

COVER SHEET - AGENDA ITEM #R5

For Commission Meeting: April 23, 2018

“Contract Amendment: Pacific Research & Evaluation”

Recommendation

Staff recommends that the MHCRC approve a contract amendment with Pacific Research & Evaluation to extend the contract through July 31, 2020, and increase the contract amount by \$193,322 to perform the TechSmart evaluation for two additional fiscal years.

Background

As discussed at the MHCRC retreat, staff recommends retaining Pacific Research and Evaluation (PRE) to continue the evaluation of progress under the TechSmart Initiative for Student Success. Staff believes that continuing with PRE is the most viable option for the evaluation work and therefore recommends amending the existing contract to include data collection and analysis through fiscal year 2019-20 (see attached PRE contract scope of work and related amounts).

The MHCRC FY18-19 draft budget takes into consideration the TechSmart Initiative evaluation consulting; and the contract contains language that allows the Commission to terminate the contract if, for whatever reason, funding isn't available for the contract.

Attachment: PRE Contract Amendment 3(draft)

Prepared by: Julie S. Omelchuck
April 18, 2018

**CONTRACT AMENDMENT 3
FOR
Evaluation Services for MHCRC Grants in Public Education**

Pacific Research and Evaluation, LLC, (“Consultant”), and the Mt. Hood Cable Regulatory Commission, (the “Commission”) have an existing contract for the provision of services. The Commission desires the Consultant to continue its evaluation of integration of technology into student learning. The Commission further desires the Consultant to continue analyzing effectiveness of implementing digital technology in instructional uses of digital literacy, curriculum, and technology tools in supporting and improving student learning and achievement, including under-served students and students with learning disabilities. The Commission believes that the analysis of impact of technology in implementing effective instructional strategies and practices in fostering improvement in student academic outcomes serves to identify the effectiveness of technology in supporting teachers in the classroom and inform future decisions in the I-Net grant program. Consultant and the Commission have agreed upon terms for amending the contract (“Contract Amendment”). Now, therefore, the parties agree to the following terms:

1. This contract is hereby extended through July 31, 2020.
2. Additional work is necessary as described in the Statement of Work and Budget identified in Attachment 1 to this Contract Amendment.
3. Additional compensation is necessary in an amount not to exceed \$193,322, in order to complete the Statement of Work.

All other terms and conditions of the contract shall remain unchanged and in full force and effect.

This Contract Amendment may be signed in two (2) or more counterparts, each of which shall be deemed an original, and which, when taken together, shall constitute one and the same contract amendment.

The parties agree the Commission and Consultant may conduct this transaction by electronic means, including the use of electronic signatures.

PACIFIC RESEARCH & EVALUATION, LLC

BY: _____ Date: _____

Name: _____

Title: _____

Mt. HOOD CABLE REGULATORY COMMISSION

By: _____ Date: _____
Leif Hansen, MHCRC Chair

Approved as to Form:

By: _____ Date: _____
MHCRC Legal Counsel

Attachment 1 – Pacific Research & Evaluation Contract Amendment 3

Statement of Work and Budget

<i>FY 2018-19</i>	Cost
Data Cleaning and Analysis of Student Outcome Data for 5 districts	\$13,300
Provide Summary Evaluation Report: Includes teacher survey data, teacher and district leader interview data, status report data, student survey data where applicable, district observation data where applicable, student outcome data. Evaluation report will include data from 5 districts	\$39,510
Teacher Interviews with David Douglas, Parkrose, Reynolds, Portland Public, Centennial, & Gresham-Barlow (6-8 per district)	\$3,990
District Leader Interviews with David Douglas, Parkrose, Reynolds, Portland Public, Centennial, & Gresham-Barlow (6-8 per district)	\$3,990
Collect teacher and student survey data from those districts engaged in grant projects (6 districts)	\$3,990
District Feedback Presentations to share findings and inform Impact Report	\$8,590
Impact Report	\$9,920
Work with Storyteller on Informational Impact Report	\$1,500
Determine if PRE can access all student outcome data directly from districts. Revise data sharing agreements if necessary. Analyze and report on any data retrieved sooner than anticipated.	\$6,050
Support districts in developing evaluation plans for future grant investments	\$2,500
Shared Learning Event	\$3,050
Total =	\$96,390.00

<i>FY 2019-20</i>	Cost
Data Cleaning and Analysis of Student Outcome Data for 6 districts	\$15,960
Provide Summary Evaluation Report: Includes teacher survey data, teacher and district leader interview data, status report data, student survey data where applicable, district observation data where applicable, student outcome data. Evaluation report will include data from 6 districts	\$44,942
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PACIFIC RESEARCH & EVALUATION, LLC

BY: _____ Date: _____

Name: _____

Title: _____

Mt. HOOD CABLE REGULATORY COMMISSION

By: _____ Date: _____
Leif Hansen, MHCRC Chair

Approved as to Form:

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