC ANNEX BUILDING
105 FIR ST
SUITE 201
LA GRANDE, OR 97850
(541) 962-7691

U.S. COURTHOUSE
310 WEST 6TH ST
ROOM 118
MEDFORD, OR 97501
(541) 858-5122

THE JAMISON BUILDING
131 NW HAWTHORNE AVE
SUITE 107
BEND, OR 97701
(541) 330-9142

707 13TH ST, SE
SUITE 285
SALEM, OR 97301
(503) 589-4555

[HTTP://WYDEN.SENATE.GOV](http://wyden.senate.gov)

PRINTED ON RECYCLED PAPER

LAURIE MONNES ANDERSON
State Senator



**STATE SENATE
DISTRICT 25**

3/30/2015

As State Senator from the Gresham, Oregon area, I strongly support the new Rockwood Boys and Girls Club. As a former public health nurse, a Gresham High graduate, and my children Gresham High graduates, I know the critical challenges that place youth at tremendous risk in this area. With the highest incidences of crime in our region's history, including gang violence, and drug and sex trafficking, we are trying to bring services with proven track records of success to Rockwood.

Boys and Girls Clubs have this proven track record and will provide the necessary services that our region needs. With the largest concentration of youth under the age of 18 within the metro region, Rockwood has led the State for the lowest academic performance and graduation rates. Over the past 10 years, gentrification has aggressively pushed poverty into east Multnomah County. 25% of families in Rockwood are living at or below the poverty level compared to 10% overall for Oregon. The median household earnings are 23% lower than average Portland Metro. Rockwood families are twice as likely to receive state food assistance compared to state statistics. Unemployment rates for individuals living in Rockwood near 13% compared to Oregon's 8% overall.

Nine out of 10 children living in Rockwood seek free or reduced lunch assistance. The Reynolds School District, serving Rockwood youth, post 57.9% of students on track to graduate on time compared to the national rate of 80%. 50% of the district's economically disadvantaged students are not on track to graduate on time. Only 50% of male student in the Reynold's District graduate on-time in 2013.

Services are woefully lacking in Rockwood as well as in East Multnomah County. Of the 500 organizations serving children & families in the Portland-Metro area, only 15 are located within the Rockwood community that has the largest incidences of crime in the state of Oregon, the worst in this region's history. Since 2006, gang related incidents across Multnomah County have increased 281%.

The primary goal is to raise \$9.5 million to build and maintain the new facility with an overall campaign goal of \$13.2 million. We need to help the neediest and the Boys and Girls Clubs have a track record of making a positive difference in kids' lives. This facility will be a catalyst for positive change in my community.

Regards,

Carla C. Piluso

STATE REPRESENTATIVE
HOUSE DISTRICT 50
900 Court St. NE, H-491
Salem, OR 97301

April 2, 2015

To Whom It May Concern,

The Boys & Girls Club Rockwood would serve east Multnomah County youth and families, an area of Oregon known to be historically underserved and lacking in vital community services.

From my experience in law enforcement and volunteering with community service organizations, I can tell you that children in east Multnomah County are more likely to live in poverty, be food insecure and impacted by gang violence. The Boys & Girls Club Rockwood will benefit these youth and support families; it is so much more than an afterschool program.

Through the Club, youth can receive academic support, career preparation, nutritional information and access to health care, a positive space to develop healthy relationships—including a mentorship program, and prevention and intervention services for youth impacted by drugs and alcohol or struggling with mental health issues.

In the law enforcement and education communities, we know that the most effective programs in promoting positive life-outcomes for youth are administered in their community. Without the Boys & Girls Club Rockwood, the children and teens that have the greatest needs for those services would be the hardest to reach.

The Boys & Girls Club Portland and Metropolitan Area does great work and positively impacts the lives of the children and teens in their programs. By supporting this new facility you are transforming a neighborhood and transforming the lives of hundreds of underserved children in Oregon.

I know the addition of the Boys & Girls Club Rockwood can be the catalyst for needed change and tip the scale for the re-birth of the Rockwood neighborhood. It will be the anchor for change and prosperity of Rockwood.

I am championing legislation to secure state dollars to help fund this club, but we still need help from the community in order to reach the necessary funds to build the new Boys & Girls Club Rockwood facility and make this project a reality. The Boys & Girls Club Rockwood has my support and I hope it has yours. I encourage you to contribute to this vital program.

Thank you in advance for your support,



Carla C. Piluso

State Representative
House District 50

October 14, 2014

To Whom It May Concern,

On behalf of the City of Gresham, I am pleased to write this letter of support for the important work of the Boys & Girls Clubs of Portland Metropolitan Area. From my experience, the Boys & Girls Clubs overwhelmingly achieve their mission "to enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens." Their long-standing presence in the Portland region has impacted countless youth and made a positive difference in thousands of lives.

Given their incredible reputation and leadership, the City of Gresham is thrilled to be welcoming the Boys & Girls Clubs to our community. I am confident that the Boys & Girls Club facility to be located in our Rockwood neighborhood will have a profound positive impact on the youth and families in the area. The Boys & Girls Clubs have a proven track record and we are proud to be partnering with them to serve our community.

I would recommend the Boys & Girls Clubs for any grant or other opportunity that seeks to improve community or engage and empower young people. While their work speaks for itself, I am proud to be a champion of their important cause as they enrich the lives of young people throughout our region.

Sincerely,



Shane T. Bemis

Mayor



Rebecca Gibbons
Mount Hood Cable Regulatory Commission
PO Box 745
Portland, OR 97207

April 28, 2017

Dear Rebecca, Commissioners, and Review Committee Members,

Open School is extremely pleased to be working with the Boys & Girls Clubs of Metropolitan Portland to develop the campus of the former Drake's Seven Dees Nursery at SE Stark and 165th Ave. Already students are attending school daily at Open School. When fully completed, this campus will provide a comprehensive set of supports for low-income children in the Rockwood neighborhood – a safe place to access education, recreation, health care, and state-of-the-art technology.

Together, Open School and the Boys and Girls Clubs will provide services from 8 am – 8 pm on the campus. Programming will leverage the strengths of both organizations, with the Boys and Girls Club providing time-tested, high quality enrichment, recreational and academic activities in the non-school hours that extend the education students get in the day at Open School East. This partnership means that all Open School East students will be welcomed as members of the Boys and Girls Club. Students and families already have access to high quality technology during school hours thanks to the Commission's support of the Open School project last year. Supporting the Boys and Girls Club extends that access after school and into the evening. This will move the dial on the digital divide and on the racial academic achievement gap. MHCRC support will be a significant asset toward eliminating the substantial disparities in this community for low-income people and people of color.

Co-development of this special campus and coordination of programming will be a powerful new asset for East Multnomah County. We are extremely excited to be a part of the project with the Boys and Girls Club and strongly encourage a careful review of its MHCRC proposal. We are grateful for your consideration. Please contact me with any questions about the partnership or project.

Sincerely,

A handwritten signature in black ink that reads "Andrew Mason". The signature is written in a cursive, flowing style.

Andrew Mason
Executive Director



1640 NW 14th Ave. • Portland, OR 97209 • Phone (503) 223-5008 • FAX (503) 223-0104
e-mail: pavelcomm@pavelcomm.com • Web site: www.pavelcomm.com

September 25, 2017

Commissioners

Mt Hood Cable Regulatory Commission

Community Technology Grants

PO Box 745

Portland, OR 97209

Dear Commissioners and Review Committee Members,

Pavelcomm is the IT services and support partner of the Boys & Girls Clubs of Portland Metro. Our support of the clubs include providing a wide array of services. At the pinnacle is the Technology Roadmap which would ordinarily be under the direction of a CIO/CTO employee. This support provides Consulting services to be sure they are moving their technology forward with best practices. Under that would then fall the work of network hardware support, as well as user support. This includes maintenance and monitoring, patching, back-ups and anything to do with maintaining their IT infrastructure in the Administration Offices as well as their Clubhouses in Portland, Hillsboro, Oak Grove and Gresham. We are proud to partner with this organization whose services impact the lives of thousands of youth throughout the entire Portland Metro area.

Pavelcomm is proud of not only serving the Boys & Girls Clubs, but also partnering with them in a mutually beneficial relationship. In support of their mission to serve youth in the communities of high need and few services, we provide the following financial support:

- Monthly \$500. In-kind donation applied to reduce the recurring rate of their contract.
- Discounted Project Labor Rate of \$135/hr. (Normal rate is \$195/hr)
- Sponsorship and Team for Golf Tournament. (\$750.00)

- Sponsorship of Annual Signature Fundraiser- Be Great Ball. (\$3500.00)
- Matching Funds for Willamette Week 2017 Give Guide campaign.
- Third Party Vendor Meetings During Projects or As Needed. (PnC Construction, Tice Electric, Teledigit, Synopsis)
- Free Warehouse storage of Materials During Projects.

We are in full support of this project. In doing so, we invite MTHCRC to join us in investing in their mission of providing services to the Community which Boys & Girls Clubs of Portland Metro serve. With your support, they will continue their quest for first- class technology resources which will greatly benefit the Youth of their underserved communities. Thank You for your interest and consideration of helping to provide internet and technology services to this special community that does so much for our Youth.

If there is any other information that I can provide to assist you with your decision, please feel free to contact me at my office, 503-223-5008. I hope that you concur with my organization in determining that Boys & Girls Club of Portland Metro is indeed a deserving organization!

All the best,



Bonnie K. Pavel

CEO



Date: 9/25/17

Commissioners

Mt. Hood Cable Regulatory Commission
Community Technology Grants

RE: Boys and Girls Club Education and Technology Services Scope

As part of the construction of the new Boys and Girls Club facility, P&C will provide and coordinate the installation of the following scope and services as part of the Education and Technology Services scope:

Low Voltage and Communications Cabling- \$86,760

Scope of work includes installation of all communications and data cabling.

Network Installation- \$11,800

Scope of work includes labor setup for domain controller, rack enclosure, switch, firewall, wireless extenders, member computers and printers

Infrastructure Equipment- \$17,932

Scope of work includes installation of the following equipment:

- Server – Dell PowerEdgeR430
- (1) APC Smart-UPS X 1500VA Rack/Tower LCD UPS with Network Management Card
- (1) Dell SonicWALL TZ300 with 1YR Total Secure
- (1) Comprehensive Gateway Security Suite BNDL for TZ300 1 additional year
- (6) Ubiquiti Wireless access points
- Wireless access point Zone Director
- (1) Dell X1026 Smart Web Managed Switch 24X 1GB POE/ 2X 1GB SFE
- (1) Rack Ears X1018/P X1026/P X4012 575-BBEE
- Third party commissioning

All services and scope identified above commended after building dry in milestone. Per our construction schedule dated 7/10/17, this date was established on 7/25/17. All services will be invoiced to Boys and Girls Club at the end of the month beginning on or around August 25, 2017 and will be billed on a percent complete basis. Invoices will be due 30 days after receipt. Final invoice is expected to be submitted no later than October 25, 2017 with payment due no later than November 24, 2017.

The total cost for the work identified above is \$116,492.

Thank you,

A handwritten signature in black ink, appearing to read 'B Shoemaker'.

Brian Shoemaker
Sr. Project Manager
503-665-0165



Date: 9/25/17

Commissioners

Mt. Hood Cable Regulatory Commission
Community Technology Grants

RE: Boys and Girls Club Education and Technology Services Scope

As part of the construction of the new Boys and Girls Club facility, P&C will provide and coordinate the installation of the following scope and services as part of the Education and Technology Services scope:

Low Voltage and Communications Cabling- \$86,760

Scope of work includes installation of all communications and data cabling.

Network Installation- \$11,800

Scope of work includes labor setup for domain controller, rack enclosure, switch, firewall, wireless extenders, member computers and printers

Infrastructure Equipment- \$17,932

Scope of work includes installation of the following equipment:

- Server – Dell PowerEdgeR430
- (1) APC Smart-UPS X 1500VA Rack/Tower LCD UPS with Network Management Card
- (1) Dell SonicWALL TZ300 with 1YR Total Secure
- (1) Comprehensive Gateway Security Suite BNDL for TZ300 1 additional year
- (6) Ubiquiti Wireless access points
- Wireless access point Zone Director
- (1) Dell X1026 Smart Web Managed Switch 24X 1GB POE/ 2X 1GB SFE
- (1) Rack Ears X1018/P X1026/P X4012 575-BBEE
- Third party commissioning

All services and scope identified above commended after building dry in milestone. Per our construction schedule dated 7/10/17, this date was established on 7/25/17. All services will be invoiced to Boys and Girls Club at the end of the month beginning on or around August 25, 2017 and will be billed on a percent complete basis. Invoices will be due 30 days after receipt. Final invoice is expected to be submitted no later than October 25, 2017 with payment due no later than November 24, 2017.

The total cost for the work identified above is \$116,492.

Thank you,

A handwritten signature in black ink, appearing to read 'B Shoemaker'.

Brian Shoemaker

Sr. Project Manager

503-665-0165

September 25, 2017

Ms. Rebecca Gibbons
Mt. Hood Cable Regulatory Commission
PO Box 745
Portland, OR 97209

Dear Ms. Gibbons & Commissioners;

On behalf of the Multnomah Education Service District, I am pleased to provide this letter of commitment to the Boys & Girls Clubs of Portland Metro in support of the expansion of I-Net services to their youth Club members at the new Rockwood Boys & Girls Club.

The Boys & Girls Club mission states they focus on serving young people that need them most and this expansion will put technology into the hands of those who in most need. We hope you will support the Rockwood Club as they seek to help youth in poverty overcome the digital divide and succeed in school and beyond.

Respectfully,

A handwritten signature in black ink that reads "Eric Harrison". The signature is fluid and cursive.

Eric Harrison
Network Services
Cascade Technology Alliance/Multnomah Education Service District

Multnomah ESD Technology Services
11611 NE Ainsworth Circle, Portland, OR 97220
Phone: 503-255-1841

Grant Agreement -- Attachment 2

EXAMPLE OF INTERIM REPORT INFORMATION

OUTCOMES ACTIVITIES AND PROGRESS

Describe project activities that focus on the intended outcomes and/or progress made toward the outcomes. Provide both quantitative and qualitative details as they relate to an activity.

LEARNINGS AND EVALUATION

Summarize the key evaluation steps completed or underway. What are the primary lessons learned thus far about the project? Have you had any course corrections or adjustments to your project based on learnings thus far? How might these learnings impact project implementation in the next Reporting Period?

IMPLEMENTATION SUCCESSES AND CHALLENGES

By using the project's original implementation plan/timeline (included in Attachment 2 to the Grant Agreement, The Implementation Plan), provide a mark-up of the plan indicating the status of your project in relation to the original plan/timeline by adding a "status" column to your activities list.

Describe any anticipated and unanticipated successes and challenges.

EXPENDITURE DETAIL

Provide a line item accounting, in context of the original grant budget, of the expenditures incurred during the Reporting Period; including both Grant fund and Matching fund expenditures.

Provide a clear narrative of the expenditures incurred for each line item identified above.

Provide a clear explanation of any expenditure that substantially differs from the original Grant budget.

WORK SAMPLES

Periodically, the MHCRC will use photos and videos (with permission) on our website to highlight the work of the organizations we support. Please send us photos or videos that illustrate the impact of the grant project in the community. (By sharing photos or videos, you acknowledge that any and all material you are providing has been obtained with appropriate signed media releases and may be shared with the MHCRC's stakeholders and broader audiences.)

EXAMPLE OF FINAL REPORT INFORMATION

RESULTS

Describe the significant project activities that took place throughout the life of your project and how these activities contributed to the realization of the original project purpose and outcomes. (As applicable, please quantify your results as they related to your original project outcomes, i.e. numbers of people served, the demographics of those served, the number and type of content created, the number/type of classes/programs offered, etc.)

Outline your evaluation process, including evaluation tools and methods. Detail the results of your evaluation.

Do you have a testimonial story to tell that captures the essence of the project's impact? (Where anonymity is required, please use pseudonyms.)

REFLECTIONS

What did you learn about the problem or issue you were trying to address?

What did you learn about the population served?

What factors contributed to your success?

What, if any, were the significant challenges encountered? How did you address both anticipated and unanticipated challenges in the course of the project?

EXPENDITURE DETAIL

Provide a line item accounting, in context of the original grant budget, of the expenditures incurred during the Project term; including both Grant fund and Matching fund expenditures.

Provide a clear narrative of the expenditures incurred for each line item identified in Step 1.

Provide a clear explanation of any expenditure that substantially differs from the original Grant budget.

SUSTAINABILITY

Will the project/program continue beyond the term of this Grant? If so, what are your next steps and plans for continuing or changing the project/program?

WORK SAMPLES

Periodically, the MHCRC will use photos and videos (with permission) on our website to highlight the work of the organizations we support. Please send us photos or videos that illustrate the impact of the grant project in the community. (By sharing photos or videos, you acknowledge that any and all material you are providing has been obtained with appropriate signed media releases and may be shared with the MHCRC's stakeholders and broader audiences.)